

GILLESPIE FIELD DEVELOPMENT COUNCIL

Wednesday, September 16, 2026

AGENDA ITEM # 8

<https://www.sandiegocounty.gov/content/sdc/dpw/airports/airportsmain/ScheduleRatesandCharges.html>

EXTENDING AUTHORITY FOR DIRECTOR OF AIRPORTS TO SIGN LOW-VALUE LEASES AND LICENSES FOR FIVE YEARS

BACKGROUND

The Schedule of Rates and Charges and Use Control Policy for County of San Diego Airports (Schedule) delegates authority to the Director of Airports to sign low-value leases and licenses, up to 10 years in term and not exceeding \$10,000 per month. The Schedule was first established by the San Diego County Board of Supervisors in May 1975.

The last amendment to the Schedule was approved by the Board of Supervisors in December 2021 and became effective 30 days later. Per California Government Code §25537, the authority delegated to the Director of Airports to sign low-value leases and licenses must be renewed every five years by the Board of Supervisors. The current authority runs out on December 8, 2026.

PROPOSED AMENDMENT

The proposed amendment to the Schedule is administrative only, and will reauthorize low-value, short-term leasing under GC 25537 at a higher monthly rent, codify fees in the Schedule that were previously collected as rent, and make minor adjustments to clarify language. Detailed changes include:

1. This action delegates authority to the Director of Airports to issue leases or licenses of up to 10-years with a monthly rent of \$25,000 or less.
2. This action also removes the current 30-day limit and fund-raising requirements on the waiver of fees.
3. The removal of these restrictions is intended to allow waivers of fees by the Director of Airports to better facilitate emergency response, charitable events, and other activities for which a waiver may be granted.
4. This action also codifies turn fees which are currently collected from carriers by rent provision so that all carriers, whether they have a lease or not, would be required to pay the fee.
5. The action includes further edits to clarify terms and make other non-substantive changes.

Recommended Motion

"Gillespie Field Development Council recommends that the Board of Supervisors approve the Eleventh Amendment to the Schedule of Rates and Charges and Use Control Policy for County of San Diego Airports."