



County of San Diego

Working Families Ordinance | Self-Certification Form

In Accordance with [sections 73.11 through 73.13](#) of the San Diego County Administrative Code please review and complete the following information.

_____ located at _____
(Print Company Name) (Property address)

Lessee is **not** exempt from the County of San Diego Working Families Ordinance.

OR

Lessee is exempt from the County of San Diego Working Families Ordinance under the following exemption(s):

COUNTY TO COMPLETE

- prohibited by law or by State or federal funding source requirements applicable to the work. Please indicate which law or State or federal funding source requirement provides an exemption from the Working Families Ordinance. _____
- housing project where the County received the underlying proposal or entered into an agreement for the project before April 1, 2022.
- Board of Supervisors has waived all or a portion of the requirements with regard to the project or agreement. Date of waiver: _____

Completed by: _____

LESSEE TO COMPLETE *(If no boxes are checked above)*

- Lessee is a government agency or public utility.
- Subject lease is for the placement of equipment or other personal property or for other purposes that involve no regular occupancy by individuals.
- Lessee is a certified Disadvantaged Business Enterprise/Airport Concession Disadvantaged Business Enterprise qualifying for exemption for the first three years of the term. Expiration date of three-year period: _____.
- Lessee is a non-profit organization exempt from taxation under section 501(c)(3) of the Internal Revenue Code and its highest paid officer earns a salary that, when calculated on an hourly basis, is less than eight times the hourly wage rate of the lowest paid employee.
- Lessee, including its parent and subsidiary entities, employs 20 or fewer employees for each working day in each of 20 or more calendar weeks in the prior twelve months.
- An applicable collective bargaining agreement (including a project labor agreement) specifically supersedes the Working Families Ordinance.



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Lessee acknowledges that it may become subject to the requirements of the Working Families Ordinance in the event of any occurrence or change in circumstances that renders the selected exemption(s) invalid. Lessee shall immediately notify County of any such event or occurrence.

The individual whose signature appears below represents and warrants that they have the authority to bind the Lessee.

Lessee declares under penalty of perjury under the laws of the State of California and County of San Diego that the foregoing information provided in this Working Families Ordinance Exemption Self-Certification is true, full, and correct.

Name

Date

Title

Contract Number