



IMPORTANT NOTICE

Section 4216/4217 of the Government Code requires a DigAlert Identification Number (ID) be issued before a "Permit to excavate" will be valid.

**For your DigAlert ID Number
Call Underground Service Alert
TOLL FREE 811
Two working days before you dig.**

**For more information, go to:
www.digalert.org**

Applications should be submitted to:

County of San Diego
Planning and Development Services (PDS)
Land Development Counter
5510 Overland Avenue, Suite 110
San Diego, CA 92123

**(858) 694-2055
Fax (858) 279-7020**

Email:

ROWPERMITCOUNTER@SDCOUNTY.CA.GOV

**FOR GENERAL INFORMATION ONLY
NOT TO SUPERSEDE THE APPROPRIATE
ORDINANCE**

**TREE PERMIT:
FOR TRIMMING , REMOVING OR
PLANTING TREES WITHIN THE
COUNTY RIGHT-OF-WAY**



**COUNTY OF SAN DIEGO
DEPARTMENT OF PUBLIC WORKS**

www.sdcounty.ca.gov/dpw

TREE PERMIT

PERMIT REQUIRED

Before trimming, removing or planting trees or shrubs in the County Right-of-Way, the applicant must first obtain a permit for such work for health and safety purposes.

Under the provisions of a tree permit, the homeowner assumes responsibility for all damages which may result from the removal, trimming or planting of trees and/or shrubs.

APPLICATION PROCEDURE

The applicant shall provide the following:

- ◆ Sketch showing the location of trees or shrubs
- ◆ Type of trees or shrubs
- ◆ Plant, trim, or remove
- ◆ Justification for application
- ◆ May require Encroachment and./or Traffic Control permits
- ◆ An Encroachment Removal Agreement may be required and a deposit

NO FEES

There is no fee for a Tree Permit. It takes approximately two weeks to process tree permits because a field review is required.

PLANTING

All planting must be approved by the County for health and safety purposes. Refer to the Water Efficient Landscape Design Manual (<https://www.sandiegocounty.gov/content/dam/sdc/pds/advance/LandscapeOrdinance/Water-Efficient-Landscape-Design-Manual-2020.pdf>) for approved drought tolerant trees and shrubs for the different County areas (Coastal, Inland Valley, etc.). Also, Community Design Guidelines for various County unincorporated areas which identify specific species of plants and their use within these communities are available through the Zoning Counter or at:

<https://www.sandiegocounty.gov/content/sdc/pds/CommunityGroups/>

The applicant is responsible for maintaining the trees or shrubs, including any necessary watering, pruning and trimming.

Applicant must trim or remove any plantings immediately upon request by the Department of Public Works when necessary for improvement grading, preservation of the roadway or sidewalk area, improvement of safety conditions or if otherwise deemed advisable for the public's interest.

TRIMMING

For non-routine work, the Department of Public Works may require all work to be done by or under the supervision of a tree surgeon.

All work must conform to County regulations on tree and shrub trimming which are specified on the tree permit application form.

SPECIAL REQUIREMENTS

- ◆ Public notification may be required prior to commencement of construction



FOR COUNTY USE ONLY	
RECORD ID:	
DPW20_____	
RWTRTP-_____	

**APPLICATION TO PLANT, REMOVE OR TRIM SHRUBS
OR TREES IN COUNTY ROAD RIGHT OF WAY**
GOVERNED BY TITLE 7, DIVISION 1, CHAPTER 5 OF
SAN DIEGO REGULATORY CODE OF ORDINANCES
COUNTY OF SAN DIEGO
DEPARTMENT OF PUBLIC WORKS
5510 OVERLAND AVENUE, SUITE 110
SAN DIEGO, CA 92123
PHONE (858) 694-2055 • FAX (858) 279-7020
E-mail ROWPERMITCOUNTER@SDCOUNTY.CA.GOV

