

IMPORTANT NOTICE

Section 4216/4217 of the Government Code requires a DigAlert Identification Number (ID) be issued before a "Permit to excavate" will be valid.

For your DigAlert ID Number
Call Underground Service Alert
TOLL FREE 811
Two working days before you dig.

For more information, go to:
www.digalert.org



Applications should be submitted to:

County of San Diego
Planning and Development Services (PDS)
Land Development Counter
5510 Overland Avenue, Suite 110
San Diego, CA 92123

(858) 694-2055
Fax (858) 279-7020

Email: rowpermitcounter@sdcounty.ca.gov.

CONSTRUCTION PERMIT: FOR WORK WITHIN THE COUNTY RIGHT-OF-WAY



FOR GENERAL INFORMATION ONLY
NOT TO SUPERSEDE THE APPROPRIATE
ORDINANCE

COUNTY OF SAN DIEGO
DEPARTMENT OF PUBLIC WORKS

www.sdcounty.ca.gov/dpw

CONSTRUCTION PERMIT

PERMIT REQUIRED

A Construction Permit and Traffic Control Permit must be obtained before starting the construction or repair of curbs, gutters, sidewalks, commercial and residential driveways, roadway surfaces, retaining walls, culverts, street light (s) or other work of any nature in the County right-of-way.

Construction permits are not issued over the counter

APPLICATION PROCEDURE

The applicant shall provide the following;

- ◆ Location, nature and extent of work to be performed ◆

Material to be used

- ◆ \$210.00 Permit Fee (checks payable to "County of San Diego"), OR
- ◆ \$83.00 Permit Renewal
- ◆ Length and width of installation
- ◆ Inspection deposit and/or lab deposit (minimum \$1,481.55)

- ◆ Two sets of signed plans or sketches as applicable
- ◆ Financially Responsible Party Agreement
- ◆ Traffic control application and traffic control plan
- ◆ Environmental Review Questionnaire (CEQA)
- ◆ Licensed contractor with license "A", "C8" or "C12" is required to obtain a construction permit.; No license "B" will be accepted.
- ◆ Contractor must also provide: **A CERTIFICATE OF INSURANCE** for General Liability (\$1,000,000 minimum), naming County of San Diego Department of Public Works as **CERTIFICATE HOLDER.**



SPECIAL REQUIREMENTS

- ◆ The County's "Pavement Cut Policy" limits trenching on new and newly resurfaced publicly maintain roads.
- ◆ Trenches exceeding five (5) feet in vertical depth require a CAL-OSHA permit. CAL-OSHA's telephone number is (619) 767-2280.
- ◆ The Permit Owner must notify **The Department of Public Works Private Development Construction Inspection team at (858) 694-3165** at least **24 Hours** before start and finish of work.
- ◆ Appropriate lights, barriers, warning signs or other measures designed to protect the traveling public must be erected by the Permit Owner per the Approved Traffic Control permit
- ◆ Public notification may be required prior to commencement of construction

FOR COUNTY USE ONLY
RECORD ID:
DPW20
RWCONP-

APPLICATION FOR CONSTRUCTION PERMIT
COUNTY OF SAN DIEGO
DEPARTMENT OF PUBLIC WORKS
 5510 OVERLAND AVENUE, SUITE 110
 SAN DIEGO, CA 92123
 PHONE (858) 694-2055 • FAX (858) 279-7020
 E-mail ROWPERMITCOUNTER@SDCOUNTY.CA.GOV

Date _____

THOMAS GUIDE		
YEAR/ EDITION	PAGE	COORD

Permit Owner and Permit Owner's Contractor hereby apply to construct on the public highways, subject to provisions of Title 7, Division 1, of San Diego County Code of Regulatory Ordinances. Permit revocable at the discretion of the Director, Department of Public Works.

Permit Owner _____
First & Last Name or Organization Name

Mailing Address _____
Street City State Zip Code

Email _____ Telephone # _____

Application Contact Name _____ Email Address _____ Telephone # _____

Is this a Broadband Project? YES ☐ NO ☐

Is the work part of a larger project or program requiring multiple permits, or currently under review for permit? YES ☐ NO ☐

If yes, provide: Related Permits _____ Assessor Parcel # _____

Is this a utility relocation related to a County Capital Improvement Project? YES ☐ NO ☐

If yes, provide name of project _____

Location of work _____
Street Name and Number (describing full extent of work area) Community

Check improvements in place: ☐Curb ☐Gutter ☐Sidewalk ☐Pavement ☐Other _____

INSTALLATION	LENGTH	WIDTH	INSTALLATION DESCRIPTION - MATERIALS, STANDARD, EXTENTS, ETC.
COMMERCIAL/RESIDENTIAL DRIVEWAY			
PRIVATE TO PUBLIC ROAD APPROACH			
CURB			
GUTTER			
SIDEWALK			
PAVEMENT			
RETAINING WALL			
OTHER			

As a condition of the granting of this permit and in accordance with Section 71.103 of the San Diego County Code of Regulatory Ordinances, I agree to indemnify, hold harmless and defend the County and each of its officers and employees from any liability of responsibility for accident, loss or damage to persons or property arising by reason of the work done by Permit Owner, or Permit Owner's agents, employees or representatives.

I declare under penalty of perjury under the laws of the State of California that the statements made herein are true and correct.

Permit Owner's Signature _____ Date _____

As a condition of the granting of this permit and in accordance with Section 71.102.1 of the San Diego County Code of Regulatory Ordinances, I hereby affirm that I am licensed under provisions of Chapter 9 of Division 3 of the State of California Business and Professions Code, commencing with Sec. 7000, to perform the work stated on this permit, my license is in full force and effect, and I will maintain a valid Certificate of Liability Insurance naming the County of San Diego as certificate holder and an additionally insured party for the duration of this permit.

