

# County of San Diego Emergency Medical Services Local Emergency Medical Services Information System (LEMSIS)

SANDIEGOCOUNTY.GOV

LEMSIS ELITE

*Agency Administrators Training - BLS*



# LEMSIS LMS AND ELITE

## Goals and Objectives

### LEMSIS Elite Agency Administrators will be....

- Able to understand how LEMSIS License Management System (LMS) works with LEMSIS Elite
- Able to understand the difference between LEMSIS Elite and LEMSIS Elite Field
- Able to understand and configure features and functions within LEMSIS Elite for your agency, such as:
  - Adding agency logo to PCR print report
  - Configure lists and menus
  - Create views to manage incidents
  - EKG monitor integration (if applicable)
  - Access the Help/University menu



# LEMSIS LMS AND ELITE

## General Information

### **LEMSIS LMS – also referred to as the LEMSIS Licensing Portal**

- Information related to personnel and your agency come from, and are updated in, LMS and sync with Elite

### **LEMSIS Elite**

- Dynamic data collection tool, PCR management and reporting, etc.
- Today's training is considered an initial training, as updates/modifications and additional features are implemented more training will be available (via email, PowerPoints, meetings, or Elite internal announcements)

**AB 1129** – State mandate for the agencies to submit NEMSIS, CEMSIS and LEMSIS compliant data in real time to the LEMSA

### **General patient care documentation policies for all prehospital can be found in:**


- S-601 Documentation Standards and Transferral of Prehospital Care Record (PCR)
- S-602 EMS Provider Data Submission Process
- S-603 System Management and Support During Downtime



# LEMSIS LMS AND ELITE

## How LEMSIS Licensing Portal Interacts with Elite

### Personnel Roster

- Your staff cannot get into Elite if:
  - They have not been added to your agency - All providers should be added
  - They have not activated their accounts in LMS (if this symbol  is next to a name on your roster, it indicates they have not activated their account)
- In LMS, to add/edit/delete staff Positions use the *LEMSIS Positions and Permissions - Add or Update Form*
- Troubleshooting tips:
  - Personnel without an email address in their account cannot claim their account
  - Personnel without a certification number cannot access the PCR



# LEMSIS LMS AND ELITE

## How LEMSIS Licensing Portal Interacts with Elite

### Service Applications/Forms

- **Agency: *Organization Information Update Form*, use to update:**
  - Agency contact information such as;
    - Business address
    - Phone number
    - Email
  - Agency information such as:
    - FDID
    - Primary type of service
    - Specialty services
    - Patient monitoring capabilities
- **Vehicle: *Add, Edit, or Remove Vehicle Form*, use to:**
  - ADD, EDIT, OR REMOVE Fire or EMS vehicles
  - This refers to PHYSICAL VEHICLES, not CAD information
- **Unit/Call Sign: *Unit Number, CAD, and Call Sign Update Form*, use to:**
  - ADD or REMOVE a CAD Identifier/Unit
  - This refers to CAD entities, not physical vehicles
  - These changes need to be entered in Elite on the *Resources > Vehicles & Call Signs* menu



# LEMSIS LMS AND ELITE

## How LEMSIS Licensing Portal Interacts with Elite – Medic Interns

### For ALS Agencies - **Paramedic Interns**

- Per Policy P-302
- In order for a paramedic intern to have access to ALS treatments when documenting in Elite they must:
  - Complete the *Other Healthcare Provider* application on the LEMSIS Licensing Portal, including:
    - Selecting “Paramedic Intern” as their level
    - Providing the name of the agency they will be interning with
- If the intern is not already on the agencies roster, they will need to be claimed by the Agency Admin
- Once the application has been received by EMS the level will be confirmed and issued



# LEMSIS

## Terminology

- **NEMSIS** - National Emergency Medical Services Information System - national repository for EMS data
- **CEMSIS** - CA Emergency Medical Services Information System - State's version
- **CoSD LEMSIS** - County of San Diego Local Emergency Medical Services Information System
- **LEMSIS ELITE** - CoSD LEMSIS prehospital documentation system
  - **BHR** - **B**ase **H**ospital **R**ecord used for MICN documentation
  - **PCR** - **P**rehospital **C**are **R**ecord used for medic documentation
  - **Elite Web** - Side of Elite for Agency Administration Management & Reporting
  - **Elite Field** - Side of Elite for PCR documentation from the field personnel
    - **Transfers – Upload and Download**

General Upload/Download workflow:

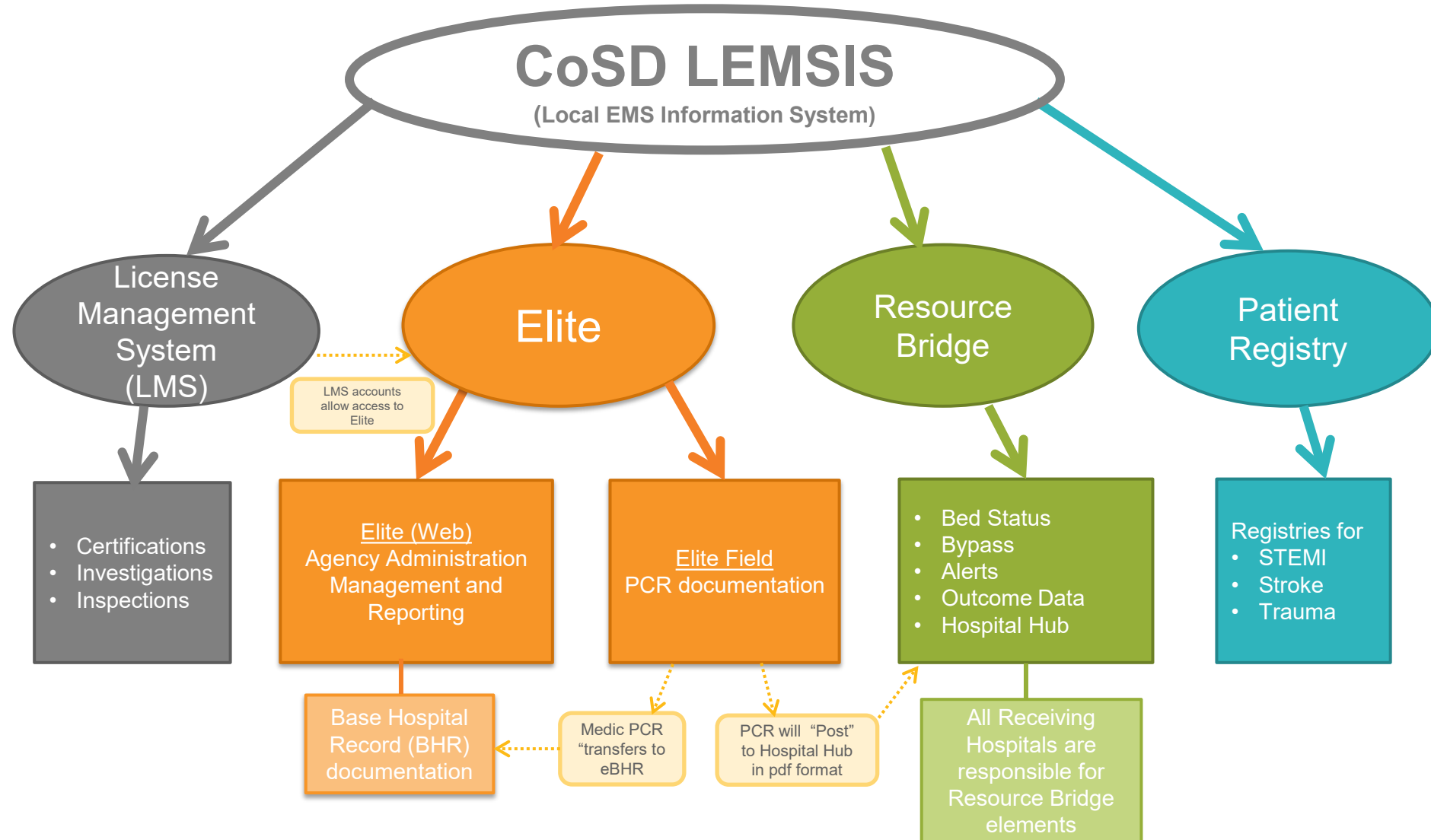
- › 1<sup>st</sup> Responders “uploads” the PCR to the Transporting Agency/Unit
  - › Transporting Agency/Unit “downloads” the PCR from 1<sup>st</sup> Responder
    - › Transporting Agency/Unit “uploads” the PCR to the Base Hospital
      - › Base Hospital “downloads” the PCR from Transporting Unit
- › For BLS - when call situation requires emergency transport BLS can upload PCRs to Base Hospitals as dictated by the call situation



## Overview of CoSD LEMSIS



# LEMSIS



## CoSD LEMSIS Elite Login



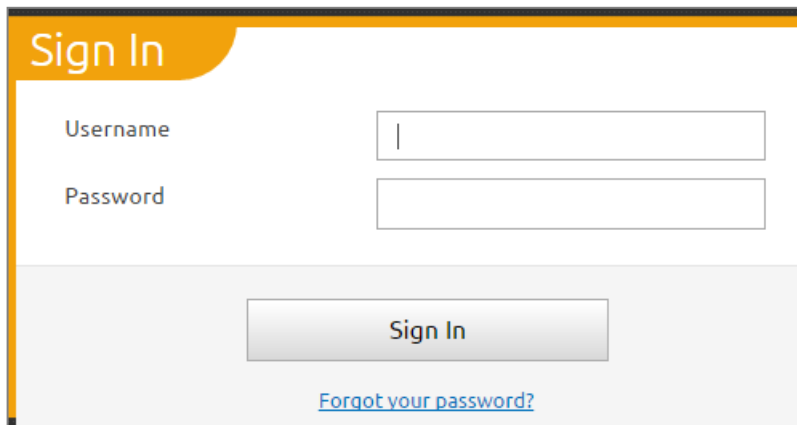
# LEMSIS ELITE

## Environment

There are separate logins for **Elite (Web)** and **Elite Field**

**Elite (Web)** is the environment where agency administration, management, and reporting occurs

<https://cosd.imagetrendelite.com/Elite>

A screenshot of the 'Elite (Web)' Sign In page. The page has a white background with an orange header bar on the left containing the text 'Sign In'. Below the header, there are two input fields: 'Username' and 'Password'. The 'Username' field has a cursor in it. Below the input fields is a grey 'Sign In' button. At the bottom, there is a blue link that says 'Forgot your password?'.

Sign In

Username

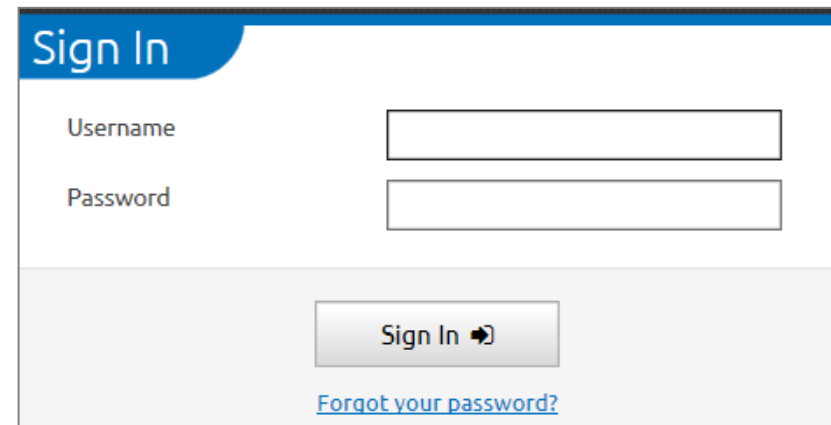
Password

Sign In

[Forgot your password?](#)

**Elite Field** is the environment where field personnel will enter PCR's – this will be addressed during the Provider PCR training

<https://sdcounty.imagetrendelite.com/Elite/Organizationsdcounty/RunForm/Login>

A screenshot of the 'Elite Field' Sign In page. The page has a white background with a blue header bar on the left containing the text 'Sign In'. Below the header, there are two input fields: 'Username' and 'Password'. Below the input fields is a grey 'Sign In' button with a right-pointing arrow. At the bottom, there is a blue link that says 'Forgot your password?'.

