



PALOMAR AIRPORT ADVISORY COMMITTEE

McClellan-Palomar Airport ♦ 2192 Palomar Airport Road ♦ Carlsbad, California 92011 ♦ (760) 431-4646

Vacant
General Public

Shirley Anderson
Vice Chair

Clifford Kaiser
Chairperson

Howard Krausz
General Public

Clayton Lackey
Industry Representative

Gordon Nesbitt
Oceanside Representative

Armen Kurdian
Vista Representative

Gary Greening
Carlsbad Representative

Kevin Karpé
San Marcos Representative

MINUTES

Thursday, January 15, 2026

Chairperson Kaiser called the meeting to order at 6:04 p.m. on Thursday, January 15, 2026.

MEMBERS PRESENT

Cliff Kaiser, Shirley Anderson, Armen Kurdian, Gordon Nesbitt, Gary Greening, and Clayton Lackey were present, which represented a quorum.

MEMBERS ABSENT

Howard Krausz, and Kevin Karpé.

COUNTY STAFF PRESENT

County Staff presented themselves. Jamie Abbott, Cathe Johnson, Mark Reiner, Ursula Null, and Yadira Aguilar.

Changes were made to the agenda; item 4 approval of meeting minutes was advanced to the top, per the direction of Chairperson Kaiser. Items 6 and 7 moved up after public comments at the request of Mr. Kurdian.

APPROVE MINUTES FOR NOVEMBER 2025 MEETING

The PAAC members reviewed the minutes for November.

Mrs. Anderson requested for meeting minutes to be amended on page 6, under Committee Member Comments.

Motion by Mr. Kurdian to approve as amended; second by Mr. Nesbitt. Motion passed: 5 in favor, 1 abstention; 2 absent: Howard Krausz and Kevin Karpé.

PAAC MEMBER CHAIR AND VICE CHAIR ELECTIONS

Chairperson Kaiser explained how voting would be conducted and that all PAAC members, including Vice Chair, received an email with instructions on how elections were going to be held. Chairperson Kaiser advised that only PAAC members present would be eligible for election.

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1. All members vote for Chair in ballot
2. PAAC staff secretary counts votes
3. If tied vote, a revote will be conducted with only those that tied eligible
4. The member with the most votes can accept to be Chair
5. If they do not accept, new vote will be conducted
6. The same process will take place for Vice-Chair

Votes for Chairperson were, Mr. Kaiser received 4 votes in favor, Mr. Kurdian 1 vote and Mrs. Anderson 1 Vote. Elected Chairperson by PAAC members is Mr. Kaiser and he accepted.

Votes for Vice Chairperson were, Mrs. Anderson received 4 votes in favor, Mr. Lackey 1 vote and Mr. Kurdian 1 vote. Elected Vice Chairperson by PAAC members is Mrs. Anderson and she accepted.

Chairperson Kaiser received comments and answered questions from the committee and from the public.

PUBLIC COMMUNICATIONS REGARDING ITEMS NOT ON THE AGENDA

Members of the community expressed concerns about noise, an increase in commercial flights, and the Voluntary Noise Abatement Program (VNAP). Members of the community expressed and requested the following:

- Noted that another lawsuit was filed by C4FA after a new contract lease was signed with United Airlines by the County.
- Requested a Part 150 study be updated.
- Questioned where the voting process is documented and approved. Chairperson Kaiser responded that he did not dictate the process, that he presented the process to committee including the Vice Chair.
- Youth aviation day 2025 sponsored by Palomar Association scheduled for Sept 12, 2026. Which will include FAA simulator, scholarship availability.

Chairperson Kaiser commented that he likes to hear input and likes to receive feedback whether there is a difference between opinions or not.

PAAC MEMBER RECUSAL POLICY - C. Kaiser

Mrs. Anderson claimed July 2025 meeting minutes were still incorrect. Mr. Abbott read the guidance County Counsel requirements: GC 87105 of the PRC that a public official leave the room only applies to certain specified officials, such as members of the Board of Supervisors of the County, which does not include PAAC members. Mr. Abbott mentioned that PAAC may adopt its own rule requiring conflicted members to leave. Mrs. Anderson wants adherence to BOS policy A74 and Robert's Rules. Mr. Lackey supported clarity and explained he has zero ownership in the

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Carlsbad Jet Center lease, that he only receives a salary, and has no further financial interest in the leasehold Chairperson Kaiser expressed concerns with over-regulation and emphasized that PAAC is advisory and voluntary.

Chairperson Kaiser moved there be no formal recusal policy; members may vote on any issue, Mr. Kurdian requested amendment, declaring any potential information that shows potential association with the issue. Mr. Nesbitt Seconded. Motion passed, 4 votes in favor: Armen Kurdian, Clayton Lackey, Gordon Nesbitt, and Cliff Kaiser. 2 opposed: Shirley Anderson and Garry Greening. 2 absent: Kevin Karpé and Howard Krausz.