Date _____

THOMAS BROTHERS		
YEAR	PAGE	COORD

Permit Owner _____ Telephone # _____

Mailing Address _____ Street _____ City _____ State _____ Zip Code _____

Application Contact Name _____ Email Address _____ Telephone # _____

Is the work part of a larger project or program requiring multiple permits, or currently under review for permit? YES NO

If yes provide: Related Permits _____ Assessor Parcel # _____

Location of work _____
Street Name and Number and nearest cross street

Plant Remove Trim

How many & what type: _____

Justification for application _____

Permittee understands and agrees to the following condition, appropriate portions of which shall become a part of the permit, if granted:

1. The Permit Owner and any other person engaged in the work authorized by this permit shall conform to all due safety precautions for the protection of person and property and to any special requirement as may be imposed by the Department of Public Works.
2. Planting:
 - A. Any tree, shrub, or hedge to be planted shall be of a species approved by the Director of Public Works.
 - B. Permit Owner understands that it shall become the responsibility of the Permit Owner to maintain such plantings-such as watering, pruning, trimming, etc.-and understands that the County of San Diego shall not accept such responsibility.
 - C. Permit Owner agrees to trim or remove any plantings immediately upon being advised by the Director, Department of Public Works that such trimming or removal is necessary for improvement, grading, realignment, or preservation of the roadway or sidewalk area or for improvement of safety conditions along the roadway or if otherwise deemed advisable in the public interest.
 - D. Permit Owner shall further agree that any authorized utility agency shall have the right to trim any branches or roots which the agency may deem necessary for the safety or protection of their utility installations, either overhead or underground.
3. Planting or removal:
 - A. Prior to excavation holes for planting or removal, it shall be the responsibility of the Permit Owner to call Underground service Alert (1-800-227-2600) at least 2 days prior to planting or removal for the location of an underground utility installations and shall take all precautions requested by those agencies for the protection of such installations.
 - B. Prior to removal of any mature or significant tree, notification of intent to remove a tree shall be made at least 30 days in advance to the adjoining property owner, Land Use and Environment Group, appropriate District Board office, and appropriate Community Planning or Sponsor Group. Any active homeowners group, such as the San Diego Country Estates Homeowners Association or the Rancho Santa Fe Association shall also be notified. Additionally, the notice of intent to remove shall be posted on the tree 30 days prior to removal. The notice shall include at least the following: purpose for removal, information about replacement, date of removal, and the name and telephone number of a person to contact for further information.
4. Trimming:
 - A. All work subject to the approval of the Director, Department of Public Works who may require that the work be done by or under the supervision of a competent tree surgeon.
 - B. Via Contract, "door notices" shall be distributed to the adjacent homeowners two weeks prior to starting the work. The intent of this procedure is to provide adequate notification to the public that trimming will be taking place in their area within two weeks, allowing the adjacent residents an opportunity to perform their own trimming if they so desire.
 - C. Pruning shall in all instances be back to good strong lateral branches.
 - D. Finals cuts shall be at the shoulder of the crotch to insure even fast healing in all cuts above two inches in size.
 - E. All cuts shall be covered with an application of disinfectant paint.
 - F. All broken or weak branches in the section work shall be removed. All horns shall be removed.
5. All cutting shall be removed and premises left in a clean condition.

I hereby agree as a condition of the granting of this permit to provide defense and indemnification in accordance with Section 71.103 of the San Diego County Code of Regulatory Ordinances as follows: Permit Owner agrees to indemnify, hold harmless and defend the County and each of its officers and employees from any liability of responsibility for accident, loss or damage to persons or property arising by reason of the work done by Permit Owner, or Permit Owner's agents, employees or representatives.

I declare under penalty of perjury under the laws of the State of California that the statements made herein are true and correct.

