

FALLBROOK AIRPARK ADVISORY COMMITTEE

FALLBROOK COMMUNITY AIRPARK
2155 South Mission Road, Fallbrook, California 92028
Phone: (760) 723-8395

MINUTES

The meeting was called to order at 7:05 P.M. on May 5, 2014, at the Fallbrook Public Library located at 124 South Mission Road, Fallbrook, California 92028.

<u>ROLL CALL</u>	Members present represent a quorum.
David Duffer	Present
Bob Hume	Present (First meeting on Committee)
Ken Kalbfell	Present
Carl Morrison	Present
Tom Wilson	Present

COUNTY STAFF PRESENT

Peter Drinkwater, Director of Airports at County of San Diego
Lee Ann Lardy, Project Manager, Real Estate Airports
George Watson, Fallbrook Airpark Manager
Meadow Chase, Fallbrook Airpark Operations Coordinator
Cova Becker, Silvertree Contractor

MINUTES

The minutes from the February 3, 2014, meeting were noted and approved with minor correction. Motion to approve by Mr. Carl Morrison and seconded by Mr. Tom Wilson and passed with the ayes of all present.

CHAIRMAN'S COMMENT'S

Mr. David Duffer welcomed Mr. Bob Hume to the Committee and expressed his appreciation to the County. With County approval, he provided Mr. Hume a copy of an Advisory Group Training DVD to review.

DIRECTOR'S REPORT

Mr. Drinkwater provided a CIP update and explained that \$585,000 in federal funding has been requested for next year for the design of the runway safety area improvement project. The project is currently being scoped, with an estimated thirty percent of the design completed. Mr. Drinkwater then went on to state that the AWOS is commissioned and fully functioning. The frequency is final and will be published at the end of this May in the AF/D.

Also briefly discussed was the proper usage of hangars as it relates to policy and situation.

AIRPORT MANAGER'S REPORT

Mr. George Watson reported one security item. Occurring within the past quarter, the gate arms were knocked off. The suspect was not discovered, as the security cameras were offline for approximately 24 hours. Mr. Carl Morrison expressed his concern over the loss of signal and asked that County find out definitely whether or not this was a one-time event and e-mail each member of the Committee with the results.

Mr. Watson also reported one maintenance item regarding the stakes along the access road, which were on schedule to be removed on May 6, 2014. The stakes had been left after the previous fence was removed and became visible with erosion. Several reports had been received from individuals running slightly off the road onto these stakes and getting flat tires.

The operations count increased from 559 in March to 630 in April. Mr. Peter Drinkwater noted the dramatic decrease in the operations count that has taken place over the years. It was once over thirty thousand a year and now it is nearing only eight thousand a year. However, reviewing the historical data, it is steadily increasing from last year.

50th AIRPARK ANNIVERSARY

Mr. Watson turned over the subject of the 50th Airpark Anniversary to Mr. Tom Wilson. Mr. Wilson explained that he along with the Friends of Fallbrook Airpark wish to highlight the airport and what it does for the community. Due to safety and environmental concerns, parking will be off-site at the local high school and the event contained on the viewing common. This will allow the airport to remain open and operating. An open Young Eagles rally will be conducted, allowing children to be taken up for flights. The next step will be to involve the Experimental Aircraft Association (EAA) and the Eagles, who can then allow adults to also be taken up for flights. Mr. Wilson touched upon the possibility of providing shuttles and aircraft demonstrations. The Committee and Mr. Peter Drinkwater discussed the complications of mixed traffic events and how to keep it simple.

Mr. James O'Donnell, a member of the audience and a resident of Fallbrook, provided several points of contact for Mr. Wilson to get more teens from the local high schools involved in the event and in aviation. One possibility mentioned by Mr. O'Donnell was providing opportunities for volunteerism and internships at the airport, which could count as credits and experience.

REAL PROPERTY REPORT

Providing handouts, Ms. Lee Ann Lardy discussed two items. The first item was lease and license procedures, which relates to the new Schedule Rates and Charges. Those receiving permits such as aircraft detailers and fuel providers will now be receiving licenses. These licenses will be advertised and become ten-year agreements with the right to terminate.

The second item was short-term low-value leases. To qualify for a short-term low-value lease, the lease has to be less than ten years and less than ten thousand a month. It does not necessarily have to be taken to the Board of Supervisors. Under the Schedule Rates and Charges, it can be made with the Airports Director's approval. Currently, the County intends to issue a new Recreational Lease for Fallbrook Youth Baseball (FYB). Effective June 1, 2014, this lease would be for a term of ten years and would enable FYB to sublease the premises so other sports organizations may use it.

NEW BUSINESS

Mr. Tom Wilson brought to attention the possibility of trimming the tops of the avocado trees to the east of the airport to provide for a better view at the viewing common. The County will be reaching out to the leaseholder to determine whether or not the trees will be trimmed in the near future.

PUBLIC COMMENT

There were no outside comments from the public persons present.

ADJOURNMENT

Mr. Ken Kalbfell made a motion for the meeting to be adjourned at 8:40 P.M. Mr. Tom Wilson seconded. The motion carried. The agenda and date were set for the next meeting to be held on August 4, 2014, at the Fallbrook Public Library, 124 South Mission Road, Fallbrook, California 92028.