



# County of San Diego

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**HEALTH AND HUMAN SERVICES AGENCY**  
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CHIEF MEDICAL OFFICER

## **CSA-17 ADVISORY COMMITTEE MEETING**

Vacant, Chair/ Vacant, Vice Chair  
c/o Emergency Medical Services  
Zoom Meeting

### **Minutes**

**Tuesday, February 02, 2021**

#### **Members Present**

City of Del Mar – Tracy Martinez  
City of Encinitas – Kellie Hinze  
City of Solana Beach – Harless, Kelly  
Rancho Santa Fe Fire Protection District – Hillgren, Nancy  
Member at Large – Zovanyi, Peter

#### **County Staff Present**

Cavanaugh, Adria  
del Toro, Nicole (recorder)  
Gall, Jessica  
Hrubvocak, Wendy  
Keane, Melissa  
Parr, Andy  
Pia, Francis  
Pitner, Jaime  
Smith, Josh

#### **Agency Representatives Present**

Austin, David – American Medical Response (AMR)  
Cox, Fred – Rancho Santa Fe Fire Protection District  
Crane, Kristen – City of Del Mar  
Ford, Robbie – Solana Beach /Del Mar/Encinitas FD  
McQuead, Dave – Rancho Santa Fe FPD  
Ruiz, Sal – AMR/ CSA-17 EMS Coordinator  
Stein, Mike – Encinitas Fire Department

#### **Guests**

Crawford, Kevin – Kevin Crawford Consulting  
Kearney, Kay – R1/RCM Billing Agency  
Shopes, Liz – Torrey Pines Planning Group  
Twohy, Frank – Member of the Public  
Wieczorek, Tom – CPSM  
Zavadsky, Matt – CPSM

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## **I. CALL TO ORDER/ PLEDGE OF ALLEGIANCE/ INTRODUCTIONS/ ANNOUNCEMENTS**

- A. Attendance was tracked online in lieu of Introductions.
- B. Request from Rancho Santa Fe Fire Protection District to have the adjournment in memoriam.  
Will provide details at the end.
- C. Peter Zovanyi, Member at Large, called the meeting to order at 4:09 pm.

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## **II. PUBLIC COMMENTS/PETITIONS**

There were no public comments or petitions submitted.

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## **III. APPROVAL OF MINUTES**

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A motion was made by Dave Druker, seconded by Kelly Harless to approve the November 10, 2020 minutes. Motion carried.

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#### IV. COMMITTEE ORGANIZATION

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##### A. Chair and Vice-Chair

A motion was made by Peter Zovanyi, seconded by Kellie Hinze to nominate Kelly Harless for the position of Chair. Motion carried.

A motion was made by Peter Zovanyi, seconded by Kelly Harless to nominate Kellie Hinze for the position of Vice-Chair. Motion carried.

##### B. Member at Large Replacement

A motion was made by Peter Zovanyi, seconded by Nancy Hillgren to nominate Frank Twohy for the second Citizen/ Member at Large position. Motion carried.

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#### V. MANAGEMENT TEAM REPORT

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##### A. Budget and Financial Report

[The CSA-17 2nd Quarter FY 2020-2021 Financial Overview](#) was presented by Tom Wieczorek and Matt Zavadsky from the Center of Public Safety Management (CPSM), which covered the following: Revenues, Expenses, Operations Analysis, Reserve Analysis, Revenue Projection, Expense Projection, Net Projection, and Volume Analysis.

###### i. Accept the Financial Report

Discussion on reduction in call volume, dramatic cost increase and supply of PPE, change of Collection agency by County, and excess Reserves.

**ACTION: A motion was made by Peter Zovanyi, seconded by Nancy Hillgren to approve the Financial Report. Motion carried.**

##### B. EMS County Report

###### i. EMS Agency Report – Andy Parr, MCSD Deputy Director

- EMS office in Grantville is closed. Currently, all employees are teleworking. New office space is a hub with business machines, and it is up and running.
- Have a new mailing address, a PO BOX. Sharing with agencies.
- Reminder for EMTs and Paramedics renewing their certification of licensure in the next three months to get it submitted early. In late winter or early spring of odd-number years, EMS receives a very high number of certifications for renewal. End of March is the busiest time. EMS can accept renewals up to six months in advance without adjusting time and continuing education requirements.
- Emergency Medical Care Committee (EMCC) is the Board's committee for EMS revision and oversight across entire county. New Chair and Vice Chair will be chosen at the 2/26 meeting. If interested in attending, you can get log in information on [www.SanDiegoCountyEMS.com](http://www.SanDiegoCountyEMS.com). One of EMCC's three subcommittees, the Education-Research subcommittee, will resume meeting on 2/12, which will give the County advice on implementation of AB1544 which speaks to development of community paramedicine programs and potential alternate destinations other than Emergency Departments.
- The All-Hazard Health Services Capacity Management Plan is a public-private partnership between the Healthcare community and County's EMS agency. Plan is currently at a Level 1 Full Activation and has been for over a year. The Task Force allows for many stakeholders to have a voice in the health services community to give

input and advice for policies and procedures to make a dent in the emergency that is affecting our community.

