

IMPORTANT NOTICE

Section 4216/4217 of the Government Code requires a DigAlert Identification Number (ID) be issued before a "Permit to excavate" will be valid.

For your DigAlert ID Number
Call Underground Service Alert
TOLL FREE 811
Two working days before you dig.

For more information, go to:
www.digalert.org

Applications should be submitted to:

County of San Diego
Planning and Development Services (PDS)
Land Development Counter
5510 Overland Avenue, Suite 110
San Diego, CA 92123

(858) 694-2055
Fax (858) 279-7020

Email: rowpermitcounter@sdcounty.ca.gov

FOR GENERAL INFORMATION ONLY
NOT TO SUPERSEDE THE APPROPRIATE
ORDINANCE



ENCROACHMENT PERMIT: TO ENCROACH UPON COUNTY HIGHWAY



COUNTY OF SAN DIEGO
DEPARTMENT OF PUBLIC WORKS

www.sdcounty.ca.gov/dpw

ENCROACHMENT PERMIT

PERMIT PURPOSE

The County may be held all or partially responsible when a person is injured or property is damaged in the County road Right-of -Way

DEFINITION

An encroachment means any tower, pole, pipeline, private pipe, private pipeline, nonstandard driveway, private road, fence, billboard, stand or building, or any structure or object of any kind or character, which is placed in, under or over any portion of the highway

PERMIT REQUIRED

A written Encroachment Permit is required prior to placing, changing or reviewing an Encroachment in, under or over any portion of the County Road R/W in accordance with Section 71 (Highway and Traffic) of the San Diego County code of Regulatory Ordinances.

SPECIAL REQUIREMENTS

- ◆ Public notification may be required prior to commencement of construction

APPLICATION PROCEDURE

The applicant shall provide the following:

- ◆ Location of Proposed Encroachment
- ◆ Description of structure or object
- ◆ Justification for encroachment
- ◆ Will it interfere with the public use/maintenance?
- ◆ Duration for which permit is sought (one day, days, indefinite)
- ◆ Date request is to be effective
- ◆ \$210.00 issuance fee (checks payable to County of San Diego)
- ◆ \$83.00 permit renewal fee.
- ◆ An additional deposit may be required
- ◆ Drawings or signed plan
- ◆ Lights, barriers, warnings signs or other measure designed to protect the traveling public, where applicable
- ◆ *An Encroachment Removal Agreement may be required and a deposit

POLICY

All permits other than those issued to public agencies or a public utility having legal authority to occupy the public road right-of-Way are revocable on five days' notice and the encroachment must be removed or relocated as may be specified by the Director in the notice revoking the permit and within a reasonable time specified by the Director unless the permit provides a specified time. Encroachments not removed within the period shall be removed by County forces with the cost borne by the owner. Encroachment determined to obstruct or prevent public use of County road Right-of-Way, consist of refuse, cause a traffic hazard, or in violation of other specific regulations will be removed immediately.

NOTE:

PAINTING HOUSE ADDRESS NUMBER ON CURBS:

Vendors must obtain a solicitor's license from the County Sheriff's Department (858) 974-2020 as well as an encroachment permit before painting house numbers on curbs within the unincorporated areas of the County. A copy of the solicitors license must be submitted with the encroachment permit application. Specific guidelines for painting addresses on curbs are available from the Planning and Development Services Land Development Right-of-Way Counter.

FOR COUNTY USE ONLY
RECORD ID:
DPW20 _____
RWENCP: _____

APPLICATION TO ENCROACH UPON COUNTY HIGHWAY
 GOVERNED BY CHAPTER 6, DIVISION 1
 TITLE 7 OF SAN DIEGO COUNTY CODE
COUNTY OF SAN DIEGO
DEPARTMENT OF PUBLIC WORKS
 5510 OVERLAND AVENUE, SUITE 110
 SAN DIEGO, CA 92123
 PHONE (858) 694-2055 • FAX (858) 279-7020
 E-mail ROWPERMITCOUNTER@SDCOUNTY.CA.GOV

Date _____

THOMAS BROTHERS		
YEAR	PAGE	COORD

Permit Owner _____ Telephone # _____
Last Name First

Mailing Address _____
Street City State Zip Code

Application Contact Name _____ Email Address _____ Telephone # _____

Is this a Broadband Project? YES ☐ NO ☐

Is the work part of a larger project or program requiring multiple permits, or currently under review for permit? YES ☐ NO ☐

If yes provide: Related Permits _____ Assessor Parcel # _____

Is this a utility relocation in connection with a County Capital Improvement Project? YES ☐ NO ☐

If yes provide: Name of Project _____

Location of encroachment _____
Street Name and Number and nearest cross street

☐ Fencing
 ☐ Political Signs
 ☐ Scaffolding
 ☐ Storage
 ☐ Yard
 ☐ Other

Describe _____

Will encroachment interfere with the public use and maintenance of?

