

**APPLICATION FOR UNINCORPORATED SAN DIEGO COUNTY  
COMMERCIAL AND MULTI-FAMILY PREMISES IN SPARSELY-POPULATED AREAS**

**Background Information**

Owners, occupants, or operators of multi-family residential and commercial premises in unincorporated San Diego County are required to comply with recycling and organics materials requirements of County Code. These requirements include separating and recycling designated recyclable and organic materials and subscribing to solid waste, recyclable and organic materials collection services from a qualified provider. Subscribing to collection services may be waived if the premises' responsible party is granted a waiver, self-hauls recyclable and/or organic materials to a facility that reuses, salvages, recycles, or processes the materials, or meets exemption criteria of the County's municipal code.

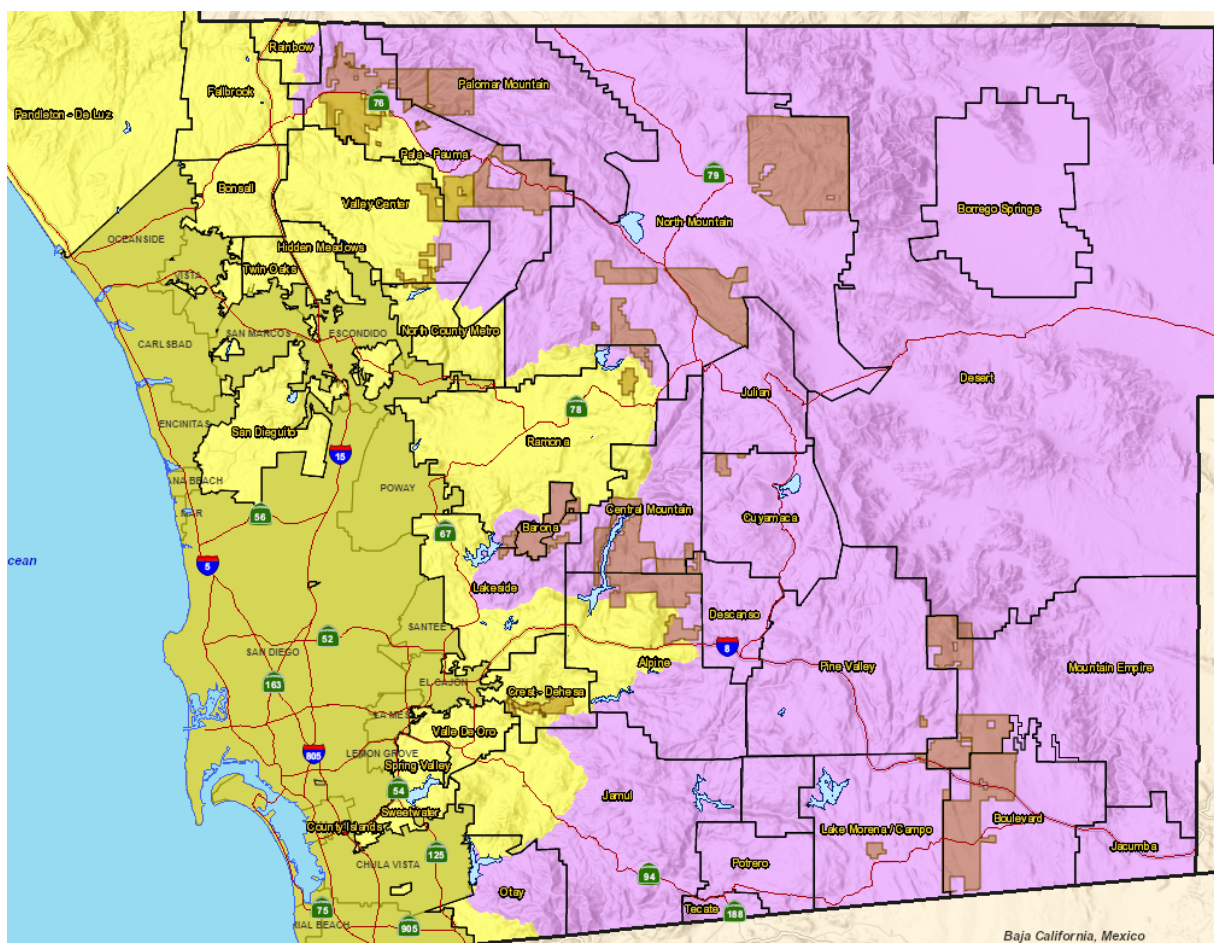
Designated Recyclable Materials	Designated Organic Materials*
<ul style="list-style-type: none"> <li>Aluminum</li> <li>Glass Bottles &amp; Jars</li> <li>Cardboard &amp; Paper Products</li> <li>Rigid Plastics (#1-#7)</li> <li>Tin &amp; Bi-Metal Cans</li> <li>Large Appliances</li> </ul>	<ul style="list-style-type: none"> <li>Yard Trimmings</li> <li>Nonhazardous Wood Waste</li> <li>Food Scraps and Food-Soiled Paper**</li> </ul> <p><i>*Not required for commercial premises that generate less than 2 cubic yards of total solid waste per week.</i></p> <p><i>**Required only for commercial premises that generate <math>\geq</math> 2 cubic yards of total solid waste per week.</i></p>

