

COUNTY OF SAN DIEGO
DEPARTMENT OF ENVIRONMENTAL HEALTH (DEH)
HAZARDOUS MATERIALS DIVISION (HMD)

SPECIAL PROJECTS ASSISTANCE PROGRAM

The Special Projects Assistance Program is designed to provide the applicant with staff consultation, project review, and public health assessment. HMD staff will review and manage all projects in accordance with applicable regulatory requirements and industry practices. The goal of the Special Projects Assistance Program is to assure that the facility will meet regulatory requirements through HMD project review and oversight. Upon completion of a project, HMD will issue a letter addressing the applicant's specific project goals. Open lines of communication between HMD and the applicant provide the best opportunities for expedient review and successful project resolution.

Application Requirements

- Sections A, B, C, and D must be completed on the application form (Page 1 of 2), along with the applicant's original signature.
- Submit a detailed description of the project with your application to expedite the review process; include drawings or schematics, if applicable.
- An **initial fee of \$284, payable to the County of San Diego**, is required at the time of application submittal. This fee covers two (2) hours of staff review time. Staff time in excess of two hours will be invoiced to applicant and must be paid within 30 days of receipt of the invoice. The staff billing rate is currently \$142/hour. **Staff assistance will not be provided on delinquent accounts.**

Project Review Conditions

- Within five (5) workdays from receipt of your complete application, HMD will identify the project by an HMD Case Number and assign it to an HMD project manager.