County of San Diego
Emergency Medical Services
Local Emergency Medical Services Information System (LEMSIS)

SANDIEGOCOUNTY.GOV

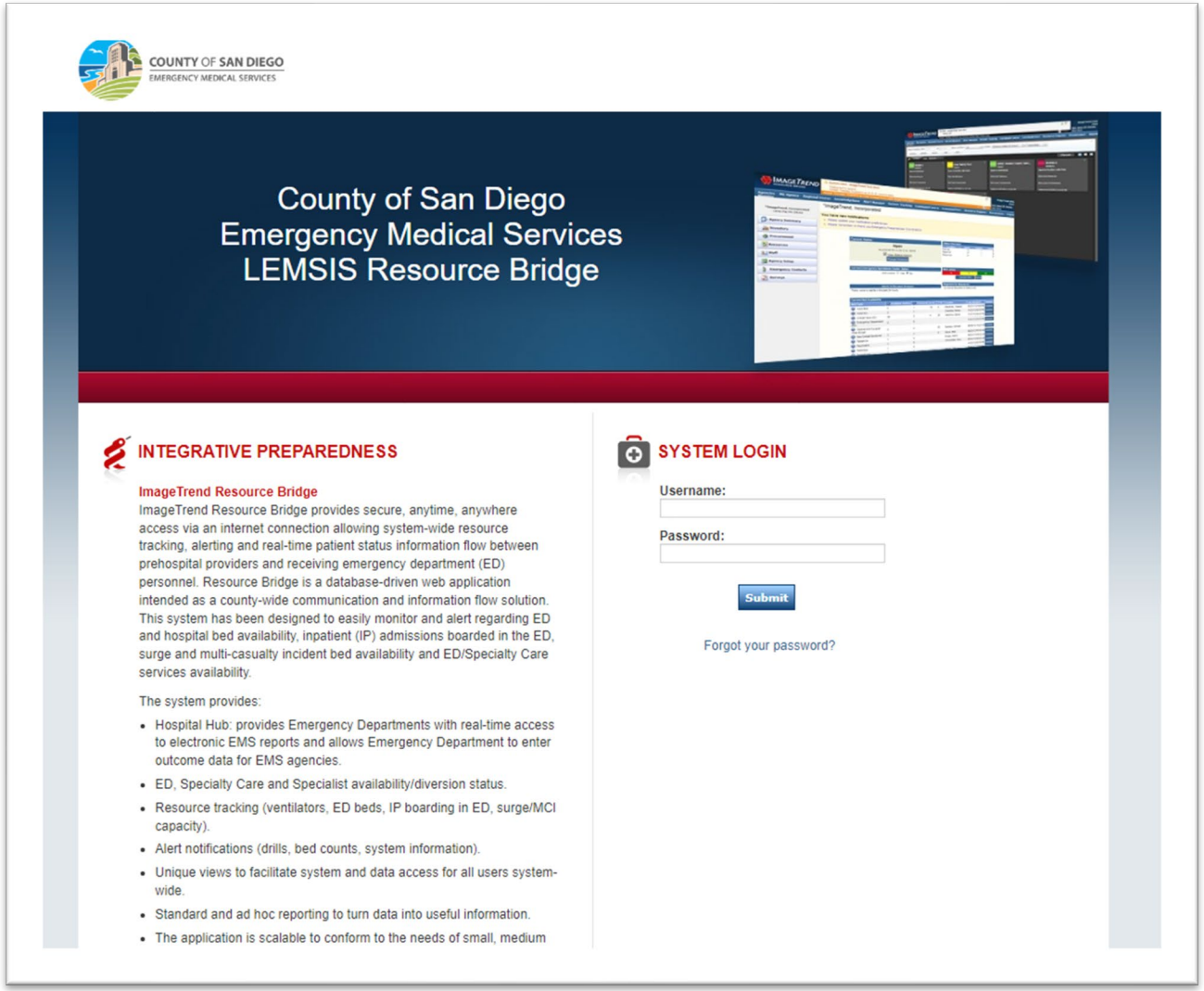
RESOURCE BRIDGE SPECIALTY PROGRAM

Specialty User Guide

LEMSIS > Resource Bridge > Login

Resource Bridge > **Login**

LEMSIS > Resource Bridge > Login



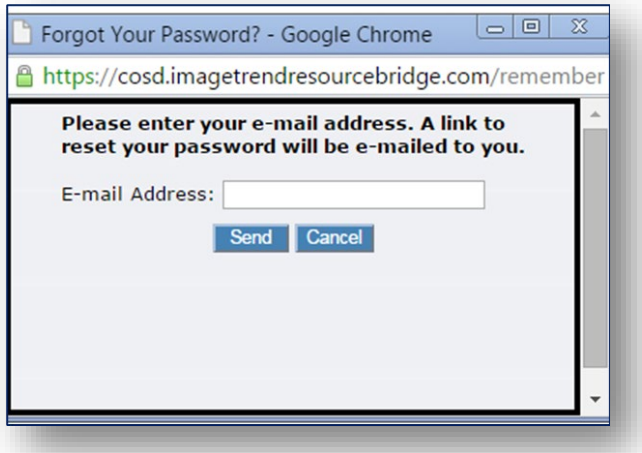
https://cosd.imagetrendresourcebridge.com/

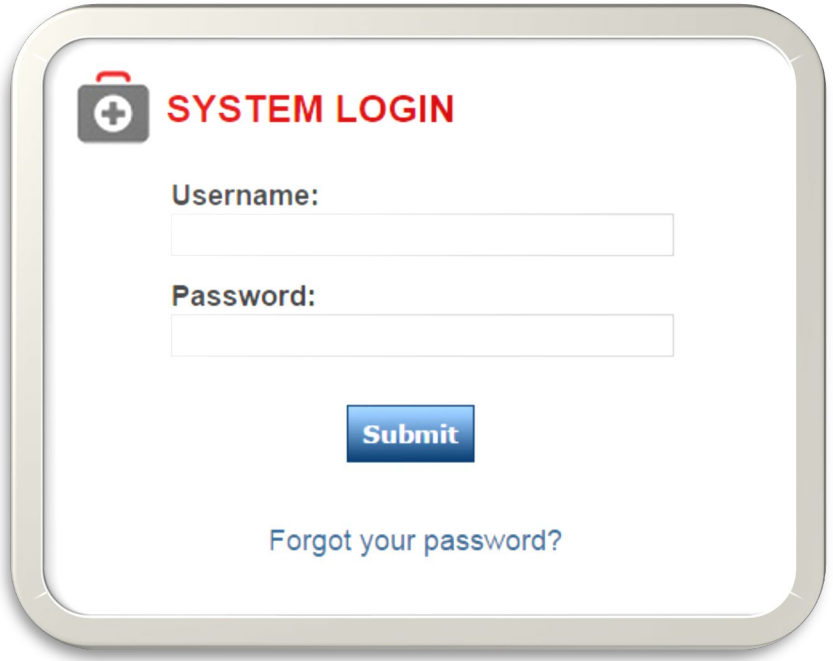
Login screen

- Username
- Password
- Prompted to change password on first login

Login

- Username = 1st letter of first name and full last name (ex. Jane Doe = jdoe)
- Initial Temporary Password = ***will be emailed to you***
- Unable to Login? Click on “Forgot your password?” under Submit button
- Enter your e-mail address (work e-mail). Await link to reset password



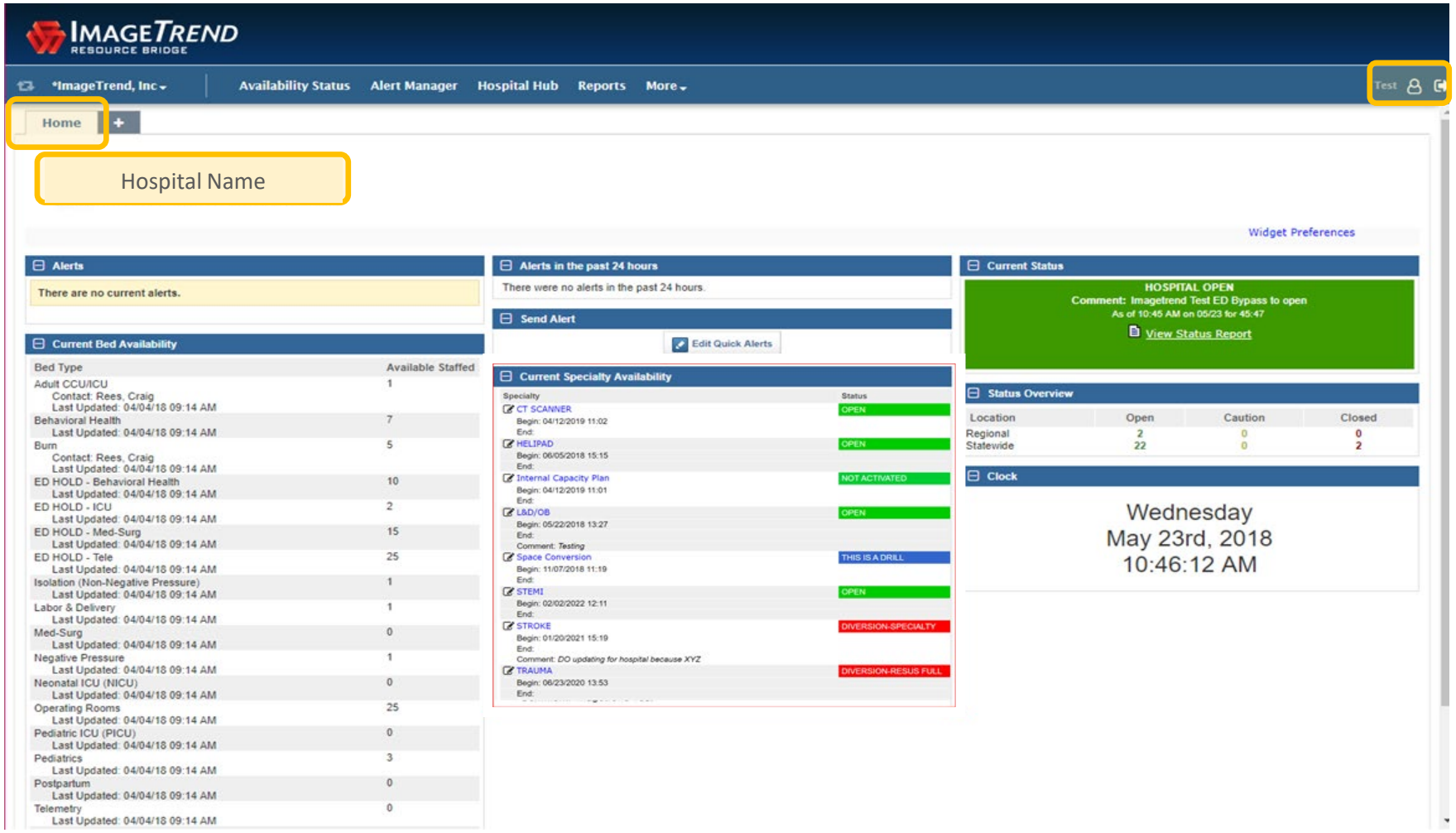


LEMSIS > Resource Bridge

Resource Bridge > Landing Page > *Privacy Agreement* > **My Agency Tab**

LEMSIS > Resource Bridge > Specialty Program User > Landing Page

Login Landing Page is My Agency/Agency Summary Dashboard



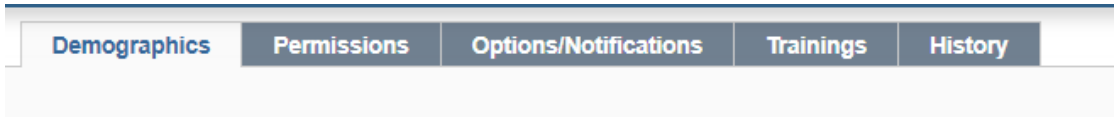
Username, Help, and Logout appears in top right corner

COUNTY OF SAN DIEGO
EMERGENCY MEDICAL SERVICES

How Do I – Setup/Edit My Profile?