Sign In

Username

Password

Sign In ➔

[Forgot your password?](#)



# LEMSIS ELITE

## Login

LEMSIS Web Address: <https://cosd.imagetrendelite.com/Elite>

1 - Username

2 - Password

3 - Click "Sign In"

A screenshot of the LEMSYS ELITE login interface. The page has a white background with an orange header bar on the left containing the text "Sign In". Below the header, there are two input fields: "Username" and "Password". The "Username" field is highlighted with a yellow background and has a red number "1" next to it. The "Password" field has a red number "2" next to it. Below these fields is a "Sign In" button with a red number "3" next to it. At the bottom of the form, there is a link that says "Forgot your password?".

If prompted, the Organization ID is "sdcounty" (this should only appear on an initial login)

When resetting Password, it will sync back to LMS and vice versa



# LEMSIS ELITE

## Privacy Statement

Acceptance of the privacy statement is required each time the system is accessed; therefore, this screen will show every time you login.

- Release Form will have a notification regarding your License Level and Expiration Date

**Release Form**

Your **Paramedic** license expires on **1/30/2023**  
I acknowledge my license expiration above, understand that it is unlawful for me to provide care after that date and agree to the Privacy Statement below.

I agree to the following Data Privacy Statement.

PLEASE READ THIS PRIVACY STATEMENT CAREFULLY

**By accessing this County application/system, you agree that:**

- System data is confidential and/or protected under the law
- You are an authorized user.
- You will use the system only for business purposes.



# LEMSIS ELITE

## Welcome Dashboard

### Menu Bar

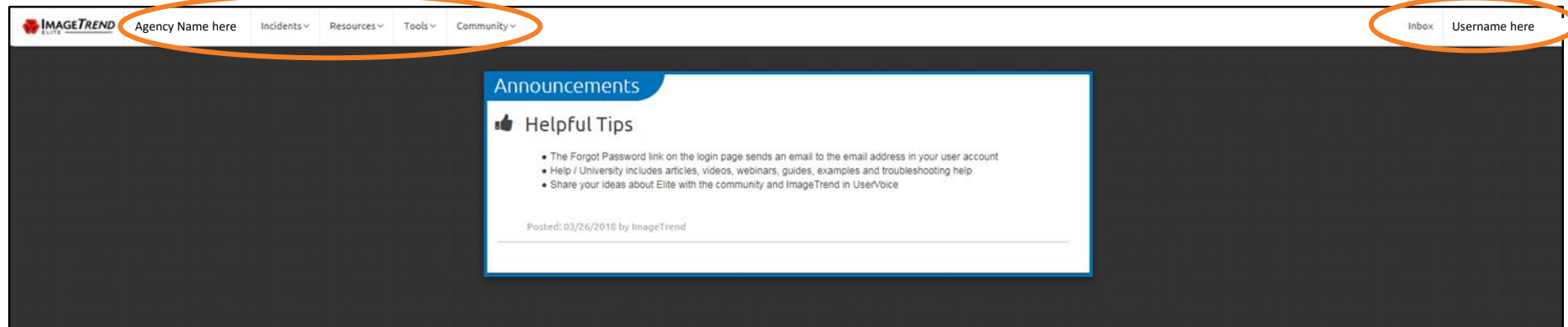
Top bar in LEMSIS Elite that has menus for navigation throughout this module

### Inbox

Secure internal messaging/email system for communication to other Elite Users

### User Name

Account and logout



### Announcements

System announcements will appear on the Welcome Dashboard – please review/look for these when you login



## CoSD LEMSIS Elite Agency Administrator Responsibilities



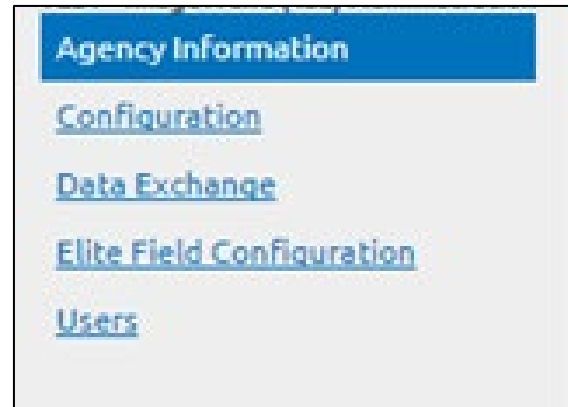
## Agency Name Menu



# LEMSIS ELITE

## Agency Name Menu

### Agency Name Menu



# LEMSIS ELITE

## Agency Name Menu > Agency Information

**Agency Information** - a dropdown menu to view Agency Information that was set up in LMS

- *No Actions from this menu*

The screenshot shows the LEMSYS ELITE web interface. The browser address bar displays the URL: <https://cosd.imagetrendelite.com/Elite/Organizationsdcounty/Agencytestimaget/AgencyInformation/Details>. The page title is "Agency Information". A note at the top states: "Note: This Agency is linked with 'San Diego to Licensure'". The main heading is "TEST - ImageTrend". Below this, there are tabs: "Details", "Service Area", "Statistical Year Info", and "No Incidents to Report". The "Details" tab is active. The form is divided into two columns. The left column contains fields for: Unique State ID (432), Agency Number (432), Agency Name (TEST - ImageTrend), State (Minnesota), FDID, State Reporting To, Billing Status (No), EMD Provided to Agency Service Area, Primary Type of Service (911 Response (Scene) with Transport Capability), Other Types of Service (ALS Intercept, Critical Care (Ground), Medical Transport (Convalescent, Interfacility Transfer Hospital and Nursing Home)), and Level of Service (EMT-Basic). The right column contains fields for: EMD Vendors, Dispatch Center Names or IDs, Organization Status (Mixed), Organizational Type (Private, Nonhospital), Organizational Tax Status (For Profit), Agency Time Zone ((UTC-08:00) Pacific Time (US & Canada)), Daylight Savings Time Use (Yes), Specialty Service Capabilities, and Patient Monitoring Capabilities. At the bottom, there are two sections: "National Provider Identifier - 1 of 1" with a field containing "1234567", and "Fire Department ID Numbers Served - 0 of 0" with an empty field.

Agency Information

Note: This Agency is linked with 'San Diego to Licensure'.

TEST - ImageTrend

Details Service Area Statistical Year Info No Incidents to Report

Unique State ID 432

Agency Number 432

Agency Name TEST - ImageTrend

State Minnesota

FDID

State Reporting To

Billing Status No

EMD Provided to Agency Service Area

Primary Type of Service 911 Response (Scene) with Transport Capability

Other Types of Service ALS Intercept, Critical Care (Ground), Medical Transport (Convalescent, Interfacility Transfer Hospital and Nursing Home)

Level of Service EMT-Basic

EMD Vendors

Dispatch Center Names or IDs

Organization Status Mixed

Organizational Type Private, Nonhospital

Organizational Tax Status For Profit

Agency Time Zone (UTC-08:00) Pacific Time (US & Canada)

Daylight Savings Time Use Yes

Specialty Service Capabilities

Patient Monitoring Capabilities

National Provider Identifier - 1 of 1

National Provider Identifier

1234567

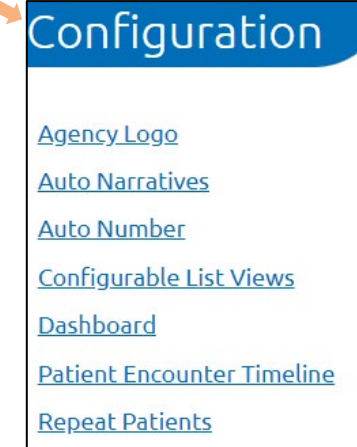
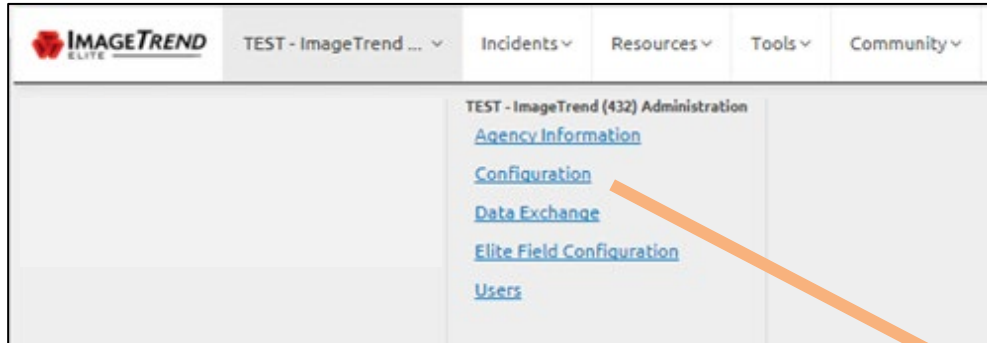
Fire Department ID Numbers Served - 0 of 0

Fire Department ID Number



# LEMSIS ELITE

## Agency Name Menu > Configuration



# LEMSIS ELITE


## Agency Name Menu > Configuration > Agency Logo and Auto Narratives

**Agency Logo** – a feature to upload an image that will appear on the print/PDF version of the PCR

Agency Logo

← Back More ▾ Save

Browse



COUNTY OF SAN DIEGO  
EMERGENCY MEDICAL SERVICES

**Auto Narratives** – a feature to choose the starting format/template of the Narrative on the PCR

Auto Narratives

Filters: Active ⓘ Search Narrative Name

✓ Activate □ Inactivate 1 - 4 of 4 < >

Sort Order^	Source	Name	Status	
1	System	SOAP	Active	Edit
2	System	Medical Abstract	Active	Edit
3	System	CHARTD	Active	Edit
4	System	Sequential	Active	Edit

1 - 4 of 4 < >



# LEMSIS ELITE

## Agency Name Menu > Configuration > Auto EMS Number

**Auto EMS Number** – is where Agency Administrators manage the format of auto generated **Incident** and **Response** numbers including the frequency with which the count resets

- (ALS) Integrated CAD – **Incident** Number should be OFF
- (BLS) Not Integrated CAD – **Incident** Number should be ON
- **Response** Number is optional but recommended to be ON and formatted

Auto Number

Back

Save

EMS Auto Number

Auto-Generate EMS Incident Number

On

Off

Copy Response Number Settings

Reset Auto Number

Next Auto Number

Increment on New Patient

On

Off

Text

Date Format

Text

Auto Number Format

Preview of EMS Incident Number

N/A

Auto-Generate EMS Response Number

On

Off

Copy Incident Number Settings

Reset Auto Number

Next Auto Number

Increment on New Patient

On

Off

Text

Date Format

Text

Auto Number Format

Preview of EMS Response Number

20170409-00001



# LEMSIS ELITE

## Agency Name Menu > Configuration > Configurable/Incident List Views

**Configurable/Incident List Views** - a feature to create views to manage lists of incidents – can create views/lists for different purposes (Crew Members, Destinations, Validation Score etc.)

