



PALOMAR AIRPORT ADVISORY COMMITTEE

McClellan Palomar Airport • 2192 Palomar Airport Road • Carlsbad, California 92011 • (760) 431-4646

Charles Collins
Chairman

Clifford Kaiser
Vice Chairman

John O'Reilly
General Public

Dan Frazee
General Public

Jim Swain
General Public

Gordon Nesbitt
Oceanside Representative

Vacant
Vista Representative

Winthrop Cramer
Carlsbad Representative

Kevin Karpé
San Marcos Representative

MINUTES

Thursday, November 19, 2020

Chairman Chuck Collins called the meeting to order at 7:00 p.m. on Thursday, November 19, 2020.

ROLL CALL

The roll call was taken.

MEMBERS PRESENT

Kevin Karpé, John O'Reilly, Chuck Collins, Cliff Kaiser, Gordon Nesbitt, Jim Swain, Win Cramer, and Dan Frazee were present, which represented a quorum.

MEMBERS ABSENT

No members were absent

COUNTY STAFF PRESENT

Present were Olivier Brackett, John Otto, Cam Humphres, Ian Hodgson, Laura Estrada, Debbie Stalnaker and Elena Espinoza.

PUBLIC COMMUNICATIONS REGARDING ITEMS NOT ON THE AGENDA

Chairman Collins announced Vista Representative Tom Ricotta's resignation after serving the PAAC since 1988. The vacancy has been posted on the website for anyone who would like to apply.

Chairman Collins also announced that Ted Vallas passed away.

Chairman Collins received and answered questions from the committee members. There were no questions or comments from the public.

APPROVE MINUTES FOR SEPTEMBER 2020 MEETING

The PAAC members reviewed the minutes for the September meeting. Mr. Nesbitt moved the minutes be approved; Mr. Frazee seconded. Minutes were approved unanimously.

There were no questions or comments from the public.

AIRPORT DIRECTOR'S REPORT – C. Humphres

Mr. Humphres announced that Advanced Air will not be flying to Taos, New Mexico due to Covid-19 restrictions, but they will be operating to Mammoth Lakes in California beginning December 17th.

Mr. Humphres received comments and answered questions from the committee members. There were no questions or comments from the public.

NEW 2-YEAR LEASE WITH A 3-YEAR MUTUAL OPTION WITH AVIS BUDGET CAR RENTAL, LLC – I. Hodgson

Mr. Hodgson provided a presentation on the new 2-year lease with Avis Budget Car Rental, LLC which would begin February 1, 2021.

Mr. Hodgson read the recommended motion; *“Palomar Airport Advisory Committee recommends that the Board of Supervisors approve the new lease between the County of San Diego and Avis Budget Car Rental, LLC.”*

Mr. Hodgson received comments and answered questions from the committee members. There were no questions or comments from the public.

Vice Chairman Kaiser moved the motion be approved, Mr. Karpé seconded. The motion was approved unanimously.

VNAP SUBCOMMITTEE UPDATE– J. Swain

Mr. Swain provided a presentation on the progress of the VNAP Subcommittee.

Mr. Swain stated he will begin contacting people from the subcommittee to plan a virtual meeting.

Mr. Swain received comments and answered questions from the committee members. There were no questions or comments from the public.

PAAC ADMINISTRATION– C. Kaiser

Vice Chairman Kaiser suggested creating a formal process on how the PAAC should receive documents or agenda item requests from the public. The PAAC members and County staff discussed different ways to receive items from the public. The Committee agreed to have the public reach out to their city representative and work with them on items they would like to bring to the PAAC.

Vice Chairman Kaiser asked how the PAAC is handling documents with requests. Chairman Collins stated once documents are received it is up to the Chairman to accept or decline the documents with requests. If accepted the secretary then attaches the document with the minutes for review. If approved by the PAAC, the minutes and documents with request are filed. If the document with request is declined, the document is then removed and only the minutes are filed.