- On My Agency/Agency Summary Dashboard –

- This action will open the Demographics, Permissions, Options/Notifications, Trainings and History tabs

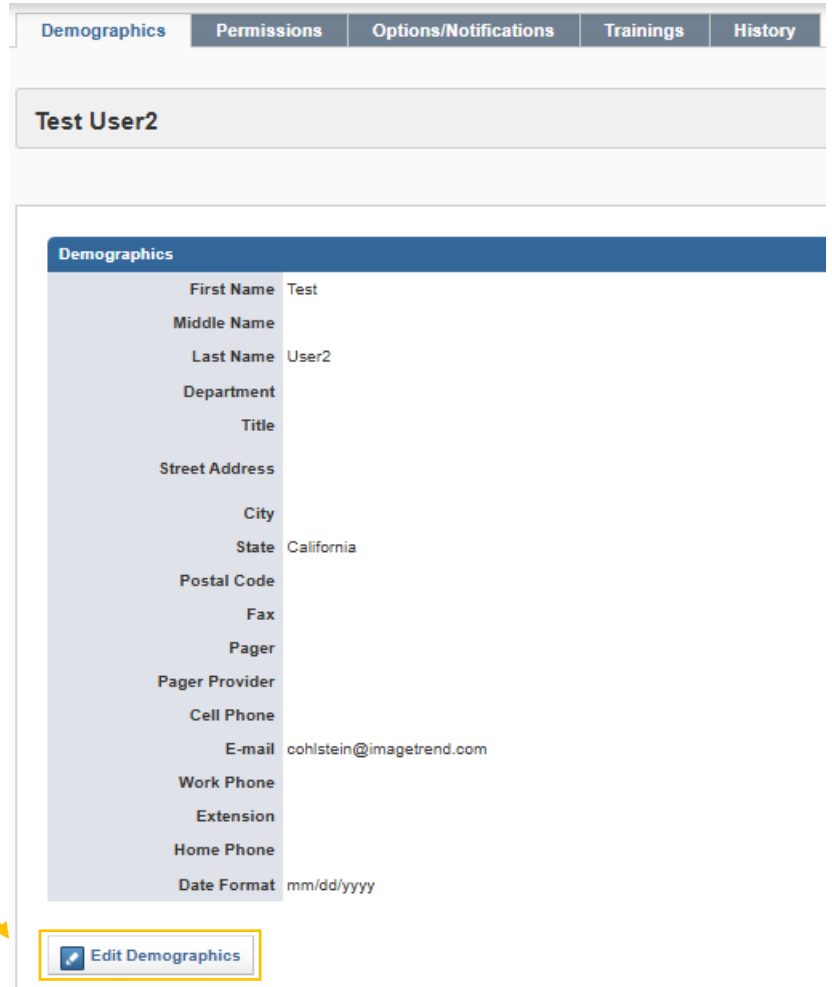


Click the little icon of the person next to your name. This will take you to the screens to:

- Edit your Demographics
- Edit your password in Permissions
- Sign-up to receive alerts & notifications in Options/Notifications
- View your user and access history

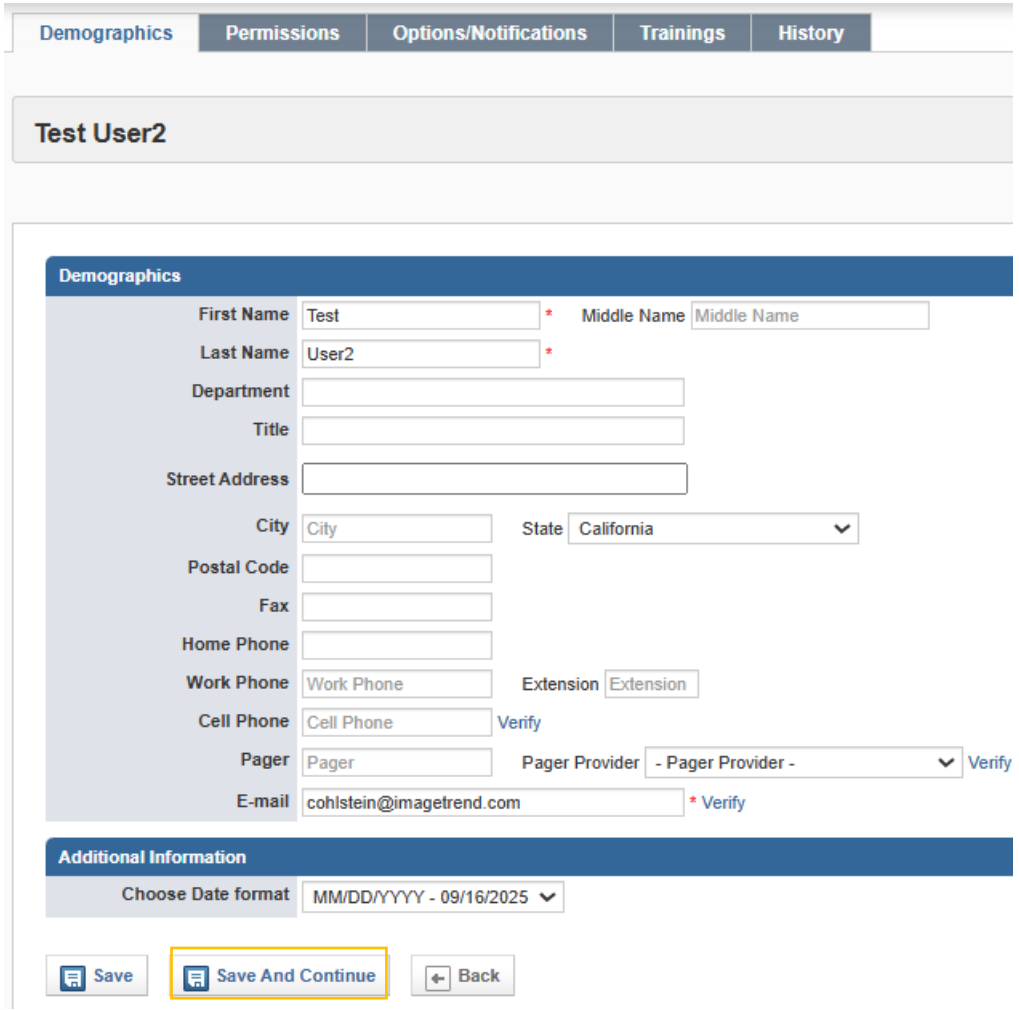
How Do I – Setup/Edit My Profile?

- “Click” Edit Demographics



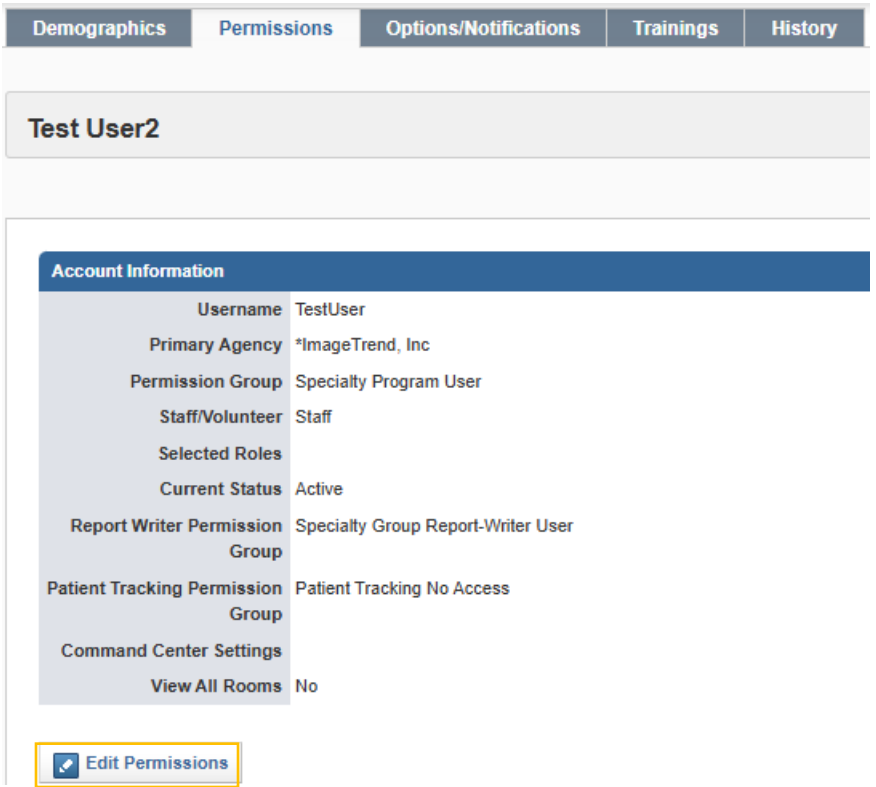
How Do I – Setup/Edit My Profile?

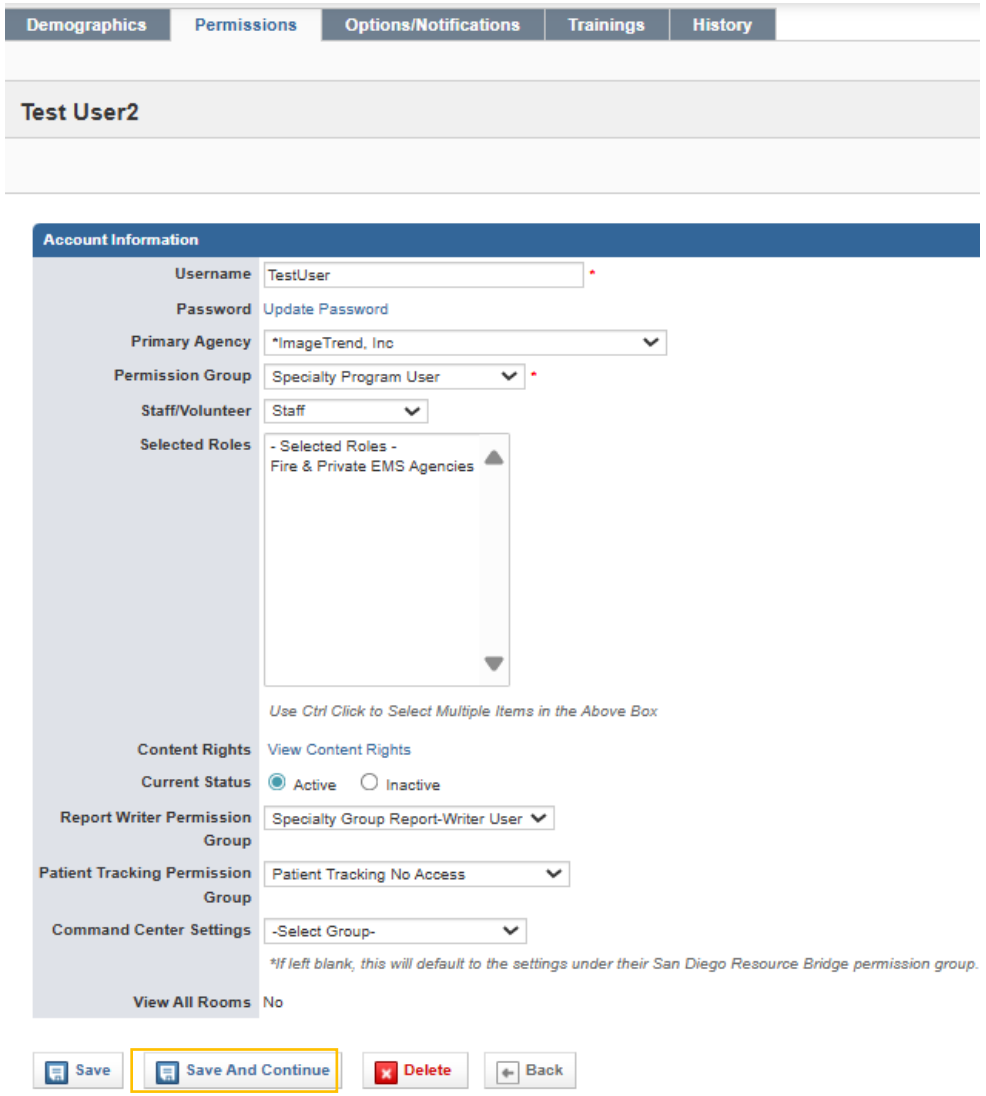
- Enter updated demographics and “click” Save And Continue



How Do I – Setup/Edit My Profile?

