

**PRIVATE STRUCTURAL BMP
OPERATION AND MAINTENANCE FILLABLE VERIFICATION FORM
F@CK!H<RU TREATMENT CONTROL BMPs**

1. Provide the information below: Check if any contact information has changed

BMP Name: Permi

Permit (L or PDS #):

Record ID (DPW#):

BMP Location:

Responsible Party Name:

Phone Number:

Email:

Mailing Address:

2. Using the table below, describe the inspections conducted before the start of the rainy season (i.e., October 1st) and after a storm event.

3. In the table below, include the date the BMP was inspected in the first column. In the second column, state "yes" or "no" if maintenance was required after the inspection was conducted. Please refer to side 2 of this document for examples of what to look for to determine if maintenance is required. If maintenance was required, please include the date and description of the maintenance conducted in the third column.

Date Inspected	Maintenance Required? (Yes/No)	Date and Description of Maintenance Conducted

4. Attach one photo per Structural BMP (required). Include copies of service invoices, receipts, or other proof of work conducted (if available). The County's email system cannot receive emails larger than 20 MB.

5. Sign and submit form to:

County of San Diego Watershed Protection Program, MS O-332
Structural BMP Inspection and Self-Verification Program
5510 Overland Ave, Suite 410
San Diego, CA 92123
Email: BMP.Program@sdcounty.ca.gov

Signature of Responsible Party

Printed Name

Date

By checking this box, I am certifying that the structural BMP identified has been inspected and all necessary maintenance conducted. The structural BMP is operating effectively and has not been altered from its approved design.

**PRIVATE STRUCTURAL BMP
OPERATION AND MAINTENANCE VERIFICATION FORM
FLOW-THRU TREATMENT CONTROL BMPs - SIDE 2**

The following list of typical maintenance indicators and activities for hydrodynamic separator systems, drain inserts and trash racks is provided for your reference. Please conduct activities in a manner that do not cause an illegal discharge. Typical drainage inserts may include: ClearWater BMPs, Bio Clean Inlet Filters or FloGard Insert filters.

BMP Inspection and Maintenance Checklist	
Typical Maintenance Indicators	Typical Maintenance Actions
Accumulation of sediment, litter, or debris	Remove and properly dispose of accumulated materials at least once prior to the rainy season and as required to ensure sediment litter and debris is not released to the stormwater conveyance.
Accumulation of floating oil and grease	Remove and properly dispose of oil and grease.
Spent or clogged sorbent material or media pack where applicable	Remove and properly dispose of sorbent material or media pack, and replace with new material. These materials/media are potentially hazardous and must be handled by a properly trained contractor.
Damage to components of the hydrodynamic separator system	Repair or replace as applicable.
Damaged or obstructed flow diversion components	Inspect flow diversion devices for damage and obstructions. Repair damage.
Damage to components of the drain insert	Repair or replace as applicable.

Maintenance of hydrodynamic separators and drain inserts involves handling of potentially hazardous material (oil sorbent material), which requires special disposal. Additionally, maintenance may involve entry into the hydrodynamic separator or storm drain inlet underground. Therefore the maintenance operator must be trained in handling and disposal of hazardous waste, and must be certified for confined space entry if the maintenance will require entry into the device. Therefore it is recommended that private BMP owners obtain a maintenance contract with a qualified contractor to provide inspection and maintenance. There are several cleaning service providers who are able to inspect and/or maintain these facilities. Contact the manufacturer of the device to find qualified service providers.

For information about the Inspection and Verification Program, visit the address below:
www.sandiegocounty.gov/stormwater, and click on the "Maintaining my Structural BMP" icon.