DATE OF MEETING: May 15, 2019 (11:00 AM)

ATTENDEES:
- Amanda Olgeirsson (Kleinfelder)
- Art Hernandez (TC Construction)
- Bill Morgan (COSD-DPW)
- Jeff Richardson (Lehigh Hanson)
- Mark Perrett (COSD-DPW)
- Orland Mott (Mott Engineering)
- Rich Fitterer (Kleinfelder)

PUBLIC COMMENTS IN ACCORDANCE WITH BROWN ACT:
- No Public Comments

OVERVIEW:
- Meeting began with participants’ self-introduction followed by Orland Mott reviewing the proposed agenda and goals for the meeting.

DISCUSSION:

Working Group Recap and Achievements – Orland Mott
- Orland Mott reviewed the Building Better Roads (BBR) Working Group’s demographics and a list of achievements including development of a master contact spreadsheet: currently there are 112 working group members with 16 agencies represented; members were invited to the CalAPA San Diego Technical Committee Meeting on April 3, 2019, which was devoted to a technical presentation called “Evaluating High RAP Mixes: UCPRC Overview of Current Research”; plan to have more meetings/training sessions in the future noting that any topics or speaker suggestions would be helpful; subcommittees are working on developing white papers (guidance documents), with a total of ten having been submitted out of 21 identified. Two white papers have been submitted for this Contracting Subcommittee.
- The main goal for this meeting is to begin discussing a schedule and process to develop and review guidance documents; determine which white paper(s) we should do first.

Working Group Direction – Rich Fitterer
- Rich Fitterer provided an overview for the future of Building Better Roads and states that there has been positive feedback from industry and organizations on how BBR is facilitating communication, identifying and resolving issues, and helping to educate all involved on matters related to roadway rehabilitation projects.
- Frequency of BBR Working Group meetings: Attendees agree on holding three BBR Working Group meetings a year in February, June, and October.
Frequency of BBR Subcommittee meetings: Minimum of approximately one Subcommittee meeting every two months, but will be driven by guidance document needs

Upcoming June 11, 2019, BBR Working Group meeting: Rich Fitterer and Crystal Howard are working to arrange another plant tour either at Superior Ready Mix Mission Gorge or CCA/Hansen Miramar in the morning before the meeting

A recycling workshop is to be held in March 2020 coordinated by Brandon Milar in conjunction with the AAPT in San Diego

Note that we are always open to ideas and suggestions on key speakers and/or topics for BBR meetings

Rich Fitterer noted the continuation of outreach efforts to remaining agencies including cities, water districts, and airports

Rich Fitterer also noted that we are considering ways to improve the format and functionality of the BBR website as well as social media options, and posting a calendar of upcoming events

Orland Mott discussed how a current County AC overlay project implemented a change order to incorporate fiber into asphalt

Guidance Document Development – Rich Fitterer

Rich Fitterer expressed the need for guidance documents to be well thought out, thoroughly vetted, and factual for the BBR Working Group to maintain credibility and relevance; a guidance document review schedule has been developed; each guidance document will be subjected to one of two paths for review, long-term (nine months) and short-term (five months), to be determined by subcommittee. Peer reviewers need to be identified for this group’s topics.

Guidance documents could be used by agencies to propose topics to elected officials

It was suggested in other subcommittee meetings that peer review time should be longer than subcommittee (i.e. peer review is three weeks, subcommittee review is two weeks)

Guidance documents will be posted on SharePoint sites and will have Excel comment spreadsheets; Rich Fitterer reminded subcommittee that comments will not be singled out and people should feel comfortable to comment

Orland Mott added that depending on the complexity of the topic, the review process can be adjusted. Rich Fitterer stated that a schedule can be made for each white paper to account for complexity of the subject.

It was discussed that authors for this subcommittee’s topics need to collaborate accordingly and that agency and industry collaborations should take place prior to meetings.

Guidance Document Status – Group Discussion

C-1 – Use of Electronic Bidding System

It was discussed that the first draft of this guidance document needs further development including adding agencies’ perspective and showing its applicability to the region. This
document should be further developed after regional survey data is collected to add examples or statistics to enhance content.

- The group discussed how other agencies in the region use electronic bidding systems. It was stated that the City of San Diego uses Planet Bids and the group agreed that they should be involved to help identify the benefits to online processes from an agency perspective.

- The group discussed how to peer review this guidance document. Suggestions included Planet Bids marketing materials stating benefits to online bidding, identifying and reaching out to an agency that uses electronic bidding to its full capacity, and reaching out to Caltrans or Federal Highway Administration to find resources or technical documents on this topic.

- Orland Mott stated that this guidance document covers two issues - using electronic bidding vs. standardizing a bidding method for the region. The group discussed and decided to focus on a pros and cons approach to using electronic bidding systems and while stating the benefits of a regional standardized system.

- Art Hernandez and Mark Perrett will collaborate to further develop the first draft.

C-2 – Develop a Regional Bidding Calendar

- Rich Fitterer provided an update stating that this topic is being addressed by the regional survey, which includes questions about how agencies advertise and bid projects. The survey will be posted in PDF to the BBR Working Group SharePoint site for internal review and comments before distribution to agencies.

C-3 – Delayed/Flex Starts to Contracts

- It was discussed that the first draft of this guidance document was submitted but needs to be redistributed to the group for review. Amanda Olgeirsson will update the document status log and Rich Fitterer will distribute the guidance document to this subcommittee.

C-4 – Traffic Control Restrictions

- Orland Mott stated that he and Steve Ward of Pavement Recycling Systems (not present) will work together to further develop this topic.

- Art Hernandez brought up challenges for contractors regarding traffic control restrictions decreasing efficiency, and discussed reasons why traffic control should be a separate bid item in contracts and that traffic control documents and plans should be developed by the County.

- Mark Perrett stated that CIP improvement projects normally include traffic control plans, but road resurfacing projects generally use standard traffic plans.

- Orland Mott stated that the County is implementing site specific traffic handling designs in new projects.

- The group discussed ways to develop this guidance document to include benefits and negative impacts of temporarily closing a road rather than closing portions at a time, including analyzing the environmental impacts of cars sitting idle in traffic versus using detours and analyzing cost and time savings for the travelling public and contractors.
C-5 – JOC Contracting Improvements- Reduce Scope

- Jeff Richardson stated he will reach out to Myrna Dayton of the City of San Diego to provide an agency perspective on this guidance document.

Other/Tabled Topics – Group Discussion

- None

CLOSING COMMENTS AND ACTION ITEMS:

- Subcommittee agreed to move forward with development process for C-1 and authors are to provide an update by June 15, 2019
- Amanda Olgeirsson to post regional survey to SharePoint for review
- Tentatively schedule next subcommittee meeting for August 14, 2019

Meeting adjourned at 12:18 P.M.