



County of San Diego

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CSA-17 ADVISORY COMMITTEE MEETING
Kelly Hinze, Chair/ Tracy Martinez, Vice Chair
c/o Emergency Medical Services
Minutes
Tuesday, August 6, 2024

Members Present

City of Del Mar – Martinez, Tracy
City of Encinitas – Lyndes, Joy (Alt)
City of Solana Beach – MacDonald, Jill
Torrey Pines Planning Group – Shopes, Liz
Citizen at Large – Twohy, Frank

County Staff Present

del Toro, Nicole (recorder)
Haidari, Tareq
Keane, Melissa
Parr, Andy
Trousdale, Brad

Agency Representatives Present

Herren, Christopher – North Comm
Nixon, Eric – AMR
Ruiz, Sal – AMR
Sanchez, Jorge – Encinitas FD
Valdez, Carlos – AMR

Guests

Brooks, Michael – Digitech
Wieczorek, Tom – CPSM
Zavadsky, Matt – CPSM

I. CALL TO ORDER/ PLEDGE OF ALLEGIANCE/ INTRODUCTIONS/ ANNOUNCEMENTS

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- A. Alternate member Joy Lyndes called the meeting to order at 4:10 pm.
 - B. The Pledge of Allegiance was recited.
 - C. There were no introductions. A quorum was declared.
 - D. There were no announcements.

II. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

III. APPROVAL OF MINUTES

A motion was made by Frank Twohy, seconded by Jill MacDonald to approve the May 7, 2024 CSA 17 meeting minutes. Motion carried. Liz Shopes abstained.

IV. MANAGEMENT TEAM REPORT

A. Budget and Financial Report – Andy Parr, EMS Administrator

The Financial Dashboard was presented by Matt Zavadsky. This dashboard is live on the County EMS CSA 17 website ([San Diego County Service Area – 17 Emergency Medical Services Financial Dashboard](#)), and includes the following data: Transport Volume, Revenues, Total Expenses, EMS Agency Expenses, Operational and Reserve Analysis.

a. Dashboard Updated

The following PowerPoint was presented to the group: [CSA 17 Fiscal Overview](#). It highlights what the projections are for the amount of money that the CSA is going to be able to put into its reserve account, or where money is coming from the reserve account to be used to fund operations. Followed by group discussion and questions/answers.

B. Budget Subcommittee Report

The Budget Subcommittee met, with CPSM in attendance.

The County fees are currently paid through a county ordinance. County staff is working on the board letter process to amend the County ordinance, that will be going to the Board of Supervisors. An update will be provided at the November meeting.

A motion was made by Frank Twohy, seconded by Tracy Martinez to approve the Budget Plan to amend the county ordinance. Motion carried.

C. LEMSA Report – Brad Trousdale, EMS Specialist

• Comprehensive Base Station Hospital and Trauma Catchment Area Consultant:

The consultant has delivered the Final Draft report to the County EMS Office, and the documents are available for public review.

- All information regarding the report and a portal for comments is on the [San Diego County Engage Page](#)
- The public comment period is open until June 30, 2024
- The reports will be presented to the Board of Supervisors on August 27, 2024. Originally scheduled for the July 16 meeting, but was moved to August, in order to brief the new PSG iDCAO.

• Job Opportunities at County EMS:

The San Diego County EMS Office is currently seeking applicants for a number of positions. These positions may be full time employees of the County, and others may be in a temporary position – in the County classification system, these positions are called Temporary Expert Professionals or TEPs. TEP work may be full or part time. The County is currently in the recruitment process for Quality Assurance Specialists (Registered Nurses), in both full-time and temporary positions. Emergency Medical Services Specialist hiring list may be opening soon. The EMS Office is internally hiring an Admin Analyst II and an Epidemiologist I for our work on future projects and possible system redesign. Interested persons considering employment with County EMS with the following expertise are highly desirable:

- EMS quality assurance,
- emergency operations and planning,
- EMS system innovation,
- and those with experience in emergency telecommunications, data analysis, and EHR integration.

Please see the County’s employment website for more information and/or share your CV with the hiring team at Nicole.DelToro@sdcounty.ca.gov

• Welcome Chula Vista Fire to the LEMSIS system!

