TRAFFIC CONTROL PERMIT (TCP) APPLICATION SUBMITTAL CHECKLIST

Application package must include the following requirements at a minimum. Application is subject to rejection if any of the following information is not completed.

	Description/type of work being done (Ex. access manhole, replace overhead lines on existing poles, replace water service line, etc.)
	Roadway Characteristics:
	 Names of Road(s)
	 Road Classification on Mobility Element Map (Ex. 2.2E Light Collector, 4.1A Major Road, Not on Mobility Element Map, etc.) https://www.sandiegocounty.gov/content/dam/sdc/pds/gpupdate/docs/MobilityNetworkApp endix_2023.pdf Speed Limit https://codelibrary.amlegal.com/codes/san_diego/latest/sandiego_regs/0-0-0-83299 Refer to Title 7, Division 2, Articles 11 and 12 of San Diego County Code of Regulatory Ordinances. # of Lanes
	Roadway Width
	Centerline Striping (Yes/No)
	Bike Lanes (Yes/No)
	• Sidewalk (Yes/No)
	Traffic Signal in County Right of Way (Yes/No)
	Traffic Signal in other jurisdiction (Yes/No)
	• School zone within ½ mile of work zone (Yes/No) If yes, list school hours and provide school bell schedule
	Bus route or bus stops within work zone (Yes/No) https://www.sdmts.com/ http://www.gonctd.com/

	Overview map. Show location and limits of work area (length, width), including road name and distance to cross streets. See Example #1.	
	Work site specific traffic control plans (See Example #3), appropriate California Manual on Uniform Traffic Control Devices (CA MUTCD) Part 6 Temporary Traffic Control (https://dot.ca.gov/programs/safety-programs/camutcd), or appropriate San Diego Regional Standard Drawing (SDRSD) from Appendix "A" Traffic Control Plans (http://www.regional-stds.com/home/book/drawings/appendix-a). If submitting an SDRSD, please denote roadway width and work area dimensions on TCP. Include offsets of work area to points of interest (edge of pavement, adjacent lanes, etc.). See Example #2.	
Permittee is responsible for ensuring a prevailing wage is paid to all traffic control workers engaged on the project in accordance with Section 74.301 of the San Diego County Code of Regulatory Ordinances. A traffic control worker means any person engaged in stopping, slowing or directing traffic through a construction site or other portion of a Highway subject to a disruption in travel; except, the term does not include any public agency employee engaged in traffic control for the public agency. Any failure to pay the required wage may, without limitation, be enforced by the Director of the Office of Labor Standards and Enforcement (OLSE) or any other County official with enforcement authority as a violation of the terms of the permit or approval. Permittee shall be required to furnish any records requested by OLSE in the enforcement of a complaint or audit related to compliance with this ordinance. I hereby certify the above information and attachments are true and correct to the best of my knowledge.		
Α	Applicant Printed Name Applicant Signature Date	
For Co	unty Use Only:	
□ Cor	ntractor Insurance	
□ Enc	roachment Permit Approval and/or Pavement Cut Policy	