Travelled way	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Side path or sidewalk	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Shoulder or parking lane	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Drainage structure or watercourse	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Justification for Encroachment _____

Permit requested: ☐ 1 day ☐ 3 days ☐ 10 days ☐ indefinite ☐ _____ days Effective date _____ 12.01 a.m.

AGREEMENT

In consideration of the granting of this permit, the applicant agrees:

- I hereby agree as a condition of the granting of this permit to provide defense and indemnification in accordance with Section 71.103 of the San Diego County Code of Regulatory Ordinances as follows: Permit Owner agrees to indemnify, hold harmless and defend the County and each of its officers and employees from any liability of responsibility for accident, loss or damage to persons or property arising by reason of the work done by Permit Owner, or Permit Owner's agents, employees or representatives.
- To comply with all applicable laws in the establishment, maintenance, and removal of the encroachment.
- That the Permittee and any other person engaged in any work authorized by this permit shall conform to all due safety precautions for the protection of persons and property.
- To remove or relocate any encroachment placed, changed or renewed under the authority of this permit; prior to its expiration or within 24 hours of notification to remove, if the duration is 10 days or less; or within 5 days of notification to remove, if the permit is of indefinite duration
- After removing or relocation the encroachment, to restore the highway to the equivalent or better condition than it was prior to the date this permit became effective, or prior to the date the encroachment was first placed, whichever is earlier.

"I declare under penalty of perjury under the laws of the State of California that the statements made herein are true and correct."

Signed _____ Date _____
Owner

ENVIRONMENTAL REVIEW QUESTIONNAIRE
FOR WORK WITHIN THE COUNTY OF SAN DIEGO ROAD RIGHT OF WAY
(TO BE FILLED OUT BY APPLICANT)

PERMITTEE NAME OR ORGANIZATION: _____

PROJECT NUMBER OR NAME: _____

PROJECT LOCATION: _____

Please Check YES or NO for the following statements. (Note: further environmental review may be required by applicant and/or County staff for a "Yes" answer.)

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	The project proposes grading, filling, or dredging within a creek or wetland area
<input type="checkbox"/>	<input type="checkbox"/>	The project will remove vegetation adjacent to a creek or wetland area
<input type="checkbox"/>	<input type="checkbox"/>	The project will harm or remove healthy, mature, or scenic trees
<input type="checkbox"/>	<input type="checkbox"/>	The project is located on a hazardous waste site per Section 65962.5 of Gov. Code
<input type="checkbox"/>	<input type="checkbox"/>	The project will degrade surface water quality
<input type="checkbox"/>	<input type="checkbox"/>	The project will impact groundwater quality or quantity
<input type="checkbox"/>	<input type="checkbox"/>	The project will have significant impact to aesthetics or visual resources
<input type="checkbox"/>	<input type="checkbox"/>	The project is located on a dedicated trail, or pathway
<input type="checkbox"/>	<input type="checkbox"/>	The project will impact historic, tribal cultural, or prehistoric resources
<input type="checkbox"/>	<input type="checkbox"/>	The project will conflict with the County Noise Ordinance (San Diego County Code of Regulatory Ordinances, Title 3, Division 6, Chapter 4)

The following language shall be placed on the project plans and will become permit conditions:

"If during the course of any ground disturbing activities any historic or pre-historic resources are identified, work will be ceased immediately in that area and the Department of Public Works notified. Work will commence once authorized by the Department of Public Works."

"To avoid harm to any mature trees, the applicant will not place any concrete, fill, or grade within the canopy of any tree with a diameter of 3 inches or greater unless only hand-tools are used or an arborist provides direction and certification that such activities would not cause harm to the tree."