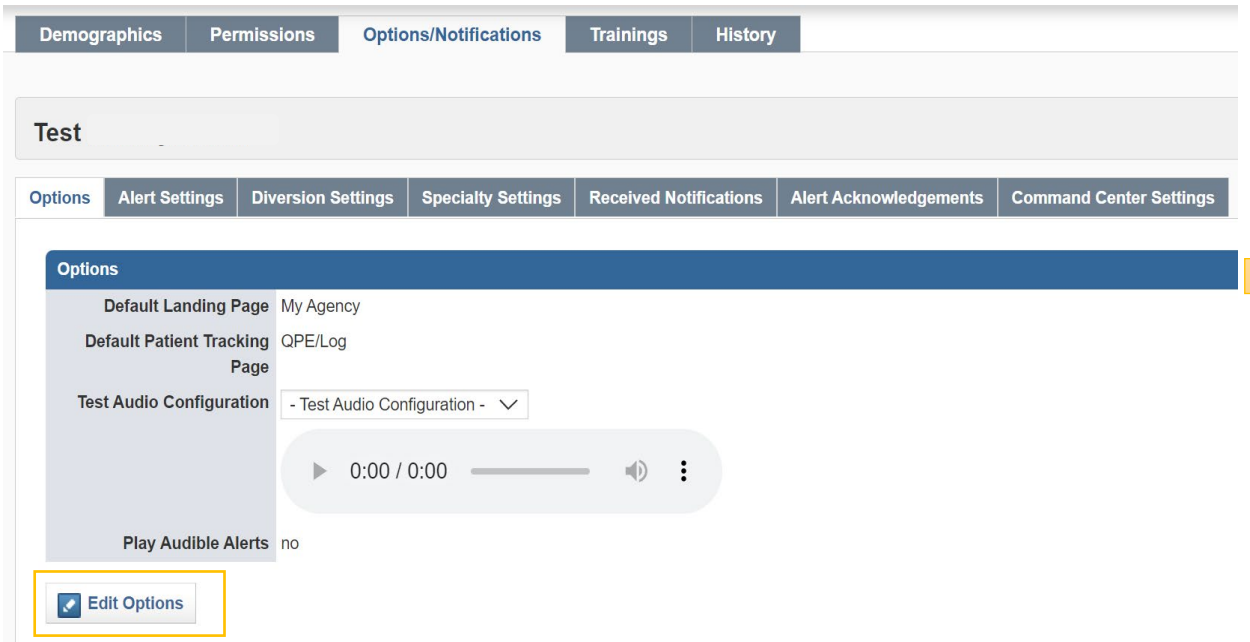
1. “Click” on Edit Permissions
2. Enter updated Account Information and “click” Save and Continue

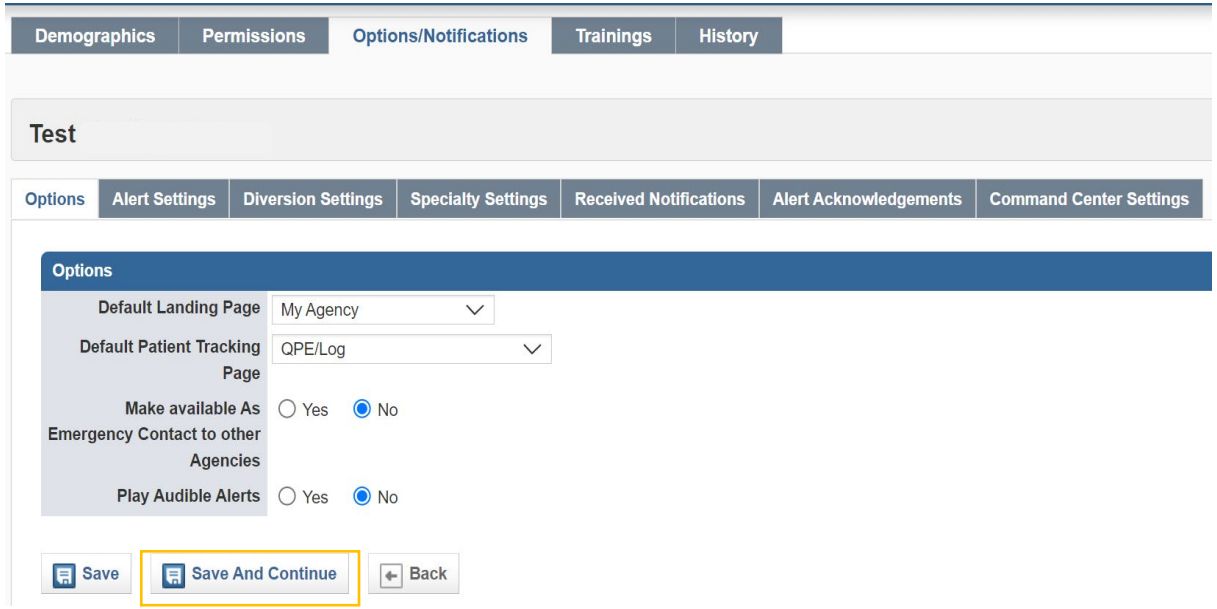




How Do I – Setup/Edit My Profile?

- "Click" Edit Options
- "Enter updated Default Landing Page and "click" Save and Continue

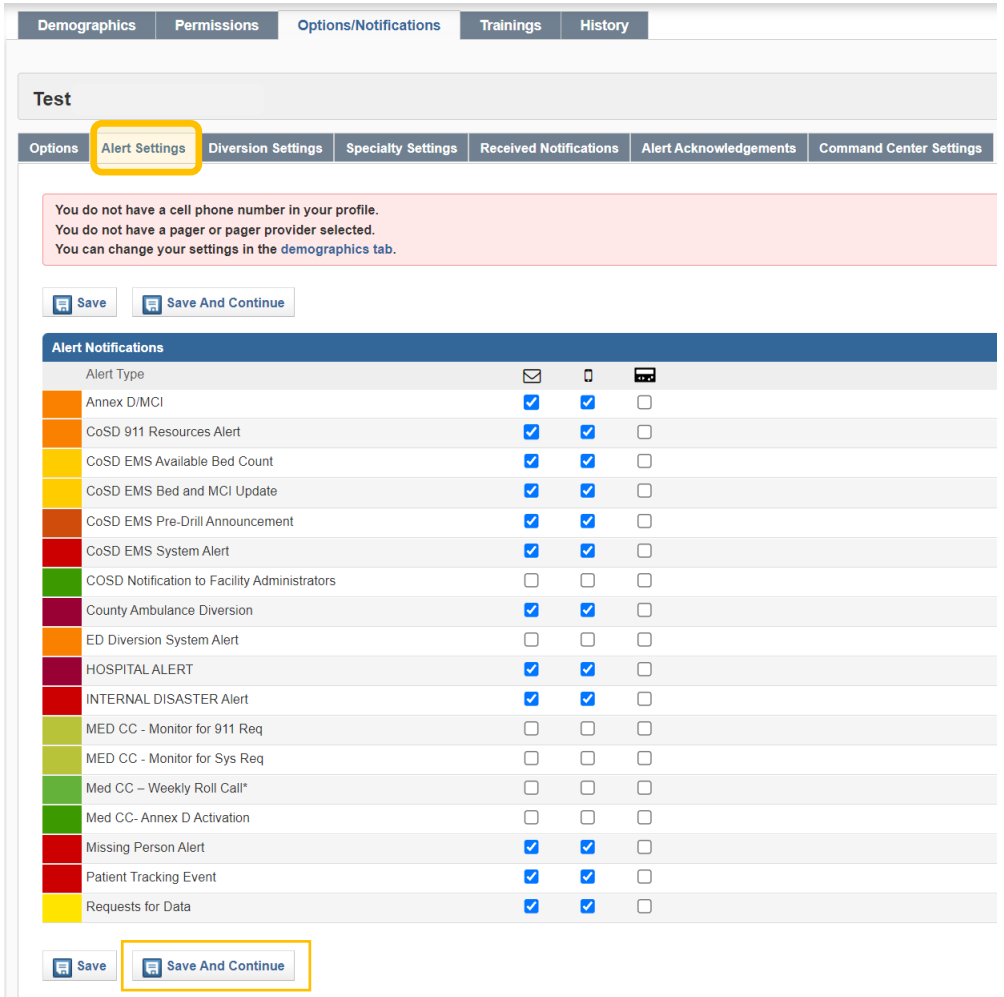




How Do I – Setup/Edit My Profile?

- Choose Alert Notification preferences for Alert Settings, Diversion and Specialty then "click" Save and Continue at the bottom of each page.

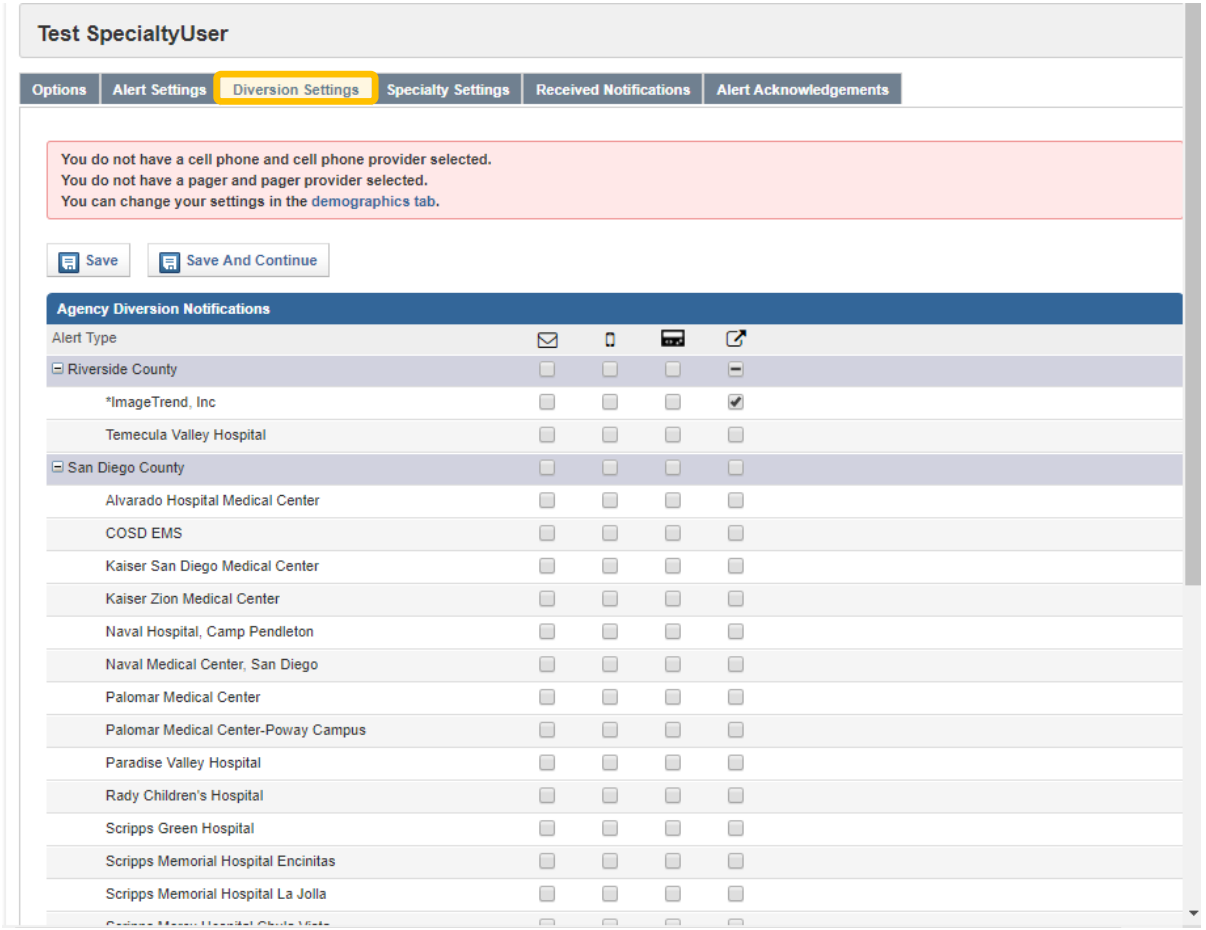
  If you do not want to receive alerts, leave all options unchecked.



How Do I – Setup/Edit My Profile?

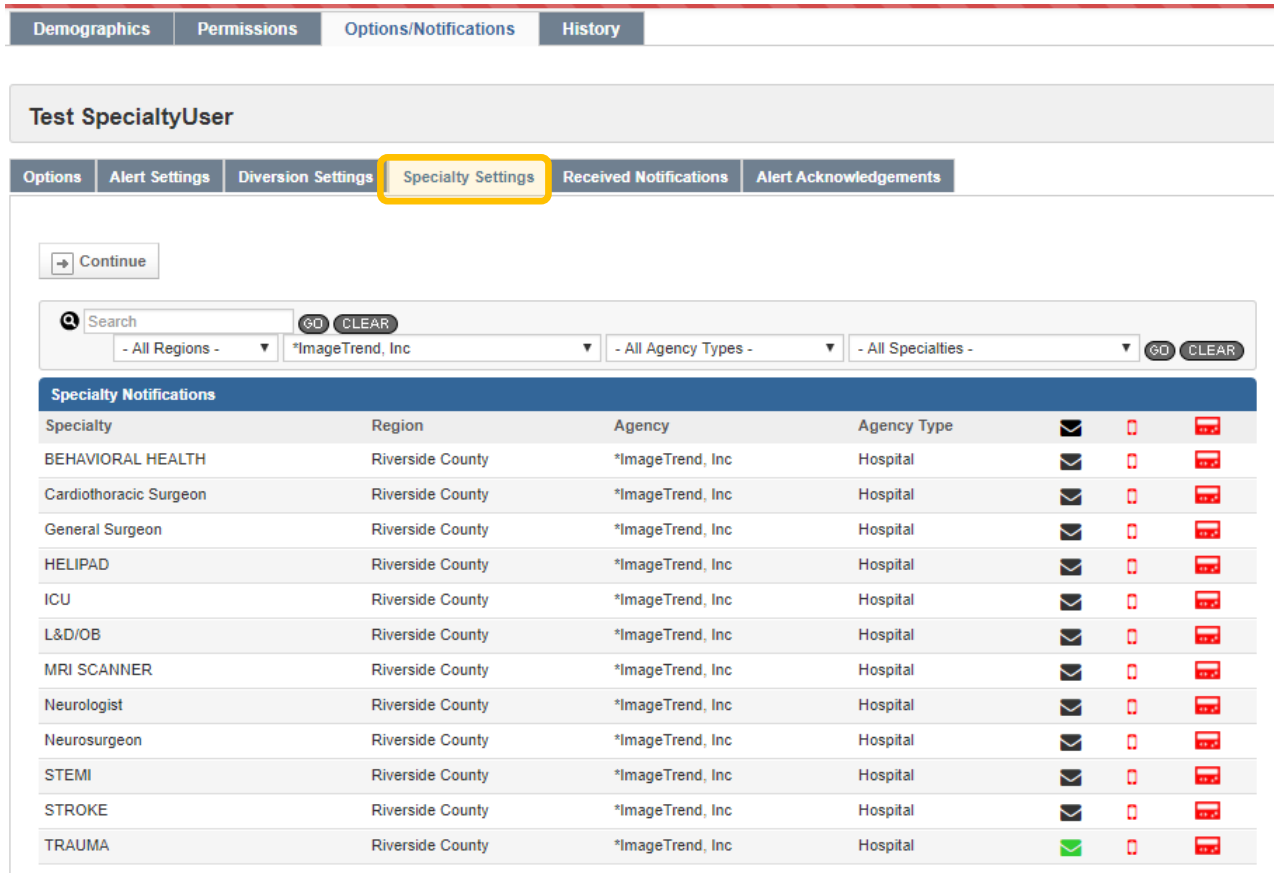
- Diversion Settings: Select notification preferences for hospitals going on ED Diversion (Diversion).

