



# County of San Diego

**NICK MACCHIONE, FACHE**  
AGENCY DIRECTOR

**HEALTH AND HUMAN SERVICES AGENCY**  
EMERGENCY MEDICAL SERVICES AGENCY  
6255 MISSION GORGE ROAD, MAIL STOP S-555  
SAN DIEGO, CA 92120-3599  
(619) 285-6429 · FAX (619) 285-6531

**NICK YPHANTIDES, MD, MPH**  
CHIEF MEDICAL OFFICER

## **CSA-17 ADVISORY COMMITTEE MEETING**

Vacant, Chair/ Vacant, Vice Chair  
c/o Emergency Medical Services  
Teams Meeting

### **Minutes**

**Tuesday, November 10, 2020**

#### **Members Present**

City of Del Mar – Druker, Dave  
City of Solana Beach – Harless, Kelly  
Rancho Santa Fe Fire Protection District – Stine, Tucker  
Member at Large – Zovanyi, Peter

#### **County Staff Present**

Cavanaugh, Adria  
del Toro, Nicole (recorder)  
Gall, Jessica  
Hrubvocak, Wendy  
Keane, Melissa  
Parr, Andy  
Pia, Francis

#### **Agency Representatives Present**

Austin, David – American Medical Response (AMR)  
Cox, Fred – Rancho Santa Fe Fire Protection District  
Ford, Robbie – Solana Beach /Del Mar/Encinitas FD  
McQuead, Dave – Rancho Santa Fe Fire Protection District  
Ruiz, Sal – AMR/ CSA-17 EMS Coordinator  
Schwartz, MD, Brad – AMR  
Stein, Mike – Encinitas Fire Department

#### **Guests**

Edelbrock, Jon – City of Del Mar  
Giles, Larry – City of Encinitas  
Kearney, Kay – R1/RCM Billing Agency  
Shopes, Liz – Torrey Pines Planning Group  
Shook, Jason – City of Solana Beach  
Twohy, Frank – Member of the Public  
Wieczorek, Tom – CPSM  
Zavatsky, Matt – CPSM

---

## **I. CALL TO ORDER/ PLEDGE OF ALLEGIANCE/ INTRODUCTIONS/ ANNOUNCEMENTS**

- 
- A. Peter Zovanyi, Member at Large, called the meeting to order at 4:09 pm.
  - B. The Pledge of Allegiance was skipped due to the meeting being held virtually.
  - C. Attendance was tracked online in lieu of Introductions. There were no announcements.

---

## **II. PUBLIC COMMENTS/PETITIONS**

---

There were no public comments or petitions submitted.

---

### III. APPROVAL OF MINUTES

---

A motion was made by Dave Druker, seconded by Kelly Harless to approve the November 12, 2019 and September 15, 2020 minutes. Motion carried.

---

### IV. MANAGEMENT TEAM REPORT

---

#### A. Budget and Financial Report

The CSA-17 1<sup>st</sup> Quarter FY 2020-2021 Financial Overview was presented by Tom Wieczorek from the Center of Public Safety Management (CPSM), which covered the following: Revenues, Expenses, Operations Analysis, Reserve Analysis, Revenue Projection, Expense Projection, and Net Projection.

##### i. Accept the Financial Report

Discussion on the property tax change, deficit spending, payor mix, revenue, transport fees, and resident/non-resident fees.

**ACTION: A motion was made by Dave Druker, seconded by Kelly Harless to approve the Financial Report. Motion carried.**

#### B. EMS County Report –

##### 1. EMS Agency Report – Adria Cavanaugh, EMS Program Coordinator

- a. Flu season is upon us. The Public Health Officer Flu Order runs through the designated influenza season (November 1 – March 31). The flu letter requires, among other things, that healthcare personnel wear a mask in patient care areas if they choose to not be vaccinated for the flu.
- b. COVID-19 Watch Report is available on the [www.coronavirus-sd.com](http://www.coronavirus-sd.com) website. The COVID-19 Watch is a weekly summary of statistical information on the COVID-19 Pandemic in San Diego.
- c. TOC Compliance – Transfer of Care (TOC) times are one of the many metrics monitored 24/7 by County EMS to assure access to quality and timely care in our organized EMS delivery system. Over the last year, TOC compliance has decreased across the County, which reduces our ability to monitor system demand. Please remember that the paramedic and nurse should agree together to “push the button” either on the medic’s device or the emergency department computer.
- d. San Marcos – County EMS is pleased to welcome San Marcos Fire to the LEMSIS platform. They went live October 27<sup>th</sup>, and data is already flowing to the State.
- e. Policies and Protocols – The 2019-2020 protocol review process was well underway when the COVID-19 Pandemic upended the process. The Treatment Protocol Task Force will resume in early 2021 with an anticipated implementation date of July 1, 2021.
- f. Capacity Plan – The All-Hazard Health Service Capacity Management Plan is currently at a Level 1 Full Activation. EMS Epidemiologists are carefully monitoring the Healthcare and EMS system metrics. The current Plan Level is prominently posted on the EMS Section’s webpage at [SanDiegoCountyEMS.com](http://SanDiegoCountyEMS.com).
- g. EMS Plan Data Requests – County EMS has begun to work on the annual EMS Plan that is compiled and submitted to the state. Agencies will be hearing from us soon to gather data to complete the plan.

