

County of San Diego Emergency Medical Services Local Emergency Medical Services Information System (LEMSIS)

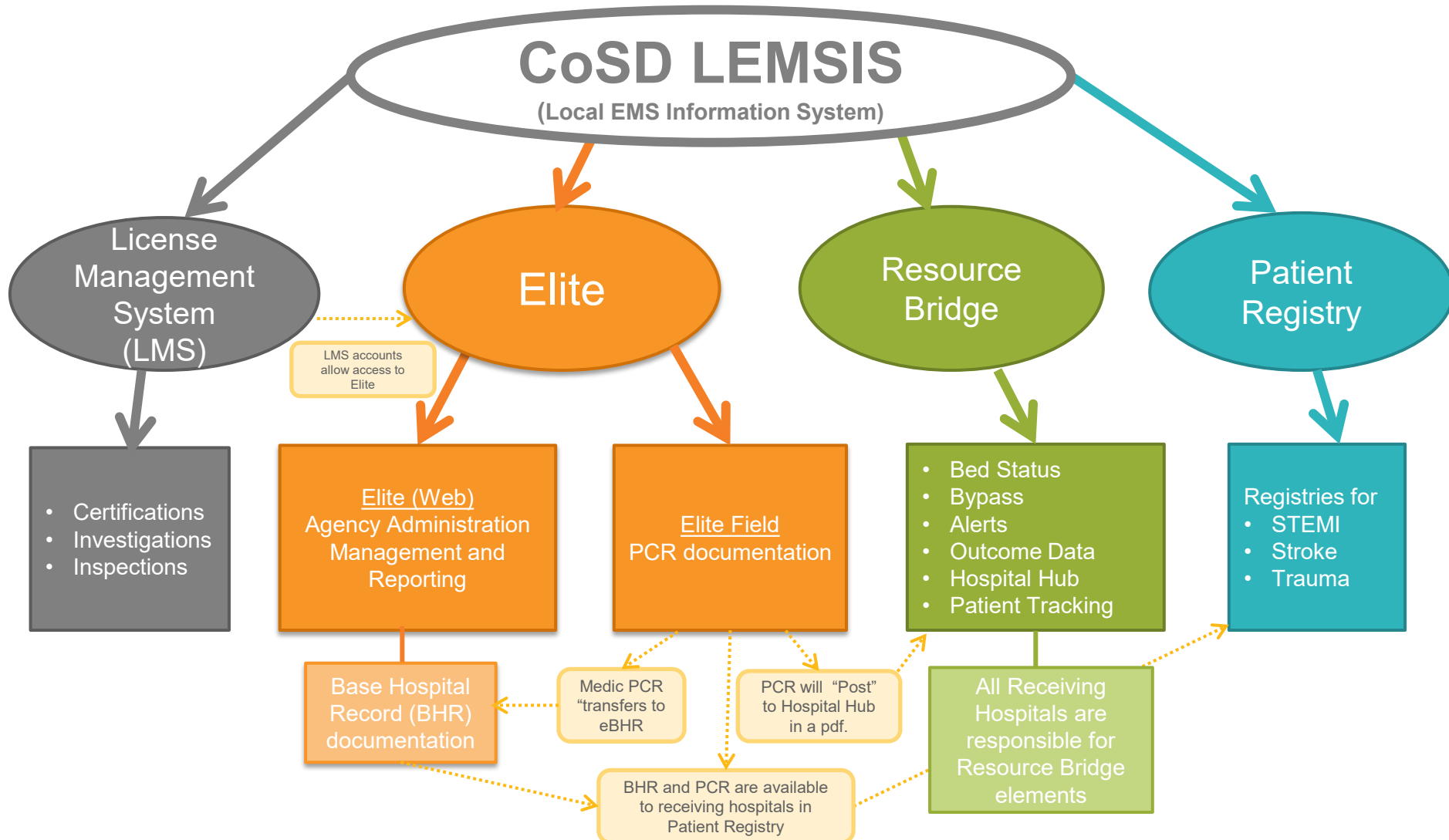
SANDIEGOCOUNTY.GOV

PATIENT TRACKING

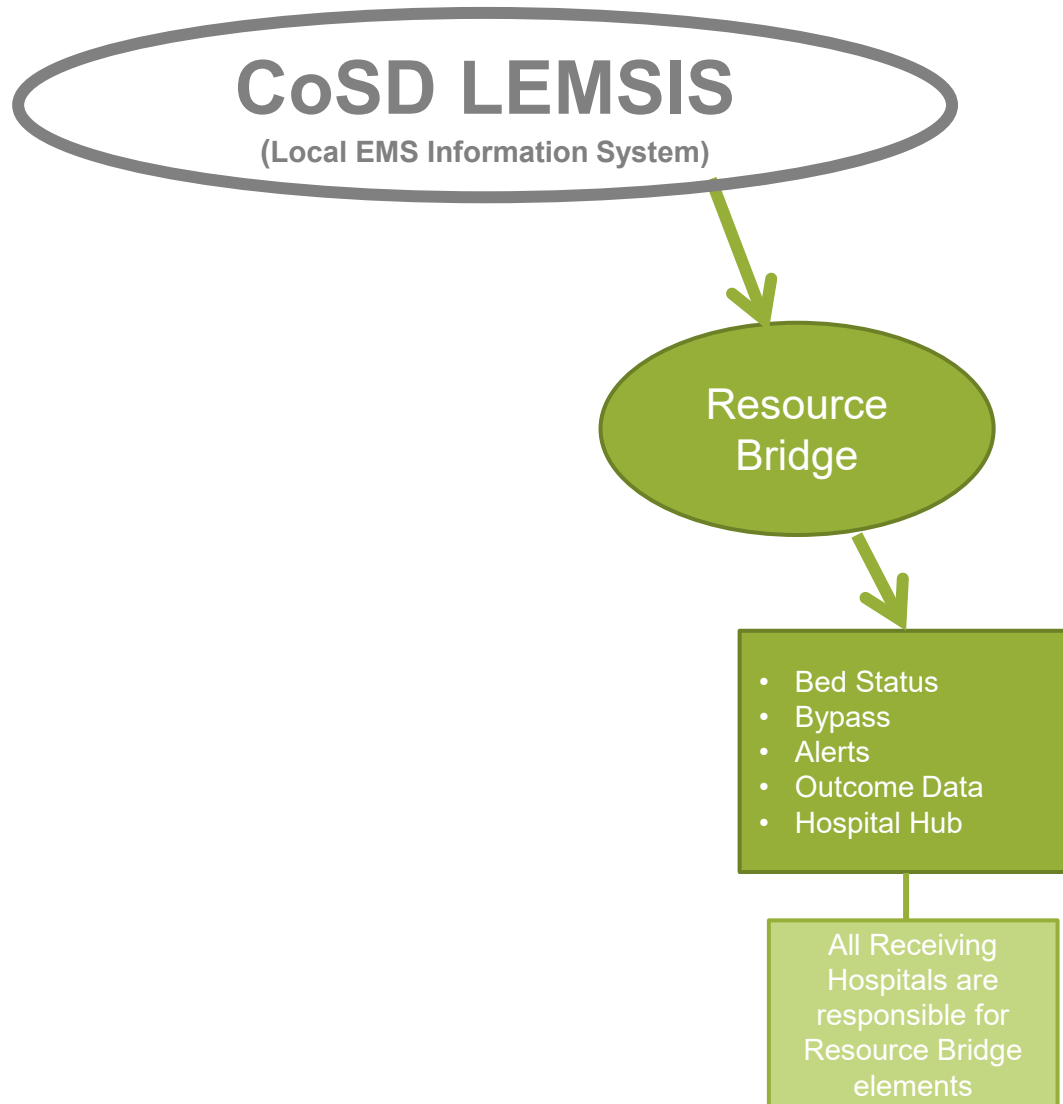
User Guide



LEMSIS Overview



LEMSIS RESOURCE BRIDGE



Every hospital with an Emergency Department has access to Resource Bridge:

- Manage ED diversion and Specialty Care status
- Retrieve EMS Agency run forms
- Send alerts
- Enter bed counts
- MCI counts
- EOC activation status

Patient Tracking– What and Why?

- Important component of disaster response
- Important to track patients for:
 - Reunification of patients with families
 - Assists in missing person reunification
 - Resource Management
 - Improve disaster recovery time
 - Helps to reduce the impact on mental and physical health during and after a disaster
- Patient Tracking has been identified as an opportunity for improvement during past events and drills



Sharing Patient Information During a Disaster

According the US Department of Health & Human Services:

