



Fallbrook Airpark Advisory Committee

Fallbrook Community Airpark ♦ 2155 South Mission Road ♦ Fallbrook, CA 92028 ♦ (760)723-8395

David Duffer
Chairperson

Ken Kalbfell
Vice Chairperson

Bob Hume
Fallbrook
Representative

Phil Delaney
Fallbrook
Representative

Tom Wilson
Fallbrook
Representative

The regular meeting was called to order on Monday, February 3, 2025, at 7:01 p.m. at the Fallbrook Public Utility District.

ROLL CALL Members present represent a quorum.

| | |
|--------------|---------|
| David Duffer | Present |
| Ken Kalbfell | Present |
| Tom Wilson | Present |
| Phil Delaney | Present |
| Bob Hume | Present |

COUNTY OF SAN DIEGO STAFF PRESENT

Murali Pasumarthi, Deputy Director—Transportation Division, County of San Diego
Carmela Gutierrez, Project Manager—Real Estate, County of San Diego Airports
Meadow Chase, Airport Manager, Fallbrook Community Airpark

PUBLIC COMMUNICATION

There was no public communication.

APPROVAL OF MINUTES

The minutes from the Monday, November 4, 2024, regular meeting were noted and approved without changes. Motion was made by Mr. Ken Kalbfell and Mr. Phil Delaney to approve without changes, passing with the ayes of all present.

INSTALLATION OF NEW CHAIR AND VICE CHAIR

Mr. Ken Kalbfell made a motion to nominate Mr. David Duffer for Chair and Mr. Ken Kalbfell for Vice Chair, passing with the ayes of all present. While retaining all in present positions for the purpose of fostering greater communication between the FAAC and the County of San Diego Airports staff, the FAAC noted a collective desire to return to a rotation of positions the following year or term.

AIRPORT DIRECTOR'S REPORT (Murali Pasumarthi On Behalf Of Jamie Abott)

In Mr. Jamie Abbott's absence, Mr. Murali Pasumarthi stated the County of San Diego Airports Sustainability Management Plan (SMP) had been completed and will be presented to the Board of Supervisors in an executive summary memo, after which point it will be posted to the public online. Mr. Pasumarthi also stated the rehabilitation of Runway 18/36 at Fallbrook Airpark will be completed in the current calendar year, with details on scheduling and potential impacts to airport tenants and users to be disseminated once known. He confirmed the Runway Translation Project was not in the 5-year Airports Capital Improvement Plan, or ACIP.

Mr. Pasumarthi stated the existing mobile office utilized as the County of San Diego Airports Administration Office at Fallbrook Airpark will be replaced in the current calendar year with another mobile office. Ms. Meadow Chase confirmed signage had been posted at the main vehicle gate to Fallbrook Airpark to help deter recurring unwanted and illegal activities involving the public transpiring in the Viewing Area after regular business hours, with contract security hours to be extended from 8-hour daily shifts to 12-hour daily shifts in February, 2025, and the security camera system to be upgraded in the Fiscal Year 2025.

At the inquiry of the Chair of the FAAC, Mr. Pasumarthi stated the County of San Diego Airports will not be supplying a portable restroom in the Viewing Area at Fallbrook Airpark due to issues of past abuse. Divided on the matter, the FAAC requested further discussion in future with the County of San Diego Airports staff. Mr. Pasumarthi further stated the County of San Diego Airports would be providing a budget summary or overview for Fallbrook Airpark at the next meeting of the FAAC in August, 2025.

REAL PROPERTY'S REPORT (Carmela Gutierrez)

Ms. Carmela Gutierrez stated the current lease of the Fallbrook Tennis and Pickleball Club remained in holdover, with a potential lease extension under review by the County of San Diego Counsel. Ms. Gutierrez also stated the inspection reports from the 2024 Biennial Leasehold Compliance Inspections of the aviation leases at Fallbrook Airpark were completed and sent to all lessees, with there being a total of 16 aviation leases (including 4 tie-down space leases).

AIRPORT MANAGER'S REPORT (Meadow Chase)

Under security items, Ms. Meadow Chase reported recurring issues involving the public in the Viewing Area at Fallbrook Airpark, including dumping of large items, littering, sex in and out of vehicles, underage drinking, and drug use.

Under maintenance items, Ms. Chase stated erosion control measures were recently completed in areas adjacent to Runway 18/36 and other airport surfaces at Fallbrook Airpark.

Ms. Chase presented a historical graph depicting the monthly operations counts at Fallbrook Airpark for 2025 and four years prior. She reported the operations counts as 2,728 in

November, 2024, and 2,652 in December, 2024, with the total operations count for the year 2024 being 33,552.

NEW BUSINESS

The FAAC requested a special meeting on Monday, April 7, 2025, at 7:00 p.m. at the Fallbrook Public Utility District to discuss the budget, the current status of the 2024 Biennial Leasehold Compliance Inspections, and the current status of the leases for Fallbrook Airpark, to be held in person at the Fallbrook Public Utility District located at 990 East Mission Road, Fallbrook, California 92028, if available.


COMMITTEE MEMBERS' COMMENTS

There were no committee members' comments.

ADJOURNMENT

The date, time, and location were set for the next regular meeting on Monday, May 5, 2025, at 7:00 p.m., to be held in person at the Fallbrook Public Utility District located at 990 East Mission Road, Fallbrook, California 92028, if available. Mr. Ken Kalbfell made a motion for the meeting to be adjourned at 8:47 p.m. Mr. Tom Wilson seconded. The motion carried.

By



Meadow Chase, FAAC Secretary