Contractor _____ CA license # & _____
 Expiration Date _____

Email _____ Phone _____

Contractor's Signature _____ Date _____

ENVIRONMENTAL REVIEW QUESTIONNAIRE
FOR WORK WITHIN THE COUNTY OF SAN DIEGO ROAD RIGHT OF WAY
(TO BE FILLED OUT BY APPLICANT)

PERMITTEE NAME OR ORGANIZATION: _____

PROJECT NUMBER OR NAME: _____

PROJECT LOCATION: _____

Please Check YES or NO for the following statements. (Note: further environmental review may be required by applicant and/or County staff for a "Yes" answer.)

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	The project proposes grading, filling, or dredging within a creek or wetland area
<input type="checkbox"/>	<input type="checkbox"/>	The project will remove vegetation adjacent to a creek or wetland area
<input type="checkbox"/>	<input type="checkbox"/>	The project will harm or remove healthy, mature, or scenic trees
<input type="checkbox"/>	<input type="checkbox"/>	The project is located on a hazardous waste site per Section 65962.5 of Gov. Code
<input type="checkbox"/>	<input type="checkbox"/>	The project will degrade surface water quality
<input type="checkbox"/>	<input type="checkbox"/>	The project will impact groundwater quality or quantity
<input type="checkbox"/>	<input type="checkbox"/>	The project will have significant impact to aesthetics or visual resources
<input type="checkbox"/>	<input type="checkbox"/>	The project is located on a dedicated trail, or pathway
<input type="checkbox"/>	<input type="checkbox"/>	The project will impact historic, tribal cultural, or prehistoric resources
<input type="checkbox"/>	<input type="checkbox"/>	The project will conflict with the County Noise Ordinance (San Diego County Code of Regulatory Ordinances, Title 3, Division 6, Chapter 4)

The following language shall be placed on the project plans and will become permit conditions:

"If during the course of any ground disturbing activities any historic or pre-historic resources are identified, work will be ceased immediately in that area and the Department of Public Works notified. Work will commence once authorized by the Department of Public Works."

"To avoid harm to any mature trees, the applicant will not place any concrete, fill, or grade within the canopy of any tree with a diameter of 3 inches or greater unless only hand-tools are used or an arborist provides direction and certification that such activities would not cause harm to the tree."

"If existing landscaping is to be removed, the applicant will replace it in kind".

"As defined by the County Noise Ordinance, general sound levels will not exceed the limits defined in Section 36.404 of the Noise Ordinance. Further, construction Activities will not occur before 7 a.m or after 7 p.m. nor will any construction occur on Sundays or holidays without first obtaining a noise variance."

"No grading, fill, or any activities are permitted within a creek or wetland area."

I hereby certify the above answers are true and correct to the best of my knowledge:

SIGNATURE: _____

DATE: _____



County of San Diego, Planning & Development Services

APPLICATION DEPOSIT ACKNOWLEDGEMENT AND AGREEMENT SUPPORT SERVICES DIVISION

Do you already have an existing active Trust Account with PDS/DPW for the same site/application/project: Yes ☐ No ☐

This can be through a Use Permit, Site Plan, TM, GP, or other Discretionary approval. Grading permits associated with a site that has a Discretionary permit in place should be tied to that trust account.

Are we linking this site/application/project to the existing Trust Account: Yes ☐ No ☐

If the existing Discretionary permit has been approved it should still be tied to the work being done through this action for tracking purposes.

If linking, please provide existing Trust Account number:

No additional information is necessary. The rest of this form does not need to be completed.

If you do not know the trust account number but know the record associated with the Use Permit, Site Plan, TM, or GP, please indicate the discretionary permit number here:

INTRODUCTION

It is the policy of the County of San Diego to recover from applicants for land development approvals the full cost of processing such applications, including all time spent by County staff to review, comment, coordinate and communicate with applicants and the public on the processing of a proposed application. (See Board of Supervisors' Policy B-29: <http://www.sdcountry.ca.gov/cob/docs/policy/B-29.pdf>). For application types where processing costs vary substantially between individual applications, the County establishes a Trust Account to assure cost recovery. In such cases, an initial deposit is required, in an amount as set by ordinance to cover the estimated costs of the initial review (Scoping) of a project following intake of the application. In the event the estimated deposit is not sufficient to cover actual costs of the initial scoping, an additional deposit will be required. At the conclusion of scoping of the project (approximately 30 days after application), a refined project-specific estimate of total costs to process your application to completion, based upon a number of assumptions, will be provided with a complete listing of project specific issues, revisions, and studies required as deemed necessary for compliance with State and County codes and ordinances.

The cost associated with processing a discretionary permit with Planning & Development Services (PDS) varies widely depending on the type of entitlement being applied for and the complexity of the project. Estimates of processing costs for a variety of permit types have been identified based on historic data for recently completed projects. These summaries are available on the PDS website at <http://www.sandiegocounty.gov/content/dam/sdc/pds/zoning/formfields/PDS-PLN-369.pdf>. Actual cost may vary substantially from the ranges listed online due to project location, environmental issues, planning constraints, appeals or code/ordinance compliance. The applicant is required to pay all costs associated with application processing, regardless of the original estimate provided or historic costs. When the application and case closure process is complete, any remaining funds in the Trust Account will be refunded.