During a disaster, providers and health plans covered by the HIPAA Privacy Rule can share patient information in all of the following ways:

TREATMENT: Health care providers can share patient information as necessary to provide treatment.

NOTIFICATION: Health care providers can share patient information as necessary to identify, locate, and notify family members, guardians, or anyone else responsible for the individual's care of the individual's location, general condition, or death.

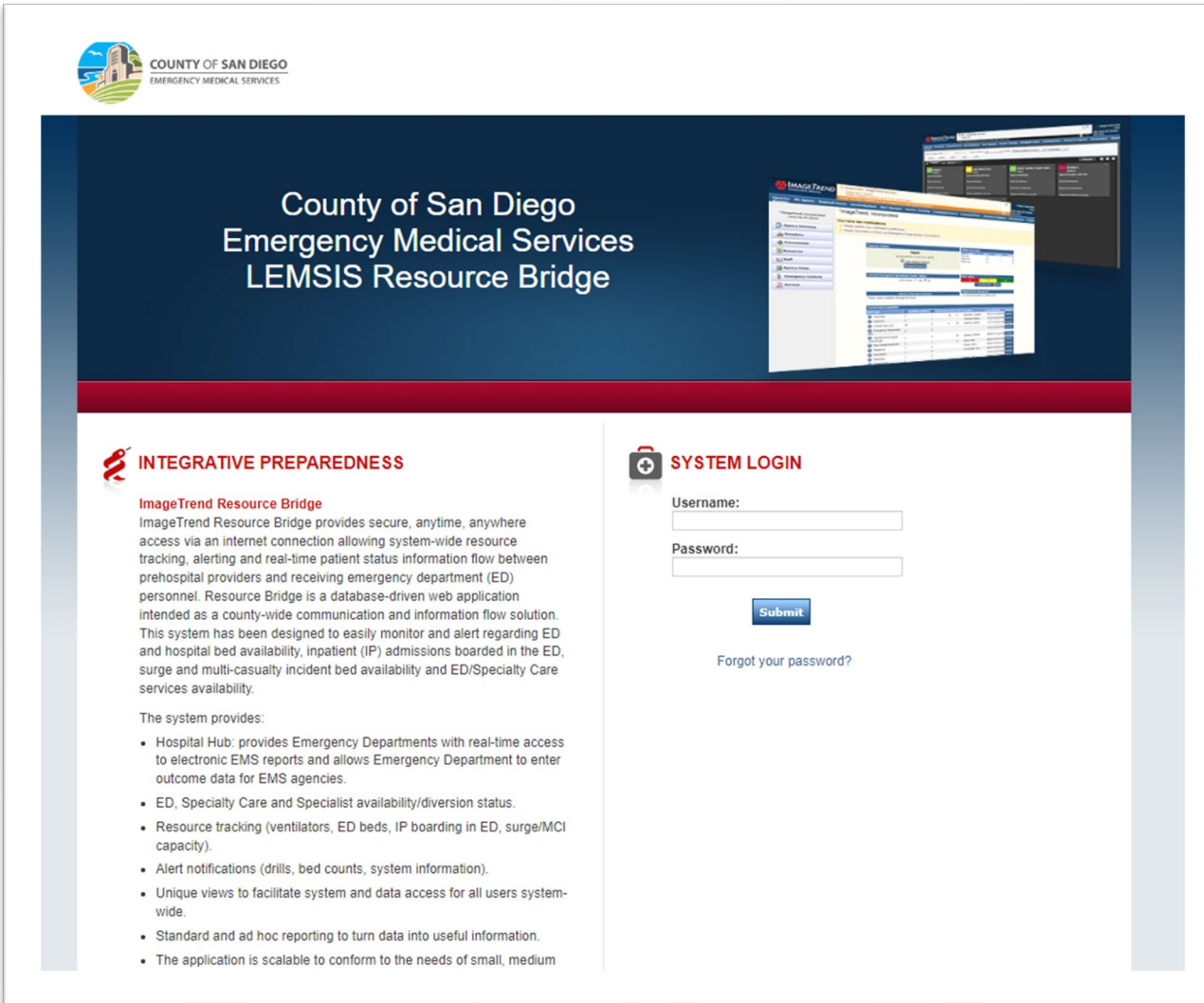
IMMINENT DANGER: Providers can share patient information with anyone as necessary to prevent or lessen a serious and imminent threat to the health and safety of a person or the public -- consistent with applicable law and the provider's standards of ethical conduct.

FACILITY DIRECTORY: Health care facilities maintaining a directory of patients can tell people who call or ask about individuals whether the individual is at the facility, their location in the facility, and general condition.