"If existing landscaping is to be removed, the applicant will replace it in kind".

"As defined by the County Noise Ordinance, general sound levels will not exceed the limits defined in Section 36.404 of the Noise Ordinance. Further, construction Activities will not occur before 7 a.m or after 7 p.m. nor will any construction occur on Sundays or holidays without first obtaining a noise variance."

"No grading, fill, or any activities are permitted within a creek or wetland area."

I hereby certify the above answers are true and correct to the best of my knowledge:

SIGNATURE: _____

DATE: _____



County of San Diego

Planning & Development Services (PDS)
Land Development/Right-of-Way Counter
5510 Overland Ave., Suite 110, San Diego, CA 92123

Information Sheet For Insurance Requirements For Right-of-Way Permits

Persons, Organizations, or Contractors encroaching in the County-maintained Right-of-Way must provide proof of insurance from a generally recognized domestic insurance carrier for the duration of the permitted encroachment, as follows (please refer to samples):

1) **CERTIFICATE OF LIABILITY INSURANCE**

- The Certificate must show evidence of **Commercial General Liability with a \$1,000,000 per occurrence** limit of liability.
- The Certificate must name the County of San Diego as a **CERTIFICATE HOLDER** and the County of San Diego, its agents, officers, and employees as **ADDITIONAL INSURED**.
- The Certificate must include the insurance policy number.

2) **ADDITIONAL INSURANCE ENDORSEMENT** (CG 20 12 04 13, use latest version if available)

- The Endorsement must name the County of San Diego, its agents, officers, and employees as **ADDITIONAL INSURED** for the above-noted Commercial General Liability policy.
- The Endorsement must include the insurance policy number.

If the Permittee maintains broader coverage and/or higher limits than the minimums shown above, the County requires and shall be entitled to the broader coverage and/or higher limits maintained by the Permittee. As a requirement of this contract, any available insurance proceeds in excess of the specified minimum limits and coverage stated above, shall also be available to the County of San Diego.

Please mail or email proof of insurance to:

County of San Diego
Planning & Development Services (PDS)
Land Development/Right-of-Way Counter
5510 Overland Avenue, Suite 110
San Diego, CA 92123

Contact: **Permit Coordinator**
Telephone: **(858) 694-2055**

Email:
ROWPERMITCOUNTER@SDCOUNTY.CA.GOV

Please indicate your permit record number when sending in your proof of insurance (DPW20XX-RWXXXX-12345)

**Sample of Items 1 & 2****CERTIFICATE OF LIABILITY INSURANCE**DATE (MM/DD/YYYY)
01/01/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Name & Address of Insurance Company Producing Certificate		CONTACT NAME: Producer Contact Name PHONE (A/C, No, Ext): (123)456-7890 FAX (A/C, No): E-MAIL ADDRESS:		
INSURED Name & Address of Insured Contractor/Organization		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A : Name of Insurer A		12345
		INSURER B : Name of Insurer B		12345
		INSURER C :		
		INSURER D :		
		INSURER E :		
		INSURER F :		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		EXMPL12345	01/01/2020	01/01/2021	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
	MED EXP (Any one person) \$ 5,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
							\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	EXMPL12345	01/01/2020	01/01/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	E.L. EACH ACCIDENT \$ 1,000,000						
	E.L. DISEASE - EA EMPLOYEE \$ 1,000,000						
	E.L. DISEASE - POLICY LIMIT \$ 1,000,000						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Permit.

The County of San Diego, its officers, agents, & employees are included as additionally insured in accordance to General Liability policy provisions.

CERTIFICATE HOLDER**CANCELLATION**

County of San Diego 5510 Overland Avenue, Suite 110 San Diego, CA 92123	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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ACORD 25 (2016/03)

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Sample of Item 3

POLICY NUMBER: EXMPL12345

COMMERCIAL GENERAL LIABILITY
CG 20 12 04 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – STATE OR GOVERNMENTAL
AGENCY OR SUBDIVISION OR POLITICAL
SUBDIVISION – PERMITS OR AUTHORIZATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

<p>State Or Governmental Agency Or Subdivision Or Political Subdivision:</p> <p>County of San Diego, its officers, agents, & employees 5510 Overland Avenue, Suite 110 San Diego, CA 92123</p>
<p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p>

- A. Section II – Who Is An Insured** is amended to include as an additional insured any state or governmental agency or subdivision or political subdivision shown in the Schedule, subject to the following provisions:
1. This insurance applies only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization.
However:
 - a. The insurance afforded to such additional insured only applies to the extent permitted by law; and
 - b. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.
 2. This insurance does not apply to:
 - a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or
 - b. "Bodily injury" or "property damage" included within the "products-completed operations hazard".
- B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:**
- If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:
1. Required by the contract or agreement; or
 2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.
- This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

IMPORTANT NOTICE

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Call Underground Service Alert
TOLL FREE 811 or www.contact811.org
Two working days before you dig.

