



County of San Diego

NICK MACCHIONE, FACHE
AGENCY DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY
EMERGENCY MEDICAL SERVICES AGENCY
6255 MISSION GORGE ROAD, MAIL STOP S-555
SAN DIEGO, CA 92120-3599
(619) 285-6429 • FAX (619) 285-6531

NICK YPHANTIDES, MD, MPH
CHIEF MEDICAL OFFICER

CSA-69 ADVISORY COMMITTEE MEETING
James Bingham, Chair/ Jim Peasley, Vice Chair
c/o Emergency Medical Services
12216 Lakeside Avenue
Lakeside, CA 92040

Minutes
Thursday, November 14, 2019

IN ATTENDANCE

Members

Bingham, James – Lakeside Fire Protection District
Butz, John – Lakeside Union School District Board
Dare, Kristen (Alt) – Santee Chamber of Commerce
Houlahan, Stephen – City of Santee
Liebig, Peter (Alt) – Lakeside Fire Protection District
Martin, Tom – Lakeside Community Planning Group
Meadows-Pitt, Mary – Sharp Grossmont Hospital
Peasley, Jim – Santee Chamber of Commerce
Rickards, David – San Miguel Fire Protection District
Robak, Steve (Alt) – Lakeside Community Planning Group

County Staff

Ameng, R.N., Diane
Cavanaugh, Adria
del Toro, Nicole (recorder)
Parr, Andy
Pia, Francis
Shahri, Sheri
Velasco, Anjelica

Agency Representatives

Baker, Mark – Lakeside FD
Garlow, John – City of Santee
Matsushita, Justin – City of Santee Fire Department
Molloy, Bernard – Lakeside Fire Protection District

Guests

Wieczorek, Tom (CPSM)

I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

James Bingham, Vice Chair called the meeting to order at 4:04 pm. Introductions were made. There were no announcements made.

II. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

III. APPROVAL OF MINUTES

A motion was made by Stephen Houlahan, seconded by Jim Peasley to approve the September 12, 2019 CSA-69 Advisory Committee minutes. Motion carried.

IV. MANAGEMENT TEAM REPORT

A. Budget and Financial Report (Q1)

The [CSA 69 1st Quarter Financial Overview](#) PowerPoint was presented by Consultant Tom Wiczorek from the Center of Public Safety Management (CPSM), which covered the following: Revenue Analysis, Average Patient Revenue Analysis, Expenses, Operations Analysis.

Ambulance transport revenue projections show a significant jump of \$1.7 million for FY19/20. There was a long group discussion regarding this, and the consultant stated they are drilling down on the numbers and continuing discussions with the billing contractor to find the explanation.

A motion was made by Stephen Houlahan to accept the Q1 Financial Report, with the caveat of an investigation into the \$1.7 million disparity and the 19/20 ambulance fees. Motion not seconded; motion failed.

ACTION: The consultant will continue to look at the billing data and provide an explanation of the number in question by the next meeting.

The CSA 69 FY 20/21 Budget Review Process Report was presented by Sheri Shahri which included the budgets from FY 19/20 through the end of their current contracts with County of San Diego.

- These budgets were negotiated as part of the 5-year contracts through June 2024.
- County EMS staff met with the Chiefs and do not anticipate any changes to the budget for FY 20/21.
- County EMS staff would like to suggest that since the budget amount was previously agreed upon by the agencies, that a Budget Subcommittee for this year could be omitted. County EMS staff requests this committee to approve/vote to omit the subcommittee meeting.
- The finalized budget for submission to the Board of Supervisors for FY 20/21 will be presented to the Advisory Committee at the February 2020 meeting for approval/vote.
- The Advisory Committee should expect CPSM to provide their final report in February 2020.

A motion was made by Stephen Houlahan, seconded by Jim Peasley to approve the CSA 69 FY 20/21 Budget Review Process and to omit the Budget Subcommittee. Motion carried.

B. County Report – Andy Parr

1. Surveillance – Flu season starts November 1 and goes through late April. We are closely monitoring influenza activity. The “Flu Letter” remains in effect until its rescinded or superseded. The flu letter requires, among other things, that

healthcare personnel (which specifically include all EMS Credentialed Personnel) must wear a mask if they are not vaccinated for the flu.

