



PALOMAR AIRPORT ADVISORY COMMITTEE

McClellan Palomar Airport • 2192 Palomar Airport Road • Carlsbad, California 92011 • (760) 431-4646

Charles Collins
Chairman

Clifford Kaiser
Vice Chairman

John O'Reilly
General Public

Dan Frazee
General Public

Jim Swain
General Public

Gordon Nesbitt
Oceanside Representative

Thomas Ricotta
Vista Representative

Winthrop Cramer
Carlsbad Representative

Kevin Karpé
San Marcos Representative

MINUTES

Thursday, September 17, 2020

Chairman Chuck Collins called the meeting to order at 7:00 p.m. on Thursday, September 17, 2020.

ROLL CALL

The roll call was taken.

MEMBERS PRESENT

Kevin Karpé, John O'Reilly, Chuck Collins, Cliff Kaiser, Gordon Nesbitt, Jim Swain, Win Cramer, and Dan Frazee were present, which represented a quorum.

MEMBERS ABSENT

Tom Ricotta

COUNTY STAFF PRESENT

Present were Olivier Brackett, John Otto, Cam Humphres, Ian Hodgson, Shawn Raysin, Laura Estrada, Debbie Stalnaker and Elena Espinoza.

PUBLIC COMMUNICATIONS REGARDING ITEMS NOT ON THE AGENDA

There was no public comment.

Chairman Collins suggested changing the start time for the meeting to 6:00pm. The committee members discussed the possible time change. Mr. Cramer stated this change would conflict with his schedule. Chairman Collins stated he would rather not make any changes to the start time if it doesn't benefit everyone.

APPROVE MINUTES FOR JANUARY 2020 MEETING

The PAAC members reviewed the minutes for the January meeting. Mr. Frazee moved the minutes be approved; Mr. Nesbitt seconded. Minutes were approved unanimously.

There were no questions or comments from the public.

AIRPORT DIRECTORS REPORT – C. Humphres

Mr. Humphres mentioned that staff is working with a consultant to help develop an Air Service Development Plan, more information will be brought to PAAC once provided by the consultant.

Mr. Humphres stated that the ALP-Master plan and Layout plan is still in process pending the FAA's approval. Staff continues to work closely with the FAA to get it processed.

Mr. Humphres advised the public and committee that staff continues to work with consultants to find options for improving the slopes and will bring information to the PAAC and public as it becomes available.

Mr. Humphres announced that the Senior Engineer position has been filled with a current County Employee and Airports is awaiting the results of their background check.

Mr. Humphres received comments and answered questions from the committee members. There were no questions or comments from the public.

VNAP SUBCOMMITTEE UPDATE– J. Swain

Mr. Swain announced that due to the current stay at home orders the subcommittee has not held any meetings. He stated that now that there is a virtual meeting program, he will reach out to the subcommittee members to schedule a meeting.

Mr. Swain provided an update on the actions that have already been taken on behalf of the subcommittee and requested an extension on the deadline for the final report. Chairman Collins advised the presentation can be extended to the next PAAC meeting in November and if more time is required at that point the PAAC can discuss making it a motion item.

Mr. Swain received comments and answered questions from the committee members. There were no questions or comments from the public.

PRESENT DRAFT CAR RENTAL REQUEST FOR PROPOSAL (RFP)– I. Hodgson

Mr. Hodgson stated as the five-year lease for Hertz has ended, he provided a presentation on the Draft Car Rental Request for Proposal (RFP). The purpose of the RFP is to provide open competition to identify operators for non-exclusive rental car concessions at Palomar Airport.

Mr. Hodgson received comments and answered questions from the committee members. There were no questions or comments from the public.

AIRPORT MONTHLY PERFORMANCE REPORT – S. Raysin

Report for August 2020:

- Monthly Airline Passengers: 0
- Annual Airline Passengers: 0
- Monthly Take-Offs and Landings: 14,529
- Annual Take-Offs and Landings: 98,197
- Monthly Complaints: 635
- Annual Complaints: 4,216
- Community Noise Complaints by Quadrant: Southwest: 52; Southeast: 19; Northwest: 18; Northeast: 98
- Jet Flights during quiet hours (2200-0700): 53
- Propeller Flights during quiet hours (0000-0600): 10

Mr. Raysin received comments and answered questions from the committee members. There were no questions or comments from the public.

STAFF REPORT – O. Brackett

Mr. Brackett announced that as of September 18th, Shawn Raysin will be the new Assistant Airport Manager for Gillespie Field and Desert Airports. Mr. Raysin will continue to assist with the VNAP subcommittee, and the Noise Office will be manned by John Otto until the position is filled.

Mr. Brackett stated landfills was working on unit three filling in the settling areas to avoid ponding.

Mr. Brackett advised that Hertz stopped service as of September 17th at Palomar Airport.

Mr. Brackett announced that Taos Air will be coming back to Palomar Airport.

Mr. Brackett received comments and answered questions from the committee members. There were no questions or comments from the public.

COMMITTEE MEMBER COMMENTS

Vice Chairman Kaiser mentioned the discussion that the PAAC members had in the last meeting regarding having the due date on the Annual Report re-evaluated. He requested to have an update for this by the next PAAC meeting. The PAAC members and airport staff discussed the re-evaluation of the Annual Report due date. Mr. Brackett advised the committee more information would be provided at the next PAAC meeting.

Vice Chairman Kaiser also mentioned the discussion that the PAAC had during the last PAAC meeting on how to handle requests or documents submitted by the public. He would like to keep this as an open item to discuss a formal process.

Vice Chairman Kaiser would also like to discuss having a Supplemental Report included with the annual report that would include more detailed information. He is requested to have this as a future agenda item.

Mr. O'Reilly requested to have staff create an electronic binder and for it to be sent to the PAAC members prior to the meeting.

Mr. Swain suggested to have the PAAC recording available to the public. Mr. Brackett stated airport staff will look into it.

Mr. Cramer asked if the public had the opportunity to participate in the meeting. Mr. Brackett confirmed the agenda, as well as the link to join the meeting were posted on the PAAC website for the public, however, there had been a similar pattern with other committees and council meetings not having many or any public attendees since meetings have gone virtual. Mr. Brackett also mentioned that staff has to take into account what other committees are doing for recordings of public meetings and look at it from a strategic standpoint, not just this airport.

There were no questions or comments from the public.

SET AGENDA FOR THE NEXT MEETING – November 19, 2020

The agenda items were discussed during Committee Member Comments.

There were no questions or comments from the public.

ADJOURN

Mr. O'Reilly moved the meeting be adjourned; Mr. Frazee seconded. The meeting was adjourned at 8:44 pm.

By: 
Elena Espinoza, Administrative Secretary I