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Applications should be submitted to:

County of San Diego
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5510 Overland Avenue, Suite 110
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(858) 694-2055
Fax (858) 279-7020

Email: rowpermitcounter@sdcounty.ca.gov

FOR GENERAL INFORMATION ONLY
NOT TO SUPERSEDE THE APPROPRIATE ORDINANCE



TRAFFIC CONTROL PERMIT: FOR TRAFFIC CONTROL WITHIN COUNTY MAINTAINED ROADS DURING CONSTRUCTION



COUNTY OF SAN DIEGO
DEPARTMENT OF PUBLIC WORKS

www.sdcounty.ca.gov/dpw

TRAFFIC CONTROL PERMIT

WHAT IS TRAFFIC CONTROL?

Traffic Control is the provision of a safe work area for workers within the public right-of-way (ROW) while maintaining a safe and efficient flow of traffic for all road users including motorists, bicyclists, and pedestrians.

PERMIT REQUIRED

A Traffic Control Permit must be obtained before—starting construction of repair of curbs, gutters, sidewalks, commercial and residential driveways, roadway surfaces, retaining walls, culverts, street light(s) or other work of any nature in the County right-of-way.



APPLICATION PROCEDURE

When applying for a traffic control permit, the appropriate (ROW) permits (Encroachment, Excavation, and Construction) should be concurrently applied for from the Planning Development Services (PDS) Land Development Counter. A Traffic Control Permit will not be processed until the appropriate ROW permits are approved.

The applicant shall provide the following:

- ◆ Complete Traffic Control application form:
 - ◇ Reason for Traffic Control Permit;
 - ◇ Exact work location; and
 - ◇ Desired dates and time of work.
- ◆ Traffic Control Permit application submittal checklist
- ◆ 11x17 size Traffic Control Plans or current San Diego Regional Standard Drawings (SDRSD) that include the work being performed, exact location of work, and proposed temporary Traffic Control through the work area.

EXTENSION OF PERMITS

All requests for extensions should be submitted through PDS Land Development Counter at least seven days prior to the end of the original finish date. All permit conditions and requirements are to remain in effect.

NO FEES

There is no fee for a Traffic Control Permit. It takes **approximately six weeks** to process a Traffic Control Permit because it requires review and approval by the County Traffic Engineer.

SPECIAL REQUIREMENTS

- ◆ The permit holder must contact **The Department of Public Works Private Development Construction Inspection team at (858) 694-3165** at least **24 Hours** before start and finish of work.
- ◆ Appropriate lights, barriers, warning signs or other measures designed to protect the traveling public must be erected by the permittee per the Approved Traffic Control Permit.
- ◆ Permittee is responsible for ensuring a prevailing wage is paid to all traffic control workers engaged on the project in accordance with Section 74.301 of the San Diego County Code of Regulatory Ordinances. A traffic control worker means any person engaged in stopping, slowing or directing traffic through a construction site or other portion of a Highway subject to a disruption in travel; except, the term does not include any public agency employee engaged in traffic control for the public agency. Any failure to pay the required wage may, without limitation, be enforced by the Director of the Office of Labor Standards and Enforcement (OLSE) or any other County official with enforcement authority as a violation of the terms of the permit or approval. Permittee shall be required to furnish any records requested by OLSE in the enforcement of a complaint or audit related to compliance with this ordinance.





COUNTY OF SAN DIEGO
DEPARTMENT OF PUBLIC WORKS
TRAFFIC ENGINEERING SECTION

APPLICATION FOR TRAFFIC CONTROL PERMIT _____

Type of traffic control: flag, shift, etc.