Chairperson Kaiser received comments and answered questions from the committee and from the public.

MANAGING MEETING DURATION- C. Kaiser

Chairperson Kaiser mentioned that it was proposed to keep meetings for 2 hours, talk less and more on point. Mr. Kurdian agreed.

Chairperson Kaiser moved meeting minute duration to two hours to be approved, Mr. Greening seconded. Motion was approved with 5 votes in favor: Armen Kurdian, Clayton Lackey, Gordon Nesbitt, Garry Greening and Cliff Kaiser. 1 opposed: Shirley Anderson. 2 absent: Kevin Karpé and Howard Krausz.

Chairperson Kaiser received comments and answered questions from the committee and from the public.

VNAP Subcommittee Update- G. Greening

Mr. Greening gave an update on the VNAP subcommittee. Mr. Greening said their focus is to review VNAP procedures, improve clarity, and will review recommendations. Priority areas to work on are strengthening quiet hours compliance, pilot incentive program, and changing signage for pilot awareness. Potential transparency goals include updating the website and providing outreach materials. Mr. Greening mentioned that they involved an independent graphic artist who created a draft brochure that is currently pending County review.

Chairperson Kaiser requested an estimated end date with formal recommendations. Mr. Greening said by the end of February.

Mr. Lackey presented a pilot incentives program suggestion. Presentation included how to develop programs to educate pilots, collect data, recognize high achievers, and reveal low performers. Mr. Lackey also provided examples of how other airports handle pilot incentives.

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Mr. Nesbitt asked about awards such as plaques, and banquets. Mr. Lackey emphasized engagement and success metrics. Chairperson Kaiser requested specific recommendations tied to budget.

Mr. Greening and Mr. Lackey received comments and answered questions from the committee and from the public.

DIRECTOR'S REPORT – J. ABBOTT

Mr. Abbott announced the FAA webinar will be held on Jan 22, 2026, from 5pm–7pm (virtual only). Mr. Abbott announced that the County will be adding a position to support the Noise Office whose skills will include community communication, aviation, and noise. Mr. Abbott updated the committee and the public about the noise portal dashboard, he said they are currently working on improvements; dashboard is currently managed by contractor. Mr. Abbott noted that altering VNAP hours fall under the airport operator with FAA approval, and that changes do not require Board of Supervisors approval. Mr. Abbott noted that the Board will be informed, and they can give their input, as well as FAA tower manager. Mr. Abbott noted that FAA advised that no additional studies are required to alter hours but that coordination with tower and FAA is required.

Mr. Abbott received comments and answered questions from the committee and from the public.

STAFF REPORT-C. Johnson

Ms. Johnson commented that she is currently filling in as Airport Manager at Palomar, she highlighted her background in aviation and education. She is a strong supporter of transparency and communication. Ms. Johnson said she appreciates the feedback for this evening's meeting. Ms. Johnson outlined the need for infrastructure preventative maintenance at the airport; we are starting with a slurry seal project for the lower parking lot. The slurry project will begin in February; there will be temporary signage and rerouting of traffic using the parking lot. Ms. Johnson said if anyone has any questions, she will make herself available after the meeting.

AIRPORT MONTHLY PERFORMANCE REPORT- M. REINER

Report for December 2025:

- ➔ Monthly Airline Passengers: 6,738
- ➔ Annual Airline Passengers: 68,125
- ➔ Monthly Take-Offs and Landings: 12,579
- ➔ Annual Take-Offs and Landings: 171,067
- ➔ Monthly Complaints: 304

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- ➔ Annual Complaints: 4,950
- ➔ Community Noise Complaints by Quadrant: Southwest:33; Southeast:3; Northwest:5; Northeast:11.
- ➔ Jet Flights during quiet hours (2200-0700): 89
- ➔ Propeller Flights during quiet hours (0000-0600): 3

Mr. Reiner received comments and answered questions from the committee and from the public.

COMMITTEE MEMBER COMMENTS

Ms. Anderson mentioned she had a concern about meeting minutes distribution (expected within 10 days); and requested for agenda to have more clarity. Mrs. Anderson requested for Board of Supervisor be informed of no-recusal policy. Mr. Abbott commented that he will brief Chief Administrative Office and Board of Supervisors for visibility. Ms. Aguilar clarified 10 business days is the commitment for meeting minutes and Ms. Johnson confirmed 10 business days as is documented in the committee's meeting minutes, this would exclude County holidays, illness, and weekends which may delay distributions.

SET AGENDA FOR THE NEXT MEETING – March 19, 2026

Chairperson Kaiser requested the two following items: an update on the Financial Statement previously presented to PAAC and the results from the VNAP subcommittee.

ADJOURN

Mr. Kaiser moved the meeting to be adjourned; Mr. Lackey seconded. The meeting was adjourned unanimously at 8:09 PM.

By: _____
Yadira Aguilar, Administrative Secretary I