Signed _____

ENVIRONMENTAL REVIEW QUESTIONNAIRE
FOR WORK WITHIN THE COUNTY OF SAN DIEGO ROAD RIGHT OF WAY
(TO BE FILLED OUT BY APPLICANT)

PERMITTEE NAME OR ORGANIZATION: _____

PROJECT NUMBER OR NAME: _____

PROJECT LOCATION: _____

Please Check YES or NO for the following statements. (Note: further environmental review may be required by applicant and/or County staff for a "Yes" answer.)

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	The project proposes grading, filling, or dredging within a creek or wetland area
<input type="checkbox"/>	<input type="checkbox"/>	The project will remove vegetation adjacent to a creek or wetland area
<input type="checkbox"/>	<input type="checkbox"/>	The project will harm or remove healthy, mature, or scenic trees
<input type="checkbox"/>	<input type="checkbox"/>	The project is located on a hazardous waste site per Section 65962.5 of Gov. Code
<input type="checkbox"/>	<input type="checkbox"/>	The project will degrade surface water quality
<input type="checkbox"/>	<input type="checkbox"/>	The project will impact groundwater quality or quantity
<input type="checkbox"/>	<input type="checkbox"/>	The project will have significant impact to aesthetics or visual resources
<input type="checkbox"/>	<input type="checkbox"/>	The project is located on a dedicated trail, or pathway
<input type="checkbox"/>	<input type="checkbox"/>	The project will impact historic, tribal cultural, or prehistoric resources
<input type="checkbox"/>	<input type="checkbox"/>	The project will conflict with the County Noise Ordinance (San Diego County Code of Regulatory Ordinances, Title 3, Division 6, Chapter 4)

The following language shall be placed on the project plans and will become permit conditions:

"If during the course of any ground disturbing activities any historic or pre-historic resources are identified, work will be ceased immediately in that area and the Department of Public Works notified. Work will commence once authorized by the Department of Public Works."

"To avoid harm to any mature trees, the applicant will not place any concrete, fill, or grade within the canopy of any tree with a diameter of 3 inches or greater unless only hand-tools are used or an arborist provides direction and certification that such activities would not cause harm to the tree."

"If existing landscaping is to be removed, the applicant will replace it in kind".

"As defined by the County Noise Ordinance, general sound levels will not exceed the limits defined in Section 36.404 of the Noise Ordinance. Further, construction Activities will not occur before 7 a.m or after 7 p.m. nor will any construction occur on Sundays or holidays without first obtaining a noise variance."

