

**Mail checks to:**  
Department of Environmental Health & Quality  
Recycled Water Program  
5500 Overland Avenue, #110  
San Diego, CA 92123  
(858) 565-5173



FOR OFFICE USE:

Date Received \_\_\_\_\_

Fee Paid \_\_\_\_\_

Project # \_\_\_\_\_

Email: [RecycledWater.DEH@sdcounty.ca.gov](mailto:RecycledWater.DEH@sdcounty.ca.gov)

## DEPARTMENT OF ENVIRONMENTAL HEALTH & QUALITY RECYCLED WATER INSPECTION APPLICATION

(PLEASE READ BOTH PAGES OF THIS APPLICATION PRIOR TO COMPLETION)

ALL FIELDS BELOW ARE REQUIRED. THIS IS A FILLABLE FORM. Please enter your information in the fields, and save the file before sending.

A.

Project Name \_\_\_\_\_

DEHQ Control Number \_\_\_\_\_

Water Purveyor \_\_\_\_\_

Site Address (Please include Street, City, State, and ZIP Code) \_\_\_\_\_

B. Financially Responsible Party:

Contact Person \_\_\_\_\_

Telephone \_\_\_\_\_

Company Name \_\_\_\_\_

Email Address \_\_\_\_\_

Mailing Address (Please include Street, City, State, and ZIP Code) \_\_\_\_\_

C. Inspection Request:

Inspection Type:

- ☐ Daytime  
☐ After Hours

- ☐ Shut Down  
☐ Drain Down  
☐ Dye Test  
☐ Spray Coverage Test Only  
☐ Other \_\_\_\_\_

Check here if the Recycled Water Purveyor is requesting the inspection and covering costs (in this case, staff's signature is not required).

- ☐ I accept the application requirements listed on Page 2 of 2. I agree to pay all costs associated with Department of Environmental Health & Quality staff time and services within 30 days of receiving an invoice.

Print Name \_\_\_\_\_

Signature (typed name serves as signature when box above is checked)  
Must be signed by financially responsible party

Date \_\_\_\_\_

## **DEPARTMENT OF ENVIRONMENTAL HEALTH & QUALITY**

### **RECYCLED WATER PROGRAM**

#### **Application Requirements**

- Sections A, B, and C must be completed on the "Recycled Water Inspection Application" form (Page 1 of 2), along with the financially responsible party's original or digital signature.
- The Recycled Water Program requires an initial deposit, made payable to County of San Diego, be submitted with this application. Recycled water inspections require a minimum starting deposit of 15 hours of staff time. Inspections conducted after hours are charged the overtime rate of 1.5 hours per hours worked and therefore require a starting deposit of 22.5 hours. The inspection process includes drive time, inspection time, report processing and certification letter. If the deposit account becomes depleted, the financially responsible party agrees to pay the remaining balance that will be invoiced within 30 days. When work is complete and final approval is issued by DEHQ to the water district, any remaining balance in the deposit account will be refunded to the financially responsible party upon written request to [RecycledWater.DEH@sdcounty.ca.gov](mailto:RecycledWater.DEH@sdcounty.ca.gov).
- An after hours inspection is any inspection that takes place outside of normal operating hours: Monday - Friday, 7:30 am - 4:00 pm.
- Inquire with [RecycledWater.DEH@sdcounty.ca.gov](mailto:RecycledWater.DEH@sdcounty.ca.gov) for current DEHQ hourly rate.