Incident List Views

Filters: Active

+ New | ✓ Activate | ✓ Inactivate | ★ Set Default | ✕ Delete | Copy

1 - 2 of 2

Name ^	Source	Type	Category	Status	Default View	
EMS Incident List		ImageTrend View	EMS	Active	EMS	→
Fire Incident List		ImageTrend View	Fire	Active	Fire	→

Screen Shot of view named “EMS Incident List”

EMS Incident List

Starts With

View: ★ EMS Incident List [View All](#) Refresh: Never Refresh

Unit Notified Date: 03/28/2017 to 04/11/2017 Incident Status: Equal All Reset Filters

+ New | Bulk Actions | Select All Records (5) Results Per Page 25 1 - 5 of 5

Locked	Validity	Status	Unit Notified by Dispatch Date/Time	Incident Number	Response Number	Created By	Incident Address	
	72	In Progress	4/11/2017 14:07:02	1255	20170411-00008	User Test-Provider1	1242 E 8TH ST	Attachments Messages Audit Log Print Open in this Tab Open in New Tab
🔒	-15	Finalized	4/6/2017 16:35:33	kjgikg		User TestAgencyAdmin2		Attachments Messages Audit Log Print Open in this Tab Open in New Tab

Buttons = Attachments, Messages, Audit Log, Print, Open in this Tab, Open in New Tab



# LEMSIS ELITE

## Agency Name Menu > Configuration > Configurable/Incident List Views

List View Set Up Menu (use New button or Arrow to Edit existing View/List to see this menu)

The screenshot displays the 'List View Configuration' interface. At the top, there are navigation buttons: 'Back', 'More', and 'Save'. The main configuration area is divided into several sections:

- Active:** A toggle switch set to 'Yes'.
- Name:** A text input field with a red border.
- View Type:** A dropdown menu currently set to 'Private'.
- Category:** A dropdown menu set to 'EMS'.
- Description:** A large text area for entering a description.
- Default Refresh Rate:** A dropdown menu set to 'Never Refresh'.
- Show Incident Export History:** A toggle switch set to 'No'.
- Show Attachment Count:** A toggle switch set to 'No'.
- Available Exports:** A list box containing 'NEMESIS EMS (3.3.4)' and 'NEMESIS EMS (3.4.0)'.
- Open Incident:** A dropdown menu set to 'Open in Current Tab'.
- Columns:** Two panes, 'Available' and 'Selected'. The 'Available' pane lists various fields like 'Additional Transport Mode Descriptors', 'Age', 'Age Units', 'Apt. Number', 'Arrest Witnessed By', 'Base Hospital Contacted', 'Base Hospital Contacted Date/Time', 'Call Sign', 'Cardiac Arrest Etiology', 'Cardiac Arrest Indicator', and 'Cause of Injury'. The 'Selected' pane is currently empty.
- Default Sort Column:** A dropdown menu set to 'Ascending'.
- Filters:** Two panes, 'Available' and 'Selected'. The 'Available' pane lists the same fields as the 'Columns' section. The 'Selected' pane currently contains 'Unit Notified by Dispatch Date/Time'.

- **View/List Set Up Options include:**

- Name View

- Make private or public

- Select Fields for Columns

- Select Fields for Filters

- Add Description

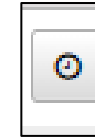
- And More

# LEMSIS ELITE

## Agency Name Menu > Configuration > Incident List Views > Incident Audit Button

### Incident List View > Field Value Audit View

- In the Incident List View, select the *Incident History Audit Report* button in an Incident row




EMS Incident List

Starts With Search All Columns Go

View: ★ EMS Incident List View All Refresh: Never Refresh

Unit Notified Date: 10/10/2019 Incident Status: Equal All Validity: >=

+ New Bulk Actions Select All Records (3) Results Per Page: 25 1 - 3 of 3

Locked	Validity	Status	Unit Notified by Dispatch Date/Time	Incident Number	Response Number	Created By	Incident Address	
	93	In Progress	10/10/2019 15:36:14	Incident#-20190910-TEST-PCR-000770	Response#-20190910-TEST-PCR-000862	IT Admin	123	

Continued next slide





# LEMSIS ELITE

Agency Name Menu > Configuration >  
Incident List Views > Incident Audit Button

**Incident Audit Report**

Date Span  
mm/dd/yyyy  
to  
mm/dd/yyyy

History Type:  
Not Equal ▼ Saved Incident ▼

Search by any of the fields below

Go 1 - 15 of 15

Patient: Prim/PQRSTTest Prim/PQRSTTest Incident #: Incident#-20190910-TEST-PCR-000770 Response #: Response#-20190910-TEST-PCR-000862 PCR #: 597e7088676c40e2879123a20f2202a8

Date/Time	History Type	History Origin	User	Description
09/17/19 - 13:29:20	Unlocked Incident	ImageTrend Elite	User CoSD EMS Admin	
09/17/19 - 13:29:09	Updated Validation Score on Incident Load	ImageTrend Elite	User CoSD EMS Admin	
09/17/19 - 13:29:05	Viewed Incident	ImageTrend Elite	User CoSD EMS Admin	
09/11/19 - 13:39:13	Incident Auto-Locked	ImageTrend Elite	ImageTrend system	Incident has been auto-locked and status updated based on Locking Workflow Settings.

## Incident Audit View (EMS and Fire)

- This takes you to the Incident History/Audit
- Lists general incident information, i.e., when Created, Locked, Transferred, Exported, etc.

To toggle between views click the links with the view names

**Field Value Audit**

Date Span  
mm/dd/yyyy  
to  
mm/dd/yyyy

Search User and Field

Go

Patient: Prim/PQRSTTest Prim/PQRSTTest Incident #: Incident#-20190910-TEST-PCR-000770 Response #: Response#-20190910-TEST-PCR-000862 PCR #: 597e7088676c40e2879123a20f2202a8

[Download Excel File](#) 1 - 25 of 49

Date/Time	User	Field/History Type	Original Value	New Value
09/17/19 - 13:30:34	User CoSD EMS Admin	Incident Location Type (aScene.09)	Street and highway as the place of occurrence of the external	Unspecified non-institutional (private) residence as the place
09/17/19 - 13:30:31	User CoSD EMS Admin	Saved Incident		
09/17/19 - 13:30:05	User CoSD EMS Admin	Validation	92	93

## Field Value Audit View (EMS Only)

- Takes you to the Field Value Audit
- Lists field level change information, i.e. user, original value, value changed to, D/T of change, etc.
- Download to Excel option available



# LEMSIS ELITE

## Agency Name Menu > Configuration > Dashboard Announcements

**Dashboard > Announcement tab** – a menu to configure **Announcements** and/or reports/graphs to display on your Welcome/Home Page

The screenshot shows the 'Configure Dashboard' interface. At the top, there's a header with 'Configure Dashboard' and a filter section with 'Filters: Active' and a 'Search Name' input field. Below the header, there are two tabs: 'Announcements' (highlighted) and 'Reports'. Under the 'Announcements' tab, there are buttons for '+ New', 'Activate', and 'Inactivate'. A table below shows a list of announcements. The table has columns: Order, Source, Title, Start Date, End Date, and Status. One announcement is listed with Order 0, Source ImageTrend, Title Helpful Tips, and Status Active. Pagination shows '1 - 1 of 1'.

Order	Source	Title	Start Date	End Date	Status
0	ImageTrend	Helpful Tips			Active

The screenshot shows the 'Announcement Information' form. It has a 'Back' button and a 'Save' button. The form includes fields for 'Active' (Yes/No), 'Mark as Important' (Yes/No), 'Icon' (dropdown), 'Title' (text input), 'Start Date' (text input), 'End Date' (text input), and 'Permission Groups'. The 'Permission Groups' section has a list of roles on the left and a 'Selected' box on the right. The roles listed are: 3rd Party Agency Administrator, 3rd Party Agency Provider, Agency Administrator, Agency Authorized Reviewer, Agency Billing, Agency Provider, Agency Supervisor, CoSD EHS Staff Basic, and CoSD System Administrator. The 'Selected' box is currently empty.



# LEMSIS ELITE

## Agency Name Menu > Configuration > Dashboard Reports

**Dashboard > Reports tab** – a menu to configure Announcements and/or **Reports/Graphs** to display on your Welcome/Home Page

Configure Dashboard

Announcements **Reports**

**+ New** | ☒ Activate | ☐ Inactivate | ☐ Delete

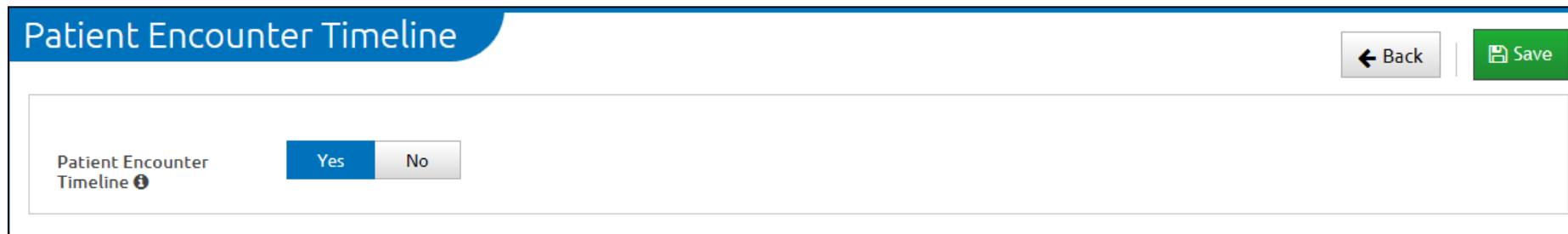
Order	Name	Report	Status	
0	Count of Incidents by Incident Date - Date Column Chart	Count of Incidents by Incident Date - Date Column Chart	Active	<input type="button" value="Edit"/>

For Reports, you must first have data entered and reports set up in order to have something displayed on your Dashboard

# LEMSIS ELITE

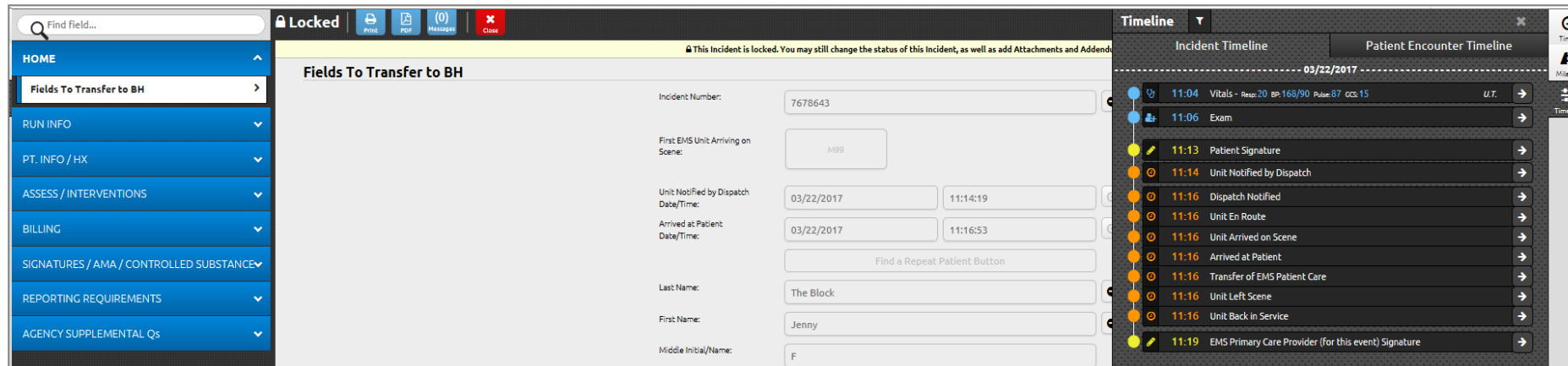
## Agency Name Menu > Configuration > Patient Encounter Timeline

**Patient Encounter Timeline** – Turns On/Off the Patient Encounter Timeline slide-out panel on the PCR



The screenshot shows a configuration window titled "Patient Encounter Timeline". In the top right corner, there are two buttons: "Back" (with a left arrow) and "Save" (with a floppy disk icon). The main area of the window contains a label "Patient Encounter Timeline" followed by an information icon (i). To the right of this label are two buttons: "Yes" (highlighted in blue) and "No".

