

How to Register in Accela Citizen Access



Go to Accela Citizen Access website

- <https://publicservices.sdcounty.ca.gov/citizenaccess/>

In the Login square, click on New Users-Register for an Account

Login

User Name or E-mail:

Password:

Remember me on this computer

[I've forgotten my password](#)

[New Users: Register for an Account](#)

Read, Accept terms, and Continue Registration

Account Registration

You will be asked to provide the following information to open an account:

- Choose a user name and password
- Personal and Contact Information
- License Numbers if you are registering as a licensed professional (optional)

Please review and accept the terms below to proceed.>

General Disclaimer

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I have read and accepted the above terms.

[Continue Registration »](#)

Complete Registration Information

Account Registration Step 2: Enter Account Information

* indicates a required field.

Login Information

* User Name: [?](#)

* E-mail Address:

* Password: [?](#)

[Password Strength](#)
Requirements

* Type Password Again:

* Select a Security Question: [?](#)

--Select--

* Answer: [?](#)

Contact Information

* First: Middle: * Last:

Name of Business:

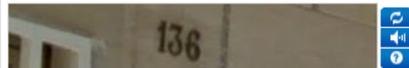
* Address:

* City:

* State: * Zip:

* Primary Phone:

Enter the words below



Registration Success



Your account has been created successfully. You may now log in with your new credentials.

Your account has been successfully created. Congratulations! You have successfully created an account with the County. Please log in at anytime. Additional activation by the County may be required. If re-activation is necessary, another e-mail will be sent notifying you when activation is complete.

Account Information