



County of San Diego

NICK MACCHIONE, FACHE
AGENCY DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY
EMERGENCY MEDICAL SERVICES
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ERIC C. MCDONALD, MD, MPH, FACEP
CHIEF MEDICAL OFFICER

CSA-17 ADVISORY COMMITTEE SPECIAL MEETING

Kelly Harless, Chair/ Kellie Hinze, Vice Chair
c/o Emergency Medical Services
Zoom Meeting

Minutes

Tuesday, June 1, 2021

Members Present

City of Del Mar – Martinez, Tracy
City of Encinitas – Hinze, Kellie
City of Solana Beach – Harless, Kelly
Rancho Santa FPD – Stine, Tucker (Alt)
Torrey Pines Planning Group – Shopes, Liz
Member at Large – Zovanyi, Peter
Member at Large – Twohy, Frank

County Staff Present

Alfaro, Suedy
Cavanaugh, Adria
Collins, Jeff
Dama, Val
del Toro, Nicole (recorder)
Gall, R.N., Jessica
Keane, Melissa
Parr, Andy
Pitner, Jaime
Reddick, Herman
Thrush, Dorothy

Agency Representatives Present

Austin, Dave – AMR
Baudoin, Maddie – AMR
Cox, Fred – Rancho Santa Fe Fire Protection District
Crane, Kristen – City of Del Mar
Ford, Robbie – Solana Beach /Del Mar/Encinitas FD
Lyndes, Joy – Councilmember City of Encinitas
Ruiz, Sal – AMR/ CSA-17 EMS Coordinator
Stein, Mike – Encinitas Fire Department

Guests

Brook, Michael – Digitech Billing Agency
Crawford, Kevin – Kevin Crawford Consulting
Kearney, Kay – Digitech Billing Agency
Mecham, Tony – CAL FIRE
Sprague, Ed – SD LAFCO
Wieczorek, Tom – CPSM
Zavadsky, Matt – CPSM

I. CALL TO ORDER/ PLEDGE OF ALLEGIANCE/ INTRODUCTIONS/ ANNOUNCEMENTS

- A. Kelly Harless, Chair, called the meeting to order at 4:00 pm.
- B. The group skipped the pledge.
- C. Attendance was tracked online in lieu of introductions.
- D. There were no announcements.

II. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

V. OLD BUSINESS

A. Consultant's Report on CSA 17 – Andy Parr, EMS Administrator

A couple of years ago, the advisory committee had questions regarding the financial status of County Service Area 17. Due to their concerns, they suggested getting a third party to look at the finances, and to set forth a report that would identify some best practices and potential changes to County Service Area 17. Center for Public Safety Management (CPSM) was selected as the third party contractor and provided quarterly financial analysis for meetings as well as prepared a Consultant's Report. The report, however, was delayed due to COVID-19.

The committee and stakeholders reviewed and discussed the [CSA 17 Consultant's Report - Stakeholder Draft](#), which was followed with Q and A. The Fire Chiefs and other entities' comments and concerns were taken into consideration. CPSM provided 14 recommendations for consideration and broke them down into three basic areas: Clinical, Operational, and Economic. The advisory committee acknowledges and supports concerns of our first responders.

ACTION:

- 1) **A suggestion was made to provide a reference manual for new board members.**
- 2) **A suggestion was made that there be continued monthly dialogue between County EMS and Fire Service providers.**
- 3) **A suggestion was made (before we lose the consulting experts) to get some data points that would show how we could interact with the tax rate and benefit fee and how that might treat those dollars back and forth with increased rates and get some sense of those values.**
- 4.) **Chief Cox had several recommendations for the report moving forward.**

A motion was made by Kelly Harless, seconded by Kellie Hinze to accept the Consultant's Report, with the exception of recommendation for item #6 – supportive of raising the non-resident fee, but not raising the resident fee at this time. Motion carried.

B. Ground Ambulance Provider Procurement – Andy Parr, EMS Administrator

- i. Procurement Schedule

Every ten years or so, the County goes through a Ground Ambulance Provider Procurement for CSA-17 that is required by the County's Contracting and Purchasing Department and the State EMSA regulations. Currently going through the bidding process. An RFI was open in the Spring. Many stakeholders were advised and many commented, and everyone's input was appreciated. The RFP will be out soon and interested providers of advanced life support will be open to bid. Will be open for a couple of weeks, then will close, and go through a source selection committee process late summer/ early fall. Hope to announce a successful bidder on or before October 1, 2021 and begin service on January 1, 2022.

VII. FUTURE AGENDA ITEMS

A. Improve agency process with bill reimbursements.

Councilmember Hubbard had an issue with an ambulance bill regarding a double payment.

ACTION: County EMS is currently in the process of resolving the issue. EMS Administrator Andy Parr will look into it and report back.

VIII. SET NEXT MEETING/ADJOURNMENT

- A. The next meeting is scheduled for Tuesday, August 3, 2021.
Kelly Harless, Chair, will not be in attendance; Kellie Hinze, Vice-Chair will cover.
- B. Meeting adjourned at 6:17 pm.

ACTION: Recorder Nicole del Toro will send an email to the group if they will be available for the next meeting.