- CSA-17 Ground Ambulance re-procurement information is available. Being done by County Department of Purchasing and Contracting not EMS. Information on process can be found at <http://buynet.sdcounty.ca.gov>. You can log in as guest. Search the key word Ambulance; information can be downloaded. There are three opportunities for the public to give input and advise on what the elements of CSA-17 contract for the future should look like: Wednesday, 2/10, 2pm; Wednesday 2/17 at 6pm; and Saturday 2/20 at 10am.
- Out of District Transport Fee Report to go to the Board of Supervisors on April 6.
- County has engaged another consultant paid for by EMS. Kevin Crawford Consulting will look at four separate items, one of which is monitoring CSA-17 re-procurement.

#### ii. **Consultant Report Update**

The Consultant's report is expected to roll out at the next meeting in May. EMS Administrator Andy Parr will meet with Supervisors of Districts 3 and 5 to give them an early peak of the report in about a month.

#### C. **Ground Ambulance Provider Report – Dave Austin, CSA Program Manager**

1. [CSA-17 Quarterly Performance Reports for October, November and December 2020](#) were included in Board packets. The Quarterly Performance Reports were presented which covered: Response Time Compliance, Mutual Aid, Transports by Community. Pleased to report another solid quarter of compliance overall in the CSA.
2. [Community and Public Service](#) continue to have monthly calls to discuss opportunities in the COVID environment. Were able to have a virtual open house at Del Mar fairgrounds for the coastal agencies, Rancho Santa Fe, and training center in October. Jointly produced a PSA for holiday safety in the CSA and have had over 300 reviews.
3. [CARES network](#) (Cardiac Arrest Registry to Enhance Survival)—year to date numbers are 4.7% survival rate, 48.8% by standard CPR and zero AED applications. Overall numbers for cardiac arrests are down. Not all hospitals have reported the final data. Official numbers for this CSA will be published in March.
4. [Continuing Education - Sal Ruiz](#). 79 hours of training were delivered in October, November and December. Trainings included: Vaccination, Physiology, PALS renewal, Stress, Public safety diver, Diabetes treatment, Glucose checking, and NARCAN administration.
5. Discussion on the administration of COVID-19 vaccines by CSA-17 personnel to community members and the Del Mar Fairgrounds serving as a vaccination center.

#### D. **Operations Chief's Meeting Report – Robbie Ford**

- Between 70-80% of staff at Solana Beach, Del Mar and Encinitas Fire Departments, and Lifeguard agencies, are in their second round of vaccinations. Some received vaccinations while on duty. Seen a slight uptick of those that originally declined getting vaccinated, receiving the vaccination with their co-workers.
- Some personnel are having 24–48-hour post vaccination symptoms including headaches, chills, fever etc. which is to be expected. No significant impact on the workforce.
- Three coastal agencies and Rancho Santa Fe continue to support 'Operation Collaboration', a partnership with CALfire, originally to vaccinate First responders. Launched mobile pods to vaccinate long-term care facilities, smaller board and care facilities, and other targets of opportunity. Strong coordination with Health and Human Services across the county, which is effective. Doing vaccinations for first responders plus those who are 65 and older and affiliated with city government. Appointments are scheduled via QR code
- During the holidays, had a lot of illness and assessments from infection control team for employees. Of all the people tested, did not have many positives relative to the amount of people who were assessed. There are other viruses going around mimicking COVID symptoms. Kudos to Sal and his efforts in managing that as Infection Control Officer.

- Started a Joint Fire Academy with new hires from Encinitas, Solana Beach and Rancho Santa Fe, being run by the three agencies. Four-week academy ending in the last week of February. Still have vacancies in Solana Beach. Doing new hire test from the three cities in March.
- Had three retirements in December:

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## VI. OLD BUSINESS

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- A. Out of District Transport Fee Report – Andy Parr, EMS Administrator
- May go as part of fee package on April 6, date not confirmed.
  - Next Board of Supervisors meeting is on February 9, and CSA-17 is on the agenda. The consent item is to give County staff permission to complete the re-procurement process. Required when the amount of award is thought to be greater than a million dollars.
- B. LAFCO update  
EMS Administrator Andy Parr provided a PowerPoint presentation – [LAFCO Report, CSA 17, San Dieguito EMS District](#), which covered the following: Background, Local Area For Action Commission (LAFCO) and Sphere of Influence, CSA-17 Boundaries with Sphere of Influence, Annexation of Harmony Grove, Unified Service Area, Current Status.

### **ACTION:**

- 1. The slides presented will be provided to attendees.**
  - 2. Josh Smith will bring data for response times in Harmony Grove area at the May meeting.**
- C. Lifeguard Report – Mike Stein, Encinitas Fire Department
- The group agreed to add a Lifeguard report once a year, however, did not set time for it.
  - Lifeguards were initially included in all coastal agencies communications to vaccinate. It's all been completed and includes full-time and temporary/ seasonal staff currently on the roster.

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## VII. NEW BUSINESS

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- A. Ground Ambulance Provider Procurement
- i. Procurement Schedule – Procurement is in process.
  - ii. Listening Sessions Schedule/RFI – Dates for listening sessions posted on Buynet.

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## VIII. FUTURE AGENDA ITEMS

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There were no future agenda items.

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## IX. SET NEXT MEETING/ADJOURNMENT

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- A. Moment of silence was observed for the loss of Fire Captain Dale E. Mosby on November 16, 2020 and Captain W. Chris Mertz on January 20, 2021.
- B. The next meeting is scheduled for Tuesday, May 4, 2021.
- C. Meeting adjourned at 5:21 pm.