Section I

Facility address, etc.

Self-certification Statement

Management needs to read & understand the certification elements!

This is a legal certification

The certification statements continue on Page 2

Who should sign the certification (on the next page)? Senior management level with authority to implement the Plan & commit necessary resources.
Page 2 Certification Detail

The '40 CFR 109' Contingency Plan likely not required

- Recall: Senior facility management should be the signatory.

Page 2 Plan Review & Amendment Detail

- Check boxes are your affirmation of compliance.

Text boxes (and 'Tables') state the rule requirements.

And reference any required records (and/or attachments).
Attachment 1.1: G-13: Five Year Review Log
1. Don’t need to wait five years to review the Plan
2. Should review your facility, tanks, equipment, operations, inspection results, procedures, compliance program, etc., in addition to the Plan document itself
3. Should keep notes of results of the reviews

Attachment 1.2: G-15: Technical Amendment Log
1. Must be used for ‘technical amendments’
   - Refer to the Table G-1 Technical Amendment criteria on Page 2
2. Should also log any administrative (non-technical) amendments

Who can sign the review? Can be anyone who was authorized by facility management to review the Plan.

Recommended: A separate set of notes detailing the review and the results of the reviews

More detail on Technical Amendments and this Log coming up next...
Technical Changes

- 40 CFR 112.5(a) requires the SPCC Plan be amended for any changes in:
  - Design
  - Construction
  - Operation
  - Maintenance
- ...that “materially affects the potential for oil discharge into navigable waters”
- These are known as ‘technical’ changes or amendments
- The Plan must be amended within 6 months of the occurrence of the change
  - Including facility review & recertification & documentation
- Actual amendment/change must be implemented ASAP
  - But no later than 6 months after amendment

Technical Change Examples

- Addition or removal of tanks or containers
  - You have flexibility with portable containers if you write your Plan with this flexibility in mind (more info shortly)
- Replacement, reconstruction, or relocation of tanks & containers
  - Again – flexibility for portable tanks & containers (more shortly)
- Reconstruction, replacement, or installation of piping systems
- Construction or demolition that might alter secondary containment structures
- Significant change in type of petroleum stored/used
  - If it could impact navigable water discharge threat

Loss of Tier I Qualified Facility Eligibility Due to Technical Changes? A Reminder

- Tier I eligibility is lost if facility increases single individual container oil storage capacity to over 5,000 gallons
  - Amend your Plan immediately to reflect current conditions ... then have a full/‘regular’ self-certified SPCC Plan completed within 6 months
  - There is a California-developed SPCC Plan Template for Tier II Qualified Facilities
  - More extensive requirements than for Tier I Qualified Facilities
- If total facility oil storage capacity increases to over 10,000 gallons:
  - Amend template immediately...and have a full/‘regular’ PE reviewed & certified Plan within 6 mo.
How to Prepare Your Own SPCC Plan: Module III

**Page 14 (Attachment 1.2; Table G-15)**

**Technical Amendment Log Detail**

1. Must recertify entire Plan (new Page 1 & 2) and all technical amendments
2. Plus sign this page

**ATTACHMENT 1.2 - Technical Amendment Log**

<table>
<thead>
<tr>
<th>#</th>
<th>Description of Technical Amendment</th>
<th>Name and signature of person certifying this technical amendment</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

This Log must be signed by the management person/level who first certified (and/or is recertifying) the entire Plan.

**Page 3**

**Section III**

1. **G-2: List of tanks, containers, equipment & oil type**
   - Note: Must list all oil types, not just petroleum
   - And instructions/clarifications for the table

2. **G-3: Description of requirements for secondary containment & oil spill controls**
   - And compliance affirmation
   - Will be covered in course Module IV

**Page 3**

**List of Oil Storage Container Detail**

1. Include
   - Tanks
   - Containers (including drums & IBCs)
   - Oil filled equipment
     - Hydraulic systems
     - Heat transfer systems, etc.
   - USTs

2. Flexibility!
   - Without exceeding your 10,000 gal. Qualified Facility limit:
   - Estimate max. number of containers and anticipated total capacity
   - Oil types: general type of oil, not specific grades or brands

**Example on next slide (also on downloadable Template Sample pages (see DEH web page))**
Suggestion: Add a 'tank ID #' and attach to your Plan a simple facility diagram

Sample for Class

<table>
<thead>
<tr>
<th>Type of Oil</th>
<th>Capacity (gallons)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fuel tank (T-2)</td>
<td>1,500</td>
</tr>
<tr>
<td>Lubricating oil</td>
<td>500</td>
</tr>
<tr>
<td>Drum storage: 3 (DRM-1)</td>
<td>500</td>
</tr>
<tr>
<td>Drum storage: 2 (DRM-2)</td>
<td>500</td>
</tr>
<tr>
<td>Hazardous waste (HWM-1)</td>
<td>500</td>
</tr>
<tr>
<td>Maintenance equipment (MEC-1)</td>
<td>500</td>
</tr>
<tr>
<td>Cleaning area (CLE-1)</td>
<td>500</td>
</tr>
</tbody>
</table>

Total Aboveground Storage Capacity: 5,250 gallons
Total Belowground Storage Capacity: 500 gallons
Total Facility Total Storage Capacity: 5,750 gallons

Suggestion Related to Table G-2
List of Tanks/Containers

1. Create a simple facility diagram
   - A suggestion – not a requirement for Tier I Qualified Facilities
   - Identify the location of the tanks, container areas, equipment or equipment areas you list in Table G-2
     - Using the ID code you assigned to each
     - Can use general area for portable containers

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