If you do not want to receive alerts, leave all options unchecked.



How Do I – Setup/Edit My Profile?

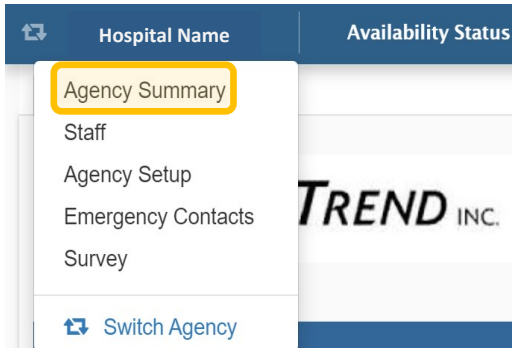
- Specialty Settings: Select notification preferences for hospitals going on Specialty Diversion.
- A green icon indicates you will receive notifications for the specialty by the method selected.
- A black icon indicates no notification will be received.
- A red icon indicates you cannot select the option until more information has been added to your Demographics.

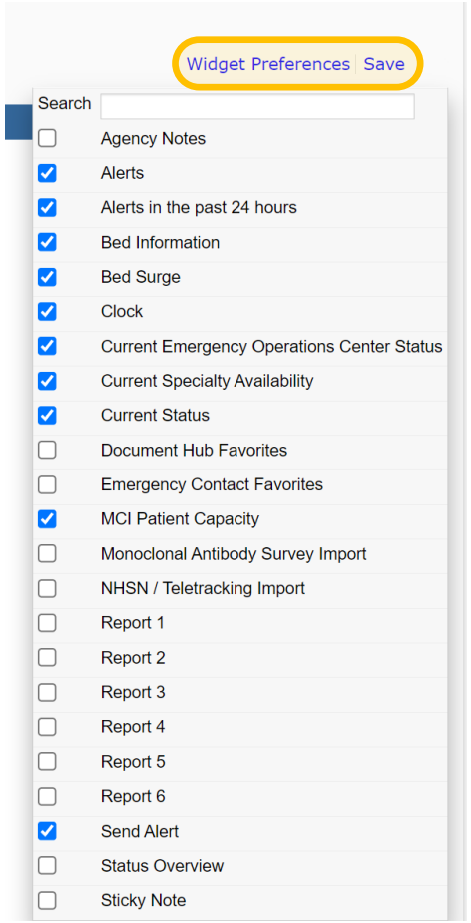


If you do not want to receive notifications, leave all options unchecked.

How Do I – Setup My Agency Dashboard?

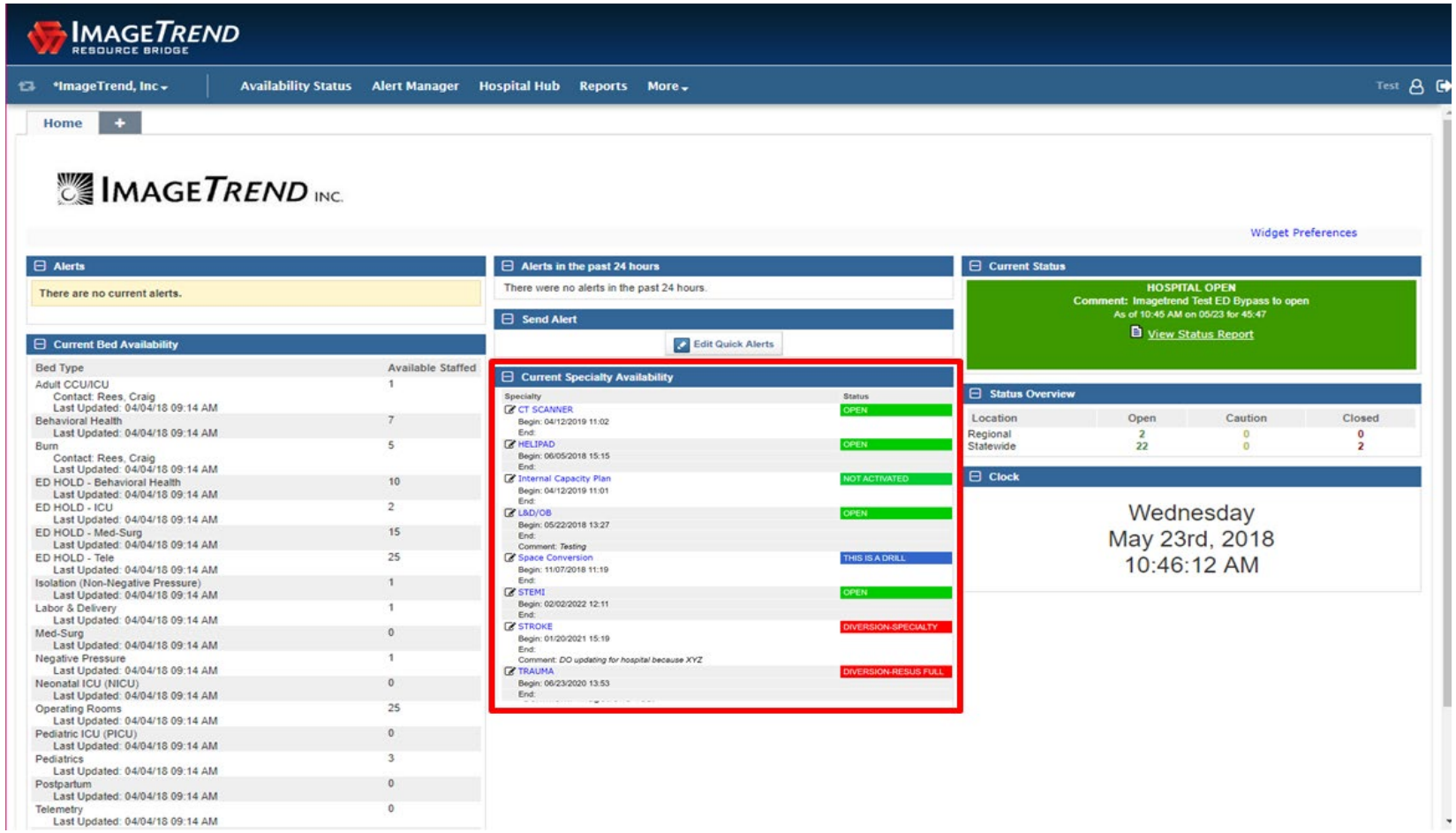
- Navigate to Agency Summary under hospital name (upper left)
- On Dashboard - Select Widget Preferences (located on right)
  - Widget -“app” residing on the Dashboard allowing users to access a function. Multiple widgets are set-up on the Dashboard
- Place checkmark in box next to corresponding widget
- Recommended Widgets (may be more than necessary depending on your role at your facility):
  - Alerts
  - Alerts past 24 hrs.
  - Clock
  - Current Bed Availability
  - Current Specialty Availability
  - Current Status
  - Send Alert
- Save – must Save or selection will disappear





Recommended User Dashboard Orientation

- Helpful Hints: Any time changes are made remember to Save.
- To reposition widget right mouse, click on top blue bar of widget, hold then drag widget to preferred position.

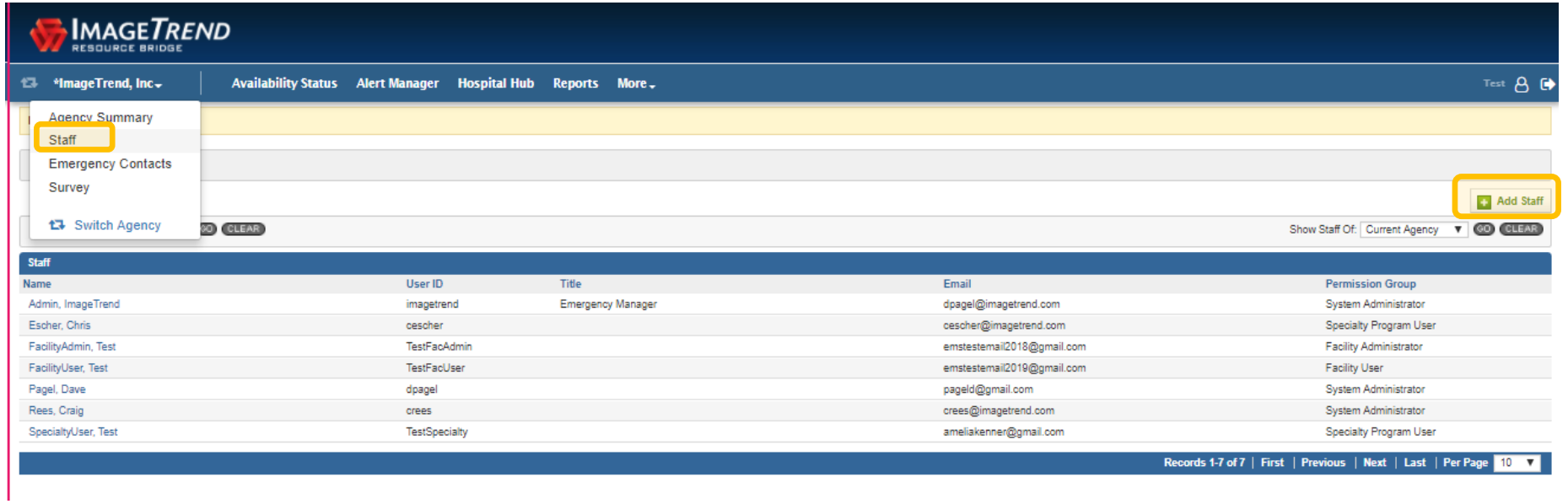


LEMSIS > Resource Bridge > Staff (Adding a New User)

Resource Bridge > **Adding a New User**

LEMSIS > Resource Bridge > Staff (Adding a New User)

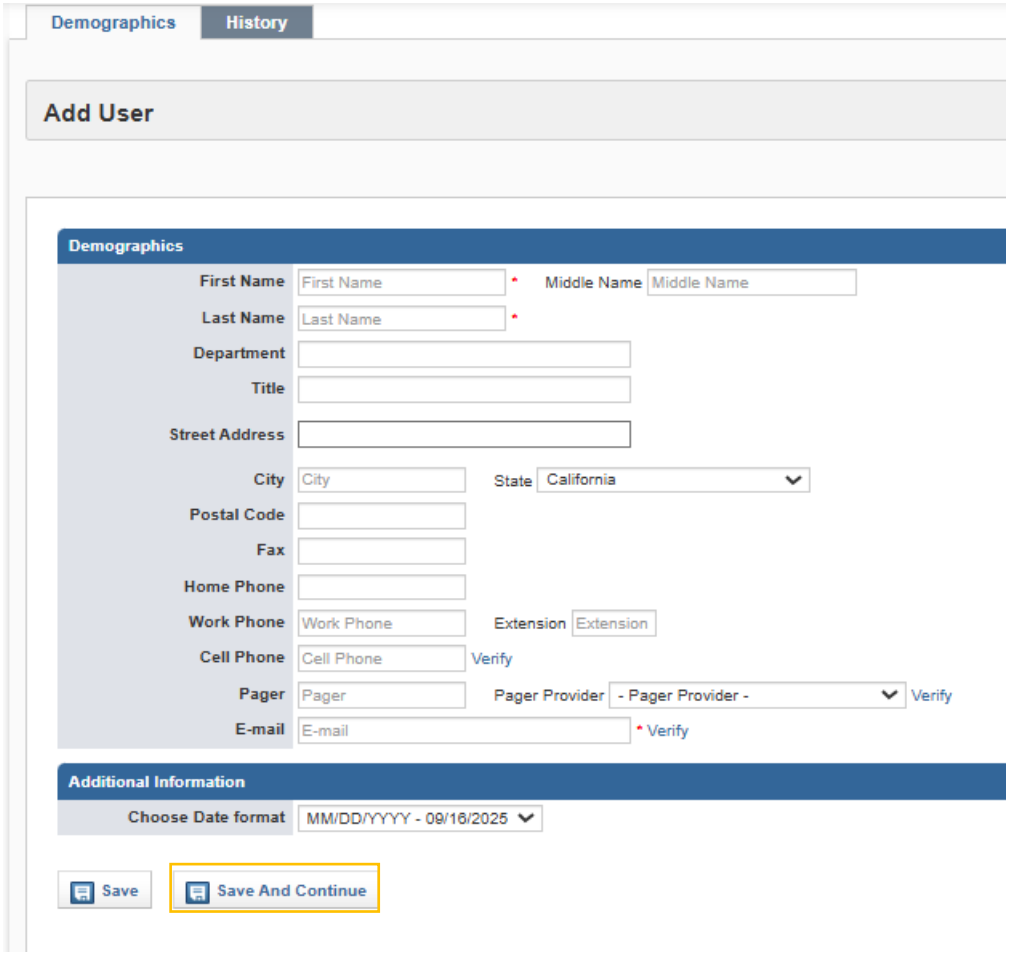
Navigation: My Agency > Staff > Add Staff (righthand corner)



