



Fallbrook Airpark Advisory Committee

Fallbrook Community Airpark ♦ 2155 South Mission Road ♦ Fallbrook, CA 92028 ♦ (760)723-8395

Tom Wilson
Chairperson

Thomas Bowman
Vice Chairperson

David Duffer
Fallbrook Representative

Phil Delaney
Fallbrook Representative

Ken Kalbfell
Fallbrook Representative

MINUTES-DRAFT*

***Pending committee approval at the next regular meeting on Monday, August 3, 2026.**

The regular meeting was called to order on Monday, May 4, 2026, at 7:00 p.m. at the Fallbrook Public Utility District.

ROLL CALL

Tom Wilson	Present
Thomas Bowman	Present
Ken Kalbfell	Present
Phil Delaney	Present
David Duffer	Present

Members present represent a quorum.

COUNTY OF SAN DIEGO STAFF PRESENT

Jamie Abbott, Director of Airports, County of San Diego Airports

Carmela Gutierrez, Project Manager—Real Estate, County of San Diego Airports

Meadow Chase, Airport Manager, Fallbrook Community Airpark

PUBLIC COMMUNICATION

There was no public communication.

APPROVAL OF MINUTES

The minutes from the Monday, February 2, 2026, regular meeting were noted and approved without changes. Motion was made by Mr. David Duffer and Mr. Phil Delaney to approve without changes, passing with the ayes of all present.

AIRPORT DIRECTOR'S REPORT (Jamie Abbott)

Mr. Jamie Abbott provided a final update on the Runway Rehabilitation Project at Fallbrook Airpark, confirming the completion of remaining punch list items in April, 2026. Mr. Abbott stated that there were no updates available on the Operations Building replacement at Fallbrook Airpark, confirming an estimated two- to three-year timeline for the Operations Building replacement. The FAAC inquired as to the possibility of an outside entity constructing an

Operations Building replacement at Fallbrook Airpark, with the purpose of leasing it upon completion to the County of San Diego Airports. The FAAC requested to add it as an informational agenda item for the next regular meeting. The FAAC also requested as an informational agenda item for the next regular meeting information on the current status of environmentally sensitive or impacted areas at Fallbrook Airpark, to include aerial maps.

REAL PROPERTY'S REPORT (Carmela Gutierrez)

Ms. Carmela Gutierrez stated biennial leasehold compliance inspections of the aviation leases at Fallbrook Airpark were due in 2026 and in the process of being scheduled by the County of San Diego Airports Real Property Department. Ms. Gutierrez also provided information pertaining to the non-aviation leases of Altman Plants and Fallbrook Tennis Club.

AIRPORT MANAGER'S REPORT (Meadow Chase)

Under security items, Ms. Meadow Chase stated that contract security staff under Inter-Con Security Systems, Inc. had resumed conducting both exterior and interior patrols of Fallbrook Airpark following additional on-site training and site-specific post order instruction updates. Under maintenance items, Ms. Chase reported mowing and soil stabilizer application were scheduled at Fallbrook Airpark in May, 2026, advising of the potential for runway and other surface closures. She also reported that the gate arm system at Fallbrook Airpark was connected to the main power supply in April, 2026, with solar-powered batteries to be utilized as a back-up power supply during power outages.

Ms. Chase stated the monthly operations counts at Fallbrook Airpark for January, 2026, February, 2026, March, 2026, and April, 2026, were unavailable, pending equipment replacements and upgrades.

NEW BUSINESS

There was no new business.

COMMITTEE MEMBERS' COMMENTS

There were no committee members' comments.

ADJOURNMENT

The date, time, and location were set for the next regular meeting on Monday, August 3, 2026, at 7:00 p.m., to be held in person at the Fallbrook Public Utility District located at 990 East Mission Road, Fallbrook, California 92028 if available. Mr. Phil Delaney made a motion for the meeting to be adjourned at 7:57 p.m. Mr. Ken Kalbfell seconded. The motion carried.

By _____
Meadow Chase, FAAC Secretary