Mr. Swain followed up on a previous discussion on changing the start time for PAAC meetings to 6:00pm. After a brief discussion, Chairman Collins decided keeping the start time to 7:00pm to avoid conflict in the schedules of the PAAC members. If there are any changes in the future, they will revisit this topic.

Vice Chairman Kaiser followed up on his request from previous meetings of adding a Supplemental Report to the Annual Report. The committee members discussed this with each other. Chairman Collins requested to continue with the Annual Report for this year and would like to receive recommendations from the PAAC members on items they would like to include in any proposed additional information section of the Annual Report. The deadline for the recommendations to be submitted by PAAC members is the third meeting of next year.

Vice Chairman Kaiser received comments and answered questions from the committee members. There were no questions or comments from the public.

AIRPORT MONTHLY PERFORMANCE REPORT – J. Otto

Report for October 2020:

- Monthly Airline Passengers: 0
- Annual Airline Passengers: 0
- Monthly Take-Offs and Landings: 13,528
- Annual Take-Offs and Landings: 125,859
- Monthly Complaints: 660
- Annual Complaints: 5,284
- Community Noise Complaints by Quadrant: Southwest: 50; Southeast: 13; Northwest: 29; Northeast: 29
- Jet Flights during quiet hours (2200-0700): 58
- Propeller Flights during quiet hours (0000-0600): 18

Mr. Otto received comments and answered questions from the committee members. There were no questions or comments from the public.

STAFF REPORT – O. Brackett

Mr. Brackett announced that County staff will be conducting interviews on Friday, November 20th and Monday, November 23rd for the position of Operations Coordinator.

Mr. Brackett stated that the County of San Diego recently finished the annual asphalt work for Palomar Airport. General repairs were made to keep to the airport safe.

Mr. Brackett stated staff continues to work with regulatory agencies on the landscaping project.

Mr. Brackett advised that they are going to transition to a new platform for virtual meetings. Training will be available for staff and committee members before the next PAAC meeting.

Mr. Brackett advised that with Advanced Air flying out of Palomar, they will have a giant styrofoam mammoth in the terminal lobby for the public to view and take pictures with.

Mr. Brackett announced that The Landings at Carlsbad Restaurant continues to stay open and with patio seating available.

Mr. Brackett received comments and answered questions from the committee members. There were no questions or comments from the public.

DRAFT ANNUAL REPORT– C. Collins

The PAAC members reviewed the Annual Report for 2020.

Chairman Collins read the recommended motion, "*Palomar Airport Advisory Committee recommends that the Chairman sign the Annual Report for 2020, as will be completed after the November 19, 2020 meeting.*"

Mr. Frazee moved the motion be approved; Mr. O'Reilly seconded. Motion was approved with one dissenting vote.

Chairman Collins received comments and answered questions from the committee members. There were no questions or comments from the public.

COMMITTEE MEMBER COMMENTS

Vice Chairman Kaiser requested an update regarding the lawsuit on the Airport Master Plan. Mr. Humphres stated they filed an Opening Brief and County Counsel is currently reviewing it. He will reach out to the Attorneys Office and ask if they will be willing to provide an update for the PAAC.

Vice Chairman Kaiser asked if staff has discussed how the PAAC meetings will be held post Covid-19. The committee members briefly discussed both virtual and in-person meetings.

Mr. Cramer stated that the FAA Western Pacific Region recently launched a new Noise Complaint Website. He asked if staff could reach out to the FAA Western Pacific Region to see if they would be willing to attend a PAAC virtual meeting as a guest speaker and talk about the new Noise Complaint Webpage. Mr. Brackett stated staff will reach out to the FAA regarding this request.

There were no questions or comments from the public.

SET AGENDA FOR THE NEXT MEETING – January 21, 2021

There were no questions or comments from the committee members and the public.

ADJOURN

Mr. O'Reilly moved the meeting be adjourned; Mr. Frazee seconded. The meeting was adjourned at 9:07 pm.

By: 
Elena Espinoza, Administrative Secretary I

