REQUEST AND INSTRUCTIONS FOR PREPARATION OF STORM WATER FACILITIES MAINTENANCE AGREEMENT

Provide the following information, to enable PDS to prepare the “STORMWATER FACILITIES MAINTENANCE AGREEMENT, WITH EASEMENT AND COVENANTS”:

<table>
<thead>
<tr>
<th>#</th>
<th>Done</th>
<th>Information to be inserted</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>☐</td>
<td>County staff document custodian to receive document after recording will be:</td>
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<tr>
<th>Name of Custodian</th>
<th>Mail Stop</th>
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| 2 | ☐    | Provide applicable Project Reference Number(s): |

- Tentative Map: TM/PDS20XX-LDPIIP-
- Tentative Parcel Map: TPM
- Grading Plan / Grading Permit: L/PDS20XX-LDGMJ-
- Major Use Permit: MUP
- Site Plan: STP/PDS20XX-3500-

| 3 | ☐    | Provide EXACT name of Owner [This must be word-for-word, letter-for-letter identical to vesting title information]: |

<table>
<thead>
<tr>
<th>Name of Owner</th>
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| 4 | ☐    | Indicate the status of the Owner: |

- ☐ a natural person; or
- ☐ a business entity.

If the Owner is a business entity, then please indicate what type ("a California Corporation", "a [other state] Corporation", "a California General Partnership", "a California Limited Partnership" or "a California Limited Liability Company"):

| Type of Owner's Business Entity |
[5] ☐ Create and attach an “Exhibit A”, which is an accurate Legal Description of the property involved in the entire project

[6] ☐ Provide brief Description of Type of Project [E.g. "a 100-unit residential subdivision"]:

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Project Description

[7] ☐ Provide official name, number and date of plan or drawing which shows the BMPs in detail [“Improvement Plans”, "Site Plan", "Grading Plans" etc.]:

<table>
<thead>
<tr>
<th>Type of Plan</th>
<th>Plan Number</th>
<th>Plan Date</th>
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[8] ☐ Create and attach an “Exhibit B”, using the format of Attachment 2 (“BMP MAINTENANCE PROGRAM”) as an example.

[9] ☐ Create and attach an “Exhibit C”, which shows the Project Site Vicinity; the Project Site Map; and a map for each BMP and it’s Drainage Management Area. Samples of each of these map types are shown in Figure I.11-1 through Figure I.11-4.

[10] ☐ Provide Name and Address of the person who the Owner designates as his/her/its Agent for administration of the Agreement and receipt of notices:

   Name: ________________________________________________

   Address: ____________________________________________

[11] Advise us whether or not the project is a **Common Interest Development**:

   ☐ No          ☐ Yes

[12] ☐ Provide the Name(s) and title(s) of **persons who will sign** agreement for the Owner:

   ____________________________________________

   Name

   ____________________________________________

   Title
If the Owner (see #3 above) is a natural person, County Counsel will assume that person will sign the agreement, and will so provide in the signature block. If the Owner is a business entity, please indicate the names and titles of all persons who will sign on behalf of the business entity.

A sample signature block for a corporation would look like:

"Clean Water, Inc., a California Corporation

By: ____________________________  ____________
    John Q. Adams, President  Date

By: ____________________________  ____________
    Adam Q. Johns, Secretary  Date"