<https://www.hhs.gov/hipaa/for-professionals/faq/960/can-health-care-information-be-shared-in-a-severe-disaster/index.html>



LEMSIS > Resource Bridge > Login



The screenshot shows the login page for the County of San Diego Emergency Medical Services LEMSIS Resource Bridge. At the top left is the County of San Diego Emergency Medical Services logo. The main header area has a dark blue background with the text "County of San Diego Emergency Medical Services LEMSIS Resource Bridge" and a small image of the system interface. Below the header, the page is divided into two columns. The left column is titled "INTEGRATIVE PREPAREDNESS" and contains a section for "ImageTrend Resource Bridge" which describes the system's purpose and provides a list of features. The right column is titled "SYSTEM LOGIN" and contains a login form with fields for "Username:" and "Password:", a "Submit" button, and a link for "Forgot your password?".

COUNTY OF SAN DIEGO
EMERGENCY MEDICAL SERVICES

County of San Diego Emergency Medical Services LEMSIS Resource Bridge

INTEGRATIVE PREPAREDNESS

ImageTrend Resource Bridge
ImageTrend Resource Bridge provides secure, anytime, anywhere access via an internet connection allowing system-wide resource tracking, alerting and real-time patient status information flow between prehospital providers and receiving emergency department (ED) personnel. Resource Bridge is a database-driven web application intended as a county-wide communication and information flow solution. This system has been designed to easily monitor and alert regarding ED and hospital bed availability, inpatient (IP) admissions boarded in the ED, surge and multi-casualty incident bed availability and ED/Specialty Care services availability.

The system provides:

- Hospital Hub: provides Emergency Departments with real-time access to electronic EMS reports and allows Emergency Department to enter outcome data for EMS agencies.
- ED, Specialty Care and Specialist availability/diversion status.
- Resource tracking (ventilators, ED beds, IP boarding in ED, surge/MCI capacity).
- Alert notifications (drills, bed counts, system information).
- Unique views to facilitate system and data access for all users system-wide.
- Standard and ad hoc reporting to turn data into useful information.
- The application is scalable to conform to the needs of small, medium

SYSTEM LOGIN

Username:

Password:

[Forgot your password?](#)

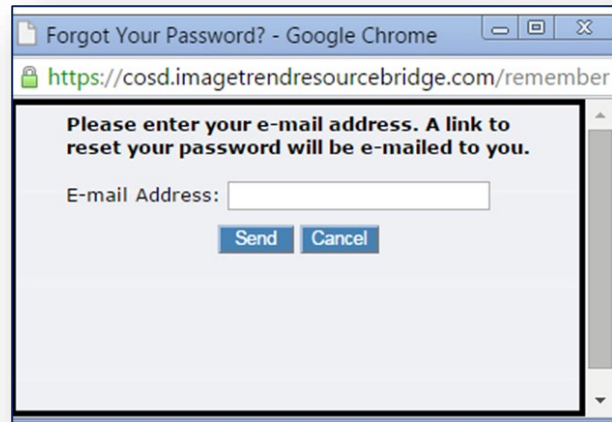
<https://cosd.imagetrendresourcebridge.com/>

- Specific users within each hospital can add additional staff (or inactivate accounts) as needed
- They will create your username (first initial and last name) and a temporary password,
- The system will NOT automatically send you the information, they will need to send it to you
- Change your password upon initial login
- The system will have you change your password every 90 days



Log-In / Resetting Passwords


- Username = 1st letter of first name and full last name (ex. Jane Doe = jdoe)
- Initial Temporary Password = ***will be emailed to you***
- Unable to Log-In? Click on “Forgot your password?” under Submit button
- Enter your e-mail address (work e-mail). Await link to reset password

A login form titled "SYSTEM LOGIN" with a red medical cross icon. It contains two input fields: "Username:" and "Password:". Below the fields is a blue "Submit" button. At the bottom of the form is a link that says "Forgot your password?".

Availability Status Screen

Once logged into Resource Bridge, the landing page is the Availability Status screen:

- ED Diversion, Specialty Diversion and other information is displayed for all hospitals

									
<div>ImageTrend, Inc. ▾ Availability Status Alert Manager Patient Tracking Reports More ▾</div> <div>View Radio Room/ED View ▾ Settings</div> <div>Records: 22</div>									
Name	Diversion	TRAUMA	STEMI	STROKE	CT SCANNER	L&D/OB	HELIPAD	Space Conversion	Internal Capacity Plan
Temecula Valley Hospital	HOSPITAL OPEN		OPEN	OPEN	OPEN		OPEN	NOT ACTIVATED	NOT ACTIVATED
Alvarado Hospital Medical Center	HOSPITAL OPEN		OPEN	OPEN	OPEN			NOT ACTIVATED	NOT ACTIVATED
Kaiser San Diego Medical Center	ED BYPASS			OPEN	OPEN	OPEN		NOT ACTIVATED	NOT ACTIVATED
Kaiser Zion Medical Center	HOSPITAL OPEN			OPEN	OPEN			NOT ACTIVATED	NOT ACTIVATED
Naval Hospital, Camp Pendleton	HOSPITAL OPEN				OPEN	OPEN	OPEN	NOT ACTIVATED	NOT ACTIVATED
Naval Medical Center, San Diego	HOSPITAL OPEN		BYPASS-SPECIALTY		OPEN	OPEN	OPEN	NOT ACTIVATED	NOT ACTIVATED
Palomar Medical Center	ED BYPASS	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN	NOT ACTIVATED	ACTIVATED
Palomar Medical Center-Poway Campus	HOSPITAL OPEN			OPEN	OPEN	OPEN	OPEN	NOT ACTIVATED	NOT ACTIVATED
Paradise Valley Hospital	HOSPITAL OPEN			OPEN	OPEN	OPEN	OPEN	NOT ACTIVATED	NOT ACTIVATED