County of San Diego
DPW Traffic Engineering Section
Room 470, MS 0334
5510 Overland Ave, Suite 410
San Diego, CA 92123-1239

Telephone/voice mail: (858) 694-3863
Secretary (858) 694-3850
Fax (858) 694-3928

DPWTRAFFICCONTROL.PERMIT@SDCOUNTY.CA.GOV

Submit application to: ROWPERMITCOUNTER@SDCOUNTY.CA.GOV

Encroachment/Excavation/Construction/Public Improvement Permit # _____

Applicant Information

Company _____

Agent/Applicant _____
Last Name First

Agent Telephone # _____ Agent E-mail Address: _____

Agent Mailing Address: _____
Street Name and Number City State Zip Code

Reason for Traffic Control: _____

Start Date: _____ Start Time: _____ a.m. / p.m.

Finish Date: _____ End Time: _____ a.m. / p.m.

It is requested that a permit be granted for traffic control on the following street/streets:

STREET 1 _____ From Street _____ To _____

STREET 2 _____ From Street _____ To _____

COMMUNITY _____ Thomas Brothers Map Page and Grid # _____

Is Road Closure Requested? Yes No

Provide Road Closure Information:

STREET _____ From Street _____ To _____

Start Date: _____ Start Time: _____ a.m. / p.m.

Finish Date: _____ End Time: _____ a.m. / p.m.

Signed _____
Agent or Applicant

Date



TRAFFIC CONTROL PERMIT (TCP) APPLICATION SUBMITTAL CHECKLIST

Application package must include the following requirements at a minimum. Application is subject to rejection if any of the following information is not completed.

- ☐ **Description/type of work being done** (*Ex. access manhole, replace overhead lines on existing poles, replace water service line, etc.*) _____

- ☐ **Roadway Characteristics:**
- **Names of Road(s)** _____
 - **County Maintained Road(s)** (Yes/No) _____
 - **Work affecting other jurisdictions** (Yes/No)
If yes, please list. _____
 - **Road Classification on Mobility Element Map** _____
(*Ex. 2.2E Light Collector, 4.1A Major Road, Not on Mobility Element Map, etc.*)
https://www.sandiegocounty.gov/content/dam/sdc/pds/gpupdate/docs/MobilityNetworkAppendix_2023.pdf
 - **Speed Limit** _____
https://codelibrary.amlegal.com/codes/san_diego/latest/sandiego_regs/0-0-0-83299
Refer to Title 7, Division 2, Articles 11 and 12 of San Diego County Code of Regulatory Ordinances.
 - **# of Lanes** _____
 - **Roadway Width** _____
 - **Centerline Striping** (Yes/No) _____
 - **Bike Lanes** (Yes/No) _____
 - **Sidewalk** (Yes/No) _____
 - **Traffic Signal in County Right of Way** (Yes/No) _____
 - **Traffic Signal in other jurisdiction** (Yes/No) _____
 - **School zone within ½ mile of work zone** (Yes/No)
If yes, list school hours and provide school bell schedule. _____
 - **Bus route or bus stops within work zone** (Yes/No) _____
<https://www.sdmts.com/>
<http://www.gonctd.com/>

- ☐ **Overview map.** Show location and limits of work area (length, width), including road name and distance to cross streets. See Example #1.
- ☐ **Work site specific traffic control plans** (See Example #3), appropriate **California Manual on Uniform Traffic Control Devices (CA MUTCD) Part 6 Temporary Traffic Control** (<https://dot.ca.gov/programs/safety-programs/camutcd>), or appropriate **San Diego Regional Standard Drawing (SDRSD) from Appendix "A" Traffic Control Plans** (<http://www.regional-stds.com/home/book/drawings/appendix-a>). If submitting an SDRSD, please denote roadway width and work area dimensions on TCP. Include offsets of work area to points of interest (edge of pavement, adjacent lanes, etc.). See Example #2.

Permittee is responsible for ensuring a prevailing wage is paid to all traffic control workers engaged on the project in accordance with Section 74.301 of the San Diego County Code of Regulatory Ordinances. A traffic control worker means any person engaged in stopping, slowing or directing traffic through a construction site or other portion of a Highway subject to a disruption in travel; except, the term does not include any public agency employee engaged in traffic control for the public agency. Any failure to pay the required wage may, without limitation, be enforced by the Director of the Office of Labor Standards and Enforcement (OLSE) or any other County official with enforcement authority as a violation of the terms of the permit or approval. Permittee shall be required to furnish any records requested by OLSE in the enforcement of a complaint or audit related to compliance with this ordinance.