Screen Shot of Patient Encounter Timeline slide-out panel on the PCR

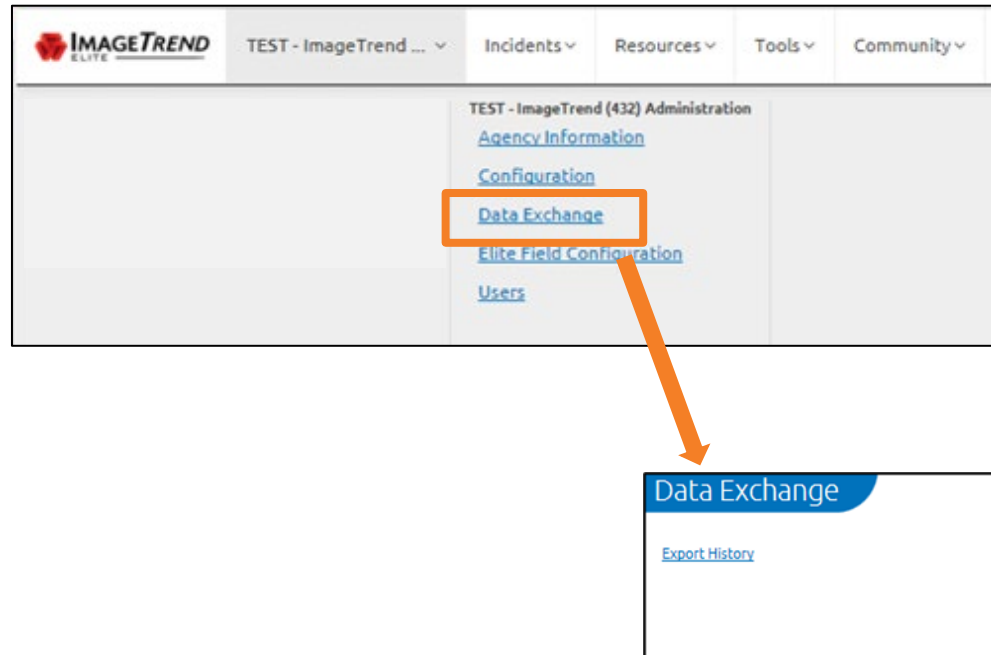


The screenshot displays the LEMSIS ELITE PCR interface. On the left is a navigation menu with options: HOME, Fields To Transfer to BH, RUN INFO, PT. INFO / HX, ASSESS / INTERVENTIONS, BILLING, SIGNATURES / AMA / CONTROLLED SUBSTANCE, REPORTING REQUIREMENTS, and AGENCY SUPPLEMENTAL Qs. The main area is titled "Fields To Transfer to BH" and contains form fields for Incident Number (7678643), First EMS Unit Arriving on Scene (M09), Unit Notified by Dispatch Date/Time (03/22/2017 11:14:19), Arrived at Patient Date/Time (03/22/2017 11:16:53), Last Name (The Block), First Name (Jenny), and Middle Initial/Name (F). A "Find a Repeat Patient Button" is also visible. On the right, the "Timeline" slide-out panel is open, showing a list of events for 03/22/2017. The events include: 11:04 Vitals - Resp 20 BP 168/90 Pulse 87 CCS 15, 11:06 Exam, 11:13 Patient Signature, 11:14 Unit Notified by Dispatch, 11:16 Dispatch Notified, 11:16 Unit En Route, 11:16 Unit Arrived on Scene, 11:16 Arrived at Patient, 11:16 Transfer of EMS Patient Care, 11:16 Unit Left Scene, 11:16 Unit Back in Service, and 11:19 EMS Primary Care Provider (for this event) Signature.



# LEMSIS ELITE

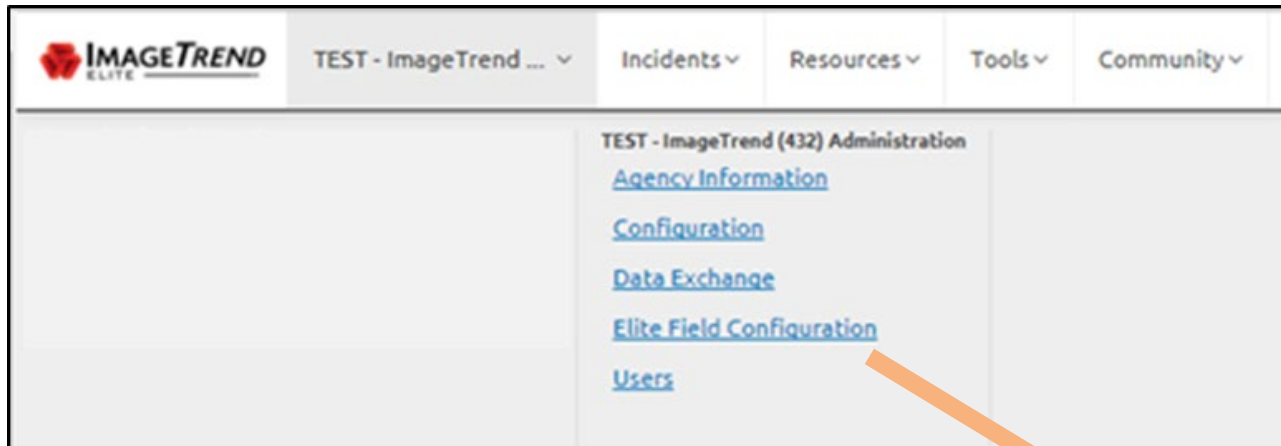
## Agency Name Menu> Data Exchange



**Data Exchange** – a menu to view information on Incidents that have been exported

# LEMSIS ELITE

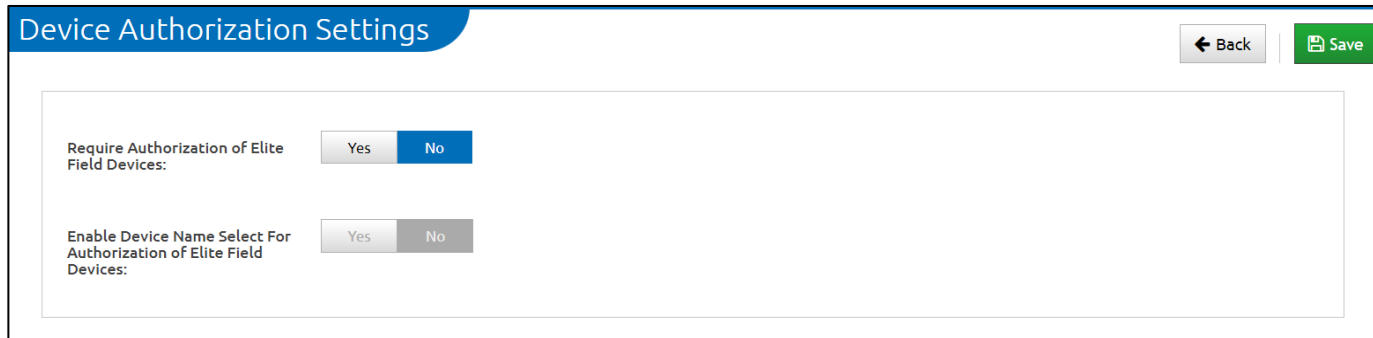
## Agency Name Menu> Elite Field Configuration Menu



# LEMSIS ELITE

## Agency Name Menu > Elite Configuration > Device Authorization Settings

**Device Authorization Settings** – sets the authorization for which mobile devices are allowed to access Elite Field



The screenshot shows a web interface titled "Device Authorization Settings". In the top right corner, there are two buttons: a grey "Back" button with a left arrow and a green "Save" button with a floppy disk icon. The main content area contains two settings, each with a label and two buttons ("Yes" and "No"). The first setting is "Require Authorization of Elite Field Devices:" with the "No" button highlighted in blue. The second setting is "Enable Device Name Select For Authorization of Elite Field Devices:" with the "No" button highlighted in grey.

- Each user must authorize each device and each web browser they use with Elite Field
- Authorizing a device is NOT a one-time configuration for the device
- Clearing the browser cache on a device, requires the device be re-authorized for that browser
- Most agencies handle this with an internal policy regarding accessing PCRs



# LEMSIS ELITE

## Agency Name Menu > Elite Configuration > Elite Field General Settings

**Elite Field General Settings** – a menu to manage miscellaneous settings for Elite Field, items such as cache held on mobile devices, locking PCR's automatically when posted, etc.

Elite Field General Settings

← Back

More ▾

Save

Automatically Delete Posted Incidents

Yes

No

Number of Days Old

10

Number of days after posting until posted incidents automatically delete

Automatically Lock Incidents When Posting

Yes

No

Use External Keyboard ⓘ

Yes

No

Set to Yes to use a touchscreen device's internal keyboard (iPad with a Bluetooth keyboard) for date/time and number fields

New Incident Confirmation Prompt ⓘ

Yes

No

Displays the current User, Unit, Shift and Crew when a New Incident is created

Allow Creating Incidents Directly From CAD ⓘ

No

▾

Post Behavior When EMS CAD Updates are Available ⓘ

Always Post

▾

Password on Post Settings

Require Primary Patient Caregiver Password On Post ⓘ

Yes

No





# LEMSIS ELITE

## Agency Name Menu > Elite Configuration > EKG Monitor Configuration > EKG Settings Tab

**EKG Monitor Configuration** – a series of four tabs that manage connectivity, data transfer, and function of EKG monitor integration; These setting will only be functional once monitors are connected

### EKG Settings Tab

EKG Monitor Configuration

← Back

More ▾

Save

EKG Settings

Vital Settings

Code Markers Settings

Cloud Settings

Use Elite Desktop Client

Yes

No

Delete Case File on Successful Import ⓘ

Yes

No

Capture 12 Lead

Yes

No

Create 12 Lead Procedure

Yes

No

Capture When Pacing Starts

Yes

No

Create Procedure When Pacing Starts

Yes

No

Capture When Leads Turn On

Yes

No

Create Procedure When Leads Turn On

Yes

No

Capture Defibrillation

Yes

No

Create Defibrillation Procedure

Yes

No

Capture When Monitor is Powered On

Yes

No

Capture When Pacing Energy Changes

Yes

No

Capture When Pacing Rate Changes

Yes

No

Capture When Pacing Stops

Yes

No

Capture Mark Events

Yes

No

Capture Print Strips

Yes

No

Capture Initial Rhythm

Yes

No

Capture Individual Lead

Yes

No



# LEMSIS ELITE

Agency Name Menu > Elite Configuration > EKG Monitor Configuration > Vitals Settings Tab

## Vitals Settings Tab

### EKG Monitor Configuration

[← Back](#) [More ▼](#) [Save](#)

EKG SettingsVital SettingsCode Markers SettingsCloud Settings

Create Vital when new Blood Pressure is taken

YesNo

Create Vital When ETCO2 Changes

YesNo

Must change this many points for new record to be created

5

Create Vital When Heart Rate Changes

YesNo

Must change this many points for new record to be created

10

Create Vital When SpO2 Changes

YesNo

Must change this many points for new record to be created

5

Create Vital every X minutes

YesNo

Number of Minutes

5

Include Vitals wavestrips

YesNo



# LEMSIS ELITE

## Agency Name Menu > Elite Configuration > EKG Monitor Configuration > Code Marker Settings Tab

### Code Markers Settings Tab

### EKG Monitor Configuration

[← Back](#) [More ▾](#) [Save](#)

EKG Settings

Vital Settings

Code Markers Settings

Cloud Settings

Medications

Filters: Active

+ New

✓ Activate

□ Inactivate

✕ Delete

1-8 of 8 [<](#) [>](#)

Source	Code Marker Name ▴	Medication	Status	
System	epi	Epi 1:10,000	Active	<a href="#">Edit</a>
System	oxygen	Oxygen	Active	<a href="#">Edit</a>
System	sodium bicarb	Sodium Bicarbonate	Active	<a href="#">Edit</a>
System	valium	Diazepam	Active	<a href="#">Edit</a>
System	versed	Midazolam/Versed	Active	<a href="#">Edit</a>
System	vlum	Diazepam	Active	<a href="#">Edit</a>
System	vrse	Midazolam/Versed	Active	<a href="#">Edit</a>
System	zofran	Ondansetron/Zofran	Active	<a href="#">Edit</a>

Procedures

Filters: Active

+ New

✓ Activate

□ Inactivate

✕ Delete

1-2 of 2 [<](#) [>](#)

Source	Code Marker Name ▴	Procedure	Status	
System	cpr	Cardiopulmonary Resuscitation - Manual	Active	<a href="#">Edit</a>
System	iv	IV - Insertion	Active	<a href="#">Edit</a>



# LEMSIS ELITE

Agency Name Menu > Elite Configuration > EKG Monitor Configuration > Cloud Settings Tab

## Cloud Settings Tab

### EKG Monitor Configuration

[← Back](#)[More ▼](#)[Save](#)