COUNTY OF SAN DIEGO
EMERGENCY MEDICAL SERVICES

LEMSIS > Resource Bridge > Staff (Adding a New User)

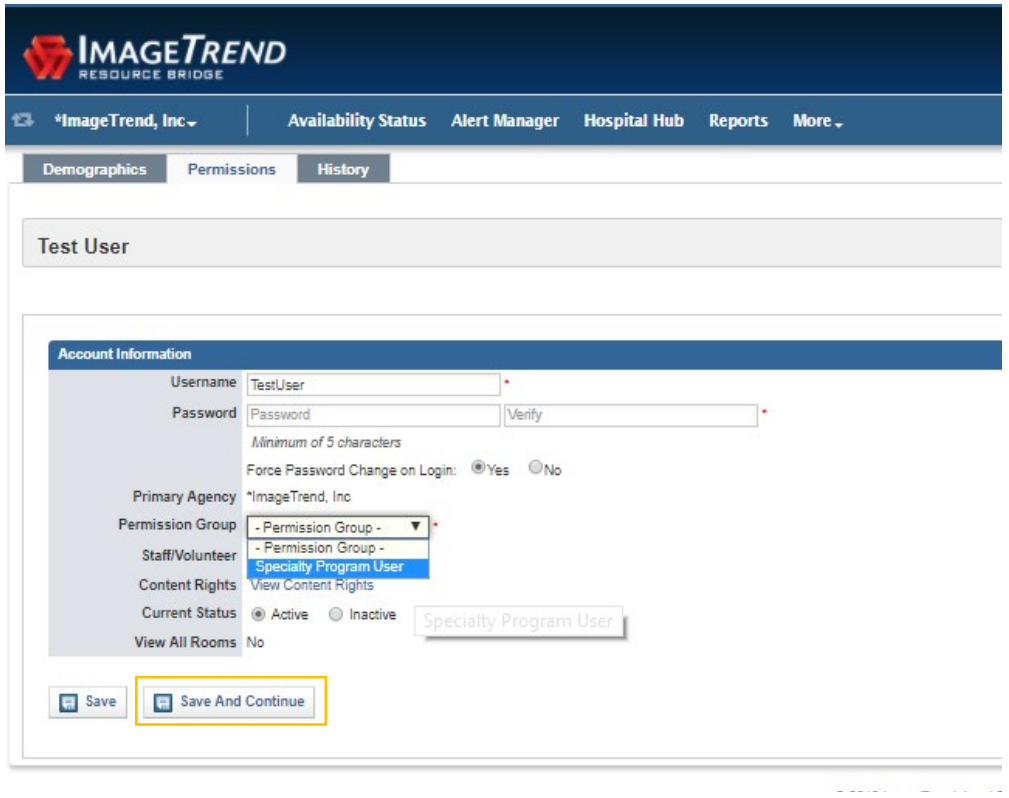
- First Name, Last Name, and Email are required on the Demographics Tab.
- Click Save and Continue when done.



LEMSIS > Resource Bridge > Staff (Adding a New User)

- **Enter Username:** 1st letter of first name and full last name
- **Enter temporary password:** such as *Welcome1*
- **Assign Permission Group:** Specialty Program User is only option
- **Assign Staff or Volunteer**
- **Content Rights:** pre-set by CoSD > skip
- **Current Status:** select Active

- Save and Continue – the next screen will be Options/Notifications. You can set this up for the user of have them set it up once they log in.

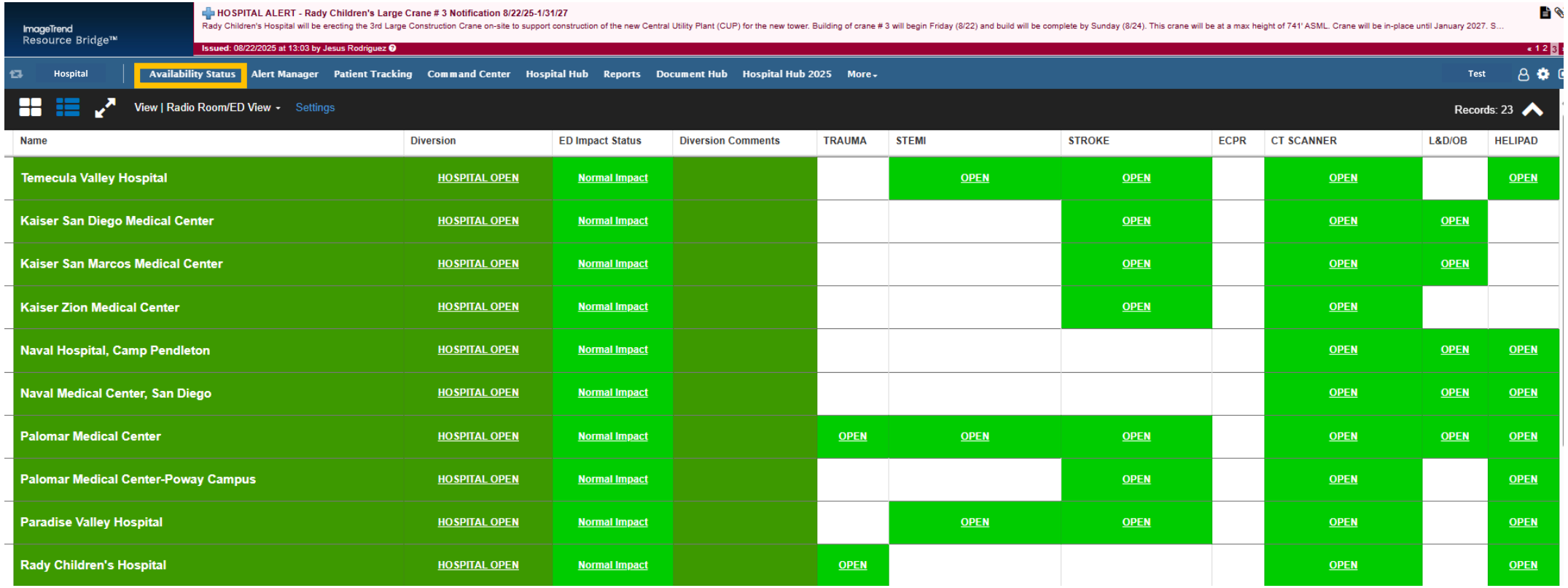


LEMSIS > Resource Bridge

Resource Bridge > **Availability Status Tab**

LEMSIS > Resource Bridge > Availability Status

- Select Availability Status from options across the top of the screen.
- The default view is Radio Room/ED View.

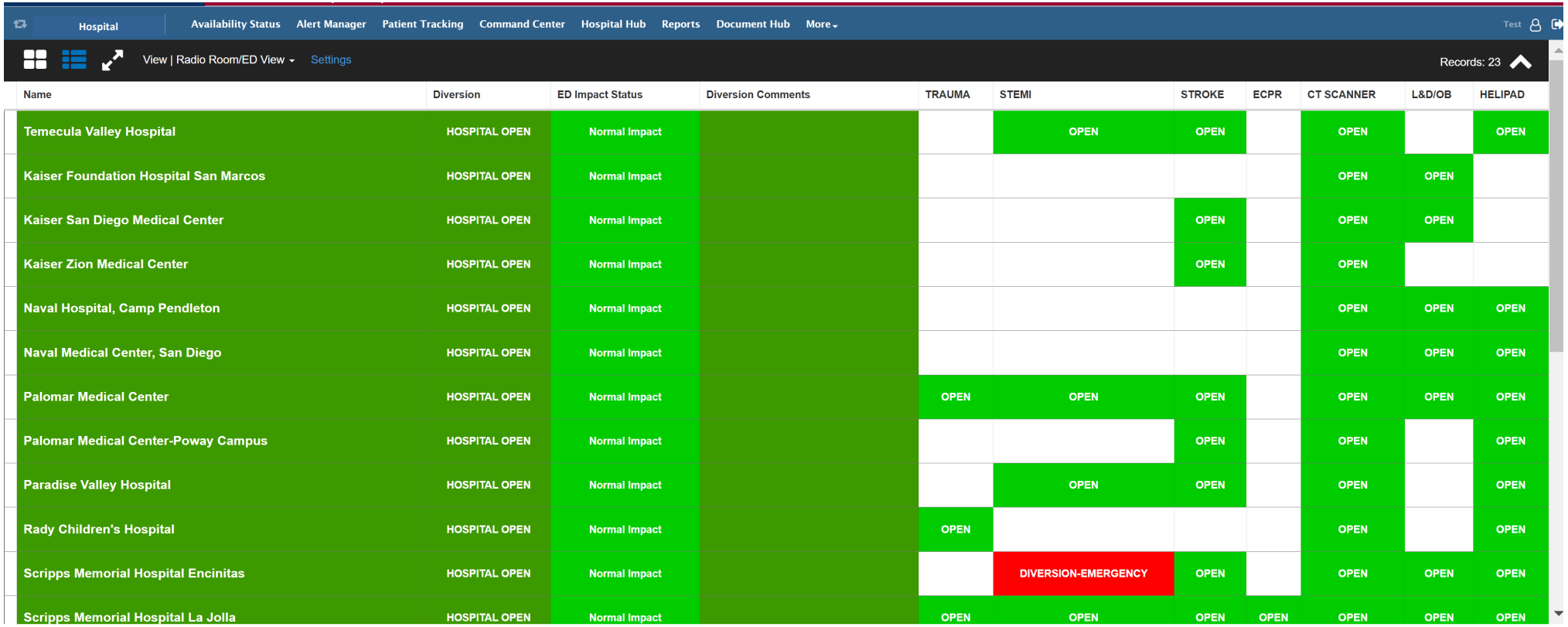


Name	Diversion	ED Impact Status	Diversion Comments	TRAUMA	STEMI	STROKE	ECPR	CT SCANNER	L&D/OB	HELIPAD
Temecula Valley Hospital	HOSPITAL OPEN	Normal Impact			OPEN	OPEN		OPEN		OPEN
Kaiser San Diego Medical Center	HOSPITAL OPEN	Normal Impact				OPEN		OPEN	OPEN	
Kaiser San Marcos Medical Center	HOSPITAL OPEN	Normal Impact				OPEN		OPEN	OPEN	
Kaiser Zion Medical Center	HOSPITAL OPEN	Normal Impact				OPEN		OPEN		
Naval Hospital, Camp Pendleton	HOSPITAL OPEN	Normal Impact						OPEN	OPEN	OPEN
Naval Medical Center, San Diego	HOSPITAL OPEN	Normal Impact						OPEN	OPEN	OPEN
Palomar Medical Center	HOSPITAL OPEN	Normal Impact		OPEN	OPEN	OPEN		OPEN	OPEN	OPEN
Palomar Medical Center-Poway Campus	HOSPITAL OPEN	Normal Impact				OPEN		OPEN		OPEN
Paradise Valley Hospital	HOSPITAL OPEN	Normal Impact			OPEN	OPEN		OPEN		OPEN
Rady Children's Hospital	HOSPITAL OPEN	Normal Impact		OPEN				OPEN		OPEN

LEMSIS > Resource Bridge > Availability Status

This view displays the status of hospitals and specialty services

- Color coding reflects availability of services, open status and diversion status
- Name column is reflective of the Hospital Status