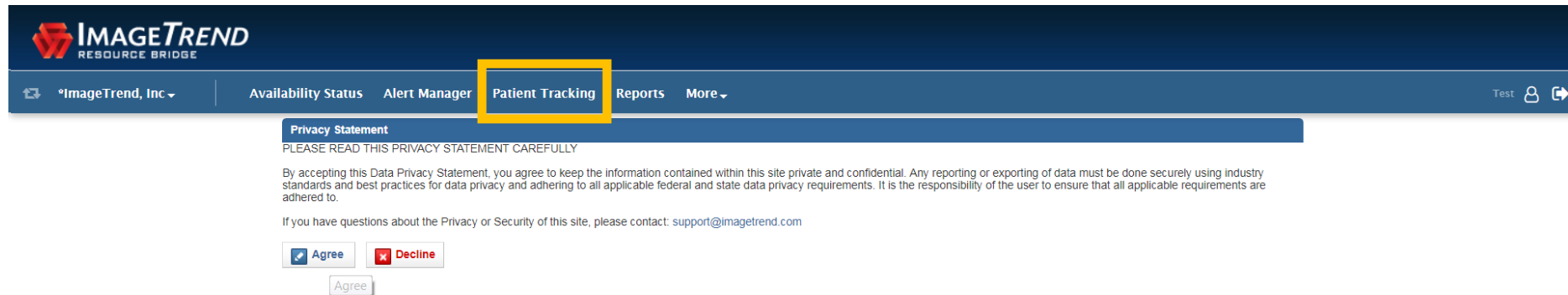
You have access to these sections of Resource Bridge:

- Availability Status, Alert Manager, Patient Tracking, Reports, More, & the Agency Summary Page



Patient Tracking Module

Click Patient Tracking along the top and then accept the Privacy Statement to get into the module.



The screenshot shows the top navigation bar of the ImageTrend Resource Bridge. The navigation bar is dark blue with the ImageTrend logo on the left. The main navigation menu includes links for Availability Status, Alert Manager, Patient Tracking (highlighted with a yellow box), Reports, and More. On the right side of the navigation bar, there are links for Test, a user profile icon, and a share icon. Below the navigation bar, a Privacy Statement modal is displayed. The modal has a title bar that says "Privacy Statement" and a subtitle "PLEASE READ THIS PRIVACY STATEMENT CAREFULLY". The main text of the modal explains that by accepting the Data Privacy Statement, the user agrees to keep the information private and confidential. It also provides contact information for support@imagnetrend.com. At the bottom of the modal, there are two buttons: "Agree" (with a checkmark icon) and "Decline" (with a red X icon). Below these buttons, there is a smaller "Agree" button.

Patient Tracking: Incident List

- A list of all active incidents your hospital is associated with will display.
- Upon the creation of a new incident, all hospitals will automatically be added. All users with access to Patient Registry and all hospitals associated with an incident will have access.

ImageTrend, Inc

Availability StatusAlert ManagerPatient TrackingReportsMore

Test

Incidents

Incidents

Search

CLEAR

Active Incidents

CLEAR

Incidents

<input type="checkbox"/>	Name	Type	Active	Practice	Address	City	Postal Code	Patients	Start Time	End Time
<input type="checkbox"/>	Demo Incident - March 2019	MCI	yes	yes	6255 Mission Gorge Road	San Diego	92120	6	Thu 03/07/2019 5:30 PM	
<input type="checkbox"/>	San Diego Patient Tracking Implementation	MCI	yes	yes	20855 Kensington Blvd.	Lakeville	55044	14	Thu 01/24/2019 9:00 AM	
<input type="checkbox"/>	January Test Incident	Non-MCI	yes	yes				0	Wed 01/23/2019 10:30 AM	Thu 01/24/2019 8:00 AM
<input type="checkbox"/>	HPP Test Incident	Non-MCI	yes	yes		San Diego	92119	4	Wed 01/09/2019 10:00 AM	

- Bulk Actions -

Records 1-4 of 4 | First | Previous | Next | Last | Per Page 10



Patient Tracking: Overview Tab

Incident Overview:

- Summary of patient statuses, triage categories, etc.

Patients:

- List of all patients added to the event, by any/all users
- Clicking the name of the patient will open the Patients Tab to edit/add information

Agencies:

- List of all hospitals associated with the event and patient counts

Availability Status

Alert Manager

Patient Tracking

Hospital Hub

Reports

More

Test

Incidents

Overview

Patients

Search Patients

QPE/Log

Refresh

Triage Number Search

GO

Auto Refresh ON

Loaded 03/19/2019 11:51 AM

Incident Overview

Title

Demo Incident - March 2019

Description

Number of Patients

8

Patients w/ Triage Status

0

Patients w/ Enroute Status

2

Patients w/ Arrived Status

3

Patients w/ No Status

3

Type

MCI

System Wide Event

Survey

Active

yes

Practice Drill

yes

Incident Created By

Test FacAdminPT

Start Time

Thu 3/7/19 17:30

End Time

Incident Timer

11:17:21:54

Days Hours Minutes Seconds

Today: Tuesday March 19 2019

1 4 1 2

Search

Gender

Age

Triage Status

Status

Location

GO

CLEAR

Patients

Name	Triage Number	Gender	Age	Tracking Status	Location	Status Updated
Garcia, Sally	2345	F		Discharged	*ImageTrend, Inc	Tue 03/19/2019 at 12:15
Doe, John	3456	M	51-69 Years	Arrived		Wed 03/13/2019 at 11:33
smith, jane	SMH12	F	19-35 Years	Enroute		Wed 03/13/2019 at 11:33
smith, joe	SMH11	M		Arrived		Wed 03/13/2019 at 11:28
[Unknown], [Unknown]	5678	Unknown				Thu 03/07/2019 at 15:48
Smith, Joe	1234	M		Enroute	*ImageTrend, Inc	Thu 03/07/2019 at 15:48
[Unknown], [Unknown]	9123		36-50 Years			Thu 03/07/2019 at 15:48
[Unknown], [Unknown]	6789	Unknown				Thu 03/07/2019 at 15:48

Bulk Actions

Records 1-8 of 8

First

Previous

Next

Last

Per Page

10

Agencies

Name	Region	City	Patients Enroute	Patients Arrived	MCI Capacity
*ImageTrend, Inc	Riverside County	Lakeville	1	0	2 4 10
Kaiser San Diego Medical Center	San Diego County	San Diego	0	0	2 5 8
Kaiser Zion Medical Center	San Diego County	San Diego	0	0	0 0 0
Scripps Mercy Hospital Chula Vista	San Diego County	Chula Vista	0	0	4 10 10
Sharp Memorial Hospital	San Diego County	San Diego	0	0	4 10 10
UCSD La Jolla	San Diego County	La Jolla	0	0	0 0 10
UCSD Medical Center	San Diego County	San Diego	0	0	2 7 20

If this is a Fatality Event, a list of morgues and transport services to the ME and morgues will be at the bottom of this tab.

The logo for the County of San Diego Emergency Medical Services. It features a circular emblem with a stylized building, a sun, and a road. The text "COUNTY OF SAN DIEGO" is written in a circle around the top, and "EMERGENCY MEDICAL SERVICES" is written around the bottom.

