

FALLBROOK AIRPARK ADVISORY COMMITTEE

FALLBROOK COMMUNITY AIRPARK
2155 South Mission Road, Fallbrook, California 92028
Phone: (760) 723-8395

MINUTES

The meeting was called to order at 7:05 pm on February 3, 2014 at The Fallbrook Library, 124 South Mission Road, Fallbrook, California 92028.

<u>ROLL CALL</u>	Members present represent a quorum.
David Duffer	Present
Ken Kalbfell	Present
Carl Morrison	Present
Tom Wilson	Present

COUNTY STAFF PRESENT

Peter Drinkwater, Director of Airports at County of San Diego Airports
Roger Griffiths, County of San Diego Airports
Lee Ann Lardy, Project Manager, Real Estate Airports
George Watson, Fallbrook Airpark Manager
Meadow Chase, Fallbrook Airpark Operation Coordinator

MINUTES

The minutes from the November 4, 2013 meeting were noted and approved. Motion to approve by Mr. Carl Morrison and seconded by Mr. Tom Wilson and passed with the ayes of all present.

REAL PROPERTY REPORT

Lee Ann Lardy discussed, with a hand out depicting, the added required improvements by Aircraft Hangar Management leasehold. They were required to add additional capital improvements to their leasehold in the amount of at least \$52,000.00 by the end of this month, February 2014. They decided to install these 44 Photovoltaic Solar Panels with their contractor T&M Solar for these required capital gain improvements. These panels will be installed on the roof of the Southwest most point of the 2155-D row of hangars, specifically over top where Mr. Ron Patterson owns the office building and his

adjacent #14 hangar. There will be a total of 44 panels with a yearly output of 1.2 kilowatts per panel per day. There was mention by Mr. David Duffer as to whether or not Mr. Patterson had been notified and/or made aware that these solar panels would be installed above his specific office and hangar. No knowledge as to whether or not Mr. Patterson was aware or had been notified up to this point was known and the county said they would see that he was notified soon; either by themselves or Aircraft Hangar Management leasehold about these impending installations. There was also discussion regarding Color Spot, whose lease will be up for renewal and appraisal come October 1, 2014, and other leases that will be up in 2015, and the process that is taken when a lease contract is up for renewal.

SCHEDULE OF RATES AND CHARGES AND USE CONTROL POLICY

Mr. Roger Griffiths gave a power point presentation explaining the change of verbiage and language regarding the outline of Rates and Charges and Use Control Policy guidelines for the San Diego County Airports. He asked for a motion in favor of moving forward with these language changes in the policy, noting that No changes in actual rates or charges would be made, only in verbiage and language. A motion was granted from the board first by Mr. Tom Wilson, seconded by Mr. Ken Kalbfell, and all present were in favor for these changes to be made.

DIRECTOR'S REPORT

Mr. Peter Drinkwater explained the AWOS status was still in test mode and that the other system has been disconnected and will at no point be brought back online again. The AWOS inspection happened in September 2013 and there is a temporary frequency that is good through May 2014. The temporary frequency is working through the FCC process and will be permanent by May. It is always classified as temporary until the FCC finalizes it and the current frequency of 118.425 will remain the finalized frequency code when they are done. The AWOS will be operating in the test mode until the Memorandum of Agreement is signed with the FAA. Due to new procedures as of last year regarding the Memorandum of Agreement, there are more signatures required and therefore the length of time for approval is longer. It was verified that the data and information from the AWOS was correct and useable by the FAA back in January. However it will continue to state it is in a test mode status until the Memorandum of Agreement is completed and it has been officially commissioned by the FAA.

CIP UPDATE

Mr. Peter Drinkwater also gave a current standing with regards to getting pavement condition numbers and the true depth of the existing conditions standing here at Fallbrook from the contractors. Such as what types of overlays and what types of materials have been used and done already in the past to the runway and taxiways. They are still in process and will continue to move forward with the runway improvements.

AIRPORT MANAGER'S REPORT

Mr. George Watson reported a security issue a few weeks back of some individuals hopping the lower fence, early in the morning. The newly installed cameras being monitored at Palomar Airport caught the activity and immediately reported it to the local authorities, as well as notified Airpark Manager, Mr. George Watson. The police were able to apprehend the individuals, but found no cause of threat or reason to keep them and they were let go before Mr. Watson got there.

There was a maintenance issue regarding the upper solar powered bar gate, which at some point was removed to allow access to the hangars and leaseholds below. Mr. Jerry Aberle in the public section admitted to being the one who did this as he had no way to get to his place of business and the gate, according to him, was not working yet again.

There was also a point brought up by Mr. Jerry Aberle regarding last minute NOTAMs and insufficient notice as to when the closing and the reopening of the runway would be taking place; this is making it exceedingly difficult to schedule customers in for maintenance work on their aircrafts at the various shops here at the Fallbrook Airpark. A note was made by the County and Mr. George Watson to try to make a point of at least a one week's notice for all future NOTAMs. There was also a request to make this an Agenda Item at the next meeting to further discuss the best options for future NOTAMs and scheduling here at Fallbrook.

There was also the immediate response wanted regarding a complaint of deteriorating pavement and potholes appearing on the taxiway near the fuel pit on the Aircraft Hangar Management leasehold and the options available to have it addressed within the week. Typically the Airpark Manager, Mr. George Watson, would write the leasehold a complaint or notice of these findings and bring it to their attention and they would have 10 days to respond. However, it was already noted that the leasehold was not only aware but had been getting outside bids on repairing the asphalt. Mr. George Watson said he would follow up with them on these repairs and see that they were addressed as soon as possible, as members of the board, as well as the public present felt they were a danger to aircrafts and airport as a whole if left any longer in their current condition.

And lastly, Mr. George Watson noted that the operations count was up from last month, January being 586 and February being 723.

NEW BUSINESS

Mr. Tom Wilson brought to attention a very special date coming up later this year. October 28, 2014 will mark the 50th Anniversary of the first noted landing here at the Fallbrook Airpark by Stu Marshall. It was discussed with the Board and the County, along with Airpark Manager, George Watson, that they should all come together and hold a special event and/or open house to commemorate this date and open it to the public as well. This would be in lieu of not participating in this year's Avocado Festival and Airpark Open House / Shuttle Bus Parking area due to hazards and parking issues noted by multiple sources at last year's event. It was unanimously approved by the Board Members to try to work with the County and Mr. George Watson, as well as the Friends of the Fallbrook Airpark and the surrounding community of Fallbrook, to put on an event at the Airpark possibly the weekend before October 28,

2014 to celebrate this anniversary. Further organization and planning will be discussed at the next meeting as the participating groups move forward on this.

PUBLIC COMMENT

There were no additional outside comments from the public persons present.

ADJOURNMENT

Mr. Ken Kalbfell made a motion for the meeting to be adjourned at 9:08 pm. Mr. Tom Wilson seconded. Motion carried. Agenda and date were set for next meeting on May 5, 2014, which will be held at the Fallbrook Library, 124 South Mission Road, Fallbrook, California 92028.