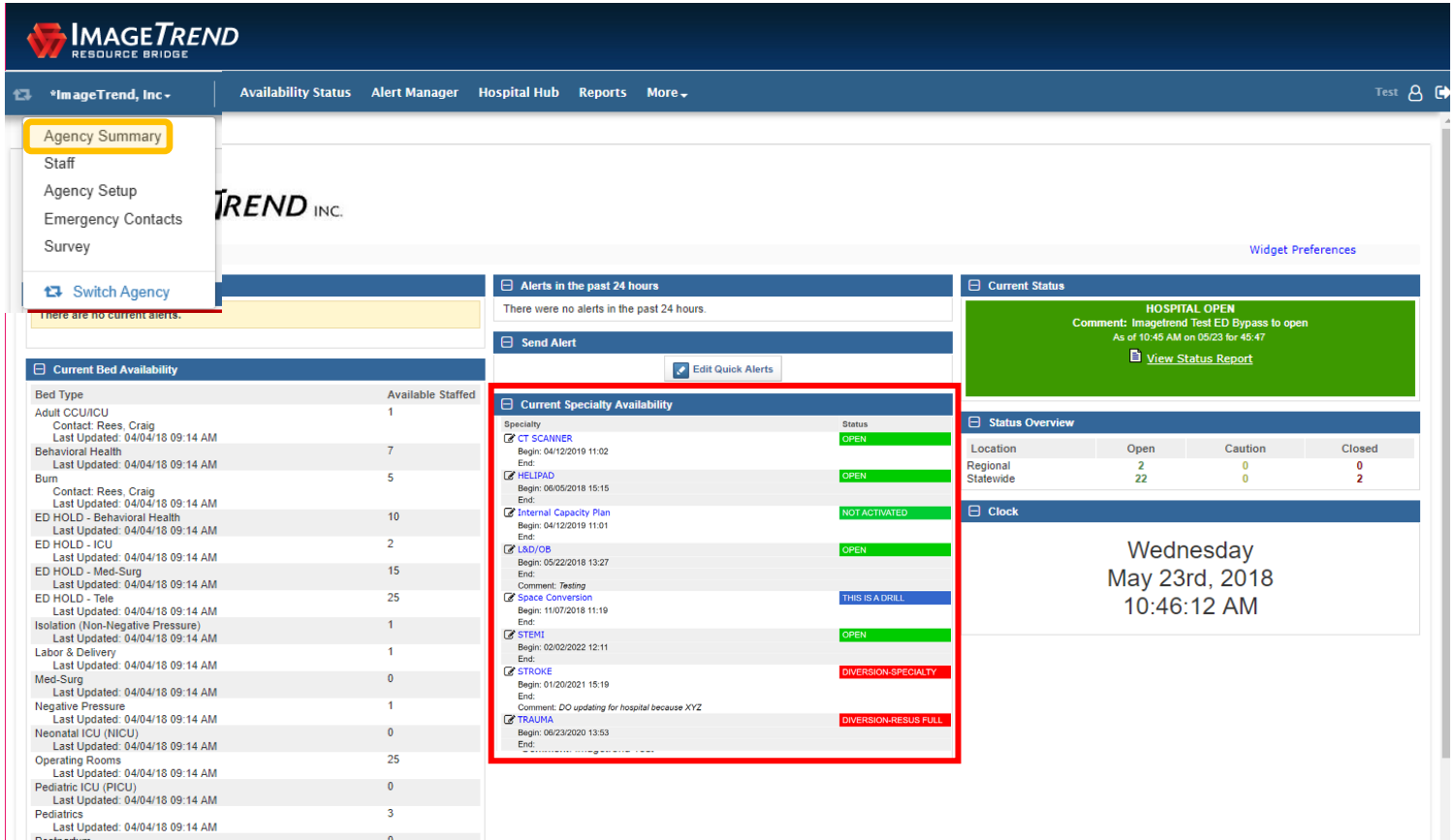
Name	Diversion	ED Impact Status	Diversion Comments	TRAUMA	STEMI	STROKE	ECPR	CT SCANNER	L&D/OB	HELIPAD
Temecula Valley Hospital	HOSPITAL OPEN	Normal Impact			OPEN	OPEN		OPEN		OPEN
Kaiser Foundation Hospital San Marcos	HOSPITAL OPEN	Normal Impact						OPEN	OPEN	
Kaiser San Diego Medical Center	HOSPITAL OPEN	Normal Impact				OPEN		OPEN	OPEN	
Kaiser Zion Medical Center	HOSPITAL OPEN	Normal Impact				OPEN		OPEN		
Naval Hospital, Camp Pendleton	HOSPITAL OPEN	Normal Impact						OPEN	OPEN	OPEN
Naval Medical Center, San Diego	HOSPITAL OPEN	Normal Impact						OPEN	OPEN	OPEN
Palomar Medical Center	HOSPITAL OPEN	Normal Impact		OPEN	OPEN	OPEN		OPEN	OPEN	OPEN
Palomar Medical Center-Poway Campus	HOSPITAL OPEN	Normal Impact				OPEN		OPEN		OPEN
Paradise Valley Hospital	HOSPITAL OPEN	Normal Impact			OPEN	OPEN		OPEN		OPEN
Rady Children's Hospital	HOSPITAL OPEN	Normal Impact		OPEN				OPEN		OPEN
Scripps Memorial Hospital Encinitas	HOSPITAL OPEN	Normal Impact			DIVERSION-EMERGENCY	OPEN		OPEN	OPEN	OPEN
Scripps Memorial Hospital La Jolla	HOSPITAL OPEN	Normal Impact		OPEN	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN

LEMSIS > Resource Bridge

Resource Bridge > My Agency > **Update Resource Status**

LEMSIS > Resource Bridge > Current Specialty Availability

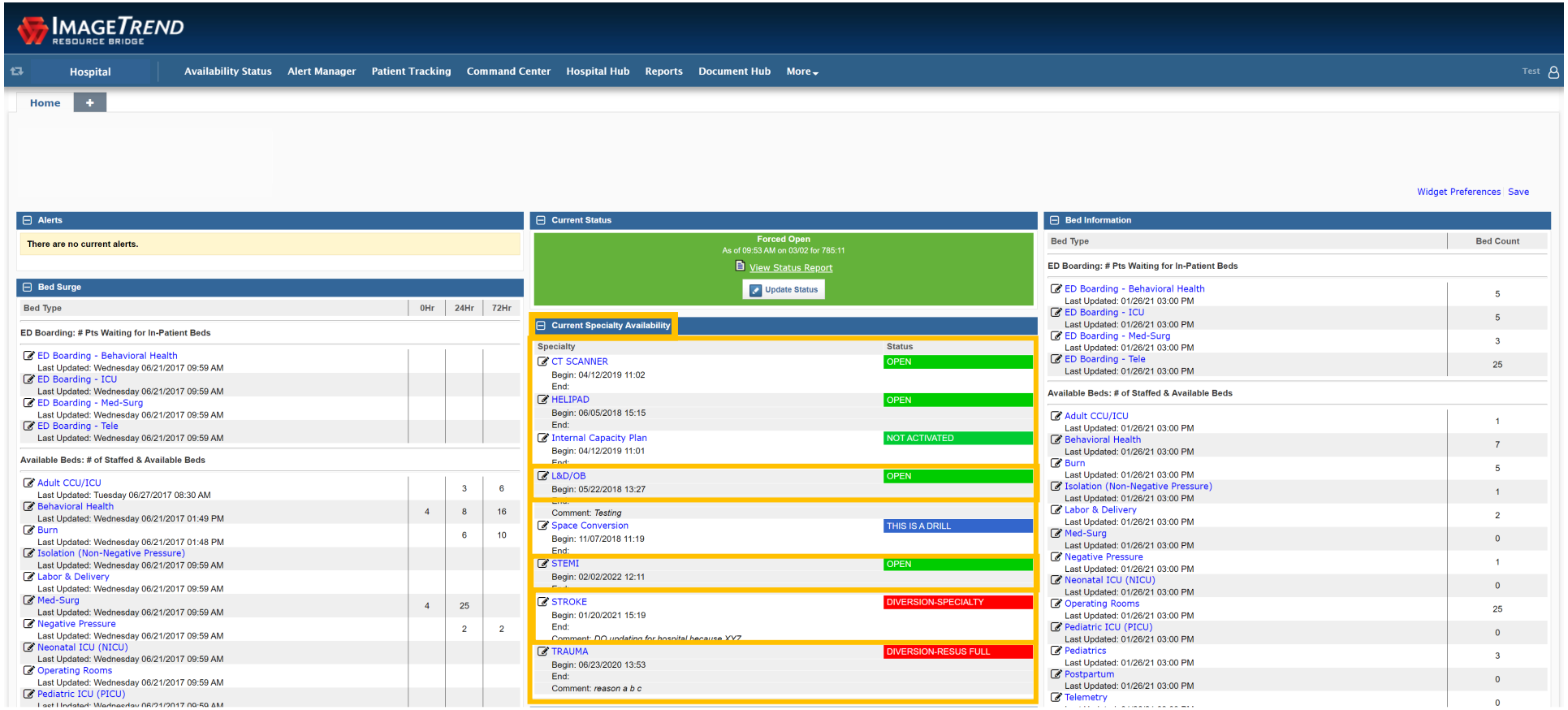
- You have access to update your hospital's Specialty Availability by navigating to the Agency Summary under your facility name (upper left-hand drop down):



LEMSIS > Resource Bridge > Agency Summary/My Agency Tabs > Updating Current Specialty Availability

How to update the resource availability status – Current Specialty Availability

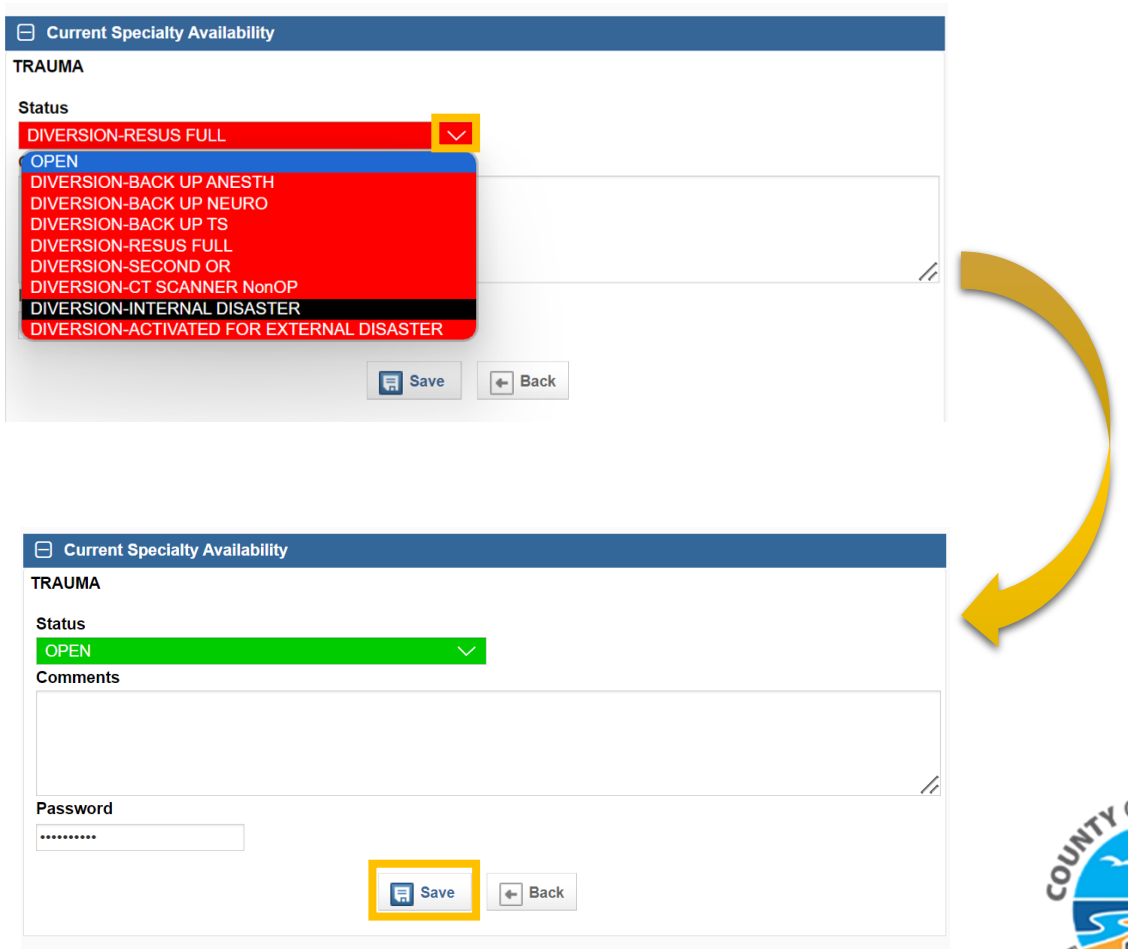
- In Current Specialty Availability widget > select Specialty to be updated



LEMSIS > Resource Bridge > Agency Summary/My Agency Tabs > Updating Current Specialty Availability

- Select Specialty Diversion Reason from dropdown list
- Enter Comment
- Enter Resource Bridge password
- Click Save

The Status update will be reflected in the Current Specialty Availability widget as well as on the Availability Status screen



