



JEFF COLLINS
DIRECTOR
San Diego County Fire
(619) 339-0283

PUBLIC SAFETY GROUP
SAN DIEGO COUNTY FIRE
SAN DIEGO COUNTY EMERGENCY MEDICAL SERVICES OFFICE
5560 Overland Avenue, Suite 400, San Diego, CA 92123-1204
www.SanDiegoCountyEMS.com

ANDREW (ANDY) PARR
EMS ADMINISTRATOR
Deputy Director, Departmental Operations
(619) 285-6429

CSA-17 ADVISORY COMMITTEE MEETING
Tracy Martinez, Chair/ Jill MacDonald, Vice Chair
c/o Emergency Medical Services
Solana Beach City Hall
635 Highway 101, Solana Beach, CA 92075
Minutes
Tuesday, May 6, 2025

Members Present

City of Del Mar – Martinez, Tracy
City of Encinitas – San Antonio, Marco
City of Solana Beach – MacDonald, Jill
Torrey Pines Planning Group – Rich, Dee (Alt)
Citizen at Large – Twohy, Frank

County Staff Present

del Toro, Nicole (recorder)
Christison, Brian
Haidari, Tareq
Parr, Andy
Trousdale, Brad

Agency Representatives Present

Gonzalez, Max – AMR
Herren, Christopher – North Comm
McQuead, Dave – Rancho Santa Fe FPD
Mikelson, Jim – Rancho Santa Fe FPD
Ruiz, Sal – AMR
Valdez Acosta-Meza, Carlos – AMR
Graham, Valery – AMR

Guests

Spelich, John – City of Del Mar

I. CALL TO ORDER/ PLEDGE OF ALLEGIANCE/ INTRODUCTIONS/ ANNOUNCEMENTS

- A. Chair Tracy Martinez called the meeting to order at 4:03 pm.
- B. The group recited the Pledge of Allegiance.
- C. Marco San Antonio was introduced as the newest CSA 17 Advisory Committee member, representing City of Encinitas.
- D. There were no announcements.

II. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

III. APPROVAL OF MINUTES

A motion was made by Frank Twohy, seconded by Jill MacDonald to approve the February 4, 2025 CSA 17 meeting minutes. Motion carried.

IV. MANAGEMENT TEAM REPORT

A. Budget and Financial Report – Andy Parr, EMS Administrator

The Financial Dashboard is live on the County EMS CSA 17 website ([San Diego County Service Area – 17 Emergency Medical Services Financial Dashboard](#)), and includes the following data: Transport Volume, Revenues, Total Expenses, EMS Agency Expenses, Operational and Reserve Analysis.

B. LEMSA Report – Brian Christison, Program Coordinator

- County EMS Fees and the next Fiscal Year:

In 2024, the Board of Supervisors supported a phased three-year increase for personnel, specialty care, and permitting fees. This phased increase requires annual validation that these fee stairsteps are accurate. The County's Emergency Services Administration Unit, together with the Auditor & Controller's Office, have finished the LEMSA fee review. The fee updates for the 2nd year were approved by the Board of Supervisors and are effective July 1, 2025. If you have questions or comments, please email EMSNotifications@sdcounty.ca.gov

EMS Specialist Brad Trousdale shared the following presentation with the group: [CSA 17 Fee Revisions](#).

- EMS System Redesign Process Update:

The EMS Office has initiated two advisory committees to help guide the EMS System redesign process. Each of these committees have representatives from the Hospital Association, The Fire Chiefs Association and the Ambulance Association. These advisory committees will be discussing future pilot studies, equipment trials, and proposed policy adjustments. As a reminder, the final reports and periodic updates are posted on the [San Diego County Engage Page](#).

- 2025 - 2026 EMS Treatment Protocols:

The San Diego County EMS 2025-2026 treatment protocol revision cycle concluded in April and all protocols and policies are posted on the County EMS website. The protocol and policy updates take effect July 1, 2025.

On May 1, all fire and EMS agencies were sent an education packet that included a protocol and policy updates presentation, protocol changelog, protocol packet, and quiz.

After agencies had a chance to review the materials, some inconsistencies were found in protocol P-103 BLS/ALS Ambulance Inventory related to nasogastric tube sizes and the footnote for optional items. This protocol was revised on May 15 and the new version is posted on the County EMS webpage.

- County EMS Office Holiday Closure Advisories:

Memorial Day – May 26, 2025

C. Ground Ambulance Provider Report – Carlos Valdez Acosta-Meza, Operations Manager, AMR

1. [CSA-17 Quarterly Performance Reports for January, February, March 2025](#) were included in the Board packets and were presented to the group. This performance report covered the following: Response compliance, mutual aid counts, Transport counts by community, and transport destination counts. Pleased to report another solid quarter of compliance overall.

2. A video was shared on some of the community outreach that AMR provides for the district.

- a. **Field Provider Recognition**

Sal Ruiz, EMS Coordinator, will be leaving AMR and transitioning into another position. He was recognized for all his work and support on continuing education. Valery Graham was introduced and congratulated on her new position replacing Sal.

D. Operations Chief's Meeting Report

Jim Mikelson, Deputy Chief, Rancho Santa Fe Fire Protection District

- Updates were provided on recruitments and training.

Jorge Sanchez, Deputy Fire Chief, Encinitas Fire Department and Coastal Agencies

- Updates were provided on recruitments and training.

V. OLD BUSINESS

-
- A. Consultant's Report on CSA 17 Update – Andy Parr, EMS Administrator
The Consultant's Report and Scorecard are available online at www.SanDiegoCountyEMS.com at [San Dieguito EMS District/County Service Area 17](#).
- B. LAFCO Update – Andy Parr, EMS Administrator
There is no new action on LAFCO.
- C. Lifeguard Report
The Lifeguard Report is available each November.
-

VI. NEW BUSINESS

-
- A. Election of Member at Large, Seat 6

**A motion was made to nominate John Spelich as the new Citizen at Large Member, in seat 6.
Motion carried by unanimous vote.**

VII. FUTURE AGENDA ITEMS

There were no future agenda items.

VIII. SET NEXT MEETING/ADJOURNMENT

The next Advisory Committee meeting is scheduled for Tuesday, August 5, 2025 at 4:00 pm, in person at Solana Beach City Hall, 635 Hwy 101, Solana Beach, CA 92075. Meeting adjourned at 4:47 pm.