----- OFFICIAL USE ONLY -----

5510 OVERLAND AVE, SUITE 110, SAN DIEGO, CA 92123

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Land Development: (858) 694-2055 • Zoning: (858) 694-8985 or PDSZoningPermitCounter@sdcounty.ca.gov
<http://www.sdcounty.ca.gov/pds>





County of San Diego, PDS, Support Services Division
APPLICATION DEPOSIT ACKNOWLEDGEMENT AND AGREEMENT

Continued

AGREEMENT

The person named below as "Depositor" is herewith depositing, or has previously deposited with the County of San Diego the sum of \$ _____ for the initial review (Scoping) of the following application being filed with the County:

Said deposit and any subsequent deposits are made on behalf of the person, corporation or partnership named below as the "Financially Responsible Party". With reference to said application and deposits, Depositor and Financially Responsible Party hereby acknowledge and agree as follows:

1. Said initial deposit and any subsequent deposits shall be held by the County in an account under the name of Financially Responsible Party, and Financially Responsible Party shall be considered the owner of all funds in said account, and Depositor (if different from Financially Responsible Party) releases any interest in said funds. Except as provided below, any funds remaining in said account at the completion of work shall be refunded to the Financially Responsible Party at the address below. In the case that the Financially Responsible Party transfers ownership of the subject property and wishes to transfer responsibility of the Trust Account to the new owner, a Change of Financial Responsibility form must be completed to authorize transfer of ownership of funds in said account. The Financially Responsible Party may contact the Trust Account Customer Service Unit at: PDSDevDep@sdcounty.ca.gov or by calling (858) 694-2320 to request the form
2. All costs incurred by the County in processing said application, including overhead, whether within or over the amount of project-specific estimate provided at the conclusion of the initial Scoping of the project (typically 30 days), shall be paid by the Financially Responsible Party. This is the Financially Responsible Party's personal obligation and shall not be affected by sale or transfer of the property subject to the application, changes in Financially Responsible Party's business organization, or any other reason. As work proceeds on an application, actual County costs, as established by County Ordinance, will be recorded and invoiced against the deposit account. County is authorized to deduct such costs from said deposits at such times and in such amounts as County determines. The County may allow incremental deposit submittals by the Financially Responsible Party over the course of the project processing such as prior to each submittal, public review, and hearing(s), as applicable to the permit. "Costs incurred by the County" as identified in this paragraph may include costs for the services of an outside contractor. Where the County determines it is necessary to engage the services of an outside contractor or other County Departmental staff to assist with application processing, costs for such services are to be paid by the Financially Responsible Party in the same manner identified above. If the Financially Responsible Party withdraws an application not involving a violation of a County ordinance, County will cease processing of the application within one day and will proceed with the case closure process. The Financially Responsible Party is responsible for all case closure costs. Case closure costs will be minimized to the maximum extent practicable.
3. If it is determined that the estimated cost provided in the original cost estimate will not be adequate to cover all costs associated with application processing, the estimate will be refined, and additional monies may be required. County may make a written demand for additional deposit(s) and the Financially Responsible Party shall deposit with County such additional sums demanded within 14 days of the date of County's request. If Financially Responsible Party fails to deposit such additional sums within said period, County staff will cease work on said application until such funds have been deposited. If no deposit is received within 30 days, the County may forward said application to the appropriate decision-maker with a recommendation for denial. The application will not be finalized for hearing or decision until required deposits are paid in full. If at any point in the processing of the project, the deposit account becomes depleted, County staff shall stop work on the project until sufficient funds are restored. When the processing of the application is completed, any unused amount in deposit account will be refunded.
4. If the amount of costs incurred by County exceeds the amount of funds on deposit, and the Financially Responsible Party has failed to pay County sufficient funds to cover said deficit after demand, County may, in addition to ceasing work on said application, take any or all of the following actions:
 - a) cease work and refer the account to the County's collection agency;
 - b) commence suit or pursue any other legal or equitable remedies available to it.
5. If County commences suit to recover any deficit in processing costs, the party prevailing in such suit shall be entitled to recover as costs from the other party its costs of litigation, including reasonable attorneys' fees.

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<http://www.sdcounty.ca.gov/pds>



County of San Diego, PDS, Support Services Division
APPLICATION DEPOSIT ACKNOWLEDGEMENT AND AGREEMENT

Continued

FINANCIALLY RESPONSIBLE PARTY

The information of the Financially Responsible Party provided below must be 100% accurate. All Developer Deposit customer statements and refund checks, if any, will be mailed to the name and address stated below.

If the information stated on this form is inconsistent with our system, then the Financially Responsible Party must clarify and correct before the application can be accepted.

If the Financially Responsible Party is a COMPANY or ORGANIZATION, please complete below
(additional information may be required if an agent signed this form):

Company/Business/Trust Name: _____

If Attention/Care of/ Doing Business as: _____

Billing Address: _____

City: _____ State: _____ Zip Code: _____

Preferred Phone: _____ Alt. Phone: _____

Email: _____

If the Financially Responsible Party is an INDIVIDUAL, please complete below:

First Name: _____ MI: _____ Last Name: _____

Billing Address: _____

City: _____ State: _____ Zip Code: _____

Preferred Phone: _____ Alt. Phone: _____

Email: _____

I have read this form and understand all funds deposited into the Trust Account are owned by and any refund will be sent to the Financially Responsible Party (FINRESP) listed above. I understand and agree that the Financially Responsible Party is responsible for payment of all fees associated with this project including all hourly or other fees which may accrue during the review and/or post-issuance whether the permit is issued or whether the application is canceled or denied before the permit is issued.

Financially Responsible Party Name (Print): _____

Financially Responsible Party's Signature: _____ Date: _____

***Did you know you can request access to your Trust Account online*—which allows you to review charges, make deposits, and see your account balances—in real time? Please go to <http://www.sandiegocounty.gov/content/sdc/pds/AccelaUpdates.html> for additional instruction.**

----- OFFICIAL USE ONLY -----

Trust Account No.		-		-	
Associated Records:					
Associated Records:					

5510 OVERLAND AVE, SUITE 110, SAN DIEGO, CA 92123

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County of San Diego, PDS, Support Services Division
APPLICATION DEPOSIT ACKNOWLEDGEMENT AND AGREEMENT

Continued

---OFFICIAL USE ONLY---

Trust Account #

	-		-	
--	---	--	---	--

Reference Contact ID

Trust Account Type

Unique Identifier

The Trust Account shown above has been linked to the following Records ID(s):

