

PARKS AND RECREATION SUBCOMMITTEE MINUTES  
RAMONA COMMUNITY PLANNING GROUP  
15873 HWY 67, RAMONA, CA 92065  
RAMONA COMMUNITY CENTER  
434 AQUA LANE, RAMONA  
April 23, 2013, 6:00 P.M.

1. CALL TO ORDER (Cooper) at 6:16 p.m.  
  
DETERMINATION OF QUORUM: Present - Jim Cooper, John Degenfelder, Kim Lasley, Dawn Perfect, Excused absent - Arvie Degenfelder, Jeff Moody, Unexcused absent - Torry Brean
3. PLEDGE OF ALLEGIANCE
4. CORRECTIONS/APPROVAL FOR DRAFT MINUTES 3/20/2013 - PREVIOUSLY DISTRIBUTED - Motion to approve minutes as submitted by John Degenfelder, seconded by Kim Lasley. Motion carried 4-0-0-0
5. PRESENTATIONS FROM THE PUBLIC ON NON-AGENDA ITEMS ONLY/ NON-AGENDA ITEMS MAY BE PLACED ON NEXT MONTHS AGENDA: None
6. ACTION ITEMS

A. Discussion of the 'DRAFT' PLDO PROCESS GUIDELINE:

1. Considerable discussions ensued with agreement on the benefits of pursuing the development of a comprehensive PLDO process guideline that would not only be of benefit to the County and this subcommittee but would be of specific benefit to a project "Champion" in their pursuit of PLDO funding.

Several members had made marginal notes on the initial PLDO Guideline shared via email but an agreement was reached that these would be shared via emails with a goal of sanitizing and making the language generic (delete any specific project words) and then become a topic for discussions at the next subcommittee meeting.

NO EMAILS HAVE OCCURRED REGARDING THIS SINCE THE LAST MEETING SO IT IS RECOMMENDED THAT THIS SUBJECT BE TABLED UNTIL MAY 2013 - recommendation approved verbally by all members

2. In addition Jeff mentioned that another reference that could be added for review is the NEIGHBORHOOD REINVESTMENT ACT GUIDELINES available from both the County and Supervisor Jacob's website. The Chairperson agreed to do this research and share with members.

THIS DOCUMENT (POLICY B-072) WAS SHARED VIA EMAIL WITH ALL SUBCOMMITTEE MEMBERS ON 3-25-2013. Discussion ensued to indicate that this represents a different mechanism for seeking funding for community projects and can sometimes move faster than the PLDO process. No further actions taken.

B. DISCUSSION OF THE CURRENT PARK LAND DEDICATION ORDINANCE (PLDO) PRIORITY LIST AND IDENTIFICATION OF CHAMPIONS FOR EACH:

There were a number of action items identified within the current Park Land Dedication Ordinance (PLDO) priority listing and the identification of CHAMPIONS for each during the last meeting of the subcommittee.

They are grouped and listed below along with the member or CHAMPION charged with the responsibility for taking actions:

1. Subcommittee discussions ensued regarding the dollar amount indicated for Parks Development support staff of \$19,542.00. What does this exactly entail?? **The Chairperson was asked to send an email to Bill Saumier seeking an explanation for these funds as reflected against the Ramona allocated PLDO allowance.**

**His response is -**

- **These expenditures are typically for PLDO community meetings, Federal training required annually, completing the Community Development Block Grant Application, Federal audits associated with any project that moves forward, active recreation concepts, grant application review and writing for active recreation projects in the community of Ramona. Some project grant applications that took place over the last year was the tennis court conversion to a basketball court, skate park inquiries from two different groups and a designer, PLDO Planning Group Meeting and follow up. It also includes the execution of Joint Exercise Use Agreements (JEPA) amendment, drafting of the Board letter, review and approval of JEPA receipts, site visit to confirm work was completed and invoice coordination and approval.**

**I have checked with our fiscal staff and see that \$7,921 has been spent over the last Fiscal year for the items described above. The \$19,524 is an encumbrance. An encumbrance is an amount set aside in case it is needed. These funds remain in the PLDO account. The amount was based on a lot of activity in previous years. Since things have been below the norm, I do not anticipate any additional charges to this account during this fiscal year.**

**Discussion ensued indicating some concern regarding this response, specifically with the lack of specificity. A motion was made by Dawn Perfect, seconded by Kim Lasley to send another inquiry to Bill Saumier thanking him for the above information but asking him the next question: Is it possible to receive a quarterly statement regarding detailed income and expenses as they relate to the Ramona allocated PLDO allowance? Motion approved 4-0-0-0**

**The Chairperson will initiate this correspondence.**

2. Discussion of the current Parks Land Dedication Ordinance (PLDO) priority listing and identification of CHAMPIONS for each.