I hereby certify the above information and attachments are true and correct to the best of my knowledge.

_____	_____	_____
Applicant Printed Name	Applicant Signature	Date

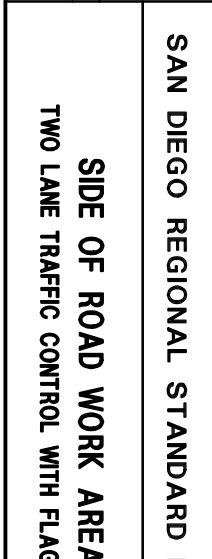
For County Use Only:

- ☐ Contractor Insurance _____
- ☐ Encroachment Permit Approval and/or Pavement Cut Policy _____

Overview Map

Example #1





● CONE ⚡ BARRICADE ■ FLAGGER ┌ SIGN ▤ FLASHING ARROW SIGN ▨ WORK AREA ⇨ TRAFFIC DIRECTION

Access manhole #1234 in EB lane

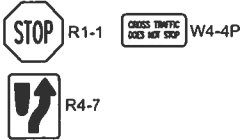
POSTED SPEED LIMIT	APPROACH SPEED	TAPER LENGTH	SPACING OF CONES	SIGN SPACING

FOR HOURS OF DARKNESS, CHANGE COMES TO VERTICAL BARRICADES WITH STEADY BURN LIGHTS. THIS PLAN MAY NOT APPLY TO SIGNALIZED OR MULTI-WAY STOP INTERSECTIONS. CONSULT THE LOCAL JURISDICTION WHEN PREPARING TRAFFIC CONTROL PLANS NEAR THESE INTERSECTIONS. THIS PLAN MAY NOT APPLY WHEN THE WORK AREAS AFFECT BIKE LANES, SIDEWALKS PEDESTRIAN ACCESS AND CURVED OR NARROW ROADWAYS. CONSULT THE APPROVING AGENCY WHEN PREPARING THE TRAFFIC CONTROL PLANS OR THESE AREAS.

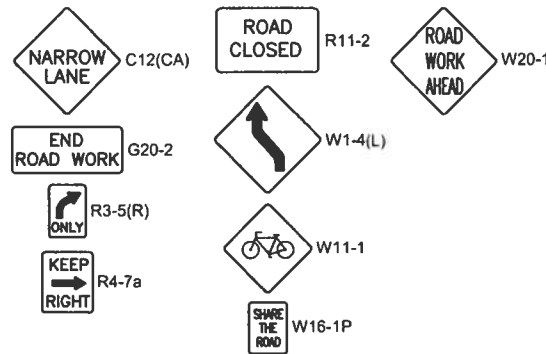
TCP IS REQUIRED FOR ALL TRAFFIC CONTROL PLANS.

NAME _____
COMPANY _____
ADDRESS _____
PHONE _____

EXISTING SIGNS (THIS SHEET ONLY)



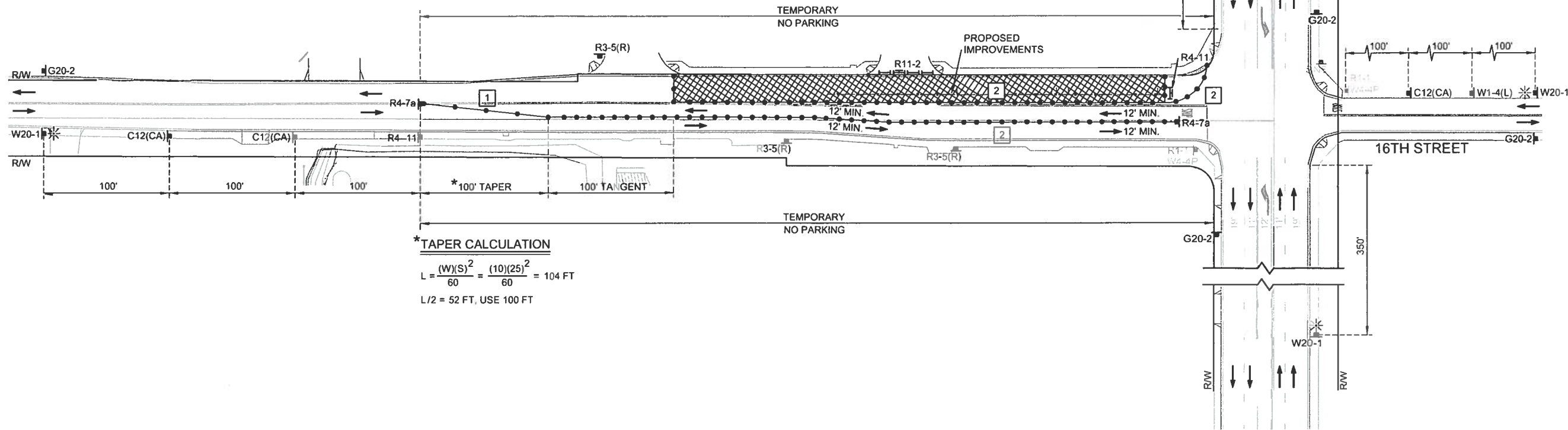
TEMPORARY CONSTRUCTION SIGNS (THIS SHEET ONLY)