On July 1, 2024, Chula Vista Fire Department adopted the LEMSIS System for their ePCR needs. They are also using LEMSIS for their Fire Service reporting. Agencies who use the LEMSIS System are fully compliant with EMSA dataset requirements as well OD Maps submittals. The LEMSIS product is always improving and adapting to the adjustments in the dataset, in the user experience, and the availability for “service” from the LEMSA. The very active user group makes suggestions to improve the product monthly. The San Diego County Fire EMS Bureau provided the training to the Chula Vista crews in their own areas. The LEMSA welcomes Chula Vista to the LEMSIS family.

• County EMS Fees increased July 1, 2024:

The San Diego County Board of Supervisors approved a new fee schedule effective July 1, 2024. Please see our EMS Fee Schedule on the County EMS website at sandiegocountyems.com.

• Public Comment Process:

County Staff are continuously working on policy updates. During the process draft policies are posted on the County EMS webpage at sandiegocountyems.com. Individuals can subscribe to receive email notifications on when draft policies are posted for public comment at the top of the

Draft Policy Public Comment page. A Draft Policy Public Comment link is also located on the EMS Mobile App. [Link: Online Public and Stakeholder Comment Submission Page](#)

- [County EMS Office Holiday Closure Advisories](#): – Labor Day, September 2, 2024.

D. Ground Ambulance Provider Report – Carlos Valdez, Operations Manager, AMR

1. [CSA-17 Quarterly Performance Reports for April, May, June 2024](#) were included in the Board packets and were presented to the group which covered: Response Compliance, Mutual Aid, Transport by Community, and Transport Destination by Unit. Pleased to report another solid quarter of compliance overall.
2. Eric Nixon, Community Relations Coordinator with AMR, provided information on Community Outreach & Education events.
3. Sal Ruiz, EMS Coordinator with AMR, provided information on Continuing Medical Education.

E. Operations Chief’s Meeting Report – Jorge Sanchez, Encinitas Fire Department

- All four fire department agencies and ambulance companies received a gold standard CSA EMS Recognition Award from the American Heart Association for delivering high-level service and treatment to STEMI and Stroke patients.
- RSF recently completed an in-house fire academy, which makes them now fully staffed.
 - EMS committee continues to work on probationary testing, quality assurance and continuing education topics and improving their EMS equipment.
- Congratulate Battalion Chief James Nicholson who recently promoted the Deputy Fire Chief.
- The coastal agencies successfully completed a new hire testing process.
- RSF and Encinitas provided support to some of the wild land fires in Northern California.

a. Fairgrounds Report

- Had very successful collaborative work with Del Mar Fair 22nd Agricultural District. Discussed response considerations and emergency plans that they have had in progress in previous years.
- Prior to the fair starting, Encinitas, Solana Beach, Del Mar, RSF, north county dispatch, San Diego County employees, and AMR staff were invited to facilitate a 3 shift walk through, 1.5 hours twice a day to get an overview of the fair.
- Sal Ruiz provided invaluable training in the months leading up to the fair.

V. OLD BUSINESS

- A. Consultant’s Report on CSA 17 Update – Andy Parr, EMS Administrator
An update was provided on the [Consultant’s Report](#). It is also available online at www.SanDiegoCountyEMS.com.
- B. LAFCO Update – Andy Parr, EMS Administrator
There are no new updates.
- C. Lifeguard Report
The Lifeguard Report will be available in November.
- D. Encinitas Area Ambulance Re-deployment Update
A report will be provided at the November meeting.

VI. NEW BUSINESS

- A. Advisory Committee “Sunset Review”
A Sunset Review is a process that occurs every two years to determine if a committee should continue, be modified, or be retired.

A motion was made by Frank Twohy, seconded by Joy Lyndes to approve the Sunset Review Report. Motion carried.

- B. Friendly Announcement
Board Member Hinze’s new baby girl Solene was born 7/28/24 at 7lbs 8oz.

VII. FUTURE AGENDA ITEMS

There were no future agenda items.

VIII. SET NEXT MEETING/ADJOURNMENT

The next Advisory Committee meeting is re-scheduled for the second Tuesday, November 12, 2024 at 4:00 pm, instead of the first Tuesday, due to the elections. It will be held in person at Solana Beach City Hall, 635 Hwy 101, Solana Beach, CA 92075. Meeting adjourned at 5:35 pm.