EKG SettingsVital SettingsCode Markers SettingsCloud Settings

Cloud Search Default Date Range Custom

Restrict Search to Default Date Range No

Use ZOLL CloudYesNo

Domain Nameboundarysvvc.zollonline.com

Data Access Key2006101758225

Password

Use Physio-Control CloudYesNo

Use Philips CloudYesNo

URL

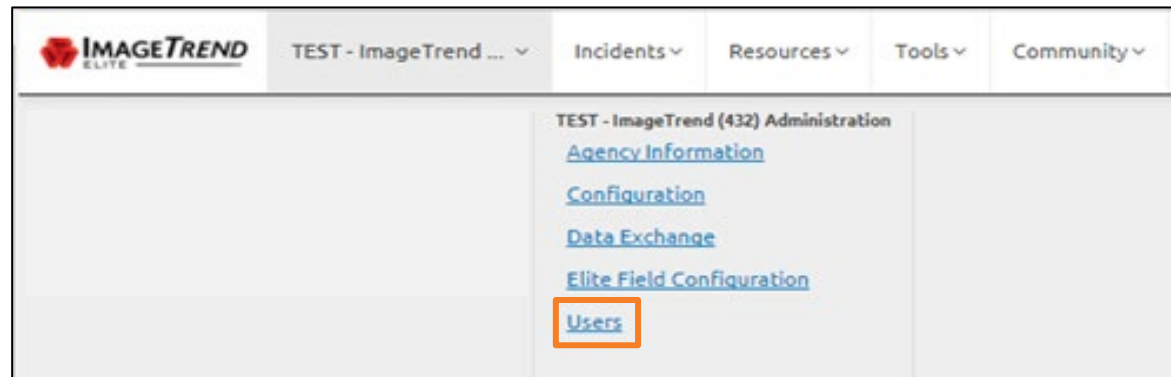
User Name

Password



# LEMSIS ELITE

Agency Name Menu > Users



# LEMSIS ELITE

## Agency Name Menu > Users

**Users** - A dropdown menu for Agency Administrators to view and edit Users and User Information setup in LMS

Actions from this menu:

- Temporarily turn off a User's access to a PCR
- Manage User's Reason for a Leave of Absence
- Add Stations to Users account

Users

test

+

Permission Group Agency Provider

Agency Status Active Inactive Both

Show In EMS Run Form Yes No Both

1 - 5 of 5

Last Name ^	First Name	Position	Staff Member	Permission Group	Show In Run Form	Agency Status	Login Access	System Status	Last Login
<a href="#">Test-Provider1</a>	<a href="#">User</a>		Yes	Agency Provider	EMS	Active	Yes	Active	04/06/2017 17:22
<a href="#">Test-Provider2</a>	<a href="#">User</a>		Yes	Agency Provider	EMS	Active	Yes	Active	03/22/2017 14:29
<a href="#">Test-Provider3</a>	<a href="#">User</a>		Yes	Agency Provider	EMS	Active	Yes	Active	03/21/2017 06:13
<a href="#">Test-Provider4</a>	<a href="#">User</a>		Yes	Agency Provider	EMS	Active	Yes	Active	03/21/2017 06:14
<a href="#">Test-Provider5</a>	<a href="#">User</a>		Yes	Agency Provider	EMS	Active	Yes	Active	03/22/2017 12:12

1 - 5 of 5



# LEMSIS ELITE

Agency Name Menu > Users > User Information >  
Employment Tab (Show in EMS Run Form)

The screenshot shows the 'User Information' form in the LEMSYS ELITE system, specifically the 'Employment' tab. The user's name is 'Imagetrend \*Test'. A note indicates the user is linked with 'San Diego to Licensure'. The 'Employment' tab is highlighted with an orange box. The form contains various fields for user information, including Agency ID #, Payroll ID, Badge #, Trainer/Instructor ID, Personnel ID (00000), and Hire Date. It also has sections for 'Other Duties as Assigned' and 'Show in EMS Run Form' (Active/Inactive). The 'Show in EMS Run Form' section is highlighted with a green box. The 'Active' button is selected. The 'Show in Fire Run Form' section is also visible with 'Active' and 'Inactive' buttons. The 'Primary Job Role' dropdown is set to 'Administrator/Manager'. The 'Other Job Responsibilities' list includes Driver/Pilot, Educator/Preceptor, Fire Suppression, First-Line Supervisor, and Law Enforcement. The 'Contact Type' dropdown is set to 'Primary Contact'. The 'Contact Web Address' field is empty. The 'Primary Contact' dropdown is set to 'Active'. The 'Operations Officer' dropdown is set to 'Active'. The 'CQI Reviewer' dropdown is set to 'Active'. The 'Inspector' dropdown is set to 'Active'. The 'Permit Plan Reviewer' dropdown is set to 'Active'. The 'Agency Locations' section is at the bottom with a filter set to 'Active' and a search bar.

User Information

Imagetrend \*Test

Note: This User is linked with 'San Diego to Licensure'.

Demographics Certifications **Employment** Account Details Records

Agency ID #

Payroll ID

Badge #

Trainer/Instructor ID

Personnel ID 00000

Hire Date mm/dd/yyyy

Pay Rate

Total Length of Service

Date Length of Service Documented mm/dd/yyyy

Primary Job Role

Other Job Responsibilities

Administrator/Manager  
Driver/Pilot  
Educator/Preceptor  
Fire Suppression  
First-Line Supervisor  
Law Enforcement

Other Duties as Assigned

Show in EMS Run Form

Active Inactive

Show in Fire Run Form

Active Inactive

Contact Type

Contact Web Address

Primary Contact

Operations Officer

CQI Reviewer

Inspector

Permit Plan Reviewer

Active Inactive

Active Inactive

Active Inactive

Active Inactive

Active Inactive

Active Inactive

Agency Locations

Filters: Active

Search by Agency Location, Start, or End Date

To turn on/off Users Showing on  
EMS form:

- 1) Select User's name >
- 2) Select the *Employment Tab* >  
Scroll to *Other Duties as Assigned* section >
- 3) Select "Inactive" for  
*Show in EMS Run Form*
- 4) Save



# LEMSIS ELITE

## Agency Name Menu > Users > User Information > Employment Tab (Agency Locations)

To manage User's Agency Locations (Stations)(List Synced from LMS):

- 1) Select User's name >
- 2) Select the *Employment Tab* > Scroll to *Agency Locations* section >
- 3) Select *Add Entry* and edit as needed
- 4) Save

The screenshot displays the 'Agency Locations' section within the LEMSIS ELITE system. At the top, there are five toggle switches for roles: Primary Contact, Operations Officer, CQI Reviewer, Inspector, and Permit Plan Reviewer, each with 'Yes' and 'No' options. Below this, the 'Agency Locations' section is highlighted with a green box. It includes a search bar with the placeholder 'Search by Agency Location, Start, or End Date' and a filter set to 'Active'. A table header shows columns for 'Is Primary', 'Agency Location', 'Start Date', 'End Date', and 'Status'. Below the header, a '+ Add Entry' button is highlighted with a green box. To the right of the table, it indicates '1-0 of 0' entries. Below the 'Agency Locations' section is the 'Leave of Absence' section, which has a search bar 'Search by Reason, Start, or End Date' and buttons for '+ New' and 'Delete'. It also shows 'No Results Found' and a table with columns for 'Reason', 'Start Date', 'End Date', 'Credits Accrued', 'Paid', and 'Active Service'.





# LEMSIS ELITE

## Agency Name Menu > Users > User Information > Employment Tab (Leave of Absence)

To manage Leave of Absence reasons (set up in another menu):

- 1) Select User's name >
- 2) Select the *Employment Tab* > Scroll to *Leave of Absence* section >
- 3) Select *New* and edit as needed
- 4) Save

The screenshot shows the 'User Information' page in the LEMSYS ELITE system, specifically the 'Employment Tab'. The 'Leave of Absence' section is highlighted with a green box. It contains a table with columns for 'Reason', 'Start Date', 'End Date', 'Credits Accrued', 'Paid', and 'Active Service'. The table is currently empty, and the status 'No Results Found' is displayed. The 'Leave of Absence' section is located below the 'Agency Locations' section, which also has a table with columns for 'Is Primary', 'Agency Location', 'Start Date', 'End Date', and 'Status'. The 'Leave of Absence' section has a '+ New' button and a '- Delete' button. The 'Agency Locations' section has a '+ Add Entry' button. The 'Leave of Absence' section has a search bar labeled 'Search by Reason, Start, or End Date' and a filter button. The 'Agency Locations' section has a search bar labeled 'Search by Agency Location, Start, or End Date' and a filter button. The 'Leave of Absence' section has a table with columns for 'Reason', 'Start Date', 'End Date', 'Credits Accrued', 'Paid', and 'Active Service'. The table is currently empty, and the status 'No Results Found' is displayed. The 'Leave of Absence' section has a '+ New' button and a '- Delete' button.

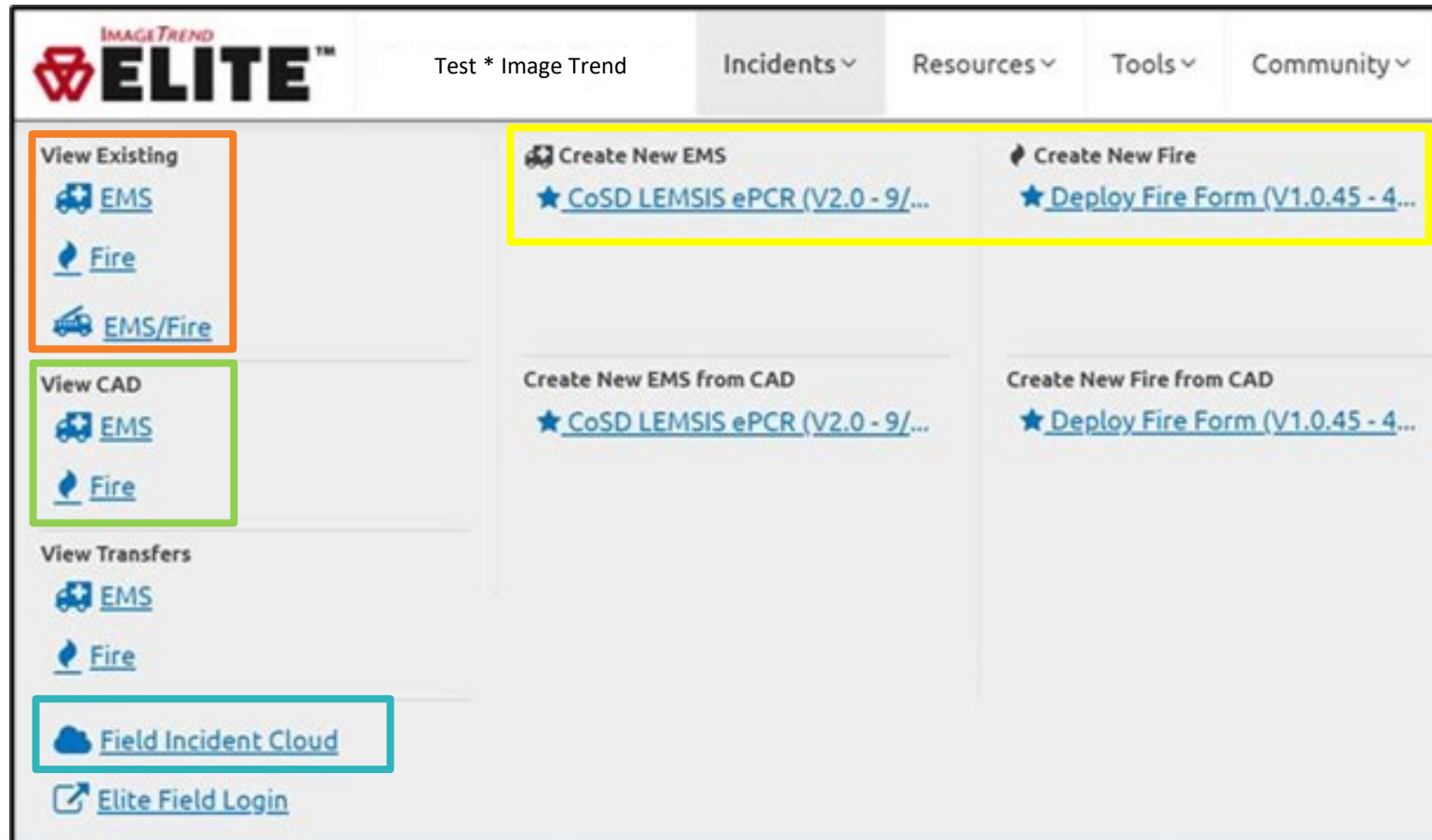
Reason	Start Date	End Date	Credits Accrued	Paid	Active Service
--------	------------	----------	-----------------	------	----------------



## Incidents Menu

# LEMSIS ELITE

## Incidents Menu > View Existing



The screenshot displays the LEMSIS ELITE web interface. The top navigation bar includes the "IMAGE TREND ELITE" logo, a "Test \* Image Trend" button, and dropdown menus for "Incidents", "Resources", "Tools", and "Community". The "Incidents" menu is expanded, showing a sidebar on the left with the following options:

- View Existing** (highlighted with an orange box):
  - [EMS](#)
  - [Fire](#)
  - [EMS/Fire](#)
- View CAD** (highlighted with a green box):
  - [EMS](#)
  - [Fire](#)
- View Transfers**:
  - [EMS](#)
  - [Fire](#)
- [Field Incident Cloud](#) (highlighted with a teal box)
- [Elite Field Login](#)

The main content area is divided into two columns. The left column is titled "Create New EMS" and contains a link: [★ CoSD LEMSIS ePCR \(V2.0 - 9/...](#). The right column is titled "Create New Fire" and contains a link: [★ Deploy Fire Form \(V1.0.45 - 4...](#). Below these, there are sections for "Create New EMS from CAD" and "Create New Fire from CAD", each with a link: [★ CoSD LEMSIS ePCR \(V2.0 - 9/...](#) and [★ Deploy Fire Form \(V1.0.45 - 4...](#) respectively. The top-right section is highlighted with a yellow box.