The key document for this discussion is the County PLDO Funds Lists and the Ramona Community Planning Group letter dated April 13, 2012 which officially lists and prioritizes the RCPG PLDO project list. The following represents the projects as listed on these two documents, in priority fashion and the subcommittee discussions.

a. Priority Number 1 on both lists - Ramona Community School Playground \$97,00.00

This is a project under the auspices (Championship) of Dawn Perfect and David Ostermann that creates a fitness course pathway of exercise equipment for school and general use. Dawn wrote the grant for \$97,000.00 in 2008 and she indicates that construction is currently underway. She has some concerns regarding funds allocations and plans review/completion oversight by the community.

**Upon her request, the Chairperson will contact Bill Saumier to schedule an appointment for a contact review of this project and a review of its financials. Hopefully the Chairperson and Dawn can attend.**

**His response is:**

- I have contact Dawn about this project and expect to be able to assist her when we make contact.

**Discussions ensued with a determination that Dawn will follow-up directly and seek a black & white document detailing from concept to completion, the actions taken and the costs for each. She will report back to this subcommittee at the next meeting.**

b. Priority Number 2 that appears only on the County list - Pony Baseball Lighting \$150,000.00

It is the general consensus that this project has been completed with a combination of PLDO and other fund sources.

**This needs to be verified and the Chairperson was requested to double check this status with Bill Saumier to verify completion and that the above identified funds have been spent.**

**His response is:**

- Yes this project was completed and I have processed the invoices for reimbursement to the league. It can now be closed.

**Discussion ensued, the members indicated a desire to get an accounting of total expenses and the sources of the various funds used to complete this project, believing that the overall completion far exceeded the \$150,000.00 initially indicated.**

**The Chairperson was asked to send a follow-up inquiry to Bill Saumier seeking this information.**

c. Priority Number 3 on County List and Number 2 on RCPG list - Ramona High School Recreational Facility Improvement Phase 1 \$250,000.00

This project is to create an athletic facility behind the Schools complex. Unfortunately the 40 acres include 17 acres dedicated to vernal pools which have stymied the movement

of this project. Mitigation efforts were undertaken but the subcommittee members are not exactly sure of the current status.

**The Chairperson was asked to check this with Bill Saumier for any updated information that is available.**

**His response is:**

- I am currently researching the constraints on the school fields with David Ostermann at the Ramona Unified School District to see if we can make a decision to either move forward or make a recommendation to the Planning Group Subcommittee to see if this project can move forward or not. Then it will be the Planning Group's decision on whether or not to keep this item on the PLDO priority list.

**Discussion ensued with a lead being taken by Steve Powell who wanted some specific focus on new bathroom facilities and a new pool. Could these items be carved out of this larger project to allow earlier accomplishment? The membership agreed to support this effort, and Steve will meet with David to discuss this and report back at the next meeting.**

d. Priority 4 and last on County List and number 3 on RCPG List - Skate Park \$90,000.00

This project was added to the list as a "place-holder" in anticipation that some future group would solidify and pick up the actions necessary for completion.

Recent activities appear encouraging, with a rough presentation received at the last meeting. No action by the subcommittee is necessary at this time although it is hoped that the recently identified community group is vigorously pursuing this project.

Numerous emails have been exchanged during the past month towards the scheduling of a meeting between the skateboard park group and RICC to discuss the possibility of finalizing a location on the RICC master plan and development of a budget. Once this is done, then a plan can be brought forth to this subcommittee for inclusion in the eventual master priority list of PLDO projects for Ramona. Note was also made regarding a newspaper article regarding the Lakeside Skateboard Parks which is near completion.

It is hoped that this will be done and reported on at the next subcommittee meeting in May.

e. Priority number 4 on the RCPG list - Collier Park  
Garden Improvement TBA

This was, by subcommittee member's memory, a proposal generated by the Ramona Garden Club. No one is sure what the current level of interest exists for this project.

The Chairperson agreed to contact the Ramona Garden Club to determine the status of this idea.

Contact was made by the Chairperson with the Ramona Garden Club. Jan Vidal and Teri Schmidt attended this meeting and discussed the long history that the Ramona Garden Club has with the Collier park improvements covering the past ten years. They presented the following proposal for subcommittee consideration with PLDO funding.

## Ramona Garden Club

### Collier Park Priorities

1. Shed circle plants more water wise	\$1000.00
2. Native plants for native garden	\$1000.00
3. Irrigation equipment	\$ 150.00
4. Tools	\$ 150.00
5. Mulch	\$1000.00
6. Roof of shed replaced	\$ 750.00
7. Boulders/Garden Art	\$3000.00

Total: \$7,050.00

Discussions ensued regarding the applicability of these items under the PLDO guidelines. John Degenfelder suggested that a better fund source might be the Ramona Community Foundation. Offering his assistance with the application process. All were encouraged with this prospect and, if accomplished, the Garden Club will advise this subcommittee via email to delete this from further PLDO pursuit.