2. Health Services Capacity Task Force – The taskforce met and developed a certain set of guidelines that relate to different levels of readiness and response or capacity issues in our emergency departments. We are currently at Level 5, which is the lowest, but continue to monitor closely a number of factors which are collected from our LEMSIS system and other factors. A weekly report is created.
3. Procurements – County staff is working to accept bids for the City of San Marcos and San Marcos Fire Protection District Service Area as well as the Unified Service Area, which are three large back country service areas.
4. Policies and Protocols – Are up for review. Having Full policy review this year. The task force meets tomorrow all day at County EMS.
5. Sidewalk CPR – A reminder to all agencies who have upcoming open houses and other community events where you may be training lay persons to do hands only CPR. We are hoping agencies are collecting the number of persons trained in CPR numbers for our late May compilation of these many events that occur all year long. We will report these numbers to the many agencies who use this data in time for CPR week which is the first week in June of each year.

C. Operations Chief's Meeting Report

Lakeside Fire District Report – Bernie Molloy

1. Station 3 is fully under remodel and still operating out of this station, behind the facility. Medics are not impacted and has not changed response times. Still ahead of schedule and under budget on the remodel. Should be back in the station by February.
2. Currently hiring for seven open positions; in mid process.
3. As of yesterday, CSA has completed 1,954 calls for service; 7,655 transports. Seeing about the same trend as last year.
4. A spreadsheet called 2019 San Diego County Ambulance Rate Survey was provided, which shows what other transporting agencies in the county are charging. A discussion ensued regarding the rates.

Santee Fire Department – Justin Matsushita

1. Hosted the following events: Open House, Poster Contest and Pancake Breakfast. Over 1k attended the open house, with vendors from around the county. A booth was provided teaching hands only CPR.
2. Currently in training process of 11 new firefighter paramedics.

V. OLD BUSINESS

A. Sunset Review

The sunset evaluation occurs to determine effectiveness of the committee and the need for its continued existence. The Sunset Review allows the committee to continue to meet for the next four years. The Committee is being asked to provide data on costs, benefits, committee composition and other committee information.

A motion was made by Stephen Houlahan, seconded by Jim Peasley to approve the Sunset Review Report. Motion carried.

B. Status of the Request to increase fees over the 8-year period

County EMS staff is currently working on the committee's recommendation of raising the rates for residents and non-residents. The recommendation is going through the County's process. CPSM is here doing research analysis of our budget to see if we can justify those rates and working with executive staff. County EMS staff is on track to produce reports that would be in line with the availability to change these rates as part of our normal ordinance adjustment process in the Spring.

ACTION: Andy Parr will request that members of the committee be present when this request be presented to the Board of Supervisors.

C. Status of the 12h ambulance request

The status is unknown at this time. CPSM is researching as part of final report.

D. County EMS staff to include the member roster on the back of all future agendas.

This request by the committee has been completed and will continue for all future agendas.

VI. NEW BUSINESS

A. Possible meeting date change to February 6, 2020

In order to align in the same week with CSA-17 Advisory Committee Meeting, the committee is being asked to consider moving the next CSA-69 Advisory Committee Meeting to Thursday, February 6, 2020, same time.

A motion was made by Stephen Houlahan, seconded by John Butz to move the next CSA-69 meeting date from February 13 to February 6, 2020. Motion carried.

ACTION: Nicole del Toro will send out a survey to the committee members to see which Thursday (1st or 2nd) is more convenient to meet quarterly.

VII. FUTURE AGENDA ITEM

- County to reconcile the difference in the revenue.
- Continue discussing (quarterly) the fairness of services in City of El Cajon and CSA-69; what progress the County staff has made/ continue to make.
- Continue discussing the status of the request to increase fees over the 8-year period.
- Continue discussing the status of the 12h ambulance request.

VIII. SET NEXT MEETING/ADJOURNMENT

The next CSA-69 Advisory Committee will meet on Thursday, February 6, 2020 at 4:00 pm at Lakeside Fire Department Administrative Office, 12216 Lakeside Avenue, Lakeside, CA 92040. The meeting was adjourned at 5:07 pm.