# LEMSIS ELITE

## Incidents Menu > EMS Incident List

**View Existing EMS and Fire Incident List** – line listing of your agency's PCRs/Fire Forms

- Build different views for different purposes
- Actions from this list include, but are not limited to:
  - Filter list
  - Search PCRs
  - Open PCRs
  - Lock PCRs
  - Print PCRs
  - Audit Logs

**EMS Incident List**

Starts With  Search All Columns

View: ★ EMS Incident List [View All](#) Refresh: Never Refresh

Unit Notified Date:  to  Incident Status: Equal All [Reset Filters](#)

[+ New](#) [Bulk Actions](#) ☐ Select All Records (6) Results Per Page 25 1 - 6 of 6

Locked	Validity	Status	Unit Notified by Dispatch Date/Time	Incident Number	Response Number	Created By	Incident Address	
	99	Finalized	3/23/2017 10:15:49	1		User Test-Provider1	1111 blah dr	
	96	Finalized	3/23/2017 09:59:45	2014-343535		User Test-Provider1	123 tree street	
	100	Finalized	3/22/2017 11:14:19	7678643		User Test-Provider1	500 lomas	
	96	Finalized	2/27/2017 12:20:26	20170001		User Test-Provider1	17430 Hwy 94	
	97	Finalized	2/24/2017 08:30:22	12345		User TestAgencyAdmin2	9770 Candida st	
	97	Finalized	2/22/2017 13:08:06	2017-3	123456	User Test-Provider3	9753 Bow Blvd	

Results Per Page 25 1 - 6 of 6



# LEMSIS ELITE

## Incident Menu > View CAD

The screenshot displays the LEMSIS ELITE web interface. The top navigation bar includes the 'IMAGE TREND ELITE' logo, a user profile 'Test \* Image Trend', and dropdown menus for 'Incidents', 'Resources', 'Tools', and 'Community'. The left sidebar contains several menu items: 'View Existing' (with sub-items 'EMS', 'Fire', and 'EMS/Fire'), 'View CAD' (with sub-items 'EMS' and 'Fire'), 'View Transfers' (with sub-items 'EMS' and 'Fire'), 'Field Incident Cloud', and 'Elite Field Login'. The main content area is divided into four sections: 'Create New EMS' (with a link to 'CoSD LEMSIS ePCR (V2.0 - 9/...)' highlighted in yellow), 'Create New Fire' (with a link to 'Deploy Fire Form (V1.0.45 - 4...)' highlighted in yellow), 'Create New EMS from CAD' (with a link to 'CoSD LEMSIS ePCR (V2.0 - 9/...)' highlighted in yellow), and 'Create New Fire from CAD' (with a link to 'Deploy Fire Form (V1.0.45 - 4...)' highlighted in yellow).

**View Existing**

- [EMS](#)
- [Fire](#)
- [EMS/Fire](#)

**View CAD**

- [EMS](#)
- [Fire](#)

**View Transfers**

- [EMS](#)
- [Fire](#)

[Field Incident Cloud](#)

[Elite Field Login](#)

**Create New EMS**

- [★ CoSD LEMSIS ePCR \(V2.0 - 9/...](#)

**Create New Fire**

- [★ Deploy Fire Form \(V1.0.45 - 4...](#)

**Create New EMS from CAD**

- [★ CoSD LEMSIS ePCR \(V2.0 - 9/...](#)

**Create New Fire from CAD**

- [★ Deploy Fire Form \(V1.0.45 - 4...](#)

# LEMSIS ELITE

## Incidents Menu > CAD Incident List

**View EMS and Fire CAD Incident List** – line listing of your agency's CAD Incidents

- Actions from this list include:
  - Filter list
  - View CAD incidents
  - Search CAD incidents

**EMS CAD Incidents**

Starts With  Search All Columns

Unit Notified Date:  to  Call Sign:  Unit Number:  Downloaded:

Results Per Page  1 - 25 of 83

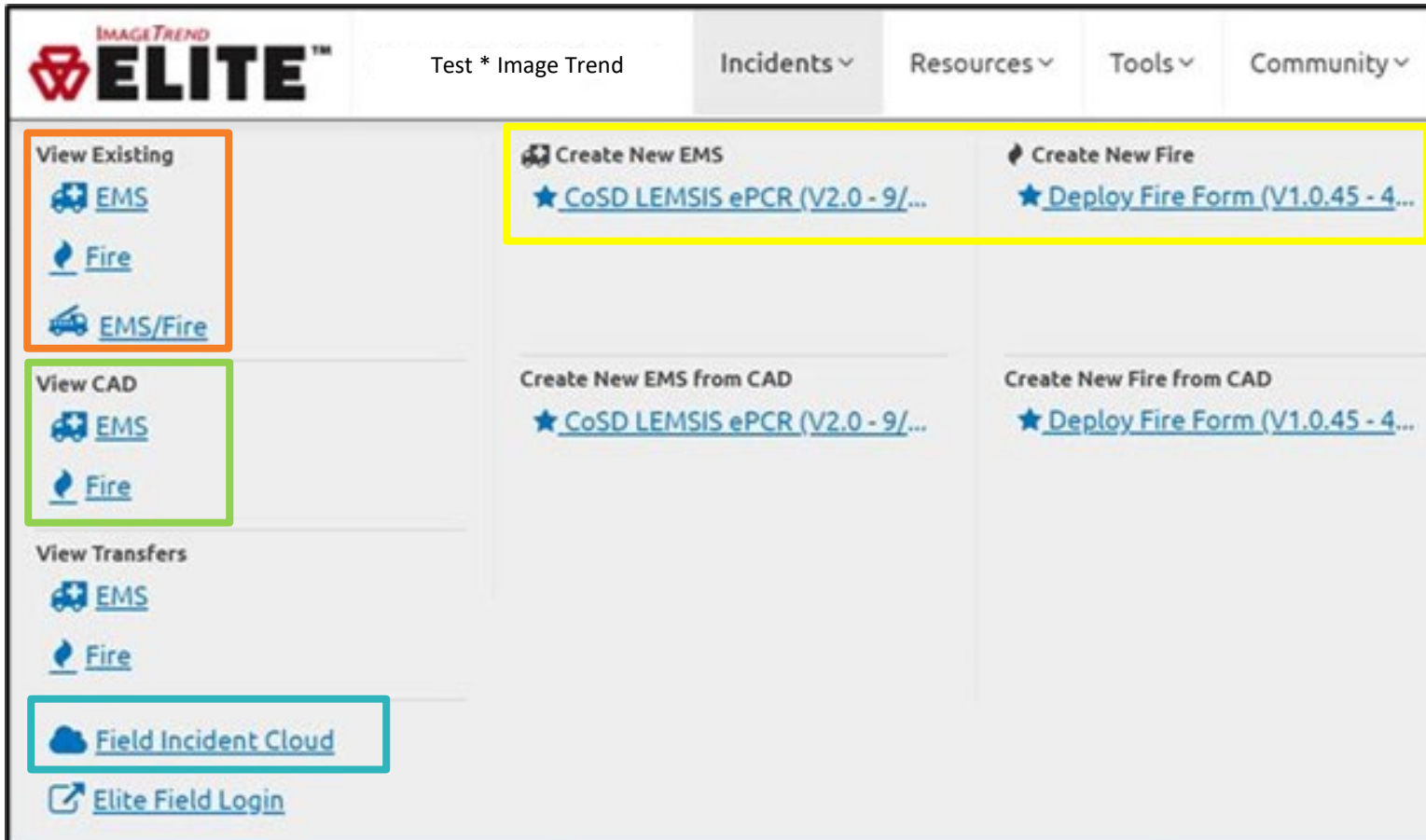
Order By:

Unit Notified by Dispatch Date/Time	Incident Number	Response Number	Incident Address	Call Sign	Unit Number	EMD Card	PSAP Date/Time
9/17/2020 12:45:54							
Enroute	Arrived at Patient Side	Arrived at Scene	Left	At Dest	In Service	Downloaded	
9/17/2020 12:46:21	Nothing Entered	09/17/2020 12:48:27	Nothing Entered	Nothing Entered	9/17/2020 13:02:24		
Unit Notified by Dispatch Date/Time	Incident Number	Response Number	Incident Address	Call Sign	Unit Number	EMD Card	
9/17/2020 12:29:49							
PSAP Date/Time	Enroute	Arrived at Patient Side	Arrived at Scene	Left	At Dest	In Service	
9/17/2020 12:29:10	9/17/2020 12:30:49	Nothing Entered	09/17/2020 12:34:04	9/17/2020 12:50:56	9/17/2020 13:05:49	9/17/2020 13:48:19	
Downloaded							
Unit Notified by Dispatch Date/Time	Incident Number	Response Number	Incident Address	Call Sign	Unit Number	EMD Card	
9/17/2020 12:29:49							
PSAP Date/Time	Enroute	Arrived at Patient Side	Arrived at Scene	Left	At Dest	In Service	Downloaded
9/17/2020 12:29:10	9/17/2020 12:30:50	Nothing Entered	09/17/2020 12:33:52	Nothing Entered	Nothing Entered	9/17/2020 12:45:39	



# LEMSIS ELITE

## Incidents Menu > Field Incident Cloud



The screenshot displays the LEMSIS ELITE web interface. The top navigation bar includes the 'IMAGE TREND ELITE' logo, a search bar with the text 'Test \* Image Trend', and dropdown menus for 'Incidents', 'Resources', 'Tools', and 'Community'. The main content area is divided into several sections. On the left, there are three vertical lists: 'View Existing' (containing links for EMS, Fire, and EMS/Fire), 'View CAD' (containing links for EMS and Fire), and 'View Transfers' (containing links for EMS and Fire). At the bottom left, there is a link for 'Field Incident Cloud' and an 'Elite Field Login' link. The right side of the interface features two columns of options. The top row, highlighted with a yellow border, contains 'Create New EMS' and 'Create New Fire', each with a star icon and a link to 'CoSD LEMSIS ePCR (V2.0 - 9/...' and 'Deploy Fire Form (V1.0.45 - 4...' respectively. Below this, there are sections for 'Create New EMS from CAD' and 'Create New Fire from CAD', each with a star icon and a link to the same ePCR and Fire Form documents.

