



Fallbrook Airpark Advisory Committee

Fallbrook Community Airpark ♦ 2155 South Mission Road ♦ Fallbrook, CA 92028 ♦ (760)723-8395

David Duffer
Chairperson

Ken Kalbfell
Vice Chairperson

Thomas Bowman
Fallbrook Representative

Phil Delaney
Fallbrook Representative

Tom Wilson
Fallbrook Representative

MINUTES-DRAFT*

*Pending committee approval at the special meeting on Thursday, December 11, 2025, at 5:30 p.m.

The regular meeting was called to order on Monday, November 3, 2025, at 7:04 p.m. at the Fallbrook Public Utility District.

ROLL CALL

Members present represent a quorum.

David Duffer	Present
Ken Kalbfell	Present
Tom Wilson	Present
Phil Delaney	Present
Thomas Bowman	Present

COUNTY OF SAN DIEGO STAFF PRESENT

Jamie Abbott, Director of Airports, County of San Diego Airports

Carmela Gutierrez, Project Manager—Real Estate, County of San Diego Airports

Meadow Chase, Airport Manager, Fallbrook Community Airpark

PUBLIC COMMUNICATION

There was no public communication.

APPROVAL OF MINUTES

The minutes from the Monday, September 8, 2025, regular meeting were noted and approved without changes. Motion was made by Mr. Tom Wilson and Mr. Ken Kalbfell to approve without changes, passing with the ayes of all present.

AIRPORT DIRECTOR'S REPORT (Jamie Abbott)

Mr. Jamie Abbott provided information pertaining to the Runway Rehabilitation Project at Fallbrook Airpark, stating aviation master lessees and airport tenants of Fallbrook Airpark will be advised of the construction schedule once known. Mr. Abbott referenced four phases in the construction duration, stating the Notice To Proceed (NTP) was anticipated to be issued in mid-November, 2025. The FAAC requested a special meeting in early December, 2025, to discuss

with the County of San Diego Construction Engineering the construction schedule and any new information if known on the Runway Rehabilitation Project at Fallbrook Airpark, to be held in person at the Fallbrook Public Utility District located at 990 East Mission Road, Fallbrook, California 92028 if available.

Mr. Abbott also stated the Federal Aviation Administration (FAA) webinar had been postponed due to the current government shutdown and consequential lapse in government funding. Mr. Abbott reaffirmed the commitment of the County of San Diego Airports in working with the FAA to reschedule.

REAL PROPERTY'S REPORT (Carmela Gutierrez)

Ms. Carmela Gutierrez provided information pertaining to the Fallbrook Tennis Club, stating the Fallbrook Tennis Club had been offered a Short-Term Lease Agreement requiring no action from the County of San Diego Board of Supervisors.

AIRPORT MANAGER'S REPORT (Meadow Chase)

Under security items, Ms. Meadow Chase reminded all aviation master lessees and airport tenants and users that all dogs and other animals must be restrained by leashes or otherwise confined at all times while on airport property at Fallbrook Airpark, referencing the County of San Diego Airports Rules and Regulations. Under security and maintenance items, Ms. Chase also reported that the additional or extended security hours at Fallbrook Airpark had successfully resulted in a mitigation of the recurring issues observed in Viewing Area at Fallbrook Airpark, including alcohol consumption, drug use, and sex in and out of vehicles.

Ms. Chase presented a historical graph depicting the monthly operations counts at Fallbrook Airpark for 2025 and four years prior. Ms. Chase reported the operations counts for Fallbrook Airpark as 3,608 in August, 2025, and 3,052 in September, 2025.

FAAC ANNUAL REPORT (David Duffer)

Mr. David Duffer presented the draft Annual Report for the FAAC for the year 2025. Motion was made by Mr. Phil Delaney and Mr. Ken Kalbfell to approve that the Chair finalize the draft Annual Report for the FAAC for the year 2025 with any changes desired and sign and send to the County of San Diego Board of Supervisors, passing with the ayes of all present.

NEW BUSINESS

There was no new business.

COMMITTEE MEMBERS' COMMENTS

There were no committee members' comments.

ADJOURNMENT

The FAAC requested a special meeting in early December, 2025, to discuss with the County of San Diego Construction Engineering the construction schedule and any new information if

known on the Runway Rehabilitation Project at Fallbrook Airpark, to be held in person at the Fallbrook Public Utility District located at 990 East Mission Road, Fallbrook, California 92028 if available. The date, time, and location were set for the next regular meeting on Monday, February 2, 2026, at 7:00 p.m., to be held in person at the Fallbrook Public Utility District located at 990 East Mission Road, Fallbrook, California 92028 if available. Mr. Phil Delaney made a motion for the meeting to be adjourned at 8:26 p.m. Mr. Tom Wilson seconded. The motion carried.

By _____
Meadow Chase, FAAC Secretary