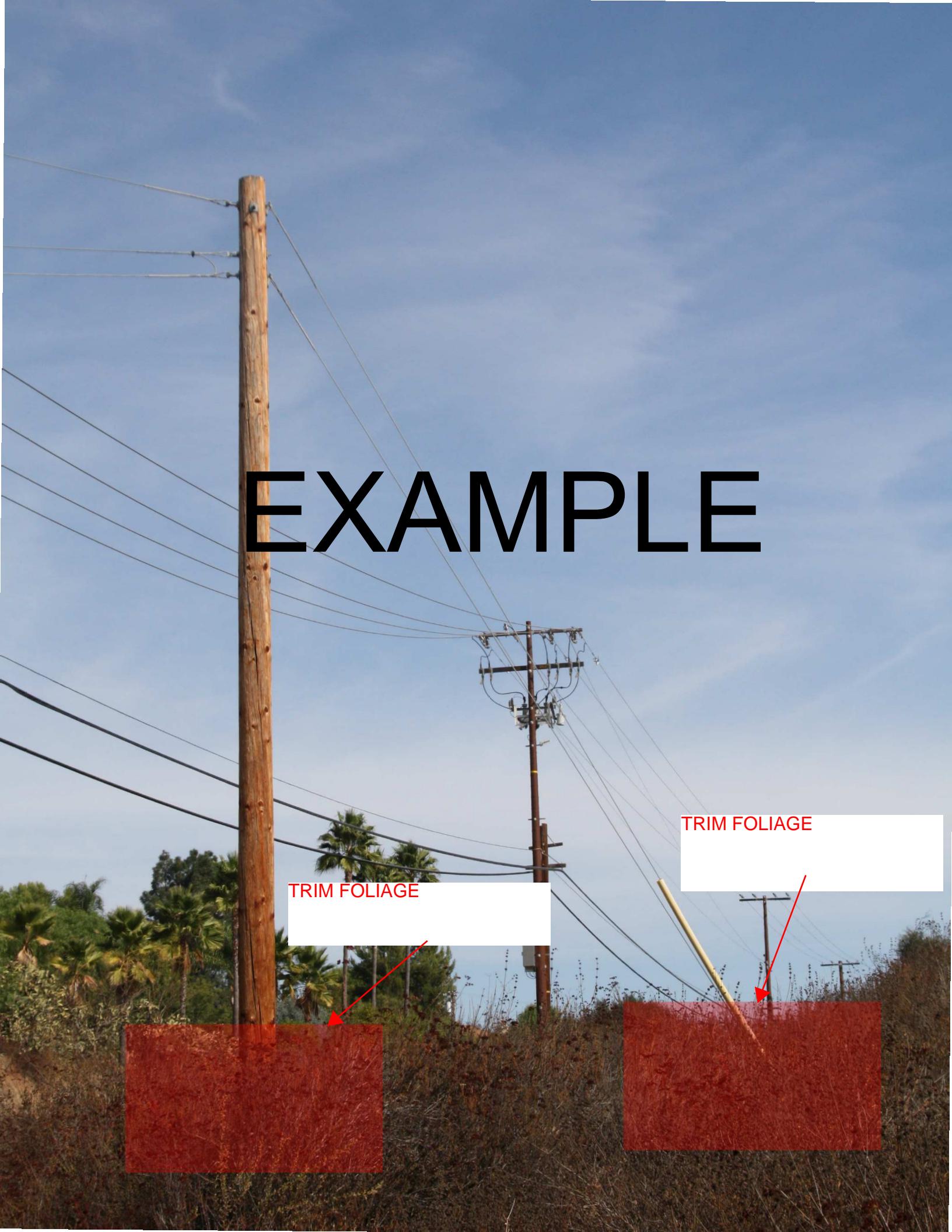
"No grading, fill, or any activities are permitted within a creek or wetland area."

I hereby certify the above answers are true and correct to the best of my knowledge:

SIGNATURE: _____

DATE: _____

EXAMPLE





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TRAFFIC CONTROL PERMIT: FOR TRAFFIC CONTROL WITHIN COUNTY MAINTAINED ROADS DURING CONSTRUCTION



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**COUNTY OF SAN DIEGO
DEPARTMENT OF PUBLIC WORKS**

www.sdcounty.ca.gov/dpw

TRAFFIC CONTROL PERMIT

WHAT IS TRAFFIC CONTROL?

Traffic Control is the provision of a safe work area for workers within the public right-of-way (ROW) while maintaining a safe and efficient flow of traffic for all road users including motorists, bicyclists, and pedestrians.

PERMIT REQUIRED

A Traffic Control Permit must be obtained before—starting construction of repair of curbs, gutters, sidewalks, commercial and residential driveways, roadway surfaces, retaining walls, culverts, street light(s) or other work of any nature in the County right-of-way.



APPLICATION PROCEDURE

When applying for a traffic control permit, the appropriate (ROW) permits (Encroachment, Excavation, and Construction) should be concurrently applied for from the Planning Development Services (PDS) Land Development Counter. A Traffic Control Permit will not be processed until the appropriate ROW permits are approved.

The applicant shall provide the following:

- ◆ Complete Traffic Control application form:
 - ◊ Reason for Traffic Control Permit;
 - ◊ Exact work location; and
 - ◊ Desired dates and time of work.
- ◆ Traffic Control Permit application submittal checklist
- ◆ 11x17 size Traffic Control Plans or current San Diego Regional Standard Drawings (SDRSD) that include the work being performed, exact location of work, and proposed temporary Traffic Control through the work area.

