

San Diego County Airports
Lessee Request for Rent Deferral

If you are a tenant of the County and your business has been financially impacted as a result of the COVID-19 pandemic, you may use this form to request a rent deferral. This form must be submitted by **April 14, 2020** for rents owing between March 4, 2020 and April 7, 2020, or within 7 days of the date rent is due for rents owing after April 7, 2020. The rent deferral and moratorium on eviction is currently in effect through December 31, 2021. This process only applies to County tenants. You must submit documentation of financial hardship to obtain a rent deferral but may do that up to 2 weeks after submitting this form to the County.

Return completed form to:
ATTN: Anne Baldwin
1960 Joe Crosson Drive
El Cajon, CA 92020-1236
Anne.baldwin@sdcounty.ca.gov

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|-----------------------------------|---|
| Lessee Name: | |
| Lessee Email: | |
| Lessee Phone Number: | |
| Contract Number (if known): | |
| Lessee Address: | |
| Period of Rent Deferral requested | <i>NOTE deferral available for rents from 3/4/20 through 12/31/21</i> |
| Financial Reason for Deferral | |

Has Lessee provided documentation of financial impact of COVID-19 pandemic as to why deferral is needed?

_____ Yes

_____ No. If no, within two weeks of submitting this form, please provide documentation or other objectively verifiable information that due to financial impacts related to COVID-19, you are unable to pay rent. Documentation may include, but is not limited to, letters from employers, financial statements, business records, physician's letter, bills, and/or a combination thereof

Signature of Lessee

Date