Counter Staff: _____

Trust Account Types

	A	PDS	Cash Guarantees for Resource Management Plans		N	ALL	Future Use - Dept Trust Account Type
	B	PDS	Cash Guarantees for Model Homes		O	DEH	Hazardous Materials Division (HMD)
	C	PWS	Construction & Demolition Recycling		P	DPW	Cash guarantee for Prior-to-Occupancy
	D	ALL	DEH, PKS, PDS, PDS LD, PWR, PWW -- Trust Accounts		Q	DEH	Cash guarantee for Land & Water Quality Well Bond (LWQD Well Bond)
	E	DEH	Land & Water Quality (LWQD PP)		R	DPW	Cash guarantee for Right-Of-Way
	F	DPW	Cash guarantee for Future Improvements		S	DPW	Cash guarantee for SWMP Maintenance Agreement
	G	DPW	Cash guarantee for Grading		T	PDS	Cash guarantee for Misc. PDS Guarantees
	H	PDS	Cash guarantee for Health Care Trailers		U	DPW	Cash guarantee for Improvements Labor & Maintenance and Faithful Performance
	I	PDS	Cash Guarantees for Defense and Indemnity Agreement		V	DPW	Cash guarantee for Misc. DPW Guarantees
	J	DEH	Land & Water Quality Site Assessment Mitigation (LWQD SAM)		W	PDS	Cash guarantee for Lien Contract
	K	DEH	Community Health Division (CHD)		X	PDS	Cash guarantee for Restoration
	L	PDS	Cash Guarantees for Landscape / Re-Vegetation Plans		Y	ALL	Future Use - Dept Trust Account Type
	M	PDS	Cash Guarantees for Surface Mining and Inspection		Z	ALL	Future Use - Dept Trust Account Type

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For any questions, please contact us at:

Land Development: (858) 694-2055 • Zoning: (858) 694-8985 or PDSZoningPermitCounter@sdcounty.ca.gov
<http://www.sdcounty.ca.gov/pds>

Check a Contractor License or Home Improvement Salesperson (HIS) Registration

Look up a contractor license or Home Improvement Salesperson (HIS) registration to verify information, including complaint disclosure. Before hiring a contractor or signing a contract, CSLB recommends you read the [Hiring a Contractor](#) page.



Enter the contractor license number to check the status of their license.

Contractor License #



SEARCH TIPS

A California contractor license number doesn't contain alphabetic characters. Each contractor's plastic pocket license will show the respective license number. Begin entry of your license number at the left position and don't exceed 8 digits in the license number.

Please note: Our database is unavailable Sundays at 8 p.m. through Monday at 6 a.m. due to scheduled maintenance.

Trying to hire a licensed contractor and don't know where to start? Click [here](#) to create a list of licensed contractors by City or ZIP code.



County of San Diego

Planning & Development Services (PDS)
Land Development/Right-of-Way Counter
5510 Overland Ave., Suite 110, San Diego, CA 92123

Information Sheet For Insurance Requirements For Right-of-Way Permits

Persons, Organizations, or Contractors encroaching in the County-maintained Right-of-Way must provide proof of insurance from a generally recognized domestic insurance carrier for the duration of the permitted encroachment, as follows (please refer to samples):

1) **CERTIFICATE OF LIABILITY INSURANCE**

- The Certificate must show evidence of **Commercial General Liability with a \$1,000,000 per occurrence** limit of liability.
- The Certificate must name the County of San Diego as a **CERTIFICATE HOLDER** and the County of San Diego, its agents, officers, and employees as **ADDITIONAL INSURED**.
- The Certificate must include the insurance policy number.

2) **ADDITIONAL INSURANCE ENDORSEMENT** (CG 20 12 04 13, use latest version if available)

- The Endorsement must name the County of San Diego, its agents, officers, and employees as **ADDITIONAL INSURED** for the above-noted Commercial General Liability policy.
- The Endorsement must include the insurance policy number.

If the Permittee maintains broader coverage and/or higher limits than the minimums shown above, the County requires and shall be entitled to the broader coverage and/or higher limits maintained by the Permittee. As a requirement of this contract, any available insurance proceeds in excess of the specified minimum limits and coverage stated above, shall also be available to the County of San Diego.

Please mail or email proof of insurance to:

County of San Diego
Planning & Development Services (PDS)
Land Development/Right-of-Way Counter
5510 Overland Avenue, Suite 110
San Diego, CA 92123

Contact: **Permit Coordinator**
Telephone: **(858) 694-2055**

Email:
ROWPERMITCOUNTER@SDCOUNTY.CA.GOV

Please indicate your permit record number when sending in your proof of insurance (DPW20XX-RWXXXX-12345)

**Sample of Items 1 & 2****CERTIFICATE OF LIABILITY INSURANCE**DATE (MM/DD/YYYY)
01/01/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Name & Address of Insurance Company Producing Certificate		CONTACT NAME: Producer Contact Name PHONE (A/C, No, Ext): (123)456-7890 FAX (A/C, No): E-MAIL ADDRESS:		
INSURED Name & Address of Insured Contractor/Organization		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A : Name of Insurer A		12345
		INSURER B : Name of Insurer B		12345
		INSURER C :		
		INSURER D :		
		INSURER E :		
		INSURER F :		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		EXMPL12345	01/01/2020	01/01/2021	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
	MED EXP (Any one person) \$ 5,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
							\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	EXMPL12345	01/01/2020	01/01/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	E.L. EACH ACCIDENT \$ 1,000,000						
	E.L. DISEASE - EA EMPLOYEE \$ 1,000,000						
	E.L. DISEASE - POLICY LIMIT \$ 1,000,000						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Permit.

The County of San Diego, its officers, agents, & employees are included as additionally insured in accordance to General Liability policy provisions.