EXTENSION OF PERMITS

All requests for extensions should be submitted through PDS Land Development Counter at least seven days prior to the end of the original finish date. All permit conditions and requirements are to remain in effect.

NO FEES

There is no fee for a Traffic Control Permit. It takes **approximately six weeks** to process a Traffic Control Permit because it requires review and approval by the County Traffic Engineer.

SPECIAL REQUIREMENTS

- ◆ The permit holder must contact **The Department of Public Works Private Development Construction Inspection team at (858) 694-3165** at least **24 Hours** before start and finish of work.
- ◆ Appropriate lights, barriers, warning signs or other measures designed to protect the traveling public must be erected by the permittee per the Approved Traffic Control Permit.
- ◆ Permittee is responsible for ensuring a prevailing wage is paid to all traffic control workers engaged on the project in accordance with Section 74.301 of the San Diego County Code of Regulatory Ordinances. A traffic control worker means any person engaged in stopping, slowing or directing traffic through a construction site or other portion of a Highway subject to a disruption in travel; except, the term does not include any public agency employee engaged in traffic control for the public agency. Any failure to pay the required wage may, without limitation, be enforced by the Director of the Office of Labor Standards and Enforcement (OLSE) or any other County official with enforcement authority as a violation of the terms of the permit or approval. Permittee shall be required to furnish any records requested by OLSE in the enforcement of a complaint or audit related to compliance with this ordinance.





COUNTY OF SAN DIEGO
DEPARTMENT OF PUBLIC WORKS
TRAFFIC ENGINEERING SECTION

APPLICATION FOR TRAFFIC CONTROL PERMIT _____

Type of Traffic Control: flag, shift, etc.

County of San Diego
DPW Traffic Engineering Section
Room 470, MS O334
5510 Overland Ave, Suite 410
San Diego, CA 92123-1239

Telephone/voice mail: (858) 694-3863
Secretary (858) 694-3850
Fax (858) 694-3928

DPWTRAFFICCONTROL.PERMIT@SDCOUNTY.CA.GOV

Submit application to: ROWPERMITCOUNTER@SDCOUNTY.CA.GOV

Encroachment/Excavation/Construction/Public Improvement Permit # _____

Applicant Information

Company/Permit Owner _____

Application Contact Name _____

Email Address _____ Telephone # _____

Mailing Address _____

Reason for Traffic Control: _____

Start Date: _____ Start Time: _____ a.m. / p.m.

End Date: _____ End Time: _____ a.m. / p.m.

It is requested that a permit be granted for traffic control on the following street(s):

Street 1 _____ From Street _____ To _____

Street 2 _____ From Street _____ To _____

Community _____ Thomas Brother Map Page & Grid # _____

Is Road Closure Requested? YES NO

If yes, provide road closure Information:

Street _____ From Street _____ To _____

Start Date: _____ Start Time: _____ a.m. / p.m.

End Date: _____ End Time: _____ a.m. / p.m.

Permit Owner's Signature _____ Date _____



TRAFFIC CONTROL PERMIT APPLICATION SUBMITTAL CHECKLIST

Application package must include the following requirements at a minimum. Application is subject to rejection if any of the following information is not completed.

- Description/type of work being done** (Ex. access manhole, replace overhead lines on existing poles, replace water service line, etc.) _____

