



COUNTY OF SAN DIEGO  
 DEPARTMENT OF ENVIRONMENTAL HEALTH AND QUALITY  
 FOOD AND HOUSING DIVISION  
 P.O. BOX 129261, SAN DIEGO, CA 92112-9261  
 (858) 505-6900



## Fees for Additional Services

The following is intended to explain additional fees for service you may request or be charged. The Food and Housing Division of the Department of Environment Health and Quality (DEHQ) is funded entirely by permit fees and is mandated to operate at full cost recovery. These fees are calculated on the basis of the inspection frequency for a particular activity. When additional inspections, site visits, or hearings are required to gain compliance with the Health and Safety and Municipal Codes or when they are requested by our permit holders, the additional costs for these services are passed on to the business that requires or requests that service.

Type of Service	Fee	Type of Service	Fee
Reinspection of downgraded or closed food facility	\$153.00	HIRT After Hour Services – HIRT Hourly Rate	\$204.00 / Hr.
Second Follow-up of Official Notice within the fiscal year (July 1 <sup>st</sup> - June 30 <sup>th</sup> )	\$153.00	Administrative Office Hearing	\$612.00
Consultative Services	\$306.00	Suspension/Revocation Hearing	\$918.00

### Downgrade Reinspection

A graded inspection shall be conducted within 30 days for any facility scoring less than 90% with a letter grade of "B" or less than 80% with a grade of "C". A reinspection fee for regrade will apply. Regrade inspections may be requested before 30 days and will be conducted during the next business day during normal working hours. If a facility fails to score an "A" within 30 days, then DEHQ may order a food facility permit holder receiving a grade of "B" or "C" to submit to subsequent regrade inspections within 30 days, until the facility receives an "A" grade. The permit holder shall pay DEHQ a regrade fee at the time of each regrade inspection.

If your facility is downgraded, please be aware of the following:

- Payment for the reinspection must be done at the office or website listed below. Staff cannot accept payments in the field. Keep proof of payment (receipt) and have it available upon request.
- Payment for reinspections must be made before a reinspection can be scheduled.
- 30 days after a facility is downgraded, if a reinspection has not been requested and paid for, a reinspection will be scheduled, and the cost of the reinspection will be invoiced.
- Reinspection does not guarantee a higher grade but offers the opportunity to earn a higher grade if food management practices have improved to a satisfactory level.

### Second Follow-up of Official Notice Within the Fiscal Year (July 1<sup>st</sup> – June 30<sup>th</sup>)

If you are issued an Official Notice of Violation for non-compliance of state and/or local codes and do not comply within the stated time on the notice, you are subject to the following:

- A reinspection fee for a second follow-up visit and any following visits thereafter. The fee for these additional services must be paid at the office or website listed below.
- Continued non-compliance will result in an Administrative Office Hearing and/or Suspension/Revocation Hearing.

### Administrative Office and Suspension/Revocation Hearings

Administrative Office Hearings or Suspension Revocation Hearings, as applicable, may be conducted for repeat downgrades, repeat closures, or repeat major violations. If you have been issued a notice to appear at a Suspension/Revocation Hearing or an Administrative Office Hearing, you are required to do the following:

- Contact the Hearing Officer to confirm the time and date of the hearing. Pay the corresponding fee prior to, or at the time of the hearing.
- Attend the hearing and be prepared to explain why you have not complied with the notice(s) of violation or the reasons why you cannot comply.

Be advised that failure to appear will not result in the suspension of the hearing. The hearing will be conducted in absentia and your permit may be suspended, revoked or modified. For additional information, contact the Food and Housing Duty Desk at (858) 505-6900.

#### Department of Environmental Health and Quality Office

5500 Overland Avenue, Ste. 170  
 San Diego, CA 92123  
 (858) 505-6900  
 Office hours 8:00am - 4:00pm (Closed 12:00pm-1:00pm for lunch)

#### Pay Online

[www.dehqpay.com](http://www.dehqpay.com)