CERTIFICATE HOLDER**CANCELLATION**

County of San Diego 5510 Overland Avenue, Suite 110 San Diego, CA 92123	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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ACORD 25 (2016/03)

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Sample of Item 3

POLICY NUMBER: EXMPL12345

COMMERCIAL GENERAL LIABILITY
CG 20 12 04 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – STATE OR GOVERNMENTAL
AGENCY OR SUBDIVISION OR POLITICAL
SUBDIVISION – PERMITS OR AUTHORIZATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

State Or Governmental Agency Or Subdivision Or Political Subdivision:

County of San Diego, its officers, agents, & employees
5510 Overland Avenue, Suite 110
San Diego, CA 92123

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

- A. Section II – Who Is An Insured** is amended to include as an additional insured any state or governmental agency or subdivision or political subdivision shown in the Schedule, subject to the following provisions:
1. This insurance applies only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization.
However:
 - a. The insurance afforded to such additional insured only applies to the extent permitted by law; and
 - b. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.
 2. This insurance does not apply to:
 - a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or
 - b. "Bodily injury" or "property damage" included within the "products-completed operations hazard".
- B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:**
- If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:
1. Required by the contract or agreement; or
 2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.
- This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

IMPORTANT NOTICE

Section 4216/4217 of the Government Code requires a DigAlert Identification Number (ID) be issued before a "Permit to excavate" will be valid.

For your DigAlert ID Number
Call Underground Service Alert
TOLL FREE 811 or www.contact811.org
Two working days before you dig.

For more information, go to:
www.digalert.org

Applications should be submitted to:

County of San Diego
Planning and Development Services (PDS)
Land Development Counter
5510 Overland Avenue, Suite 110
San Diego, CA 92123

(858) 694-2055
Fax (858) 279-7020

Email: rowpermitcounter@sdcounty.ca.gov

FOR GENERAL INFORMATION ONLY
NOT TO SUPERSEDE THE APPROPRIATE ORDINANCE



TRAFFIC CONTROL PERMIT: FOR TRAFFIC CONTROL WITHIN COUNTY MAINTAINED ROADS DURING CONSTRUCTION



COUNTY OF SAN DIEGO
DEPARTMENT OF PUBLIC WORKS

www.sdcounty.ca.gov/dpw

TRAFFIC CONTROL PERMIT

WHAT IS TRAFFIC CONTROL?

Traffic Control is the provision of a safe work area for workers within the public right-of-way (ROW) while maintaining a safe and efficient flow of traffic for all road users including motorists, bicyclists, and pedestrians.

PERMIT REQUIRED

A Traffic Control Permit must be obtained before—starting construction of repair of curbs, gutters, sidewalks, commercial and residential driveways, roadway surfaces, retaining walls, culverts, street light(s) or other work of any nature in the County right-of-way.



APPLICATION PROCEDURE

When applying for a traffic control permit, the appropriate (ROW) permits (Encroachment, Excavation, and Construction) should be concurrently applied for from the Planning Development Services (PDS) Land Development Counter. A Traffic Control Permit will not be processed until the appropriate ROW permits are approved.

The applicant shall provide the following:

- ◆ Complete Traffic Control application form:
 - ◇ Reason for Traffic Control Permit;
 - ◇ Exact work location; and
 - ◇ Desired dates and time of work.
- ◆ Traffic Control Permit application submittal checklist
- ◆ 11x17 size Traffic Control Plans or current San Diego Regional Standard Drawings (SDRSD) that include the work being performed, exact location of work, and proposed temporary Traffic Control through the work area.

EXTENSION OF PERMITS

All requests for extensions should be submitted through PDS Land Development Counter at least seven days prior to the end of the original finish date. All permit conditions and requirements are to remain in effect.

NO FEES

There is no fee for a Traffic Control Permit. It takes **approximately six weeks** to process a Traffic Control Permit because it requires review and approval by the County Traffic Engineer.

SPECIAL REQUIREMENTS

- ◆ The permit holder must contact **The Department of Public Works Private Development Construction Inspection team at (858) 694-3165** at least **24 Hours** before start and finish of work.
- ◆ Appropriate lights, barriers, warning signs or other measures designed to protect the traveling public must be erected by the permittee per the Approved Traffic Control Permit.
- ◆ Permittee is responsible for ensuring a prevailing wage is paid to all traffic control workers engaged on the project in accordance with Section 74.301 of the San Diego County Code of Regulatory Ordinances. A traffic control worker means any person engaged in stopping, slowing or directing traffic through a construction site or other portion of a Highway subject to a disruption in travel; except, the term does not include any public agency employee engaged in traffic control for the public agency. Any failure to pay the required wage may, without limitation, be enforced by the Director of the Office of Labor Standards and Enforcement (OLSE) or any other County official with enforcement authority as a violation of the terms of the permit or approval. Permittee shall be required to furnish any records requested by OLSE in the enforcement of a complaint or audit related to compliance with this ordinance.





COUNTY OF SAN DIEGO
DEPARTMENT OF PUBLIC WORKS
TRAFFIC ENGINEERING SECTION

APPLICATION FOR TRAFFIC CONTROL PERMIT _____

Type of traffic control: flag, shift, etc.

County of San Diego
DPW Traffic Engineering Section
Room 470, MS 0334
5510 Overland Ave, Suite 410
San Diego, CA 92123-1239

Telephone/voice mail: (858) 694-3863
Secretary (858) 694-3850
Fax (858) 694-3928

DPWTRAFFICCONTROL.PERMIT@SDCOUNTY.CA.GOV

Submit application to: ROWPERMITCOUNTER@SDCOUNTY.CA.GOV

Encroachment/Excavation/Construction/Public Improvement Permit # _____

Applicant Information

Company _____

Agent/Applicant _____
Last Name First

Agent Telephone # _____ Agent E-mail Address: _____

Agent Mailing Address: _____
Street Name and Number City State Zip Code

Reason for Traffic Control: _____

Start Date: _____ Start Time: _____ a.m. / p.m.