Current Specialty Availability: Status Change Reasons Defined

STATUS	REASON OPTIONS	Definition
CT SCANNER	Open	• Open
	Down-Scheduled	• Down for scheduled maintenance
	Down Unexpected	• Issue with CT Scanner that was not planned
ED IMPACT STATUS	Normal Impact / Moderately Impacted / Highly Impacted	• Please see "*Instructions for Updating ED Impact Score in Resource Bridge*"
HELIPAD	Down	• Construction/Security related issues
	Down- No Incoming Flights	• Construction/Security related issues
	Hazard- Early Contact Req	• Construction/Security related issues
	Open	• Open
L&D/OB	Yes	• Open
	Diversion - L&D/OB	• L&D/OB full, no beds available
	Diversion-Internal Disaster	• Diversion related to internal disaster at hospital
	County Ambulance Diversion	• Diversion related to County Ambulance Diversion
STROKE	Open	• Open
	Diversion-CT Down	• CT scanner down either scheduled or unexpected
	Diversion-Specialty	• No neurosurgeon/neurologist available or neurointervention available
	Diversion-Internal Disaster	• Diversion related to internal disaster at hospital
	County Ambulance Diversion	• Diversion related to County Ambulance Diversion
STEMI	Open	• Open
	Diversion-Emergency	• Emergency PCI patient currently in Cath Lab
	Diversion-Non Emergency	• Non-emergency PCI patient currently in Cath Lab
	Diversion-Specialty	• Cath lab not available, Cath lab full, no interventional cardiologist available
	Diversion-Internal Disaster	• Diversion related to internal disaster at hospital
	County Ambulance Diversion	• Diversion related to County Ambulance Diversion
TRAUMA	Open	• Open
	Diversion-Resus Full	• Resus Full
	Diversion-CT Scanner NonOp	• CT Down or currently occupied by another patient
	Diversion-Internal Disaster	• Diversion related to internal disaster at hospital
	Diversion-Activated for External Disaster	• Diversion related to external disaster
	Diversion-Back Up Anesth / Back Up Neuro	• No trauma support staff available (ICU staffing, OR staffing)
	Diversion-Back Up TS	• Diversion related no trauma surgeon or trauma nurses availability
	County Ambulance Diversion	• Diversion related to County Ambulance Diversion

LEMSIS > Resource Bridge

Resource Bridge > **Hospital Hub**

LEMSIS > Resource Bridge

Hospital Hub 2025 Tab

- Allows hospital staff access to field Patient Care Records (PCRs)
- Alerts hospital staff to newly incoming ambulances
- Allows hospital staff to manage anticipated patient arrival
- View of PCRs is limited to only those arriving to your facility
- Section for hospital staff to enter Outcome data for patients

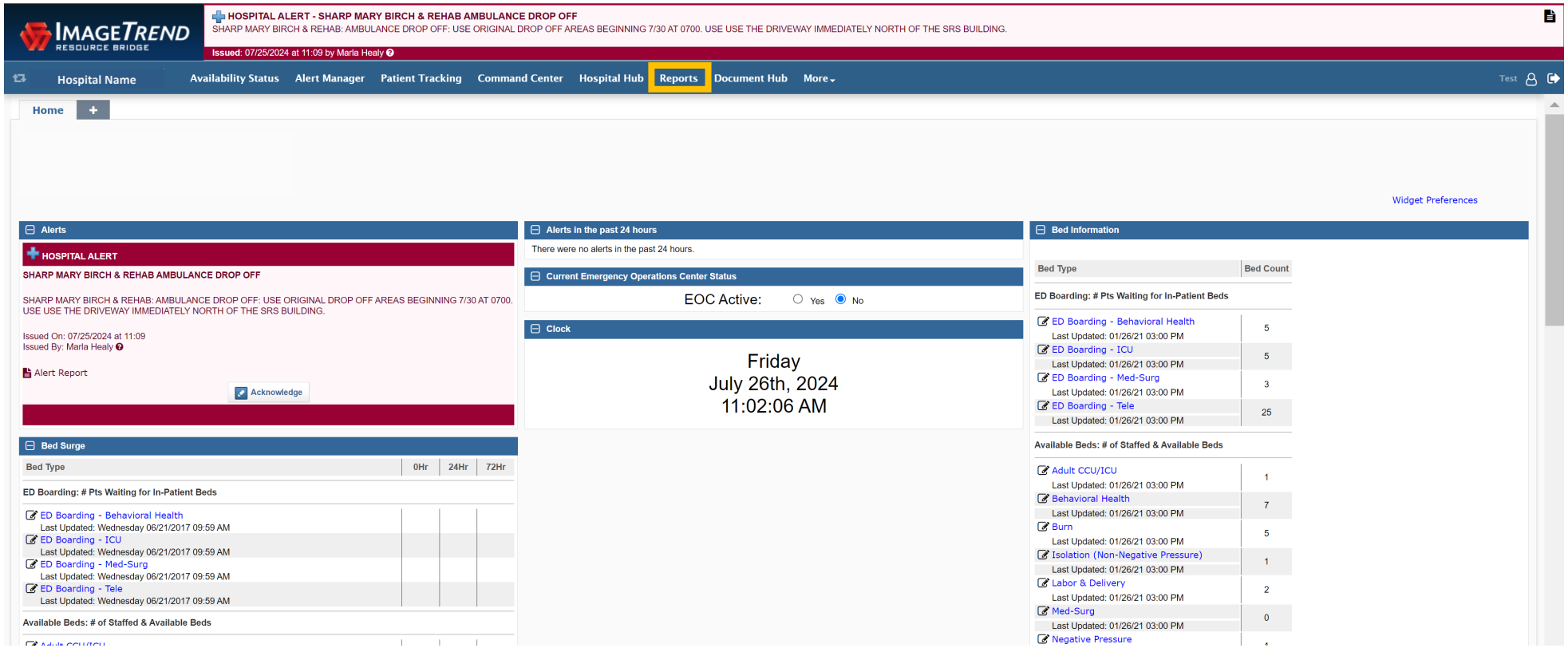
For more details, refer to the LEMSIS Resource Bridge Hospital Hub Manual

LEMSIS > Resource Bridge

Resource Bridge > **Reports Tab**

LEMSIS > Resource Bridge > Reports Tab

Click on Reports Tab



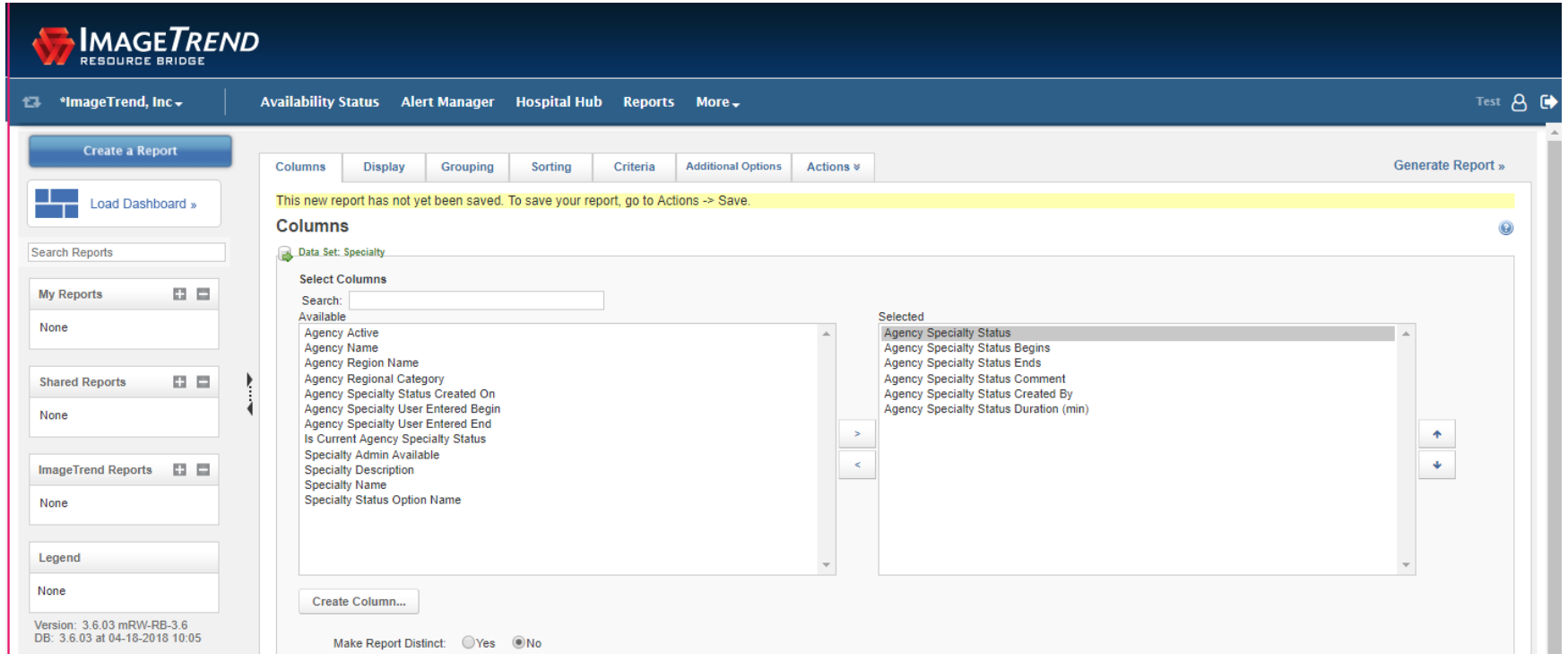
LEMSIS > Resource Bridge > Reports Tab

Reports Button

- Only shared reports will populate the menu options on the left side of the screen

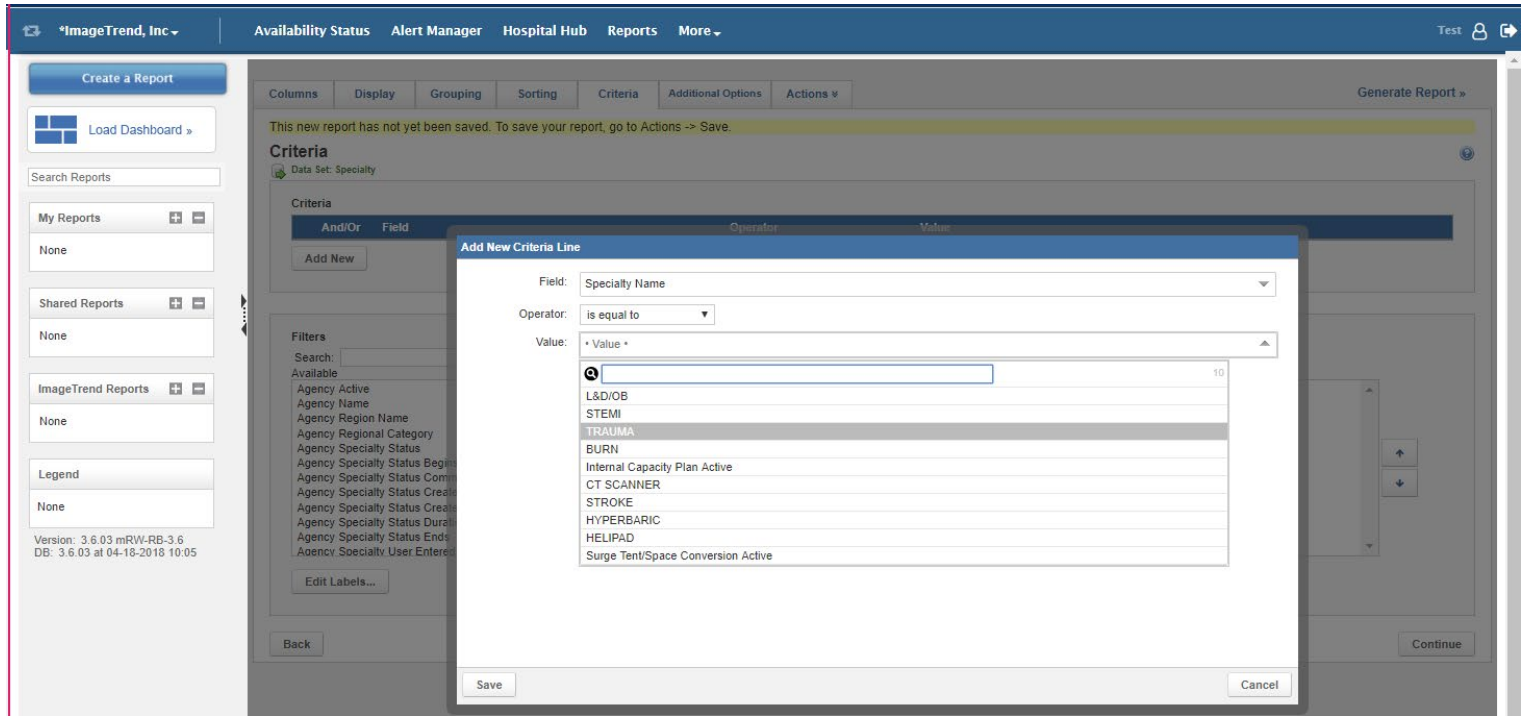
LEMSIS > Resource Bridge > Reports Tab

- Access to the following datasets: ED Diversion, Specialty, and Specialty-Admin
- To create a specialty Diversion report: Click the Specialty dataset and it will open to the Columns tab.
- Fields recommended for getting started: Agency Specialty Status, Agency Specialty Status Begins, Agency Specialty Status Ends, Agency Specialty Status Comments, Agency Specialty Status Created By, Agency Specialty Status Duration (min)