This will be revisited at the May meeting.

#### f. Priority 6 on the RCPG list - Ramona Soccer League

TBA

This is an old item and may not be currently viable. A point of contact was identified and the Chairperson will contact her and invite her to the next subcommittee meeting to refresh the information, identify a Champion and identify costs data if appropriate.

Kathy Mckeon attended this meeting and presented an overview of current efforts to secure a site for a new soccer field. Currently designated field use is maxed out and several sites are being pursued for new development using PLDO funding.

She agreed to be the "Champion" for this item and will return at the next meeting with a proposed budget and details for inclusion in the master, prioritized list.

#### g. Priority 7 on the RCPG list - Old Ramona Rodeo Grounds at the Eagle Davis Ranch Improvements TBA

The focus of this project was to open this area for Community activities such as training, practices, shows, High School Bike group practices and other community activities.

**John Degenfelder volunteered to be this projects Champion and he will develop a package and projected budget for presentation at the next subcommittee meeting.**

An overall consensus existed that this effort might take several additional meeting but the results would be a valid and comprehensive listing for submission to the RCPG for support to the County.

John is still working on this presentation, and hopefully will have it done for the next meeting.

C. OTHER BOARD DISCUSSIONS:

1. John brought up the topic of the Santa Maria Creek Greenway and that the Ramona Community Planning Group had initiated a letter to Supervisor Jacob seeking support for a clean up of this area. He feels that this should have included a request to formally recognize a trail along the banks of the creek so that both clean up and trails identification could be done together thus saving funds.

John made a formal motion to recommend that the Ramona Community Planning Group " to send an additional letter to Supervisor Jacob to include at the same time of the clean up to identify a formally recognized trail along the banks of the creek thus easing the total cost if both done together." Seconded by Dawn. Motion carried 6-0-0-0

**This motion was presented for consideration at the Ramona community planning group meeting on April 4, 2013 and was approved by this group. A LETTER WILL BE SENT.**

Mention was made at this meeting that the Ramona Water District also was seeking support from Supervisor Jacob regarding the Santa Maria Creek clean up, and John mentioned that it is also listed for discussion at the upcoming Ramona Revitalization Meeting.

2. The current draft of the Standing Rules for the Ramona Community Planning Group proposes either a shift or a sharing of language regarding the TRAILS SUPPORT UNDER SUBCOMMITTEES.

Currently this sentence appears under the Parks and Recreation Subcommittee:

"5. Review issues related to the establishment, operation and maintenance of the network of the public riding and hiking trails."

However no statement for responsibility over trails exists under the subcommittee titled TRANSPORTATION AND TRAILS SUBCOMMITTEE.

The question being posed is whether to move this responsibility totally under the T&T subcommittee or leave it under both the P&R and T&T subcommittees....

Motion made by Dawn and seconded by Kim that this sentence appear under both subcommittees. Motion carried 4-0-0-0

7. GROUP BUSINESS:

A. ANNOUNCEMENTS AND CORRESPONDENCE RECEIVED:

1. COMMUNITY OUTREACH EFFORTS

New member - Kim Lasley indicated a desire to become a member of this subcommittee and made introductory remarks for the members consideration. Motion by Arvie, seconded by John to accept her as a member and to recommend subcommittee membership by the RCPG at their next meeting. Approved 6-0-0-0

The RCPG voted her membership acceptance.

Kim was congratulated as the newest subcommittee member.

2. CURRENT MAJOR ISSUES/PUBLIC FORUMS: None

B. FEATURE SPEAKERS/S.D. COUNTY ADMINISTRATIVE PRESENTATIONS: None

C. DISCUSSION ITEMS:

1. CONCERNS FROM MEMBERS: None

2. FUTURE AGENDA ITEM REQUESTS: The Chairperson has received a request to receive a presentation regarding a Botanical Garden Project at the next meeting and it will be agenzized as an information only presentation.

8. OTHER BUSINESS/ADMINISTRATIVE MATTERS / EXCUSED VERSUS UNEXCUSED ABSENCES:

a. Correspondence received: The Chairperson has received several emails from Joe Minervini regarding the status of the skateboard park and PLDO funding. The Chairperson extended an invitation to the subcommittee meetings and directed his inquiry to the County website where he could review this subcommittee's minutes. The membership agreed that no additional action was required.

9. NEXT MEETING: May 20, 2013 at 6:00 p.m.

10. Motion to adjourn at 8:02 p.m. made by Dawn, seconded by John. Motion carried 4-0-0-0