Finish Date: _____ End Time: _____ a.m. / p.m.

It is requested that a permit be granted for traffic control on the following street/streets:

STREET 1 _____ From Street _____ To _____

STREET 2 _____ From Street _____ To _____

COMMUNITY _____ Thomas Brothers Map Page and Grid # _____

Is Road Closure Requested? Yes No

Provide Road Closure Information:

STREET _____ From Street _____ To _____

Start Date: _____ Start Time: _____ a.m. / p.m.

Finish Date: _____ End Time: _____ a.m. / p.m.

Signed _____
Agent or Applicant

Date



TRAFFIC CONTROL PERMIT (TCP) APPLICATION SUBMITTAL CHECKLIST

Application package must include the following requirements at a minimum. Application is subject to rejection if any of the following information is not completed.

- ☐ **Description/type of work being done** (*Ex. access manhole, replace overhead lines on existing poles, replace water service line, etc.*) _____

- ☐ **Roadway Characteristics:**
- **Names of Road(s)** _____
 - **County Maintained Road(s)** (Yes/No) _____
 - **Work affecting other jurisdictions** (Yes/No)
If yes, please list. _____
 - **Road Classification on Mobility Element Map** _____
(*Ex. 2.2E Light Collector, 4.1A Major Road, Not on Mobility Element Map, etc.*)
https://www.sandiegocounty.gov/content/dam/sdc/pds/gpupdate/docs/MobilityNetworkAppendix_2023.pdf
 - **Speed Limit** _____
https://codelibrary.amlegal.com/codes/san_diego/latest/sandiego_regs/0-0-0-83299
Refer to Title 7, Division 2, Articles 11 and 12 of San Diego County Code of Regulatory Ordinances.
 - **# of Lanes** _____
 - **Roadway Width** _____
 - **Centerline Striping** (Yes/No) _____
 - **Bike Lanes** (Yes/No) _____
 - **Sidewalk** (Yes/No) _____
 - **Traffic Signal in County Right of Way** (Yes/No) _____
 - **Traffic Signal in other jurisdiction** (Yes/No) _____
 - **School zone within ½ mile of work zone** (Yes/No)
If yes, list school hours and provide school bell schedule. _____
 - **Bus route or bus stops within work zone** (Yes/No) _____
<https://www.sdmts.com/>
<http://www.gonctd.com/>

- ☐ **Overview map.** Show location and limits of work area (length, width), including road name and distance to cross streets. See Example #1.
- ☐ **Work site specific traffic control plans** (See Example #3), appropriate **California Manual on Uniform Traffic Control Devices (CA MUTCD) Part 6 Temporary Traffic Control** (<https://dot.ca.gov/programs/safety-programs/camutcd>), or appropriate **San Diego Regional Standard Drawing (SDRSD) from Appendix "A" Traffic Control Plans** (<http://www.regional-stds.com/home/book/drawings/appendix-a>). If submitting an SDRSD, please denote roadway width and work area dimensions on TCP. Include offsets of work area to points of interest (edge of pavement, adjacent lanes, etc.). See Example #2.

Permittee is responsible for ensuring a prevailing wage is paid to all traffic control workers engaged on the project in accordance with Section 74.301 of the San Diego County Code of Regulatory Ordinances. A traffic control worker means any person engaged in stopping, slowing or directing traffic through a construction site or other portion of a Highway subject to a disruption in travel; except, the term does not include any public agency employee engaged in traffic control for the public agency. Any failure to pay the required wage may, without limitation, be enforced by the Director of the Office of Labor Standards and Enforcement (OLSE) or any other County official with enforcement authority as a violation of the terms of the permit or approval. Permittee shall be required to furnish any records requested by OLSE in the enforcement of a complaint or audit related to compliance with this ordinance.

I hereby certify the above information and attachments are true and correct to the best of my knowledge.

_____	_____	_____
Applicant Printed Name	Applicant Signature	Date

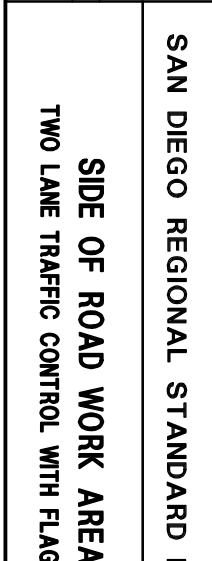
For County Use Only:

- ☐ Contractor Insurance _____
- ☐ Encroachment Permit Approval and/or Pavement Cut Policy _____

Overview Map

Example #1





● CONE ⚡ BARRICADE ■ FLAGGER ┌ SIGN ▤ FLASHING ARROW SIGN ▨ WORK AREA ➡ TRAFFIC DIRECTION

Access manhole #1234 in EB lane

POSTED SPEED LIMIT	APPROACH SPEED	TAPER LENGTH	SPACING OF CONES	SIGN SPACING

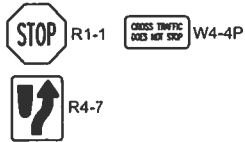
FOR HOURS OF DARKNESS, CHANGE COMES TO VERTICAL BARRICADES WITH STEADY BURN LIGHTS. THIS PLAN MAY NOT APPLY TO SIGNALIZED OR MULTI-WAY STOP INTERSECTIONS. CONSULT THE LOCAL JURISDICTION WHEN PREPARING TRAFFIC CONTROL PLANS NEAR THESE INTERSECTIONS. THIS PLAN MAY NOT APPLY WHEN THE WORK AREAS AFFECT BIKE LANES, SIDEWALKS PEDESTRIAN ACCESS AND CURVED OR NARROW ROADWAYS. CONSULT THE APPROVING AGENCY WHEN PREPARING THE TRAFFIC CONTROL PLANS OR THESE AREAS.

