



County of San Diego

DEPARTMENT OF ENVIRONMENTAL HEALTH AND QUALITY

FOOD AND HOUSING DIVISION

P.O. BOX 129261 SAN DIEGO, CA 92112-9261

PHONE: (858) 505-6900 | FAX: (858) 999-8920 | www.sdcdehq.org

PUBLIC RECORDS REQUEST

Food and Housing Division

Requestor Name: _____	Date: _____
Telephone: () _____	Fax: () _____
Company / Organization Name: _____	
Mailing Address: _____	

E-Mail Address: _____	

A request is hereby made to review DEHQ records. A separate form must be completed for each address. Email your completed form to FHDUTYEH@sdcounty.ca.gov, or FAX to (858) 999-8920.

To help us identify all the records you wish to review, please indicate the range of dates and purpose of your search. If you know the document(s) you want to review, please check below.

- | | | |
|--|--|--|
| <input type="checkbox"/> Inspection report | <input type="checkbox"/> Health Permit Application | <input type="checkbox"/> Other (explain below) |
| <input type="checkbox"/> Notice | <input type="checkbox"/> Complaints | |

Range of Dates and Reason for reviewing DEHQ records: _____

Facility Name: _____ Permit #: _____

Site Address: _____

PHOTOCOPIES ARE AVAILABLE FOR A FEE OF \$0.10 PER PAGE.

FOR OFFICE USE ONLY BELOW THIS LINE

Files reviewed by _____ Date _____

Photocopies _____ Cost _____ Paid _____

Photocopies picked up/mailed on _____ By _____
Date Name

A search for DEH records checked above has been conducted and NO RECORDS for the facility requested were found.

Signature Title Date