**Incidents Menu > Field Incident Cloud**

**View Existing**

- [EMS](#)
- [Fire](#)
- [EMS/Fire](#)

**View CAD**

- [EMS](#)
- [Fire](#)

**View Transfers**

- [EMS](#)
- [Fire](#)

[Field Incident Cloud](#)

[Elite Field Login](#)

**Create New EMS**

- [★ CoSD LEMSIS ePCR \(V2.0 - 9/...](#)

**Create New Fire**

- [★ Deploy Fire Form \(V1.0.45 - 4...](#)

**Create New EMS from CAD**

- [★ CoSD LEMSIS ePCR \(V2.0 - 9/...](#)

**Create New Fire from CAD**

- [★ Deploy Fire Form \(V1.0.45 - 4...](#)

# LEMSIS ELITE

## Incidents Menu > Field Incident Cloud

**Field (EMS) Incident Cloud** – a list of the most recently **synced** version of incidents from Elite Field (helps retrieve incidents lost due to browser caching issues or when an Elite Field device is lost or damaged)

- Actions from this list include:
  - View list of incidents synced
  - Filter synced incidents
  - Pull synced incidents into Elite Web
  - View audit information on synced incidents

Field Incident Cloud

Notes:

- Pulling an incident from this page gets the incident that was most recently synced from Elite Field to the Cloud, and saves it to the [EMS Incident List](#). This **may not** be the most up to date incident data and will bypass any closed call rules that would prevent the incident from posting.
- Attachments are not saved to the Cloud and therefore cannot be restored when restoring an incident. Incidents must be posted in order to access their attachments in the EMS Incident list.
- Auto Numbers do not get set when restoring incidents.

Date ⓘ  
02/06/2018 to 02/07/2018

Validity  
Equal

Posted?  
No

1 - 25 of 28

Incident Number ▼	Response Number	Validity	Created By	Incident Created On	Last Cloud Upload	More Info	Pull From Cloud
636052693449762751	Incident_160719_3928	37	Drew Hipple	7/28/2016 02:27:55	7/28/2016 02:28:15		
636051918272991653	Incident_160719_3906	37	Drew Hipple	7/27/2016 04:53:34	7/27/2016 04:53:47		
636052673928598503	Incident_160719_3919	37	Drew Hipple	7/28/2016 01:53:16	7/28/2016 01:53:35		
636051899856496960	Incident_160719_3931	37	Drew Hipple	7/27/2016 04:24:10	7/27/2016 04:24:22		
636052697113270582	Incident_160720_3936	37	Drew Hipple	7/28/2016 02:33:29	7/28/2016 02:34:08		
636051920443971062	Incident_160720_3966	37	Drew Hipple	7/27/2016 04:57:38	7/27/2016 04:58:11		





# LEMSIS ELITE

## Incidents Menu

The screenshot displays the ELITE™ software interface. At the top, there is a navigation bar with the following elements:
 

- ImageTrend ELITE™** logo on the left.
- Test \* Image Trend
- Incidents ▾
- Resources ▾
- Tools ▾
- Community ▾

The main content area is divided into several sections:
 

- View Existing** (highlighted with an orange box):
  - [EMS](#)
  - [Fire](#)
  - [EMS/Fire](#)
- View CAD** (highlighted with a green box):
  - [EMS](#)
  - [Fire](#)
- View Transfers**:
  - [EMS](#)
  - [Fire](#)
- [Field Incident Cloud](#) (highlighted with a blue box)
- [Elite Field Login](#) (highlighted with a purple box)

On the right side, there are two main sections:
 

- Create New EMS** (highlighted with a yellow box):
  - [CoSD LEMSIS ePCR \(V2.0 - 9/...](#)
- Create New Fire from CAD**:
  - [Deploy Fire Form \(V1.0.45 - 4...](#)

A yellow callout box in the bottom right corner contains the text: **Create EMS From with**.

## Create EMS Incident Form From within Elite Web

# Sign In

Username

Password

Sign In

[Forgot your password?](#)

1 MPI

1 MPI Fields

2 HOME

3 BURN INFO

4 PCL INFO / I/O

5 ASSES/INTERVENTION

6 TRANSPORT

7 COLLING

8 SCAN/MAN/CNTR/SLD

9 REQ/REPORTING

10 SUPPLEMENTAL Qs

11 FIRE

MPI Fields

Incident Number: Incident-2020917-TEST-PCR-000979

Number of Patients at Scene: Single Multiple None

Phase Casually Incident: No Yes

Is this a Routine Paramedic Incident? No Yes

Add Patient to Incident

Patient Number:

Age:

Age Unit: Years Months Days

Hours Minutes

Gender:

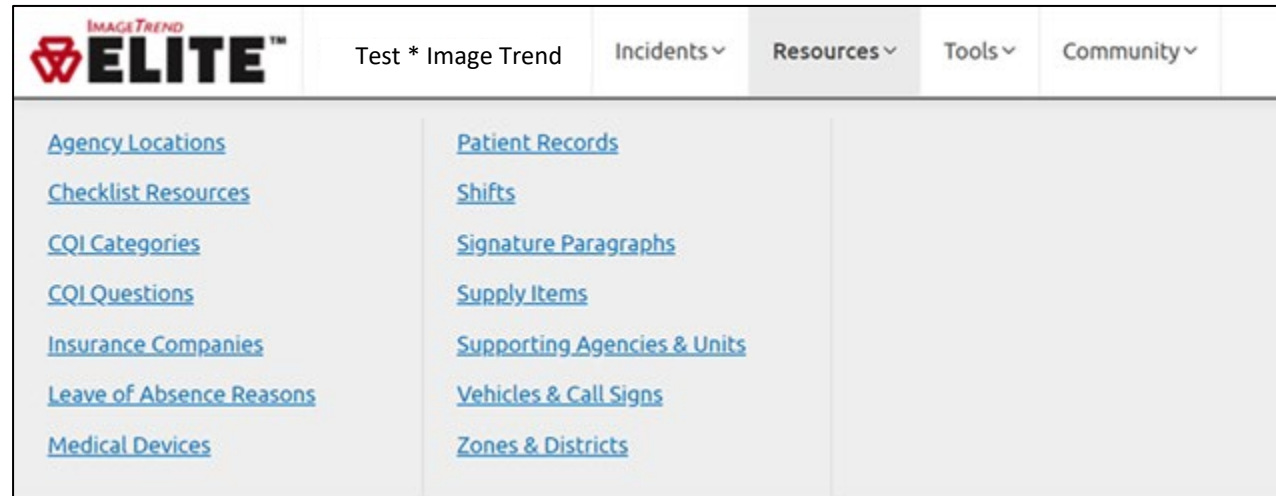


## Resources Menu

# LEMSIS ELITE

## Resources Menu

Most Resource menu options configure pick lists that appear on the Forms



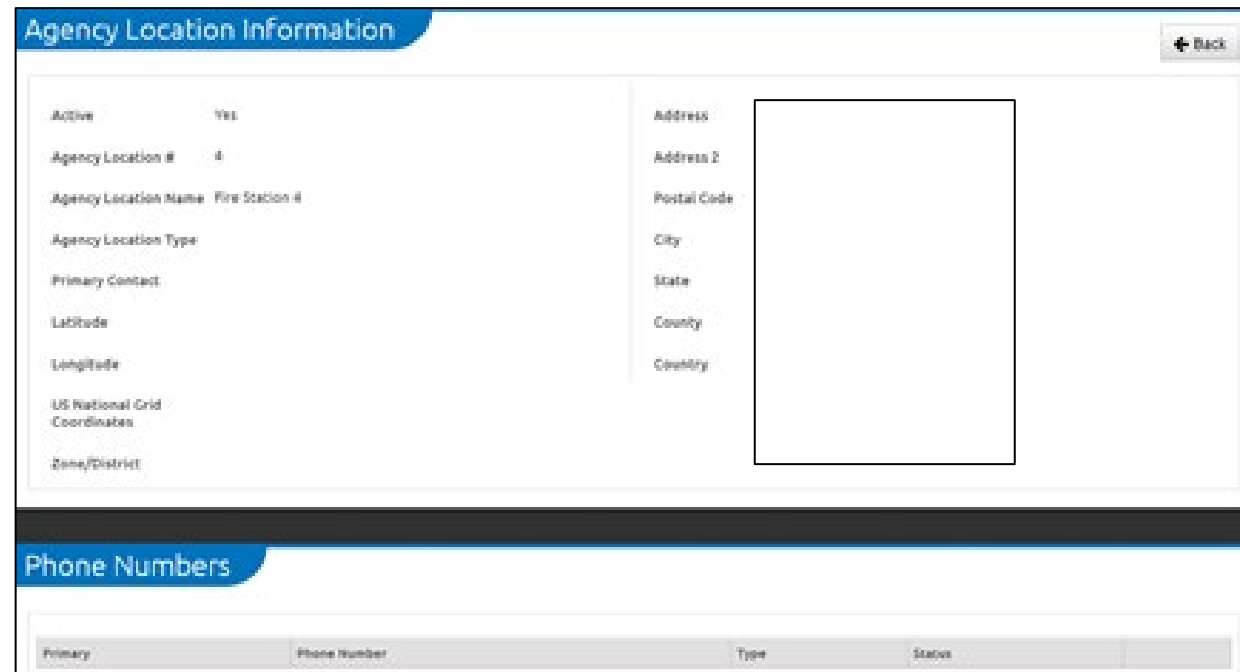
# LEMSIS ELITE

## Resources > Agency Locations

**Agency Locations** – a feature in which Agency Administrators can view Agency Location/Station information such as address. This information is entered in LMS then syncs over to Elite. Use to enter Locations on Users' Employment tab

Actions from this menu:

- View Location/Station information



The screenshot displays the 'Agency Location Information' form. The form is divided into two main sections: 'Agency Location Information' and 'Phone Numbers'. The 'Agency Location Information' section contains the following fields:

- Active: Yes
- Agency Location #: 4
- Agency Location Name: Fire Station #
- Agency Location Type
- Primary Contact
- Latitude
- Longitude
- US National Grid Coordinates
- Zone/District
- Address
- Address 2
- Postal Code
- City
- State
- County
- Country

The 'Phone Numbers' section is currently empty. A 'Back' button is located in the top right corner of the form.



# LEMSIS ELITE

## Resources > Checklists and CQI

**Checklists** - This sub-module creates checklists for any purpose, such as daily engine inspections, weekly vehicle inventory and monthly building inventory. Checklists can be Scheduled to be completed or On Demand to complete whenever necessary. This is an in-depth process and programmatic build.

**CQI Categories and CQI Questions** – a set of modules and features in which Agency Administrators can set up a multi-step process for QA/review. This is an in-depth process and programmatic build.