- Roadway Characteristics:**
 - County Maintained Road** (Yes/No) _____
Information on County maintained roadways can be found at the link below:
<https://www.sandiegocounty.gov/content/sdc/dpw/roads/maintroad.html>
 - Work affecting other jurisdictions** (Yes/No) If yes, please list. _____
 - Road Classification on Mobility Element Map** _____
(Ex. 2.2E Light Collector, 4.1A Major Road, Not on Mobility Element Map, etc.)
<https://www.sandiegocounty.gov/pds/generalplan.html>
 - Speed Limit** _____
http://library.amlegal.com/nxt/gateway.dll?f=templates&fn=default.htm&vid=amlegal:sandiego_co_ca_mc
 - # of Lanes** _____
 - Roadway Width** _____
 - Centerline Striping** (Yes/No) _____
 - Bike Lanes** (Yes/No) _____
 - Sidewalk** (Yes/No) _____
 - Traffic Signal in County Right of Way** (Yes/No) _____
 - Traffic Signal in other jurisdiction** (Yes/No) _____
 - School zone within ¼ mile of work zone** (Yes/No) If yes, list school hours. _____

Bus route or bus stops within work zone (Yes/No) _____

<https://www.sdmts.com/>

<http://www.gonctd.com/>

Identify Community (Ex. Alpine, Valley Center, Spring Valley, etc.) _____

- Overview map.** Show location and limits of work area (length, width), including road name and distance to cross streets. See Example #1.
- Work site specific traffic control plans** (See Example #3), **appropriate Manual on Uniform Traffic Control Devices (MUTCD) Chapter 6 Temporary Traffic Control, or appropriate San Diego Regional Standard Drawing (SDRSD) Appendix "A" Traffic Control Plans.** If submitting an SDRSD, please denote roadway width and work area dimensions on TCP. Include offsets of work area to points of interest (edge of pavement, adjacent lanes, etc.). See Example #2.
- Traffic Control Permit Application signed and dated.**

I hereby certify the above information and attachments are true and correct to the best of my knowledge.

Applicant Printed Name

Applicant Signature

Date

Overview Map

Example #1



Google Earth

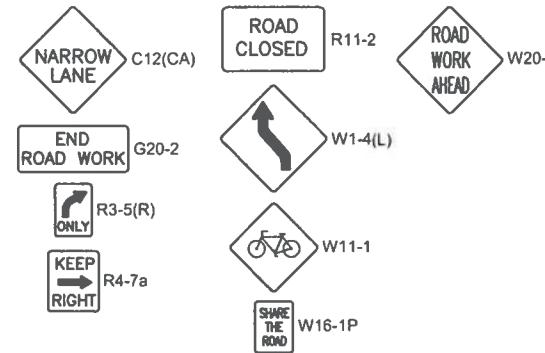
© 2018 Google

RECOMMENDED BY THE SAN DIEGO REGIONAL STANDARDS COMMITTEE		Use most current Regional Standard									
 Mark Stanton 12/17/15											
DRAWING NUMBER TCP-09		SIDE OF ROAD WORK AREA TWO LANE TRAFFIC CONTROL WITH FLAGGERS									
SAN DIEGO REGIONAL STANDARD DRAWING		LEGEND <ul style="list-style-type: none"> ● CONE ++ BARRICADE FLAGGER SIGN FLASHING ARROW SIGN WORK AREA TRAFFIC DIRECTION 									
AGENCY ENGINEER'S COMMENTS		APPLICABILITY <table border="1"> <thead> <tr> <th>POSTED SPEED LIMIT</th> <th>APPROACH SPEED</th> <th>TAPER LENGTH</th> <th>SPACING OF CONES</th> <th>SIGN SPACING</th> </tr> </thead> </table>					POSTED SPEED LIMIT	APPROACH SPEED	TAPER LENGTH	SPACING OF CONES	SIGN SPACING
POSTED SPEED LIMIT	APPROACH SPEED	TAPER LENGTH	SPACING OF CONES	SIGN SPACING							
Access manhole #1234 in EB lane		GENERAL NOTES FOR HOURS OF DARKNESS, CHANGE COMES TO VERTICAL BARRICADES WITH STEADY BURN LIGHTS. THIS PLAN MAY NOT APPLY TO SIGNALIZED OR MULTI-WAY STOP INTERSECTIONS. CONSULT THE LOCAL JURISDICTION WHEN PREPARING TRAFFIC CONTROL PLANS NEAR THESE INTERSECTIONS. THIS PLAN MAY NOT APPLY WHEN THE WORK AREAS AFFECT BIKE LANES, SIDEWALKS PEDESTRIAN ACCESS AND CURVED OR NARROW ROADWAYS. CONSULT THE APPROVING AGENCY WHEN PREPARING THE TRAFFIC CONTROL PLANS OR THESE AREAS.									
SUBMITTED BY: NAME _____ COMPANY _____ ADDRESS _____ PHONE _____		NOTHING CONTAINED ON THIS DRAWING SHALL PREVENT LOCAL JURISDICTIONS FROM MODIFYING, CHANGING OR ADOPTING NEW SPECIFICATIONS DEEMED NECESSARY. CRITERIA FOR POSITION, LOCATION AND USE OF TRAFFIC CONTROL DEVICES IS SOLELY FOR THE PURPOSE OF GUIDANCE TO ASSIST IN THE SET UP OF THE TRAFFIC CONTROL PLANS.									
TCP IS REQUIRED FOR ALL TRAFFIC CONTROL PLANS.											

