

PAAC Alternate Rules for Public Engagement

Objective:

Facilitate an open dialog with community members while maintaining an orderly meeting within time constraints.

Rules:

Chairman declares alternate rules in effect for the meeting or for a specific agenda item, as desired or as voted on by other PAAC members

Chairman shall set total time allotted for agenda item (e.g. 15 min) and individual speaker time limit based on factors such as meeting attendance, available time, and topic (e.g. 1 min per podium trip). If no specifics provided, 1st podium opportunity is limited to 3 minutes, with follow-up trips limited to 5 minutes total. The Chairman shall, as reasonably able, rotate speakers to afford all an opportunity to comment.

Speaker slips are not required.

Members of the public wanting to speak shall:

- sit / stand near podium to minimize transit time to microphone
- be recognized by Chairman prior to speaking
- have multiple opportunities to speak on the agenda item

Other thoughts....

- Workshops: conduct the PAAC meeting (2 times per year) as a public workshop at which the only agenda is to assure that the public's questions are answered;
- Ensure Agenda Reports and other meeting material is posted on the website in advance for public review

Create a list that is included with each agenda showing an any open Action Items by the committee.