# LEMSIS ELITE


## Resources > Insurance Companies


**Insurance Companies** – a feature in which Agency Administrators can enter Insurance Company information to create an organized list; this information populates the dropdown menus for relevant fields on the PCR

Actions from this menu:

- Enter and manage insurance company information
- Set order in which insurance companies appear on list in PCR

### Insurance Companies

Filters: Active 



Search Name, ID, Address, City 

+ New



✓ Activate

□ Inactivate

Save

1 - 1 of 1  

Order ^	Source	Name	ID	Address	City	State	Status
0	TEST - ImageTrend	<a href="#">Insurance Company A</a>	01	1234 A St	San Diego	CA	Active

1 - 1 of 1  



# LEMSIS ELITE

## Resources > Leave of Absence Reasons

**Leave of Absence Reasons** – a feature in which Agency Administrators can enter types of leaves to create an organized list; these options then populate the User Information Employment tab - Leave of Absence section

Actions from this menu:

- Enter and manage Leave of Absence Reason list

Leave of Absence Reasons

Filters: Active

Search Description

+ New

✓ Activate

□ Inactivate

✕ Delete

1 - 0 of 0

Order	Source	Description	Status
-------	--------	-------------	--------

1 - 0 of 0



# LEMSIS ELITE

## Resources > Medical Devices

**Medical Devices** – a feature in which Agency Administrators can enter and manage information on Medical Devices used by the agency; this information works with EKG integration

Action from this menu:

- Enter and manage information of Medical Devices

### Medical Devices

Filters: Active Name, Model #, Serial #, Manufacturer

+ New

✓ Activate

□ Inactivate

✕ Delete

1 - 1 of 1

Source	Device Name	Serial Number	Model Number	Manufacturer	Status
TEST - ImageTrend	<a href="#">AIR TRAQ</a>			AIR TRAQ	Active

1 - 1 of 1



# LEMSIS ELITE

## Resources > Patient Records

**Patient Records** – a line listing of repeat patient records for your agency; this populates the list that appears when the *Repeat Patient* button on the PCR is selected

Action from this menu:

- Enter and manage information (Demographics, Medical History, Billing/Insurance) on patient contact(s)

# Patient Records

Filters: Active

Search ID, First Name, Last Name, Address, or SSN

Go

+ New

✓ Activate

□ Inactivate


✕ Delete

1 - 25 of 370

Patient ID	Last Name	First Name	Address	City	Postal Code	Last Updated	SSN	Status
950557	<a href="#">Smoe</a>	<a href="#">John</a>				8/6/2020		Active
904789	<a href="#">Test</a>	<a href="#">Test</a>				6/2/2020		Active

**Patient Record**

[Back](#) [More](#) [Save](#)

 **John Smoe**

[Demographics](#) [Medical History](#) [Billing/Insurance](#) [Documents](#)

Active: ☒ Yes ☐ No

Update Information from EMS incidents: ☒ Yes ☐ No

Patient ID: 950557

Patient Information

First Name:

Last Name:

Address

Address 1:

Address 2:

Appt/Unit #:

Postal Code:

[Lookup](#) [Set from Postal Code](#)



# LEMSIS ELITE


## Resources > Shifts


**Shifts** – a feature in which Agency Administrators can enter Shifts to create an organized list; these options then populate the relevant fields in Elite Field and on Forms

Action from this menu:

- Enter and manage list of Shifts

Shifts



Filters: Active 

Search Name or Description 



+ New

✓ Activate

□ Inactivate

1 - 3 of 3  

Source	Name	Description	EMS	Fire	Status
TEST - ImageTrend	<a href="#">A Shift</a>		Yes	No	Active
TEST - ImageTrend	<a href="#">A</a>	A	Yes	No	Active
TEST - ImageTrend	<a href="#">red</a>		Yes	No	Active

1 - 3 of 3  

# LEMSIS ELITE


## Resources > Signature Paragraphs


**Signatures** – a feature in which Agency Administrators can manage signature paragraphs and languages; these options then populate the relevant signature fields, such as AMA, on the PCR


Actions from this menu:

- Enter and manage signature paragraphs
- Select signature languages

### Signature Paragraphs

Filters: Active 



Search Language, Signing Type, Or Reason 






More 



+ New

✓ Activate

□ Inactivate

1 - 5 of 5  

Source	Language	Type of Person Signing	Signature Reason	Status	
System	English	EMS Primary Care Provider (for this event)	EMS Provider	Active	 Edit
System	English	Healthcare Provider	Transfer of Patient Care	Active	 Edit
System	English	Patient Representative		Active	 Edit
System	English	Healthcare Provider		Active	 Edit
System	English	Patient	Refusal of Care	Active	 Edit

1 - 5 of 5  



# LEMSIS ELITE

## Resources > Supply Items

**Supply Items** – a feature in which Agency Administrators can create and manage a list of supplies; this list appears in the Billing > Consumables panel on the PCR

Action from this menu:

- Enter and manage list of supplies

Order ^	Source	Name	Status	
0	TEST - ImageTrend	Nasal Cannual	Active	Edit
0	TEST - ImageTrend	18 gauge needle	Active	Edit

Screen Shot of *Supply Item Used Name* field on the PCR

Consumables

Tap "Add" to enter Consumable Items

+ Add

Supply Item Used Name:

Nasal Cannual 18 gauge needle

Number of Supply Item(s) Used:

# LEMSIS ELITE

## Resources > Supporting Agencies & Units

**Supporting Agencies & Units** – a feature in which Agency Administrators can view a list of agencies that may be on scene; this list appears in relevant fields on the PCR

Note: This menu is a view only, as default settings are established to ensure this feature operates for all agencies. Any changes may affect the ability for PCRs to be transferred to other agencies/hospitals.

Supporting Agencies

Search Name, Number, or Parent

Save

+ New

Edit Supporting Units

1 - 21 of 21

Note: Click a column header to view/set a sort order for that specific column. (e.g. Other Agency At Scene, etc.)

Source	Parent	Name	Contract Response Dept.		Mutual Aid Dept.		Other Agency At Scene		Transfer/Transport		Status	
			Yes Select All	No Select All	Yes Select All	No Select All	Yes Select All	No Select All	Yes Select All	No Select All	Active Select All	Inactive Select All
System	San Diego ...	Scripps Memorial Hospital La ...	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
System	San Diego ...	Sharp Grossmont Hospital	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
System	zDemo Re...	TEST-Brett's Fire Department ...	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
System	San Diego ...	Palomar Medical Center	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
System	San Diego ...	UCSD Medical Center	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
System		Test Support Agency 2	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
System	San Diego ...	San Pasqual Reservation Fire ...	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>



# LEMSIS ELITE

## Resources > Vehicle and Call Signs

**Vehicle and Call Signs** – a feature in which Agency Administrators can select and manage Vehicle and Call Sign details which then pre-populates vehicle information and vehicle related fields on Forms. This information does not sync from LMS so must be entered here in LEMSIS Elite. This is important to keep this up-to-date, so the CAD integration is kept current. The relevant LMS Update/Change form is also needed.

Action from this menu:

- Enter and manage vehicle and Call Signs

### Vehicle Information

[← Back](#)[Save](#)

Note: This record is **not** linked with 'San Diego to Licensure', and it will **not** sync to 'San Diego to Licensure'.

EMS Vehicle	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Fire Apparatus Primary Use	EMS	Initial Cost	\$
Fire Vehicle	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Default Fire Apparatus as Sent	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Make	
Active	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Vehicle Type	Select Vehicle Type	Model	
! Unit/Vehicle #	<input type="text"/>	Vehicle Resource And Category Type	None	Year	
Default Call Sign	Select Call Sign... <a href="#">Create</a>	Vehicle Mutual Aid Response Type	None	VIN	
! Apparatus ID	<input type="text"/>	At Agency Location	Select Location...	State of Registration	Select State...
Fire Apparatus Type	Select Apparatus Ty	Purchase Date	mm/dd/yyyy	Primary Role of This Unit	
				Level of Care of This Unit	



# LEMSIS ELITE

## Resources > Zones / Districts

**Zones/Districts** – a feature in which Agency Administrators can create and manage Zones/Districts; these options then populate the relevant field on the PCR

Action from this menu:

- Function may depend on CAD integration (work individually with EMS)
- Enter and manage Zone/District information

**Zones/Districts** Filters: Active

[+ New](#) | [✓ Activate](#) | [□ Inactivate](#) 1 - 1 of 1

Source	Number	Description	EMS	Fire	Inspections	Target Performance Times (Mins)	Status
TEST - ImageTrend	<a href="#">Zone 1</a>	South	Yes	Yes	No	0	Active

1 - 1 of 1

Screen Shot of the  
*Zone/District* field on the PCR

**PCR INFO**

- Crew Information >
- Incident Information >
- Response Information >
- Incident Address >
- Reasons for Delay >
- PT. INFO / HX
- ASSESS/INTERVENTION
- TRANSPORT
- BILLING
- SIGN/AMA/CNTRL SUB
- REQ REPORTING

Set From Postal Code

Incident Apartment, Suite, or Room:

Incident City:

Incident County:

Incident State:

Incident Country:

Scene GPS Location:  ° Latitude  ° Longitude

Zone/District:



# LEMSIS ELITE

## Tools Menu





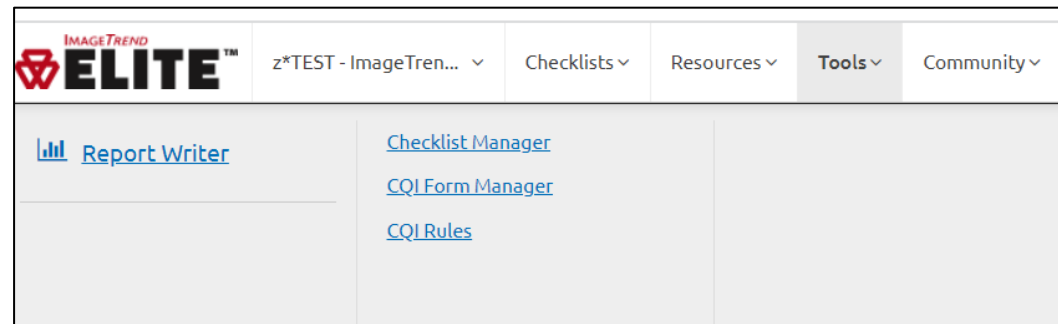
# LEMSIS ELITE

## Tools > Report Writer

**Report Writer** – a feature in which Agency Administrators can create and manage reports; information on Report Writer can be found in the University and support from EMS staff is available

**Checklist Manager** – part of the Checklist sub-module where Admins manage the checklist process, create templates/forms, and create scheduled or on demand timing

**CQI Form Manager** and **Rules** – are part of the set of modules and features in which Agency Administrators can set up a multi-step process for QA/review. This is an in-depth process and can be addressed, if desired, at a later time.



## Community Menu

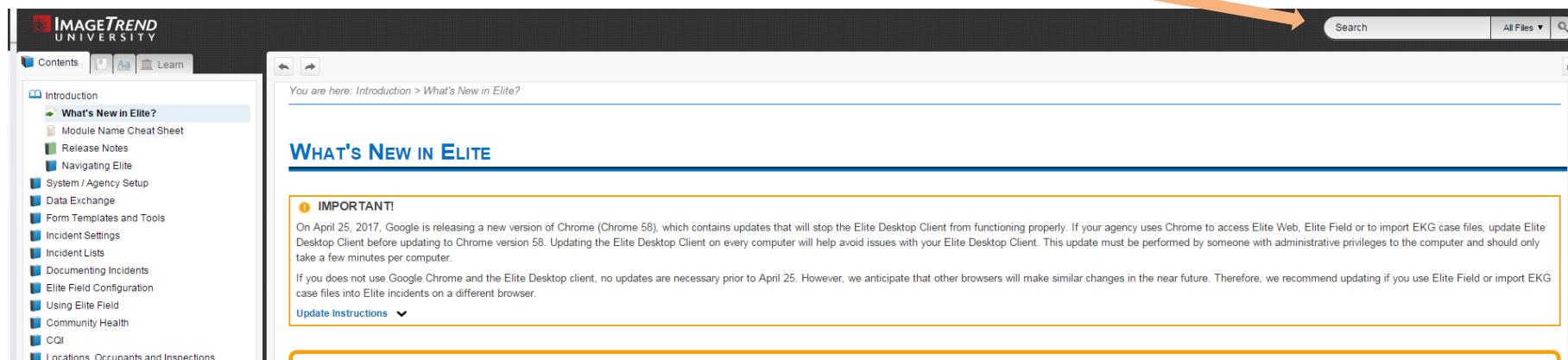
# LEMSIS ELITE

## Community

**Help/University** – a feature in which Agency Administrators can find additional information on Image Trend Elite functions and features



Screen Shot the University – easiest to search for topics



# LEMSIS ELITE

## Next Steps

### **Agency Administrator Steps:**

- **Decisions on and updating configuration of features described today, such as:**
  - Narratives
  - Supply List
  - Insurance Company
  - EKG Monitors/Medical Devices (Agency responsible for monitor integration)
  - CAD (if applicable)
    - For Private Providers CAD Integration (Financial responsibility lies with the agency)
  - Billing (if applicable)
    - For Private Providers Billing Integration (Financial responsibility lies with the agency)

### **PCR Training/Practice for field personnel:**

- Schedule - TBD
- PCR documentation practice after training

**Go-Live: TBD**



# LEMSIS ELITE

## Tips

**Tips for dealing with device issues** (getting disconnected, not able to enter Incidents):

- Storage
  - Clear Cache/History (use caution to not lose Incidents)
- Browser
  - Chrome – Recommended/Use the most current version possible

### **Zoom**

- Browser zoom can change how pages/menus appear

### **Devices to be Used?**



Questions?