EXISTING SIGNS (THIS SHEET ONLY)



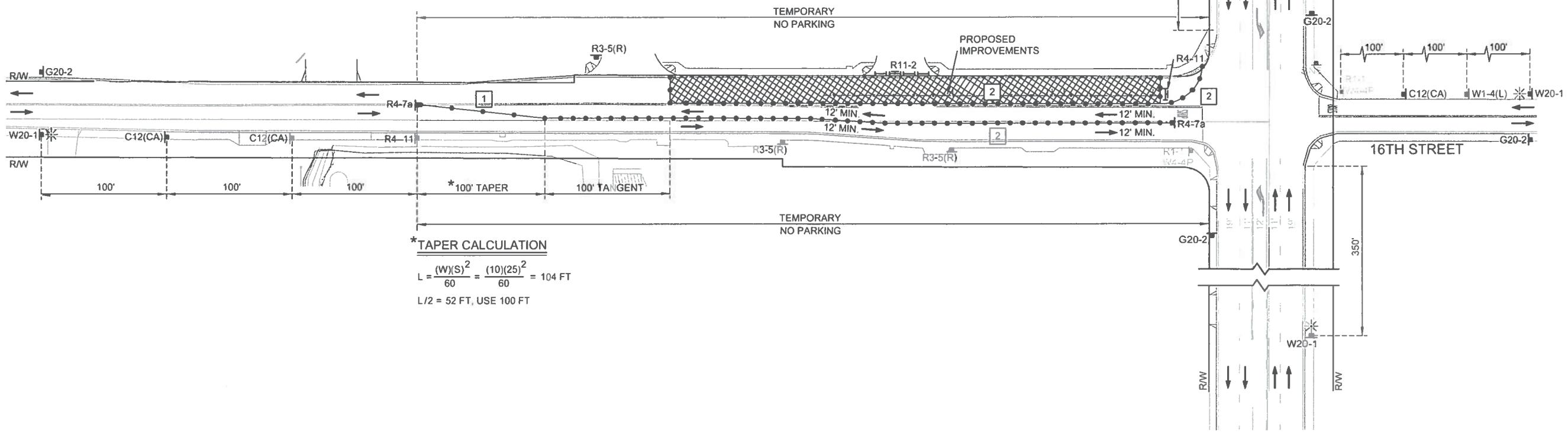
TEMPORARY CONSTRUCTION SIGNS (THIS SHEET ONLY)



CONSTRUCTION NOTES (THIS SHEET ONLY)

- 1 DELINEATORS SHALL BE PLACED AT 25' INTERVALS.
- 2 DELINEATORS SHALL BE PLACED AT 10' INTERVALS.