TCP IS REQUIRED FOR ALL TRAFFIC CONTROL PLANS.

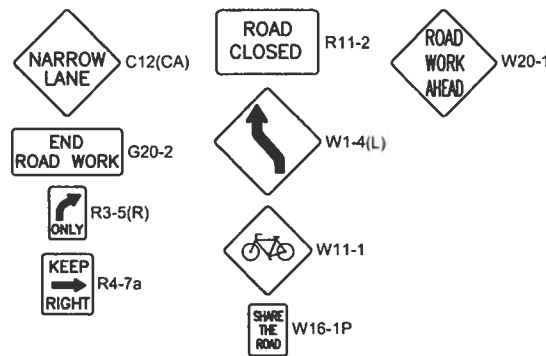
NAME _____
COMPANY _____
ADDRESS _____
PHONE _____

APPLICANT USE	AGENCY USE
<p>1. Agency Name: _____</p> <p>2. Agency Address: _____</p> <p>3. Agency City: _____</p> <p>4. Agency State: _____</p> <p>5. Agency Zip: _____</p> <p>6. Agency Phone: _____</p> <p>7. Agency Fax: _____</p> <p>8. Agency Email: _____</p> <p>9. Agency Website: _____</p> <p>10. Agency Contact: _____</p> <p>11. Agency Title: _____</p> <p>12. Agency Date: _____</p>	<p>13. Agency Name: _____</p> <p>14. Agency Address: _____</p> <p>15. Agency City: _____</p> <p>16. Agency State: _____</p> <p>17. Agency Zip: _____</p> <p>18. Agency Phone: _____</p> <p>19. Agency Fax: _____</p> <p>20. Agency Email: _____</p> <p>21. Agency Website: _____</p> <p>22. Agency Contact: _____</p> <p>23. Agency Title: _____</p> <p>24. Agency Date: _____</p>

EXISTING SIGNS (THIS SHEET ONLY)



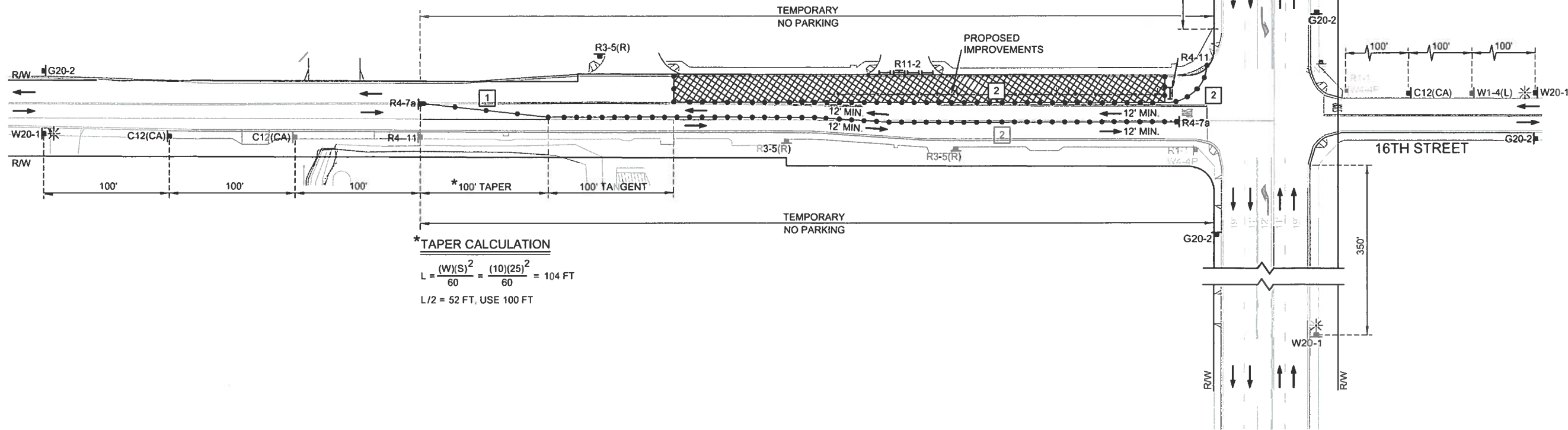
TEMPORARY CONSTRUCTION SIGNS (THIS SHEET ONLY)



CONSTRUCTION NOTES (THIS SHEET ONLY)

- 1 DELINEATORS SHALL BE PLACED AT 25' INTERVALS.
- 2 DELINEATORS SHALL BE PLACED AT 10' INTERVALS.

Example #3



*TAPER CALCULATION

$$L = \frac{(W)(S)^2}{60} = \frac{(10)(25)^2}{60} = 104 \text{ FT}$$

$$L/2 = 52 \text{ FT, USE 100 FT}$$

ANTICIPATED WORK HOURS WITHIN CALTRANS RIGHT-OF-WAY

- 24 HOURS WARNING SIGNS SETUP ONLY

DECLARATION OF RESPONSIBLE CHARGE

I HEREBY DECLARE THAT I AM THE ENGINEER OF WORK FOR THIS PROJECT, THAT I HAVE EXERCISED RESPONSIBLE CHARGE OVER THE DESIGN OF THE PROJECT AS DEFINED IN SECTION 6703 OF THE BUSINESS AND PROFESSIONS CODE, AND THAT THE DESIGN IS CONSISTENT WITH CURRENT STANDARDS.

I UNDERSTAND THAT THE CHECK OF PROJECT DRAWINGS AND SPECIFICATIONS BY THE COUNTY OF SAN DIEGO IS CONFINED TO A REVIEW ONLY AND DOES NOT RELIEVE ME, AS ENGINEER OF WORK, OF MY RESPONSIBILITIES FOR PROJECT DESIGN.

NOTE

FOR TRAFFIC CONTROL LEGEND, SEE SHEET 06.