Patient Tracking: QPE/Log Tab

START PATIENT ENTRY HERE – USE QPE ENTRY

QPE – Quick Patient Entry:

- Fast and easy way to enter patients
- Can tab through fields, or copy and paste from a spreadsheet

Log:

- Running list of all patients added to the incident (not just the patients you've added)
- Patient information can be edited/added to from here

The screenshot displays the ImageTrend, Inc. Patient Tracking interface. The top navigation bar includes links for Availability Status, Alert Manager, Patient Tracking, Hospital Hub, Reports, and More. The 'Patient Tracking' tab is active. Below the navigation bar, the 'Incidents' section shows a 'Demo Incident - March 2019 - QPE/Log'. The 'QPE/Log' tab is highlighted in the top navigation bar. The 'Quick Patient Entry' table has columns for Triage Number, Triage Status, Last Name, First Name, Gender, Age, and Status. The 'Log' table has columns for Triage Number, Triage Status, Last Name, First Name, Gender, Age, and Status. The 'Log' table shows a list of patients with their respective triage statuses (Minor, Immediate) and names (smith, jane, joe). The 'QPE/Log' tab is highlighted in the top navigation bar.

Triage Number	Triage Status	Last Name	First Name	Gender	Age	Status
SMH2	Minor	smith	jane	F	35	
SMH1	Immediate	smith	joe	M	34	
9123	Immediate			N/A	44	
6789	Minor			N/A		
5678	Immediate			N/A		

Patient Tracking: QPE/Log Tab

The screenshot shows the 'QPE/Log' tab in a software application. At the top, there are navigation tabs: 'Overview', 'Dashboard', 'Patients', 'Search Patients', and 'QPE/Log'. Below these, there are three buttons: 'Refresh', 'Save QPE Preference', and 'Manage QPE Columns'. The main area is titled 'Quick Patient Entry' and contains a table with the following columns: 'Triage Number', 'Triage Status', 'Last Name', 'First Name', 'Gender', 'Date of Birth', 'Age', 'Age Units', 'Status', 'Destination', 'Do Not Release Info', and 'Comments'. The table has several empty rows for data entry. At the bottom left of the table area, there is a 'Save Patients' button. A blue arrow points from the 'Manage QPE Columns' button to a separate window shown below.

QPE Set Up

- Click **Manage QPE Columns** button in top righthand corner
- Move these columns from the Available box to the **Selected** box in this order:
 - Triage Number
 - Triage Status
 - Last Name
 - First Name
 - Gender
 - Date of Birth
 - Age
 - Age Unit
 - Status
 - Destination
 - Do Not Release Info
 - Comments (indicate TRAIN color and Alternate Care Site if patient is transferred)

Click Freeze First Column

Click Save

The 'Manage QPE Columns' dialog box is shown. It has a title bar 'Manage QPE Columns' and a subtitle 'Please select the columns you would like to view'. There are two main sections: 'Pick Columns' and 'Selected'. The 'Pick Columns' section has an 'Available' list with items: 'Alias/A.K.A.', 'End Sublocation', 'Family Contacted', 'Family Reunification Comp', 'Medical Record Number', 'Missing Person', 'Service', and 'Transportation Type'. The 'Selected' section has a list with items: 'First Name', 'Gender', 'Date of Birth', 'Age', 'Age Units', 'Status', 'Destination', 'Do Not Release Info', and 'Comments'. There are arrows between the two lists to move items. At the bottom, there are buttons: 'Reset to Default', 'Copy Columns From LOG', 'Freeze First Column' (which is checked), 'Save', and 'Close'.

Patient Tracking: QPE/Log Tab

QPE Fields – Definitions:

- **Triage Number*** – a unique number for each patient. Include a letter identifier specific to your hospital before entering the number (i.e. SGH-123456, KSD-123456, KPZ-56789, UCH-123-456-789, ULJ-456-789, etc).
- Triage Status
- **Last Name**
- **First Name**
- **Gender**
- Date of Birth – enter Date of Birth or skip this field and go to Age and Age Unit
- **Age**
- **Age Unit** – must enter this information for the system to assign age categories
- **Status** – enter as Arrived to indicate the patient is at your facility
- **Destination** – select the name of your hospital
- Do Not Release Info – indicate if the patient **does not** want their information shared if they are a Missing Person
- Comments – add any additional information that helps identify the patient, including TRAIN color and alternate site location if patient is transferred

***REQUIRED FIELD**



QPE Example

Quick Patient Entry

Refresh Save QPE Preference Manage QPE Columns

Triage Number	Triage Status	Last Name	First Name	Gender	Date of Birth	Age	Age Units	Status	Destination	Do Not Release Info	Comments
KPZ-345623	Minor			M	01/19/1977			Arrived	Kaiser Zion Medical Center	<input type="checkbox"/>	6'2" male, short brown hair
SMH2123	Morgue	Smith	Jason	M	01/05/1944			Arrived	Sharp Memorial Hospital	<input checked="" type="checkbox"/>	prior injury - cast on left foot

Save Patients

This box flagged red because the Triage Number is already in the system

Refresh Save Log Preference Manage Log Columns PDF

GO CLEAR Advanced Search All Patients GO CLEAR

Triage Number	Triage Status	Last Name	First Name	Gender	Date of Birth	Age	Age Units	Status	Destination	Do Not Release Info	Comments
SMH2123	Minor	smith	jane	F		35	Years	Arrived	Sharp Memorial Hospital	<input type="checkbox"/>	
SMH15623	Immediate	smith	joe	M		34	Years	Arrived	Sharp Memorial Hospital	<input type="checkbox"/>	
KSD-912-789	Immediate			N/A	02/23/1975	44	Years	Arrived	Kaiser San Diego Medical Center	<input checked="" type="checkbox"/>	
ScrippsSD-6789	Minor			Unknown	05/07/1987			Arrived	Scripps Mercy Hospital San Diego	<input type="checkbox"/>	
ScrippsSD-5678789	Immediate			Unknown		21	Years	Arrived	Scripps Mercy Hospital San Diego	<input type="checkbox"/>	
KPZ3456-6542	Morgue	Doe	John	M		62	Years	Arrived	Kaiser Zion Medical Center	<input type="checkbox"/>	
UCLJ-2345	Immediate	Garcia	Sally	F		43	Years	Discharged	UCSD La Jolla	<input checked="" type="checkbox"/>	
UCLJ-1234-987	Delayed	Smith	Joe	M		56	Years	Enroute	UCSD La Jolla	<input type="checkbox"/>	

- Enter as much information as you have into the QPE.
- The system will check your entry for errors and mark the box **RED** if there's an issue.
- Click **SAVE**.
- All data entered in the QPE will be added to the LOG (directly below QPE) and the Patients Tab.