The following types of waivers are available for qualifying multi-family and commercial owners, occupants, or operators in the sparsely-populated areas for circumstances described below. If you are unsure whether your property is in the densely or sparsely-populated area, please see the map on the next page. A full copy of the [San Diego County Code \(Sec 68.501\)](#) is available by emailing: [Recycle@sdcounty.ca.gov](mailto:Recycle@sdcounty.ca.gov).

Waivers Available for Commercial and Multi-Family Premises (5 or more units)	
Type of Waiver	Criteria
<b>Recyclable materials waiver</b>	<p><b>Type 1:</b> Applicant's total collection service is <u>equal to or greater than 2 cubic yards per week</u> AND applicant's property generates less than <u>20</u> gallons of recyclable material per week.</p> <p><b>Type 2:</b> Applicant's total collection service is <u>less than 2 cubic yards per week</u> AND applicant's property generates less than <u>10</u> gallons of recyclable materials per week.</p>
<b>Organic materials waiver</b>	<p>Applicant's total collection service is <u>equal to or greater than 2 cubic yards per week</u> AND one or more of the following apply:</p> <ol style="list-style-type: none"> <li>(1) Applicant has implemented actions at premises that results in the recycling of a significant portion of its organic waste.</li> <li>(2) Applicant's property generates less than 0.5 cubic yards (101 gallons) of organic waste per week.</li> <li>(3) Extraordinary and unforeseen events warrant limited-term exemptions.</li> </ol>
<b>Physical space waiver</b>	Applicant's property lacks adequate space for recyclable material containers and/or organic materials containers.
<b>On-site organics management waiver</b>	The organic material generated at applicant's property is being managed through on-site composting or other on-site management practices that are consistent with applicable laws or regulations. If any organic material is excluded from the on-site management process, the quantities of excluded organic material must be less than 0.5 cubic yards (101 gallons) of organic waste per week.

## Exemptions in the Sparsely-populated areas

Commercial premises that generate less than 2 cubic yards per week of total waste are exempt from recycling all organic materials. The recycling of food scraps and food-soiled paper is exempt from all multi-family premises. Therefore, registering as a self-hauler or applying for a waiver in these circumstances is not necessary.



- Sparsely-populated areas
- Densely-populated areas

[Click here](#) to search for your address on the map

## How to apply for a waiver from the County of San Diego

To apply for a waiver from the requirement to subscribe to recyclable materials and/or organic materials collection service, the following steps must be completed:

1. The owner or operator of the premises must fill out the information in the form below and provide all documentation required by this form. Alternatively, the owner or operator of the premises must sign the bottom of this form consenting to their solid waste, recyclable materials, and/or organic materials hauler submitting this form on their behalf.
2. Submit the completed and signed form, along with all required documentation, to [Recycle@sdcounty.ca.gov](mailto:Recycle@sdcounty.ca.gov) or via the address listed above.
3. An on-site inspection by your hauler or County staff may be required to verify waiver eligibility.
4. Receive a confirmation email or letter from the County that the waiver(s) have been approved or denied. The email or letter will be sent to the contact on this form.

The County, or company providing collection service, may verify the applicability of the waiver each year. During this review process, owner or operator of the premises shall update information in this form, upon request.

Please contact [Recycle@sdcounty.ca.gov](mailto:Recycle@sdcounty.ca.gov), or your waste hauler, for assistance completing this form.