COUNTY OF SAN DIEGO
DEPARTMENT OF PUBLIC WORKS

APPROVED BY: _____

DATE: _____

BENCHMARK

DESCRIPTION: STD 2 INCH CADT BRASS DISK STAMPED
63-23.7 SET IN SIDEWALK, LOCATED 0.7 MILES
SW OF INTERSECTION HWY 67 & MAIN ST.
COUNTY OF SAN DIEGO, OBJECT ID 1477

ELEVATION: 1416.86

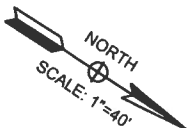
DATUM: NAVD83

POSTED SPEED

MAIN STREET = 35 MPH
16TH STREET = 25 MPH

DESIGN SPEED

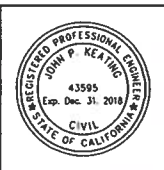
MAIN STREET = 45 MPH
16TH STREET = 25 MPH



RAMONA MUNICIPAL WATER DISTRICT REVISIONS			
No.	Description	Approved By	Date

AS-BUILT DRAWING	
REVISIONS DRAWN BY: _____	DATE: _____
APPROVED BY: _____	DATE: _____
FOR RAMONA MUNICIPAL WATER DISTRICT	

LINSOTT, LAW & GREENSPAN, ENGINEERS
4542 Rufner Street, Suite 100
San Diego, Ca 92111
(858)300-8800 (858)300-8810 (774)



COUNTY OF SAN DIEGO REVISIONS			
No.	Description	Approved By	Date

SHEET 07	RAMONA MUNICIPAL WATER DISTRICT	9 SHEETS
PUBLIC WATER IMPROVEMENTS PLANS FOR RAMONA SENIOR APARTMENTS 16TH STREET (STAGE 2)		
CALIFORNIA COORDINATE INDEX 314N - 1803E		
Drawn By: HUNG Q. LUONG DESIGN ENGINEER	Approved By: _____ ENGINEERING MANAGER - R. C. E.	
Designed By: JOHN P. KEATING PROJECT MANAGER - R. C. E.	Recommended for Approval By: _____ SENIOR ENGINEER - R. C. E.	
DWG. NO. 17014-DP-07	Approved By: _____ WATER OPERATIONS MANAGER	



RIGHT-OF-WAY DONE RIGHT FAQ

TRAFFIC CONTROL WORK IN THE RIGHT-OF-WAY IS DANGEROUS!

It is essential that investments maximize worker and public safety and that the work is performed by a workforce that is well-trained and paid a wage that attracts high-quality workers and helps build healthy, self-sufficient communities.

On September 14, 2022, the Board of Supervisors directed the Chief Administrative Officer to develop and return with an ordinance that codifies a minimum wage for traffic control workers, including forepersons and other on-site staff necessary for traffic control, doing work on County of San Diego-maintained roads equal to or greater than the prevailing wage that is set by the Department of Industrial Relations in the State of California for traffic control on public works projects according to the type of work and location of the project.

1 WHAT DOES THE RIGHT OF WAY ORDINANCE DO?

Requires a prevailing wage be paid for all traffic control work performed by traffic control workers on roads maintained by the County of San Diego, with or without a permit.

2 WHAT IS THE CURRENT PREVAILING WAGE FOR TRAFFIC WORKERS?

The Prevailing Wage Rate for Building Construction Traffic Control Work - **\$62.80**²
The Prevailing Wage Rate for Engineering Construction Traffic Control Work - **\$64.04**³

3 WHO DOES IT APPLY TO?

All Traffic Control Workers meaning: any person engaged in stopping, slowing or directing traffic through a construction site or other portion of a Highway subject to a disruption in travel, including forepersons and other on-site staff necessary for traffic control, doing work on County of San Diego maintained roads.

4 WHEN DOES THE ORDINANCE TAKE EFFECT?

Any permit or approval issued by the County of San Diego after March 10 to perform work within a Highway that requires the use of a Traffic Control Worker must comply with this ordinance.

5 WHO DOES THIS ORDINANCE NOT APPLY TO?

Prevailing Wage Rates for Traffic Control Work do not apply to Small Projects which includes:

- A single-family residence;
- Event sponsored by a non-profit organization that makes use of a highway for no more than one day; or
- Any project costing less than \$1,000

6 WHAT IS THE PENALTY FOR NOT PAYING PREVAILING WAGE TO TRAFFIC CONTROL WORKERS?

Any failure to pay the required wage may, without limitation, be enforced by the Deputy Director of the Office of Labor Standards and Enforcement. Remedies can include: citation, civil penalty, injunctive relief (not limited to a stop work order).

7 HOW CAN A WORKER FILE A COMPLAINT AGAINST THEIR EMPLOYER IF THEY BELIEVE THEY WERE NOT PAID PREVAILING WAGE?

If you believe your rights under the Right-of-Way Done Right ordinance have been violated, you may file a complaint with the San Diego County OLSE by visiting www.sandiegocounty.gov/content/sdc/OLSE.html or by giving our office a call at (619) 531-5129.

8 WHAT IF I AM AN EMPLOYER AND I STILL HAVE QUESTIONS?

Contact the County of San Diego Department of Public Works at (858) 694-3850 for further information.

¹ The Director of the California Department of Industrial Relations determines the general prevailing rate of per diem wages for a particular craft, classification, or type of worker by geographical area. General determinations are typically issued twice a year on February 22 and August 22.

² The prevailing wage rate is the entirety of all of the following = \$37.68 (basic hourly rate) + \$8.75 (health and welfare) + \$9.99 (pension) + \$5.20 (vacation and holiday) + \$0.70 (training) + \$0.48 ("other") = **\$62.80**

³ The prevailing wage rate is the entirety of all of the following = \$38.80 (basic hourly rate) + \$8.75 (health and welfare) + \$9.99 (pension) + \$3.00 (vacation and holiday) + \$0.70 (training) + \$2.80 ("other") = **\$64.04**

