



Fallbrook Airpark Advisory Committee

Fallbrook Community Airpark ♦ 2155 South Mission Road ♦ Fallbrook, CA 92028 ♦ (760)723-8395

David Duffer
Chairperson

Ken Kalbfell
Vice Chairperson

Thomas Bowman
Fallbrook Representative

Phil Delaney
Fallbrook Representative

Tom Wilson
Fallbrook Representative

MINUTES-DRAFT*

***Pending committee approval at the next regular meeting on Monday, February 2, 2026.**

The special meeting was called to order on Thursday, December 11, 2025, at 7:05 p.m. at the Fallbrook Public Utility District.

ROLL CALL

Members present represent a quorum.

David Duffer	Present
Ken Kalbfell	Present
Tom Wilson	Present
Phil Delaney	Present
Thomas Bowman	Present

COUNTY OF SAN DIEGO STAFF PRESENT

Jamie Abbott, Director of Airports, County of San Diego Airports

Cynthia Curtis, Project Manager, Capital Improvement Division

RUNWAY REHABILITATION PROJECT (Jamie Abbott / Cynthia Curtis)**

Purpose: Special meeting to present and discuss the upcoming runway rehabilitation: scope, schedule, logistics, and community impacts.

Key discussion items:

- Contractor: Hazard Construction (low bidder). County procurement issued Notice to Proceed (NTP) in November.
- Contract duration: 122 calendar days (including mobilization, test strip, 30-day full runway closure, and 30-day final-stripe and cure period). Contract timeline starts at NTP.
- Project summary:
 - Phase 1: Mobilization and night test strip (15 days allotted for testing; 24-hour cure before coring).

- Phase 2: 30-day full runway closure for milling and reconstruction (south end full-depth reclamation and cement-treated base; north end milling + overlay without dig outs). Add new shoulder backing on Runway 2 to improve drainage.
- Phase 3: 30-day BMP/curing period with temporary striping for reopening; final striping done in a one-day closure after curing.
- Calendar breakdown (122 calendar days):
 - First 60 days: 45 days mobilization (ordering materials, permits, initial work) and 15 days test strip
 - Next 30 days: runway closure (milling and paving)
 - Remaining days for final striping and other work
- Design notes:
 - This project maintains existing runway dimensions and improves structure where necessary. South end has thin structural section and will be upgraded to ~9" structural section (6" cement-treated base + 3" overlay). Drainage improvements and new shoulder backing included.
- Funding: FAA covers ~90%; county share ~10%. Bid range observed ~\$1.6M–\$2.9M.
 - This was determined grant-eligible per County's Pavement Management Program (PMP), updated roughly every five to seven years. The PMP recommended rehabbing the entirety of the runway and five taxiway connectors. We program projects in the FAA five-year capital improvement program far in advance. We received a federal fiscal year 2025 grant for design and FY2026 for construction. The County Board approved the project in 2024.

Community concerns and clarifications

- Material testing: P-207 and P-403 being tested on Taxiway Alpha. Failures at plant can occur; contract allows re-testing within the 15-day window. The team will communicate test outcomes and schedule changes promptly.
- Access & staging: Primary contractor access routes and staging areas were shown on plans but need confirmation. Concern about weight of trucks on perimeter access road and turning radius at some gates.
- Tenant/hangar access: County/staff to confirm nightly access protocols and gate/guard procedures for emergency tenant access. And determine whether 24/7 hangar access will be maintained.
- Security: Contractor will provide a guard at the main access; county security coverage was increased to 7 days/week. Confirm daily hours, point-of-contact, and continuity during company transition.

- Utilities & water infiltration: Recurrent water/pumping near taxiway apron; as-built shows a public line nearby and reclaimed water (purple) system in the area. Murali/Public Works to investigate (potholing, pressure testing) and coordinate repairs during closure.
- Runway profile ("hump"): Concern that milling may reproduce existing hump if tied strictly to existing elevations. Design/field team will confirm milling transects and whether grading adjustments are required.

Documents & public resources

- Bid documents, phasing plans and ACIP are public on the county BuyNet and the Airport website.
- Airport to develop project website by early January
- Airport Capital Improvement Plan (ACIP) updated annually and listed on website

***Meeting minutes are factual at the time of recordation, but are subject to subsequent revisions/corrections as updated information becomes available.*

FORMATION OF AD HOC SUBCOMMITTEE FOR PURPOSE OF RUNWAY REHABILITATION PROJECT COMMUNICATIONS (Phil Delaney)

Discussion to have David and Tom serve. No vote as the item was discussed and a motion passed at the last meeting.

COUNTY OF SAN DIEGO AIRPORTS MANAGEMENT PLAN UPDATE FOR FALLBROOK AIRPARK (Jamie Abbott)

Mr. Abbott reviewed recruitment process for transition. Interviews for Airport Manager and Assistant Manager in January 2026. Staff will be scheduled for all 4 positions covering all the airports impacted by this transition. Four positions: Airport Manager, Assistant Airport Manager, (2) Operations staff. Goal is to bring all County services in house and within County control to streamline services and maximize resources to better serve each airport. Daily coordination and customer service will continue.

ADJOURNMENT

The next regular meeting is on Monday, February 2, 2026, at 7:00 p.m., to be held in person at the Fallbrook Public Utility District located at 990 East Mission Road, Fallbrook, California 92028 if available. Mr. Ken Kalbfell made a motion for the meeting to be adjourned at 8:13 p.m. Mr. Phil Delaney seconded. The motion carried.

By _____
Jamie Abbott, FAAC Secretary