## Section 1: Property and contact information

Please provide the following information:

a. Service Address for waiver application	
b. Mailing Address (if different from above)	
c. Account # (if subscribed to collection service)	
d. Type of Property (check one)	<input type="checkbox"/> Commercial <input type="checkbox"/> Multi-family (5+ dwelling units) # of units: _____
e. If Commercial, please provide a brief description of the business	
f. Company Name (if applicable)	
g. Applicant Name	
h. Applicant Title (e.g., owner, operator)	
i. Applicant Contact Information	Phone #: _____ Email: _____

## Section 2: Current service levels

a. Please list your existing solid waste, recyclable materials, and organic materials collection service levels in the table below, using a separate line for each container type.

MATERIAL TYPE	CONTAINER TYPE (cart or dumpster)	CONTAINER QUANTITY	# PICKUPS PER WEEK	HAULER NAME	SERVICE DAY
<i>EXAMPLE ROW</i>	<i>dumpsters</i>	<i>3</i>	<i>2</i>	<i>Acme Collection Co.</i>	<i>Tuesday</i>
Solid Waste	carts				
	dumpsters				
Recyclable Materials	carts				
	dumpsters				
Organic Materials	carts				
	dumpsters				

Dumpsters



Carts



b. Please select the minimis amounts below if applicable or select ☐ NA to skip this question.  
Please reference the lists of designated recyclable materials on page 1. For reference, a standard hardware store bucket is 5 gallons.

- This property generates less than ☐ **10 gallons** or ☐ **20 gallons of designated recyclable materials per week.**
- This property generates less than ☐ **½ cubic yard of designated organic materials per week.**

### Section 3: Waiver types and required documentation

Select the waiver(s) for which you are applying and provide the documentation with your application for each waiver requested. Checking the box(es) confirms that you believe you meet the requirements listed.

Waivers for Commercial and Multi-Family Premises (5 or more units)	
Type of Waiver	Documentation Required
<input type="checkbox"/> <b>Recyclable materials waiver</b>	Copy of hauler waste assessment, copy of hauler invoice, or comparable verification.
<input type="checkbox"/> <b>Organic materials waiver</b>	Written narrative description of reason for waiver request AND copy of hauler waste assessment, copy of hauler invoice, or comparable verification.
<b>Physical space waiver</b> <input type="checkbox"/> Recyclable materials <input type="checkbox"/> Organic materials	Written verification from current solid waste hauler, Certified Recyclable Materials Collector (CRMC), licensed architect, licensed engineer, or County staff.
<input type="checkbox"/> <b>On-site organics management waiver</b>	(1) Description of types of on-site organics management practice(s) being used and list of material types managed on-site; (2) Written verification that property has adequate space for on-site organics management and that practice(s) do not conflict with County Code Section 68.570; (3) Photos of on-site management practices.

### Section 4: Application verification

To be considered for a waiver, the applicant agrees to the following:

1. If granted a waiver, waiver holder will notify County if circumstances change such that you no longer meet the requirements for the waiver granted, in which case the waiver will be rescinded.
2. Waiver holder must cooperate with the County and/or collector or CRMC for compliance inspections and enforcement as stated in County Code Section 68.610.
3. County may revoke a waiver upon a determination that any of the circumstances justifying a waiver are no longer applicable.

I/we certify under penalty of perjury under the laws of the State of California that the information provided in and with this form pertains to solid waste, recyclable materials, and organic materials collection within the unincorporated areas of San Diego County, and that I have reviewed the accuracy of the information, and that the information is true and correct to the best of my knowledge and belief.

Applicant name:	Applicant title:
Applicant signature:	Date:
<b>If a hauler is submitting form on behalf of applicant, please fill out the following:</b>	
Applicant initial:	Company name:
Hauler Rep. name:	Representative's title:
Hauler Rep. signature:	Date:

COUNTY USE ONLY - Waiver(s) Review	
County Rep. signature:	Date:
WAIVER APPROVAL	
<u>Recyclable Materials</u> Recyclable materials waiver <input type="checkbox"/> type 1 <input type="checkbox"/> type 2 <input type="checkbox"/> Physical space waiver	<u>Organic Materials</u> <input type="checkbox"/> Organic materials waiver <input type="checkbox"/> Physical space waiver <input type="checkbox"/> On-site organics management waiver
WAIVER DENIAL	
<input type="checkbox"/> Application denied. Reasoning:	