- h. EMCC Education/Research Subcommittee – The Emergency Medical Care Committee has three subcommittees. One is the Education/Research Subcommittee which will reconvene in January 2021, focusing on current Community Paramedicine pilot and advising County EMS on the recently signed AB 1544.
2. **COVID-19 Response** - Andy Parr, EMS Administrator. The response started in January 2020 prior to the first plane from Wuhan, China. The County's Emergency Operations Center (EOC) was activated at that time in full activation in early February. Maintained healthcare capacity. Continue to have a 100-bed Federal Medical Station waiting for a potential surge. Going as well as can be. Monitoring all the activities. Today the County of San Diego slipped back into the purple tier and likely will continue through the holidays. No estimation for the vaccine. There is a plan for distribution in this order: healthcare workers, first responders, the public. 100k more vaccinated for the flu this year than last year.
3. **Consultant Report Update** – EMS Administrator Andy Parr read a statement report at the last meeting. The report continues to be delayed as CPSM works on new numbers due to the COVID-19 response, and will bring it back for the committee's review and comments at the May 2021 meeting.

**C. Ground Ambulance Provider Report – Dave Austin, CSA Program Manager**

1. CSA-17 Quarterly Performance Reports for July, August, September 2020 were sent to the Advisory Committee members and Awesomeness On The Street. The Quarterly Performance Reports were also presented which covered: Response Time Compliance, Mutual Aid, Transports by Community. Pleased to report another solid quarter of compliance overall.

**E. Operations Chief's Meeting Report – Robbie Ford**

- Documented 52 assessments of lifeguard and fire personnel for COVID-19 exposure or COVID-like symptoms; of those, resulted in 27 fire department COVID-19 tests and 5 in safety tests.
- Using two ways to test – using private lab in Carlsbad and using County testing for first responders.
- Three cities on coast deployed new AEDs this year: 8 Encinitas, 4 Solana Beach, 4 Del Mar.
- Engaged last month with AMR to do a Fire Prevention drive-thru event at Del Mar Fairgrounds. 80 cars and other stakeholders attended; successful event.
- Continued education challenging, but engaging more hands-on, using more larger and open spaces to get continuing education done and back on track.
- Rancho Santa Fe also engaged in drive-thru event November 1 at Station 2.
- Rancho Santa Fe hiring one; Solana Beach in process of hiring. Looking getting people in the academy by January.
- Still have one fire line paramedic supporting the Creek fire.

---

**V. OLD BUSINESS**

- A. Out of District Transport Fee Update – Andy Parr, EMS Administrator  
This item did not make it on the Board of Supervisors agenda in November, and will not be on the agenda in December. It is important to the CSAs and will bring it back to the new Board of Supervisors in the new year.

B. LAFCO Update

EMS Administrator Andy Parr provided a PowerPoint presentation – LAFCO Report, County Service Area 17, San Dieguito EMS District which covered the following: Background, Local Area For Action Commission (LAFCO) and Sphere of Influence, CSA-17 Boundaries with Sphere of Influence, Annexation of Harmony Grove, Unified Service Area, Current Status.

**ACTION: A request was made by Peter Zovanyi to calendar the first meeting of each year to have the PowerPoint of the LAFCO history and an additional summary from the Fire Chiefs of number of ambulances and paramedics to be sent to new board members. With the fire chiefs' consent, Andy can add information to the slides on what the first responders provide to the area.**

**ACTION: The LAFCO PowerPoint will be posted on the County EMS website and will be sent to the committee.**

**A motion was made by Dave Druker, seconded by Tucker Stine. Motion carried.**

---

**VI. NEW BUSINESS**

---

A. Interim Chair and Vice-Chair

This item has been moved to the February 2021 meeting.

B. Member at Large Replacement

This item has been moved to the February 2021 meeting.

C. Lifeguard Issue

Captain Jason Shook, Captain Larry Giles, and Chief Lifeguard John Edelbrook provided updates on Solana Beach, Encinitas, and Del Mar.

---

**VII. FUTURE AGENDA ITEMS**

---

A. LAFCO Update

B. Interim Chair and Vice Chair

C. Lifeguard Issue

---

**VIII. SET NEXT MEETING/ADJOURNMENT**

---

The next meeting is scheduled for Tuesday, February 2, 2021.

The meeting adjourned at 5:48 pm.