QPE/Log Tab - Log

GO

CLEAR

Advanced Search

Refresh

Save Log Preference

Manage Log Columns

PDF

All Patients

GO

CLEAR

Triage Number	Triage Status	Last Name	First Name	Gender	Date of Birth	Age	Age Units	Status	Destination	Do Not Release Info	Comments
SMH2123-778	Morgue	Smith	Jason	M	01/05/1944			Arrived	Sharp Memorial Hospital	<input checked="" type="checkbox"/>	prior injury - cast on left foot
KP2-345623	Minor			M	01/19/1977			Arrived	Kaiser Zion Medical Center	<input type="checkbox"/>	6'2" male, short brown hair
SMH2123	Minor	smith	jane	F		35	Years	Arrived	Sharp Memorial Hospital	<input type="checkbox"/>	
SMH15623	Immediate	smith	joe	M		34	Years	Arrived	Sharp Memorial Hospital	<input type="checkbox"/>	
KSD-912-789	Immediate			N/A	02/23/1975	44	Years	Arrived	Kaiser San Diego Medical Center	<input checked="" type="checkbox"/>	
ScrippsSD-6789	Minor			Unknown	05/07/1987			Arrived	Scripps Mercy Hospital San Diego	<input type="checkbox"/>	
ScrippsSD-5678789	Immediate			Unknown		21	Years	Arrived	Scripps Mercy Hospital San Diego	<input type="checkbox"/>	
KP23456-6542	Morgue	Doe	John	M		62	Years	Arrived	Kaiser Zion Medical Center	<input type="checkbox"/>	
UCLJ-2345	Immediate	Garcia	Sally	F		43	Years	Discharged	UCSD La Jolla	<input checked="" type="checkbox"/>	
UCLJ-1234-987	Delayed	Smith	Joe	M		56	Years	Enroute	UCSD La Jolla	<input type="checkbox"/>	

LOG Set-Up:

- Click **Manage Log Columns** on the far right.
 - Click **Copy Columns from QPE** button
 - Select **Freeze First Column**
 - Click **Save**

Manage Log Columns

Please select the columns you would like to view

Pick Columns	Available	Selected
	Alias/A.K.A.	Triage Number
	End Sublocation	Triage Status
	Family Contacted	Last Name
	Family Reunification Comp	First Name
	Go to Patient Record	Gender
	Go to Patient Tracking	Date of Birth
	Medical Record Number	Age
	Missing Person	Age Units
	Patient Last Updated	Status

Reset to Default

Copy Columns From QPE

Freeze First Column ☒

LOG – Updating Patient Information:

- A list of all patients will populate here, from all hospitals entering into Patient Tracking
- Updates to patient information can be done in the LOG
- A drop-down list on the right filters the list of patients to those at your facility or only the patients you entered. Select your filter, click **GO**.

ference

All Patients

All Patients

My Agency's Patients

My Patients

☒ prior injury - cast on left foot

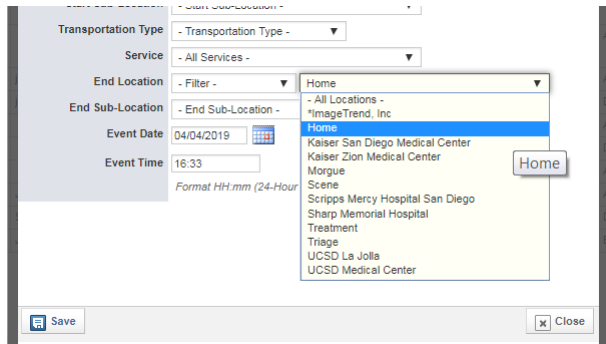
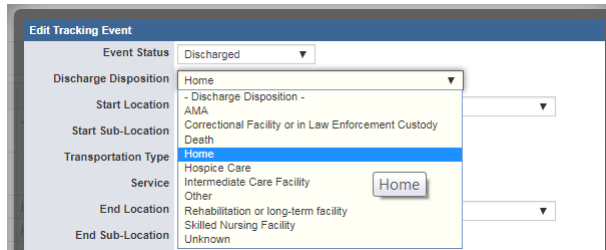
☐ 6'2" male, short










QPE/Log Tab - Log

LOG – Updating Patient Status:

- Status can be updated by clicking the EDIT icon in the Status column. A screen will open called “Edit Tracking Event”.



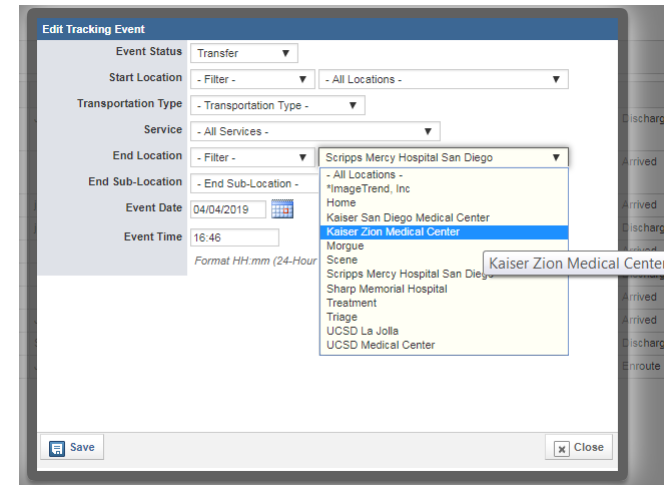
Status
 Arrived
 Arrived
 Arrived
 Arrived
 Arrived
 Arrived
 Arrived

- The current information for the patient will populate.
- To indicate a patient was **discharged from the hospital:**
 - Select Discharged under **Event Status**
 - Select the **Discharge Disposition** (home, AMA, died, etc.)
 - Select either Home or All Locations (this clears out the hospital name) in **End Location**
 - Enter the date and time of discharge in **Event Date** and **Event Time**
 - Click **Save**

QPE/Log Tab - Log

LOG – Updating Patient Status, continued:

- To indicate a patient was transferred from your facility: click the EDIT icon in the Status column
 - Select **Transfer** under **Event Status**
 - Select the **Receiving Hospital Name** in **End Location**
 - Enter the date and time of discharge in **Event Date** and **Event Time**
 - Click **Save**



The screenshot shows the 'Edit Tracking Event' form. The 'Event Status' is set to 'Transfer'. The 'End Location' dropdown menu is open, showing a list of locations including 'Scripps Mercy Hospital San Diego', 'Kaiser Zion Medical Center' (which is highlighted), 'Morgue', 'Scene', 'Scripps Mercy Hospital San Diego', 'Sharp Memorial Hospital', 'Treatment', 'Triage', 'UCSD La Jolla', and 'UCSD Medical Center'. The 'Event Date' is '04/04/2019' and the 'Event Time' is '16:46'. The form has 'Save' and 'Close' buttons at the bottom.

