



PUBLIC WORKS

MARISA K. BARRIE, PE
DIRECTOR

5510 OVERLAND AVENUE, SUITE 410, SAN DIEGO, CALIFORNIA 92123-1237
(858) 694-2212

KATHRYN A. STEWART, PE
ASSISTANT DIRECTOR

10/31/2025

Fiscal Year Budget 2025/2026: PRD 78 Gardena Way

This document contains information regarding the fiscal year 2025/2026 annual budget and any planned work 2025/2026 expenditures and completed work for Permanent Road Division (PRD) Zone PRD 78 Gardena Way. The County would like to remind all property owners that it is recommended to check and clear any culverts or drainages on your property. Property owners are also responsible for maintaining vegetation and trees where their properties abut and/or enter PRD maintained private roads. Additional information on [culverts](#) and [vegetation](#) can be found online.

PRD Information:

A map of your PRD with boundaries and maintained roads is available online at [PRD Maps](#). A brief description of your PRD is listed in the table below:

Miles of Road Maintained	0.2
Number of Parcels in PRD Boundary	22
Assessment Rate per Benefit Unit*	\$0
Typical Annual Charge per Parcel	\$0

** Benefit units are used to calculate the specific benefit of a parcel within a PRD Zone. For information on how your PRD calculates specific benefit, please review the PRD formation documents available online at [PRD Information](#). Additionally, a parcel's specific charge can be researched with an assessors' parcel number or mailing address at [San Diego County Treasurer-Tax Collector](#).*

PRD Budget:

PRD funds are budgeted each year for planned road work, unanticipated/emergency repairs, administration costs and other expenses.

Administration includes all costs associated with managing the PRD in compliance with State and local laws. It includes the purchase of supplemental liability insurance, financial management of each PRD Zone, annual tax enrollment (applicable for PRDs that charge an assessment/special tax), staff time for service and information requests, telephone call responses, written correspondence, response to complaints, and any other activities requested by parcel owners.

Preventative Maintenance Coordinator (PMC) Staff Time includes the time spent performing field inspections, responding to property owner service requests, developing job estimates, contracting, and overseeing road work.

Road/Culvert Maintenance Services includes costs associated with routine maintenance, major work planned for the upcoming year, and funds for emergencies and unanticipated repairs.

Fund Balance and Current Fiscal Year Budget (2025/2026)

Available Fund Balance (As of July 1, 2025): \$78,020.06

Current Fiscal Year Budget:

Administration	\$3,326
Preventative Maintenance Coordinator Staff Time	\$7,394
Road/Culvert Maintenance Services* (including planned work and emergency repairs)	\$68,286
Other Expenses (Loan/Utilities/Etc.)	\$0
Total Budget	\$79,006

Planned Work for 2025/2026:

There are no major projects scheduled in the upcoming FY. Activities will be focused on minor repairs and routine maintenance. All budgeted maintenance funds not used on maintenance or emergency repairs will be saved and carried into the next Fiscal Year.

Prior Fiscal Year Actual Revenue/Expenses (2024/2025):

A summary of your PRD's prior fiscal year expenses and revenues are listed below. Revenues may include property owner paid assessments/special taxes, and a portion of Countywide property tax. Some PRDs formed before 1978 may receive an allocation of Countywide property tax revenue.

Expenses:

Road/Culvert Maintenance Services	\$44,276
Preventative Maintenance Coordinator Staff Time	\$6,259
Administration	\$3,085
Other Expenses (Loan/Utilities/Etc.)	\$0
Total Annual Expenses	\$53,620

Revenue:

Total Property Owner Paid Assessments	\$0
Portion of Countywide Property Tax Revenue	\$14,911
Interest on Fund Balance	\$3,478
Total Annual Revenue	\$18,389

PRD Road Committee Contacts:

Road committees play a valuable role within PRD Zones by engaging with property owners. Road Committees act as liaisons to the County, providing important information on community priorities, service requests, and road conditions, particularly during emergencies. They also help keep administrative costs low by addressing inquiries from property owners.

Each PRD is requested to have one chairperson and a minimum of two (2) members. This enables input from different perspectives which helps the County to be responsive to community priorities. Your PRD road committee representatives are listed below. Please provide updated membership and contact information, if any, to (858) 694-2691 or SPDIST.LUEG@SDCounty.ca.gov. If your committee has less than 3 persons listed, please consider recruiting additional support for your PRD committee and providing updated information to the County.

PRD Road Committee Contact Information	
Chairperson	There is no current road committee or chairperson. This letter will be mailed to every property owner within the PRD to recruit interested parties.

If you have any further questions regarding this notice or would like to volunteer to serve on your road committee, please contact our program via phone at (858) 694-2691 or email SPDIST.LUEG@SDCounty.ca.gov.