



County of San Diego

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CSA-17 ADVISORY COMMITTEE MEETING

Don Heiser, Chair/ Joe Mosca, Vice Chair
c/o Emergency Medical Services
635 S. Highway 101
Solana Beach, CA 92075

Minutes

Tuesday, August 6, 2019

Members Present

City of Del Mar – Parks, Sherryl
City of Encinitas – Hubbard, Jody
City of Solana Beach – Harless, Kelly
Member at Large – Heiser, Don
Member at Large – Zovanyi, Peter

County Staff Present

Ameng, RN, Diane
Cavanaugh, Adria
del Toro, Nicole (recorder)
Parr, Andy
Shahri, Sheri
Sigmund, Justin
Yphantides, MD, Nick

Agency Representatives Present

Austin, David – American Medical Response (AMR)
Cox, Fred – Rancho Santa Fe Fire Protection District
Ford, Robbie – Encinitas, Solana Beach, Del Mar Fire Depts.
McQuead, Dave – Rancho Santa Fe Fire Protection District
Smith, Zach – CSA17 EMS Coordinator
Stein, Mike – Encinitas Fire Department
Twohy, Frank – Rancho Santa Fe Fire Protection District
Crane, Kristen – Assistant City Manager, City of Del Mar

Guests

Iacona, Mike – CPSM
Wieczorek, Tom – CPSM

I. CALL TO ORDER/ PLEDGE OF ALLEGIANCE/ INTRODUCTIONS/ ANNOUNCEMENTS

- A. Don Heiser, CSA-17 Chair called the meeting to order at 4:04 pm.
- B. Pledge of Allegiance.
- C. Introductions were made. Robbie Ford was introduced as the new Deputy Chief for Encinitas, Solana Beach and Del Mar Fire Department.

II. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

III. APPROVAL OF MINUTES

A motion was made by Sherryl Parks seconded by Kelly Harless to approve the May 7, 2019 CSA-17 Advisory Committee minutes. The motion passed with four (4) votes in favor and one (1) abstain.

IV. CORRESPONDENCE

a. California Fire Chiefs and Fire Districts Association

AB1705 endorsement. The County takes no position on this at this time.

V. SUNSET REVIEW – County (BOS Policy A-74) requires review and validation of all County Advisory Committees.

A sunset evaluation occurs on a scheduled basis, every four (4) years, to determine effectiveness of the committee and the need for its continued existence. This Committee is being asked to provide data on costs, benefits, committee composition and other committee information. It is recommended that the Advisory Committee take action to reauthorize for another four (4) years.

A motion was made by Peter Zovanyi, seconded by Kelly Harless to continue the CSA-17 Advisory Committee. Motion carried.

ACTION: County EMS staff will sign the document and forward for processing to the County Clerk of the Board's office.

VI. MANAGEMENT TEAM REPORT

A. Budget and Financial Report – Mike Iacona, Consultant, CPSM

The [CSA-17 – FY 2018-19 4th Quarter – Year End Totals](#) report was presented, which covered the following: Revenue, Expense, Unit Costs (Revenue and Expense), Operations Analysis, Reserve Analysis.

1. Budget Trends

- Revenue – reduced by roughly 1.5%
- Expenses – up approximately 8%
- Unit Costs – revenue was down slightly; expenses up nearly 10%
- Net from Operations – reduced by 49%
- Reserve Analysis – up 1%

2. Budget Preparation/Process

Budget planning cycle begins this August. The budget was approved at the February meeting. The agencies have already submitted their requests, budgets have been funded, and are working on the new figures for this current budget year 19/20. County EMS is preparing to come to this committee and to the Fire Chiefs Meeting in November. With additional budget information, County EMS will work with the Chiefs carefully at their monthly Operations meeting in December to help them fill out any additional budget requests or amendments to their current 5-year budget. County EMS will meet with the Chiefs in January to go over that budget

and prepare a budget for the board to review at the February 2020 meeting. A Budget Subcommittee meeting will take place, if necessary, in late January.

ACTION: A request was made to have the figures to the Advisory Committee early enough to ensure the budget is healthy. Andy Parr has offered to bring the 4th year of the 5-year budget for their review in November, but wants to ensure the Chiefs have adequate time to make any requests or adjustments for their input and advice.

ACTION: A request was made that the lifeguards be included in this process and that an attempt be made with our current budgeted funds. Chief Stein will meet with County EMS to discuss this topic between now and November.

B. EMS County Report – Andy Parr, EMS Administrator

1. Measles – At this time there are no documented cases in San Diego, however it is possible that this will change. There have been cases in Los Angeles and Orange County and most have been associated with international travel. Agencies may want to consider requesting immunization records for the providers to determine staff who may need to receive the MMR vaccine.
2. HSCTF – Is in the process of the routine summer editing. We recently added two new members representing the County Fire Chief’s Association. The HSCTF assists the county and the hospitals in monitoring the health of the EMS delivery system and the core group makes recommendations to the Chief Medical Officer to adjust the plan in order to liberate additional tools in times of stress to the capacity of the system.
3. Procurements – County staff continues to work diligently on three procurements in the County. This is a huge volume of work and we’re nearing the finish line on some of this work soon. Information is available on the County’s Purchasing and Contracting website through the BuyNet link.
4. Policies and Protocols – New protocols went into effect July 1. Reminder that ketamine must be administered SLOWLY IV and is NOT approved for use for treatment of agitation or for drug-facilitated intubation.
5. Agencies with EMTs, AEDs, glucometers, epinephrine autoinjectors, and intranasal naloxone will be required on BLS ambulances as of July 1, 2019. Some providers have had difficulty obtaining EpiPens; we are handling this on a case by case basis with those agencies.
6. Fees – The Board of Supervisors have approved the 2019-2020 fee structure for personnel, agency, and hospital designation fees. The approved fees are the same as the proposed fees presented to EMCC in March. For personnel fees, the County fee has increased from \$63 to \$86. Agency and hospital designation fees will be posted on the EMS website shortly.