When the receiving hospital receives the patient, they will update the Event Status to say Arrived. When they discharge the patient, they will go through the same steps to indicate the patient was discharged.

The movement of each patient is captured in the Tracking Status section of a patient's record in the Patient Tab.

QPE/Log Tab - Log

QPE/LOG – Additional Options:

- A PDF report of patients added to the incident can be generated by clicking the **PDF** button on the right-hand side of the LOG.
 - The LOG filter selected will apply to the PDF
- In **Manage LOG Columns**, there is a column called **Go To Patient Record** that you can add. This is a icon that will take you directly to the patient's full record in the Patient's Tab.
 - Adding this is not required, just a short cut to getting to a patient's full record in order to add details not added in QPE/LOG.

The screenshot shows the QPE/LOG interface. At the top, there are buttons for 'Refresh', 'Save Log Preference', 'Manage Log Columns', and 'PDF'. Below these is a dropdown menu for 'All Patients' and 'GO' and 'CLEAR' buttons. The main table has columns for 'Status', 'Destination', 'Do Not Release Info', 'Comments', and a column with icons. The 'Go To Patient Record' icon (a document with a magnifying glass) is highlighted in the table. A callout box points to this icon with the text: 'Clicking this icon sends you to the patient's complete record in the Patients Tab'.

Status	Destination	Do Not Release Info	Comments	Icons
Discharged		<input checked="" type="checkbox"/>	prior injury - cast on left foot	<input type="checkbox"/>
Arrived	Kaiser Zion Medical Center	<input type="checkbox"/>	6'2" male, short brown hair	<input type="checkbox"/>
Arrived	Sharp Memorial Hospital	<input type="checkbox"/>		<input type="checkbox"/>
Discharged		<input type="checkbox"/>		<input type="checkbox"/>
Arrived	Kaiser San Diego Medical Center	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Discharged	Home	<input type="checkbox"/>		<input type="checkbox"/>
Transfer	Kaiser Zion Medical Center	<input type="checkbox"/>		<input type="checkbox"/>

Patient Tracking: Patients Tab

Demo Incident - March 2019 - Patient List

Overview Patients Search Patients QPE/Log

Search [GO] [CLEAR] - Gender - - Age - - Triage Status - - Status - - Location - [GO] [CLEAR]

Import Patients Add Patient Auto Refresh ON

Loaded 04/05/2019 10:43 AM

Patients							Status Updated
Name	Triage Number	Gender	Age	Tracking Status	Location		
[Clock] [Folder] [Unknown], [Unknown]	ScrippsSD-5678789	Unknown		Transfer	Kaiser Zion Medical Center	Thu 04/04/2019 at 16:47	
[Clock] [Folder] [Unknown], [Unknown]	ScrippsSD-6789	Unknown		Discharged	Home	Thu 04/04/2019 at 16:27	
[Clock] [Folder] Smith, Joe	SMH15623	M		Discharged		Thu 04/04/2019 at 16:25	
[Clock] [Folder] Smith, Jason	SMH2123-778	M		Discharged		Thu 04/04/2019 at 16:21	
[Clock] [Folder] [Unknown], [Unknown]	KPZ-345623	M		Arrived	Kaiser Zion Medical Center	Thu 04/04/2019 at 15:22	
[Clock] [Folder] Doe, John	KPZ3456-6542	M	51-69 Years	Arrived	Kaiser Zion Medical Center	Thu 04/04/2019 at 15:01	
[Clock] [Folder] [Unknown], [Unknown]	KSD-912-789		36-50 Years	Arrived	Kaiser San Diego Medical Center	Thu 04/04/2019 at 14:59	
[Clock] [Folder] Smith, Joe	UCLJ-1234-987	M		Enroute	UCSD La Jolla	Thu 04/04/2019 at 14:58	
[Clock] [Folder] Garcia, Sally	UCLJ-2345	F		Discharged	UCSD La Jolla	Thu 04/04/2019 at 14:57	
[Clock] [Folder] Smith, Jane	SMH2123	F	19-35 Years	Arrived	Sharp Memorial Hospital	Thu 04/04/2019 at 14:49	

- Bulk Actions - Records 1-10 of 10 First Previous Next Last Per Page 10

A list of all patients will populate and continue to refresh as more are added. The columns can be sorted and there are many filter options. Clicking the name of the patient will open their record.

Clock Icon: takes you directly to the Tracking Section in a patient's record.

Folder/House Icon: the image changes depending on the Tracking Status. You can do a quick admit or discharge by clicking this icon.

Import Patients: allows for importing patients using a CSV file.

Add Patient: Can add patients to the incident, one at a time. Useful method when entering a single patient to the incident.



Patient Tab: Add Patient

Triage Number

Triage Status

Medical Record Number

First Name

Middle Name

Last Name

Alias/A.K.A.

Do Not Release Info ☐ Yes ☒ No

Date of Birth

Age

Age Units

Approximate Age

Gender

Patient Created By

Comments

Photos

Photo

☐ Show Additional Information

Initial Status

Event Date

New Time

Format HH:mm (24-Hour Format)

Status

Start Location

Transportation Type

Service

End Location

Add Patient Button:

This is a good option when adding only one or two patients. Otherwise go back to the QPE Tab.

- Many fields will appear, only **Triage Number** is required. Complete as much as possible or is relevant.
- Click **Show Additional Information** box and more fields will appear (see next slide).
- Initial Status Section:
 - Enter the date and time the patient arrived
 - Select **Arrived** in **Status**
 - Select hospital name in **End Location**
- Click **Add Patient** to add the patient, click **Add and New** to add the patient and start on a new patient.



Add Patient: Show Additional Information Fields

Add Patient – Additional Information:

- None of the fields are required. Complete as much as possible, relevant, and/or useful to know about the patient.

