



Gillespie Field Development Council



A Joint Powers Agreement Between the City of El Cajon and County of San Diego
Airport Administration Building ♦ 1960 Joe Crosson Drive ♦ El Cajon, California 92020-1236 ♦ (619) 956-4800

Phyllis Trombi
Chairwoman

Barry Bardack
Vice Chairman

Bob Davison
Councilman

Duane Barto
Councilman

James Sly
Councilman

MINUTES OF THE GILLESPIE FIELD DEVELOPMENT COUNCIL MEETING JULY 15, 2020

<u>MEMBERS PRESENT</u>	<u>STAFF PRESENT</u>
Phyllis Trombi	Cam Humphres
Barry Bardack	Anne Baldwin
Bob Davison	Lorie Maniss
Duane Barto	

For others present, attendee log is available in the Airports Administration Building.

1. ROLL CALL

Chairwoman Phyllis Trombi called the meeting to order at 6:00 p.m. Vice Chair Barry Bardack, Councilman Bob Davison, and Councilman Duane Barto were present. Councilman James Sly was not in attendance.

2. PLEDGE OF ALLEGIANCE

Chairwoman Phyllis Trombi led the Pledge of Allegiance.

3. PUBLIC COMMENTS REGARDING ITEMS NOT ON AGENDA

There were no public comments.

4. APPROVAL OF MINUTES

Councilman Bob Davison motioned to approve the May 20, 2020 minutes. Councilman Duane Barto seconded the motion; motion passed.

5. CHAIRMAN'S REPORT

Chairwoman Phyllis Trombi gave an update on the Antique Aircraft display. As the monthly antique aircraft displays are still canceled due to the recent restrictions on public gatherings, individuals that normally display their aircraft will continue to receive credit for public display.

6. AIRPORT DIRECTOR UPDATE

Cameron Humphres provided an update on the status of Sky Harbor. As of July 31st, Sky Harbor will end their lease with the County of San Diego and will transfer their tenants over to County Airports. The County is currently in the process of having the assets transferred over and will have the property inspected and appraised. There will be no changes to the subtenants' monthly rents, terms, or conditions through their existing leases. The County is pursuing an RFP for the property which could take from 9 months to a year to complete.

After discussion, the GFDC stated that they are opposed to County Airports taking over the leases from Sky Harbor and managing the property. They also stated that the County should have an easier process for lease renewals and extensions.

Mr. Humphres followed with an update on the Cajon Air Center Phase III project. The FAA has awarded an 8 million dollar grant for the project, specifically the ramp. Because of CARES Act, the funding is provided at one hundred percent. Mr. Humphres will continue to update the Council as more information is received.

7. REAL PROPERTY UPDATE

Anne Baldwin gave a presentation on County and leasehold improvements. The presentation covered requirements for capital improvements, the responsibility of repairs and maintenance by both the County and the leaseholder, and bi-annual inspections of privately owned facilities to ensure compliance.

Ms. Baldwin followed her presentation with information regarding Sky Harbor. She stated that before an RFP is submitted, there will be an independent inspection of the property.

8. RECOMMENDATIONS BY THE COUNCIL FOR ITEMS TO BE DISCUSSED DURING FUTURE GILLESPIE FIELD DEVELOPMENT COUNCIL MEETINGS

The Council recommended that following items be included on the September agenda:

- Update on Sky Harbor
- Airport Enterprise Fund Financial Report
- Process for Lease Extensions including Policies, Procedures and Capital Investments

9. OLD BUSINESS

There was no old business.

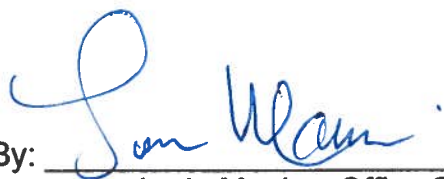
10. NEW BUSINESS

There was no new business.

11. ADJOURN

Chairwoman Phyllis Trombi adjourned the meeting at 7:10 p.m. The next meeting of the Gillespie Field Development Council will be at 6 p.m., Wednesday, September 16, 2020, in City Council Chambers, 200 Civic Center Way, El Cajon.

By: _____



Lorie Maniss, Office Support Specialist