CONSTRUCTION NOTES (THIS SHEET ONLY)

- 1 DELINEATORS SHALL BE PLACED AT 25' INTERVALS.
- 2 DELINEATORS SHALL BE PLACED AT 10' INTERVALS.

Example #3



*TAPER CALCULATION

$$L = \frac{(W)(S)^2}{60} = \frac{(10)(25)^2}{60} = 104 \text{ FT}$$
$$L/2 = 52 \text{ FT, USE 100 FT}$$

ANTICIPATED WORK HOURS WITHIN CALTRANS RIGHT-OF-WAY

- 24 HOURS WARNING SIGNS SETUP ONLY

DECLARATION OF RESPONSIBLE CHARGE

I HEREBY DECLARE THAT I AM THE ENGINEER OF WORK FOR THIS PROJECT, THAT I HAVE EXERCISED RESPONSIBLE CHARGE OVER THE DESIGN OF THE PROJECT AS DEFINED IN SECTION 6703 OF THE BUSINESS AND PROFESSIONS CODE, AND THAT THE DESIGN IS CONSISTENT WITH CURRENT STANDARDS.

I UNDERSTAND THAT THE CHECK OF PROJECT DRAWINGS AND SPECIFICATIONS BY THE COUNTY OF SAN DIEGO IS CONFINED TO A REVIEW ONLY AND DOES NOT RELIEVE ME, AS ENGINEER OF WORK, OF MY RESPONSIBILITIES FOR PROJECT DESIGN.

NOTE

FOR TRAFFIC CONTROL LEGEND, SEE SHEET 06.

COUNTY OF SAN DIEGO
DEPARTMENT OF PUBLIC WORKS

APPROVED BY: _____

DATE: _____

BENCHMARK

DESCRIPTION: STD 2 INCH CADT BRASS DISK STAMPED
63-23.7 SET IN SIDEWALK, LOCATED 0.7 MILES
SW OF INTERSECTION HWY 67 & MAIN ST.
COUNTY OF SAN DIEGO, OBJECT ID 1477

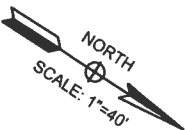
ELEVATION: 1416.86 DATUM: NAVD83

POSTED SPEED

MAIN STREET = 35 MPH
16TH STREET = 25 MPH

DESIGN SPEED

MAIN STREET = 45 MPH
16TH STREET = 25 MPH



RAMONA MUNICIPAL WATER DISTRICT REVISIONS			
No.	Description	Approved By	Date

AS-BUILT DRAWING	
REVISIONS DRAWN BY: _____	DATE: _____
APPROVED BY: _____	DATE: _____
FOR RAMONA MUNICIPAL WATER DISTRICT	

LINSCOTT, LAW & GREENSPAN, ENGINEERS
4542 Rufner Street, Suite 100
San Diego, Ca 92111
(858)300-8800 (858)300-8810 (774)