C. Ground Ambulance Provider Report – Dave Austin, CSA Program Manager

- [CSA-17 Quarterly Performance Reports for April, May and June](#) were sent to the Advisory Committee members prior to the meeting and were also presented which covered: Response Time Compliance, Mutual Aid, and Transports by Community. Pleased to report another solid quarter of compliance overall.
- Monthly Mutual Aid/Auto Aid Summary Reports
 - Inbound 137 Resp., 120 on scene and 90TX
 - Outbound 76 Resp., 65 on scene and 49 TX

- Monthly Transports to Hospitals by Units and by Community Summary
 - Scripps Encinitas – 75.74%
 - Scripps La Jolla – 12.91%
 - Pomerado – 4.38%
 - Palomar – 2.82%
 - UCSD Thornton – 1.33%
- Community Service and Public Education: For the quarter, we completed 390 hours, with 2,602 served of which 632 were CPR trained.
 - Community CPR days- Schools and Churches
 - AED Training
 - BP Screening
 - Child Car seat Inspections
 - Ambulance Show and Tells
 - Safe Home Coalition
 - “Opioid take back bag programs”
- EMS Week 5/21/19 Proclamation
 - Dave Austin, Chief Cox and other area Chiefs and AMR staff received a 2019 EMS Week Proclamation from County of San Diego Board of Supervisors Gaspar and Cox.
- CARES – Cardiac Arrest Registry to Enhance Survival
 - Nothing to report; still waiting on hospital data
- Cardiac Survivor Luncheon 6/7/19, Del Mar Hilton
 - Celebrated three (3) survivors with their CPR bystanders and first responders;
 - Supported by EMS Agency; Nick Macchione keynote speaker
- 2019 San Diego County Fair
 - Lighter attendance; 62 responses
- Continuing Education: Quarterly CE continues to be provided by Zach Smith, Don Sullivan and Guest Lecturers with the support of the Training Chiefs.
 - April – MCI training
 - May – Active Shooter Drill at Del Mar Fair Grounds (6 days)
 - June – San Diego County EMS Protocol Updates
- Awesomeness on the Street, an AMR case review document by Dr. Brad Schwartz was provided to read of unusual cases that are seen, but that the paramedics may not encounter every day.

D. Operations Chief’s Meeting Report – Robert Ford, Deputy Chief

- Encinitas Fire Station 5 will be offering fire service at their open house on October 12, 2019; Solana Beach Fire Department open house on October 22, 2019; Rancho Santa Fe Station 2 open house date – TBA.
- In process of purchasing cardiac defibrillators and a controlled substance tracking program for digital processing.
- Light fire season; one fire-line medic was sent to Indio County for a 10-day assignment.
- Three candidates will be interviewing for the Encinitas Fire Captain position.
- Two new fire fighter paramedics were recently hired for Rancho Santa Fe FPD, and another will start later this month.
- Del Mar fairgrounds Active Shooter training May 2019; was a great success with many participants including the following fire agencies: Rancho Santa Fe, Del

VII. CONSULTANT REVIEW – Financial Overview, Mike lacona, CPSM

The [CSA-17 Financial Overview](#) PowerPoint report was presented by consultant Mike lacona with Center for Public Safety Management (CPSM) which covered the following: Expenses FY 2018-19 (Actual), Revenues FY 2018-19 (Actual), Expense/Revenue Projections, Expense Projections, Revenue Projections

The county has engaged in a consultant (CPSM) that gave an objective perspective on the work we do and provided some expert financial analysis. Their role is to be an EMS business consultant, assist in the EMS management oversight and the operational analysis, provide an overview of record keeping systems, assist in financial reporting and revenue forecasting, look at the sustainability of the system along with some modeling that can give different options in dealing with that sustainability, and provide comparisons and best practices in this process. They gave a five-year projection for both revenue and expenses, then facilitated a discussion to get feedback on indications and options to be considered. In concluding, provided next steps and timelines on where to go from here.

ACTION: A copy of the report will be provided to the committee members.

ACTION: Consultant Mike lacona may be able to return to the November meeting with a draft report with the recommendations and analysis of those recommendations so the committee members can speak with their fire chiefs and their city managers for direction and feedback; and make a solid decision on the official report.

A motion was made by Jody Hubbard, seconded by Peter Zovanyi to accept the CSA-17 – FY 2018-19 4th Quarter – Year End Totals Financial Report, as provided. Motion carried.

VIII. OLD BUSINESS

- a. **LAFCO** – No changes. Andy Parr and Chief Cox will meet to discuss this further. The county’s position is the 1992 decision on the CSAs for existing revenue increment is not likely to be part of any annexation.

IX. NEW BUSINESS

No new business

X. FUTURE AGENDA ITEMS

Lifeguard issue

XI. SET NEXT MEETING/ADJOURNMENT

The next CSA-17 Advisory Committee Meeting is on November 5, 2019. The meeting was adjourned at 6:42 pm.