



# Fallbrook Airpark Advisory Committee

Fallbrook Community Airpark ♦ 2155 South Mission Road ♦ Fallbrook, CA 92028 ♦ (760) 723-8395

Bob Hume  
*Chairperson*

David Duffer  
*Vice Chairperson*

Ken Kalbfell  
*Fallbrook  
Representative*

Carl Morrison  
*Fallbrook  
Representative*

Tom Wilson  
*Fallbrook  
Representative*

## MINUTES

The meeting was called to order at 7:00 p.m. on February 5, 2018, at the Fallbrook Library, 124 South Mission Road, Fallbrook, California 92028.

### **ROLL CALL**      Members present represent a quorum.

Bob Hume	Present
David Duffer	Present
Ken Kalbfell	Present
Carl Morrison	Present
Tom Wilson	Present

### **COUNTY STAFF PRESENT**

Lee Ann Lardy, Airports Director, County of San Diego Airports  
Meadow Chase, Contract Fallbrook Airpark Manager

### **PUBLIC COMMENT**

Mr. Don Ross discussed medivac helicopter operations at Fallbrook Airpark. The FAAC requested that County staff provide a briefing at the next meeting on the possibility of constructing a second helipad. The FAAC requested this be included as an agenda item at the next meeting.

### **APPROVAL OF MINUTES**

The minutes from the November 6, 2017, meeting were noted and approved. Motion to approve by Mr. David Duffer and Mr. Ken Kalbfell, passing with the ayes of all present.

### **INSTALLATION OF NEW CHAIRMAN AND VICE CHAIRMAN**

Mr. Carl Morrison made a motion to nominate Mr. Bob Hume for Chairperson. Mr. Ken Kalbfell seconded, passing with the ayes of all present. Mr. Kalbfell made a motion to nominate Mr. David Duffer for Vice Chairperson. Mr. Morrison seconded, passing with the ayes of all present.

**DIRECTOR'S REPORT (Lee Ann Lardy)**

Ms. Lee Ann Lardy discussed her temporary promotion as Airports Director following Mr. Peter Drinkwater's retirement. Ms. Lardy provided an overview of the national recruitment taking place, including the application process and recruitment schedule.

**AIRPORT MANAGER'S REPORT (Meadow Chase)**

Ms. Meadow Chase reported the entry gate arm at Fallbrook Airpark was knocked down on Sunday, December 31, 2017. Noting the vehicle responsible for the damage had been identified, Ms. Chase stated it was a mobile business that had attempted to piggy back behind another vehicle through the entry gate arm.

Ms. Chase reported the current wireless system for the entry gate arm will be replaced with an electronic system. She stated the new electronic system will address the recurring issues some tenants have had with opening the entry gate arm. She also reported Runway 18-36 was restriped in mid-January, the avocado trees were being trimmed approximately 5 feet, and contract airport management staff were working with County staff to remove the tumbleweeds north of Aircraft Hangar Management and the trees adjacent to Murray Investments. She also discussed the new 4-foot chain-link fence being installed in the Visitor's Area. The FAAC stated there is a need for a pedestrian gate to be installed in the new fence to allow transient pilots access to the Visitor's Area.

Ms. Chase presented a historical graph depicting the monthly operations counts at Fallbrook Airpark for 2018 and four years prior. She reported the operations counts as 1,446 for November 2017, 1,590 for December 2017, and 1,572 for January 2018.

Ms. Chase provided a status update on the new sign installed at the entrance to the Fallbrook Youth Baseball Fields. She reported the sign was installed on Monday, January 29, 2018. The sign denotes the sports and agricultural leaseholds are on airport property so as to raise public awareness of the involvement Fallbrook Airpark has in the local community.

**FAAC ANNUAL REPORT (Tom Wilson)**

Mr. Tom Wilson presented the draft FAAC Annual Report for 2017. Motion to approve by Mr. Carl Morrison and seconded by Mr. Tom Wilson.

**NEW BUSINESS**

There was no new business.

**COMMITTEE MEMBERS' COMMENT**

There were no comments from the committee members.

**ADJOURNMENT**

The location and date were set for next meeting on May 7, 2018, at the Fallbrook Library, 124 South Mission Road, Fallbrook, California 92028. Mr. Ken Kalbfell made a motion for the meeting to be adjourned at 7:58 p.m. Mr. David Duffer seconded. The motion carried.



By \_\_\_\_\_  
Meadow Chase, FAAC Secretary