COUNTY OF SAN DIEGO REVISIONS			
No.	Description	Approved By	Date

SHEET 07	RAMONA MUNICIPAL WATER DISTRICT	9 SHEETS
PUBLIC WATER IMPROVEMENTS PLANS FOR RAMONA SENIOR APARTMENTS 16TH STREET (STAGE 2) CALIFORNIA COORDINATE INDEX 314N - 1803E		
Drawn By: HUNG Q. LUONG DESIGN ENGINEER	Approved By: _____	ENGINEERING MANAGER - R. C. E.
Designed By: JOHN P. KEATING PROJECT MANAGER - R. C. E.	Recommended for Approval By: _____	SENIOR ENGINEER - R. C. E.
DWG. NO. 17014-DP-07	Approved By: _____	WATER OPERATIONS MANAGER



RIGHT-OF-WAY DONE RIGHT FAQ

TRAFFIC CONTROL WORK IN THE RIGHT-OF-WAY IS DANGEROUS!

It is essential that investments maximize worker and public safety and that the work is performed by a workforce that is well-trained and paid a wage that attracts high-quality workers and helps build healthy, self-sufficient communities.

On September 14, 2022, the Board of Supervisors directed the Chief Administrative Officer to develop and return with an ordinance that codifies a minimum wage for traffic control workers, including forepersons and other on-site staff necessary for traffic control, doing work on County of San Diego-maintained roads equal to or greater than the prevailing wage that is set by the Department of Industrial Relations in the State of California for traffic control on public works projects according to the type of work and location of the project.

1 WHAT DOES THE RIGHT OF WAY ORDINANCE DO?

Requires a prevailing wage be paid for all traffic control work performed by traffic control workers on roads maintained by the County of San Diego, with or without a permit.

2 WHAT IS THE CURRENT PREVAILING WAGE FOR TRAFFIC WORKERS?

The Prevailing Wage Rate for Building Construction Traffic Control Work - **\$62.80**²
The Prevailing Wage Rate for Engineering Construction Traffic Control Work - **\$64.04**³

3 WHO DOES IT APPLY TO?

All Traffic Control Workers meaning: any person engaged in stopping, slowing or directing traffic through a construction site or other portion of a Highway subject to a disruption in travel, including forepersons and other on-site staff necessary for traffic control, doing work on County of San Diego maintained roads.

4 WHEN DOES THE ORDINANCE TAKE EFFECT?

Any permit or approval issued by the County of San Diego after March 10 to perform work within a Highway that requires the use of a Traffic Control Worker must comply with this ordinance.

5 WHO DOES THIS ORDINANCE NOT APPLY TO?

Prevailing Wage Rates for Traffic Control Work do not apply to Small Projects which includes:

- A single-family residence;
- Event sponsored by a non-profit organization that makes use of a highway for no more than one day; or
- Any project costing less than \$1,000

6 WHAT IS THE PENALTY FOR NOT PAYING PREVAILING WAGE TO TRAFFIC CONTROL WORKERS?

Any failure to pay the required wage may, without limitation, be enforced by the Deputy Director of the Office of Labor Standards and Enforcement. Remedies can include: citation, civil penalty, injunctive relief (not limited to a stop work order).

7 HOW CAN A WORKER FILE A COMPLAINT AGAINST THEIR EMPLOYER IF THEY BELIEVE THEY WERE NOT PAID PREVAILING WAGE?

If you believe your rights under the Right-of-Way Done Right ordinance have been violated, you may file a complaint with the San Diego County OLSE by visiting www.sandiegocounty.gov/content/sdc/OLSE.html or by giving our office a call at (619) 531-5129.

8 WHAT IF I AM AN EMPLOYER AND I STILL HAVE QUESTIONS?

Contact the County of San Diego Department of Public Works at (858) 694-3850 for further information.

¹ The Director of the California Department of Industrial Relations determines the general prevailing rate of per diem wages for a particular craft, classification, or type of worker by geographical area. General determinations are typically issued twice a year on February 22 and August 22.

² The prevailing wage rate is the entirety of all of the following = \$37.68 (basic hourly rate) + \$8.75 (health and welfare) + \$9.99 (pension) + \$5.20 (vacation and holiday) + \$0.70 (training) + \$0.48 ("other") = **\$62.80**

³ The prevailing wage rate is the entirety of all of the following = \$38.80 (basic hourly rate) + \$8.75 (health and welfare) + \$9.99 (pension) + \$3.00 (vacation and holiday) + \$0.70 (training) + \$2.80 ("other") = **\$64.04**

