



# Fallbrook Airpark Advisory Committee

Fallbrook Community Airpark ♦ 2155 South Mission Road ♦ Fallbrook, CA 92028 ♦ (760) 723-8395

David Duffer  
*Chairperson*

Ken Kalbfell  
*Vice Chairperson*

Bob Hume  
*Fallbrook  
Representative*

Phil Delaney  
*Fallbrook  
Representative*

Tom Wilson  
*Fallbrook  
Representative*

## MINUTES

The meeting was called to order at 7:00 p.m. on November 4, 2019, at the Fallbrook Library, 124 South Mission Road, Fallbrook, California 92028.

**ROLL CALL** Members present represent a quorum.

David Duffer	Present
Ken Kalbfell	Present
Tom Wilson	Present
Phil Delaney	Present
Bob Hume	Present

## **COUNTY STAFF PRESENT**

Roger Griffiths, Director of Airports, County of San Diego  
Meadow Chase, Manager, Fallbrook Airpark

## **PUBLIC COMMENT**

Mr. Greg Boylan and Ms. Lisa Boylan, Co-Owners of Fallbrook Flight Academy, expressed a potential concern at Fallbrook Airpark. Both for security and safety purposes, Mr. Boylan and Ms. Boylan requested that the gate arms at Fallbrook Airpark remain closed at all times. They referenced recent situations in which drivers unfamiliar with airports were able to enter Fallbrook Airpark through the open gate arms and potentially interact with live, moving aircraft.

## **APPROVAL OF MINUTES**

The minutes from the August 5, 2019, meeting were noted and approved. Motion to approve by Mr. Ken Kalbfell and Mr. Tom Wilson, passing with the ayes of all present.

## **DIRECTOR'S REPORT (Roger Griffiths)**

Mr. Roger Griffiths announced his last day as Director of Airports would be Thursday, November 7, 2019. Mr. Griffiths stated there would likely be a two- or three-month period before a new Director of Airports was selected. The FAAC expressed their appreciation for Mr. Griffith's time and dedication as Director of Airports.

Mr. Griffiths provided an update on the proposed marked helicopter parking area at the East Transient Ramp at Fallbrook Airpark. He stated it would be added to the maintenance schedule in the future, though a date had not yet been selected.

Mr. David Duffer inquired about the current helicopter traffic pattern procedures in effect at Fallbrook Airpark. In the interest of raising awareness to local helicopter pilots, the FAAC expressed they believed it would be prudent to add the helicopter traffic pattern procedures to the Chart Supplement, an FAA publication. The FAAC requested it be included as an agenda item at the next FAAC meeting.

#### **AIRPORT MANAGER'S REPORT (Meadow Chase)**

Under security items, Ms. Meadow Chase reported a tenant damaged the main gate at Fallbrook Airpark on Wednesday, October 2, 2019. Ms. Chase stated the main gate was repaired the same week.

Under maintenance items, Ms. Chase reported mowing at Fallbrook Airpark was completed in mid-September, 2019. She also provided pictures showing Altman Specialty Plants having cleared a portion of the area immediately south of Runway 18-36 for the safety of aircraft operating at Fallbrook Airpark.

Ms. Chase presented a historical graph depicting the monthly operations counts at Fallbrook Airpark for 2019 and four years prior. She reported the operations counts as 1,774 in August 2019, 1,662 in September 2019, and 2,162 in October 2019.

Ms. Chase reminded the FAAC that the annual Toys for Tots collection drive at Fallbrook Airpark would be held on Saturday, December 14, 2019, from 10:00 a.m. to 2:00 p.m. Mr. Tom Wilson stated he believed it would be a good idea to explore more outreach avenues at Fallbrook Airpark. The FAAC concurred on the importance of fostering and maintaining positive relations between Fallbrook Airpark and the local community.

#### **FAAC ANNUAL REPORT (David Duffer)**

Mr. David Duffer presented the draft FAAC Annual Report. The FAAC recommended that certain items be incorporated into it, specifically that the use of airport facilities for fire-fighting operations be noted and that the point of contact for the County of San Diego be changed from Mr. Roger Griffiths to Mr. Derek Gade, Assistant Director of the Department of Public Works Transportation Division. Motion was made by Mr. Phil Delaney and seconded by Mr. Ken Kalbfell, to approve that the Chairman incorporate the committee's recommendations, finalize, and sign and send the report to the Board of Supervisors.

#### **NEW BUSINESS**


There was no new business.

**COMMITTEE MEMBERS' COMMENT**

There were no comments from the committee members.

**ADJOURNMENT**

The location and date were set for next meeting on February 3, 2020, at 7:00 p.m. at the Fallbrook Library, 124 South Mission Road, Fallbrook, California 92028. Mr. Bob Hume made a motion for the meeting to be adjourned at 8:01 p.m. Mr. Ken Kalbfell seconded. The motion carried.

By   
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Meadow Chase, FAAC Secretary