Address	
Street 1	<input type="text"/>
Street 2	<input type="text"/>
City	<input type="text"/>
County	<input type="text"/>
State	<input type="text"/>
Postal Code	<input type="text"/>
Country	<input type="text" value="United States"/>
Lives inside city limits	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> Unknown
Other Contact Information	
Primary Contact	<input type="text"/>
Relationship to patient	<input type="text" value="- Relationship to patient -"/>
Primary Phone	<input type="text"/>
Identification	
Height	<input type="text" value="0"/> feet <input type="text" value="0"/> inches
Weight	<input type="text"/> <input type="text"/>
Race	<input type="text" value="- Race -"/>
Ethnicity	<input type="text" value="- Ethnicity -"/>
Driver's License Number	<input type="text"/>
Medical Information	
Organ Donor	<input type="radio"/> Yes <input type="radio"/> No
DNR	<input type="radio"/> Yes <input type="radio"/> No
EMS Incident Number	<input type="text"/>
Notifications	
Missing Person	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> Unknown
Family Contacted	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> Unknown
Family Reunification Complete	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> Unknown
Fatality Information	
Funeral Home Preference	<input type="text" value="- Funeral Home Preference -"/>
Preferred Funeral Home	<input type="button" value="Choose Funeral Home"/>



Patient Tab: Patient Record

Overview Patients Search Patients QPE/Log

Description Vitals Drugs Tracking History Survey Contacts Belongings Interviews Additional Information Additional Fatality Information Attachments

Edit Cancel

Details

Triage Number	ScipssSD-2233456
Triage Status	Delayed
Medical Record Number	
Name	DiCaprio, Leonardo
Alias/A.K.A.	
Do Not Release Info	no
Date of Birth	Unknown
Age	40 Years
Approximate Age	36-50 Years
Peds / Adult	
Gender	M
Patient Created By	Test UserPT
Comments	
Photos	No Photo

Address

Street 1	
Street 2	
City	
County	
State	
Postal Code	
Country	United States
Lives inside city limits	Unknown

Other Contact Information

Primary Contact	
Relationship to patient	
Primary Phone	

Identification

- When you click Add Patient, or click into an existing patient record, the Description section of the record displays first.
- There are many sections within the record for additional information, if needed.
 - For example, if an unidentified patient has been at your facility for a long time, you may be asked to add additional information about their appearance (hair color, nail color, scars, tattoos, glasses, etc.).
 - Pictures, scans of a drivers license, etc. can be uploaded.
 - This aids in searching for people reported as a missing person.



Patient Tab: Patient Record

Some details on each section of a patient record:

Description – demographics, patient address, Missing Person status, etc.

Vitals – ignore

Drugs – ignore

Tracking – history of the movement of the patient, a new status can be added here

History – a list of all users in the system who have accessed the patient record

Survey – if a survey is attached to an incident, it will show up here. A survey includes additional questions about the patient relevant to the incident.

Contacts – add contact information for the patient's family or friends is available

Belongings – document any belongings (purse, jewelry, clothing, etc.) the patient arrived with

Interviews – ignore

Additional Information – eye color, hair color, tattoos, other unique characteristics

Additional Fatality Information – information helpful for identifying deceased patients such as fingerprints, dental records, x-rays, etc.

Attachments – any or all attachments can be added here, if a record or image is specifically requested for the patient it can be added here.



Patient Tab: Search Patients Tab

Incidents Refresh

Demo Incident - March 2019 - Search Patients

Overview Patients Search Patients QPE/Log

Search Patients

All fields marked with a [red] * are required.

First Name (Sounds Like)

Last Name (Sounds Like)

Date of Birth

Approximate Age - Approximate Age - ▾

Gender - Gender - ▾

Race - Race - ▾

☒ Search

Search Patients:

This is useful for searching all the patients in the system when sensitive information needs to be hidden.

The search results show Name, Date of Birth, Status (arrived, discharged, etc.), Location, and contact information for the location.

To get into the patient's record from the search results, click Name. **REMEMBER**, the patient's record will show sensitive information, such as triage status.

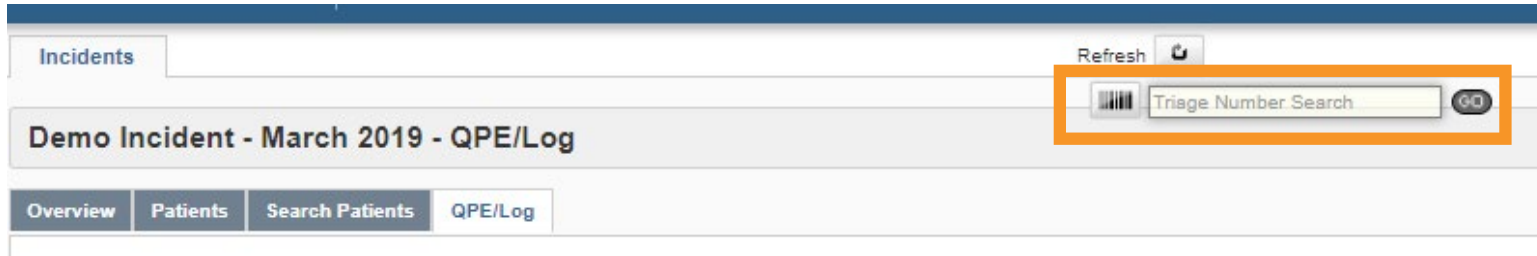
Overview Patients Search Patients QPE/Log

Search Results				
Name	DOB	Status	Location	Agency Public Contacts
[Unknown], [Unknown]	01/19/1977	Arrived	Kaiser Zion Medical Center	
DiCaprio, Leonardo		Arrived	Scripps Mercy Hospital San Diego	
Doe, John		Arrived	Kaiser Zion Medical Center	
Smith, Jason	01/05/1944	Discharged		
Smith, Joe		Enroute	UCSD La Jolla	Emergency Room Phone Number: 858-657-7660
smith, joe		Discharged		

Back



Triage Number Search

A screenshot of a web application interface for incident management. At the top, there is a tab labeled 'Incidents'. Below it, a header bar displays 'Demo Incident - March 2019 - QPE/Log'. A navigation bar at the bottom contains four tabs: 'Overview', 'Patients', 'Search Patients', and 'QPE/Log'. In the top right corner, there is a 'Refresh' button with a circular arrow icon. Below the 'Refresh' button is a search bar with a barcode icon on the left, the text 'Triage Number Search' in the center, and a magnifying glass icon on the right. This search bar is highlighted with an orange rectangular border.

Triage Number Search – One last way to search and/or add patients:

- This search box is at the top of the screen, always present regardless of which tab you are working in.
- If you have a triage number for a patient and want to know if they're already in the system, type it into the Triage Number Search box.
 - If the patient is in the system, the patient record will open.
 - If the patient is not in the system, a blank patient record will open. The triage number you searched will autofill the Triage Number field. If you do not want to complete a record for this patient, click cancel.