Example #3



ANTICIPATED WORK HOURS WITHIN CALTRANS RIGHT-OF-WAY

• 24 HOURS WARNING SIGNS SETUP ONLY

DECLARATION OF RESPONSIBLE CHARGE

I HEREBY DECLARE THAT I AM THE ENGINEER OF WORK FOR THIS PROJECT, THAT I HAVE EXERCISED RESPONSIBLE CHARGE OVER THE DESIGN OF THE PROJECT AS DEFINED IN SECTION 6703 OF THE BUSINESS AND PROFESSIONS CODE, AND THAT THE DESIGN IS CONSISTENT WITH CURRENT STANDARDS.

I UNDERSTAND THAT THE CHECK OF PROJECT DRAWINGS AND SPECIFICATIONS BY THE COUNTY OF SAN DIEGO IS CONFINED TO A REVIEW ONLY AND DOES NOT RELIEVE ME, AS ENGINEER OF WORK, OF MY RESPONSIBILITIES FOR PROJECT DESIGN.

NOTE
FOR TRAFFIC CONTROL LEGEND,
SEE SHEET 06

SHEET 07		RAMONA MUNICIPAL WATER DISTRICT	9 SHEETS
<p>PUBLIC WATER IMPROVEMENTS PLANS FOR: RAMONA SENIOR APARTMENTS 16TH STREET (STAGE 2)</p> <p>CALIFORNIA COORDINATE INDEX 314N. - 1803E.</p>			
Drawn By: HUNG Q. LUONG DESIGN ENGINEER	Approved By: ENGINEERING MANAGER - R. C. E.		
Designed By: JOHN P. KEATING PROJECT MANAGER - R. C. E.	Recommended for Approval By: SENIOR ENGINEER - R. C. E.		
Approved By: WATER OPERATIONS MANAGER			
DWG. NO. 17014-DP-07			

\6519\DESIGN\107-6519.DWG (3/1/2018 10:30 AM) PLOTTED BY DAVID V SPANIER

POSTED SPE

MAIN STREET = 35 MPH
16TH STREET = 25 MPH

A compass rose and scale bar are located in the bottom right corner of the map. The compass rose shows cardinal directions (N, S, E, W) and includes a scale bar with markings for 1000, 2000, and 3000 meters.

A circular professional engineer seal. The outer ring contains the text "REGISTERED PROFESSIONAL ENGINEER" at the top and "CALIFORNIA" at the bottom. The center of the seal contains the name "JOHN P. KEATING" above the number "43595", and below that, "Exp. Dec. 31, 2018". At the bottom of the center is the word "CIVIL".

RAMONA MUNICIPAL WATER DISTRICT REVISIONS				AS-BUILT DRAWING
No.	Description	Approved By	Date	
				REVISIONS DRAWN BY: _____
				APPROVED BY: _____
				FOR RAMONA MUNICIPAL WATER DISTRICT

40	0	40	60	80	100	JOHN P. KEATING	R.C.E. 43393	DATE
LINSOFT LAW & GREENSPAN				COUNTY OF SAN DIEGO REVISIONS				
LINSOFT, LAW & GREENSPAN, ENGINEERS 4542 Ruffner Street, Suite 100 San Diego, Ca 92111 (858)300-8800 (858)300-8810 (FAX)				 <p>43395 John P. Keating REGISTERED PROFESSIONAL ENGINEER Exp. Dec. 31, 2018 CIVIL STATE OF CALIFORNIA</p>				
DATE: _____				No.	Description	Approved By	D	
DATE: _____								
UC 3-198101.1	UC-641-BRBC	3/7/18						

BENCHMARK	
DESCRIPTION:	STD 2 INCH CAD ^T BRASS DISK STAMPED 63-23.7 SET IN SIDEWALK. LOCATED 0.7 MILES SW OF INTERSECTION HWY 67 & MAIN ST. COUNTY OF SAN DIEGO, OBJECT ID 1477
ELEVATION:	1416.86
DATUM:	NAVD88