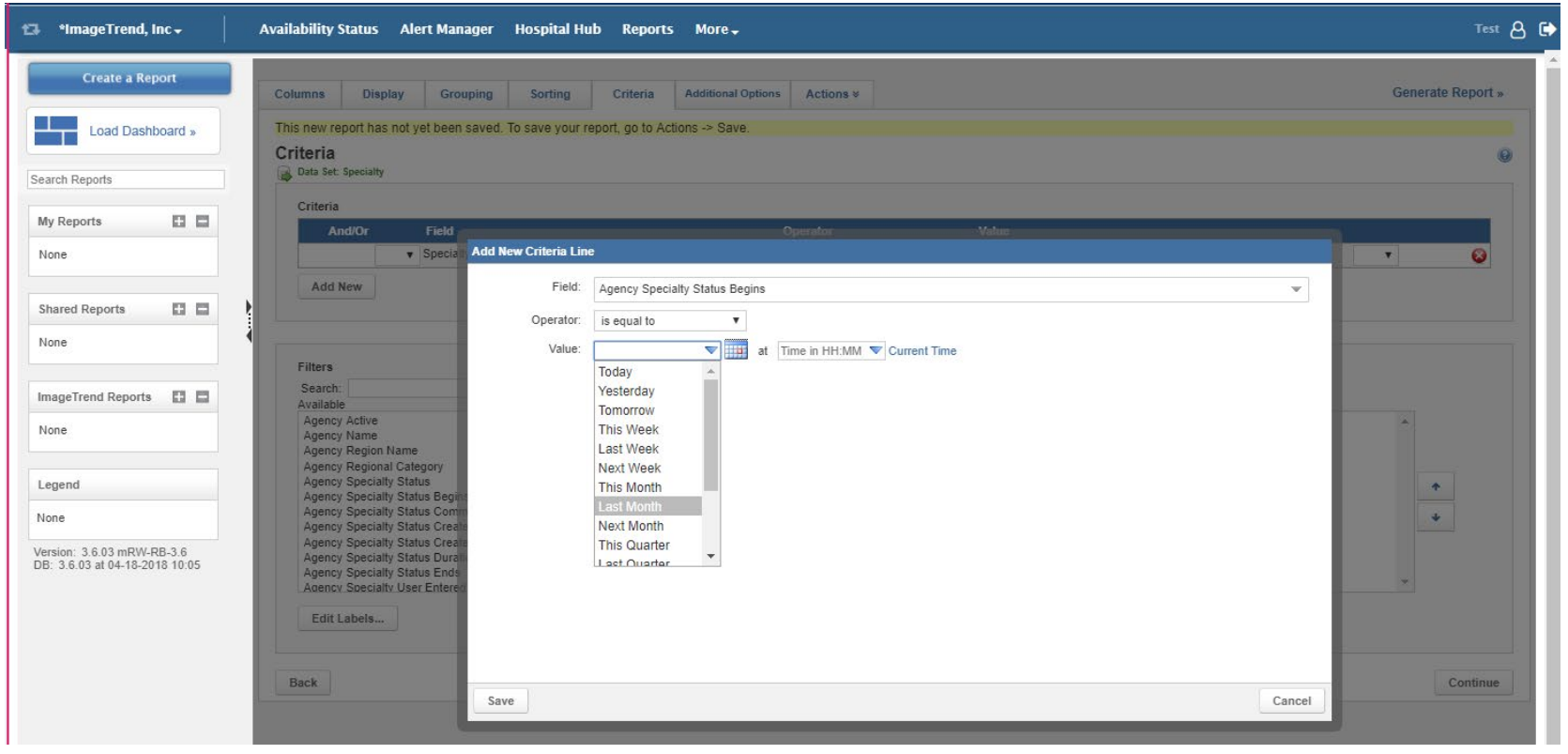
LEMSIS > Resource Bridge > Reports Tab

- Click to the Criteria Tab: Click Add New. Start by selecting which Specialty you are reporting on. In the Field box, select Specialty Name.
- Then select the Operator (most likely you will select “is equal to”).
- Then select the type of Specialty under the Value drop-down.
- Then click Save.



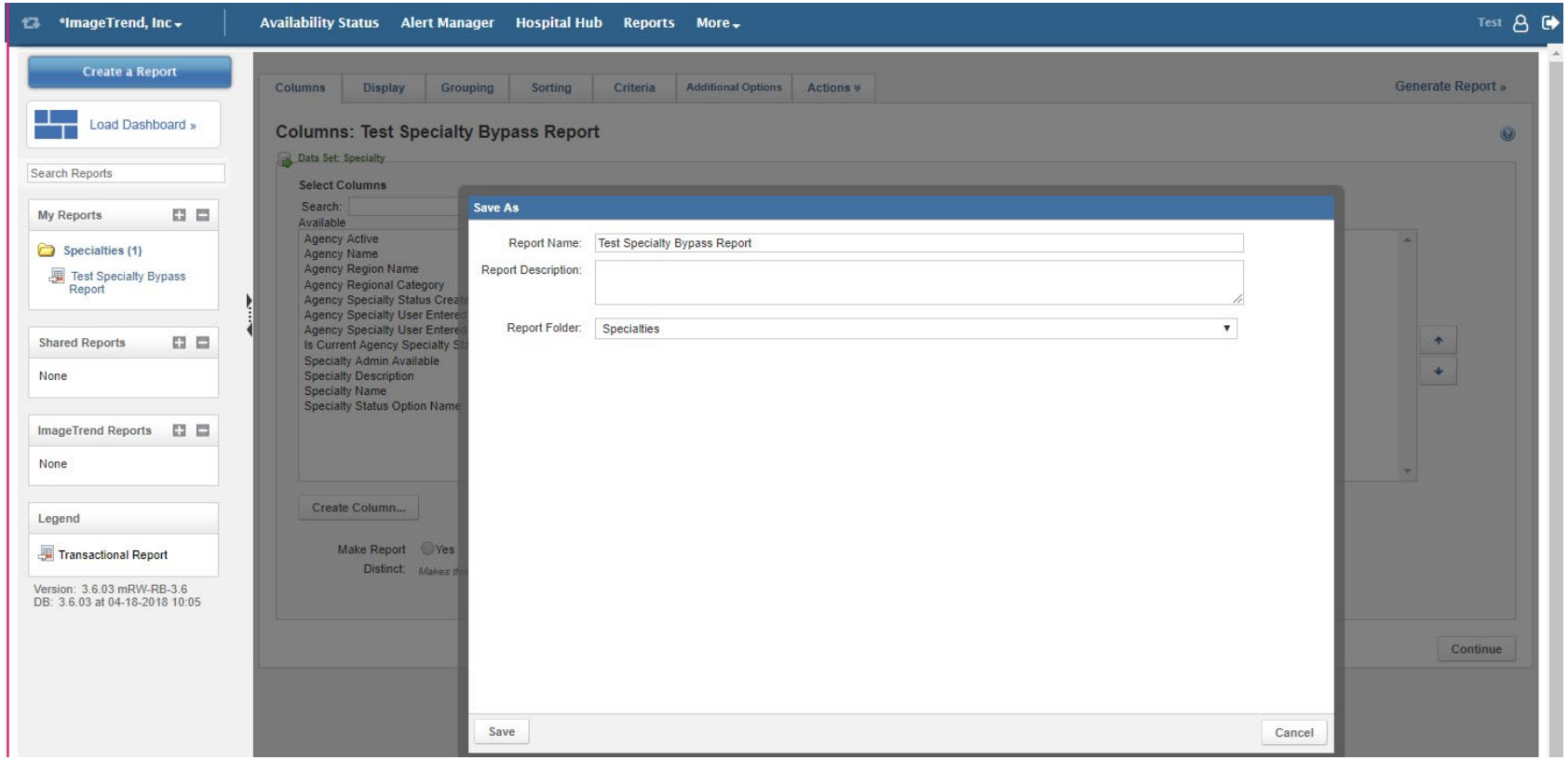
LEMSIS > Resource Bridge > Reports Tab

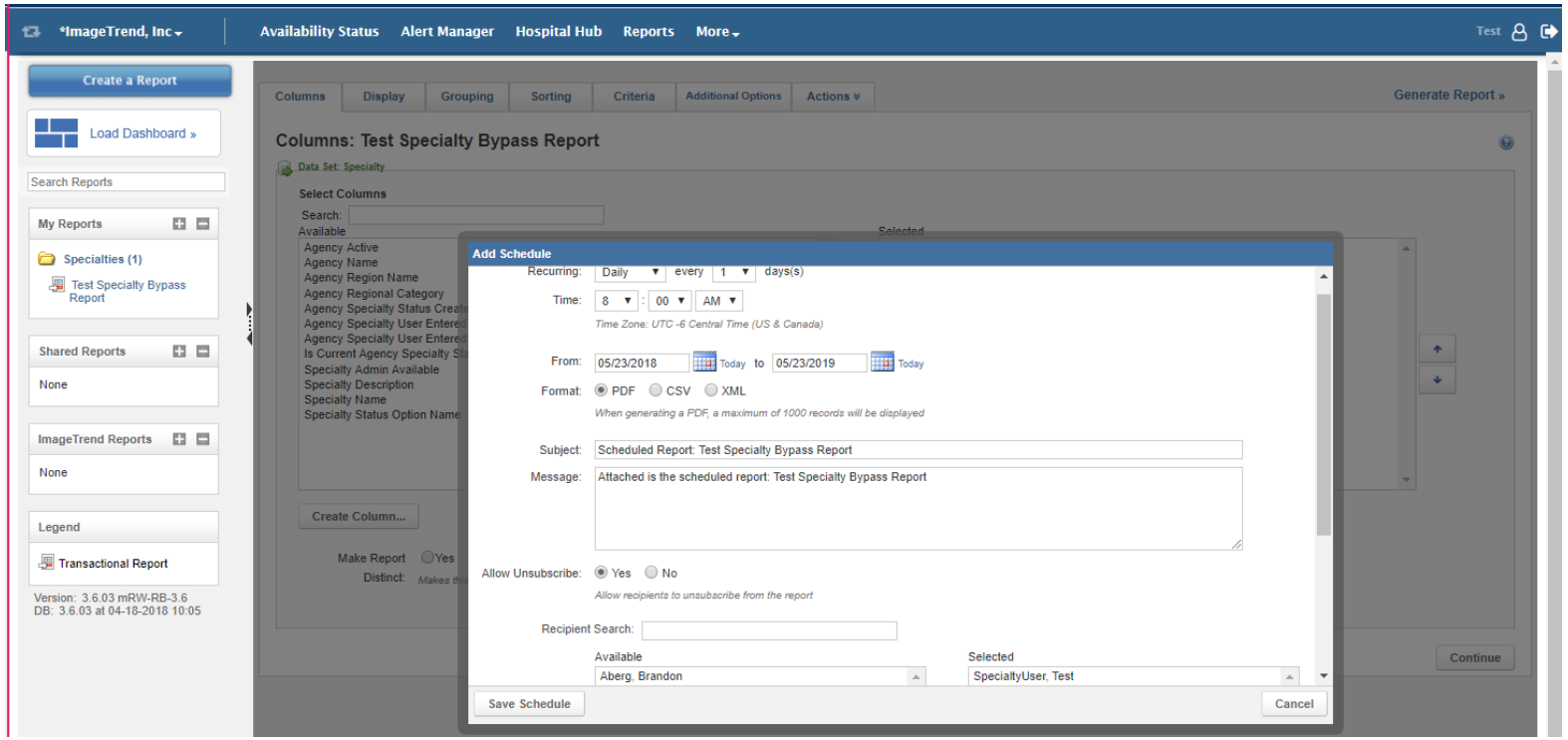
- Continue to add more criteria to build your report.
  - For example, you may want to know about Diversion occurring only during the previous month. To do this, click Add New again, select “Agency Specialty Status Begins”, “is equal to”, “Last Month”.
- Click Save.



LEMSIS > Resource Bridge > Reports Tab

- At this point you will want to save your report.
- Hover your mouse over the Actions Tab, and click Save As.
- Enter a name for the report, a description (optional), the folder to save your report in.
- Click Save.



LEMSIS > Resource Bridge > Reports Tab

- To create a schedule for your report to be automatically generated and sent to your email.
- Go to Actions > Schedule Report > Add. Here you can decide how often you would like to receive the report, what time of day, the format (PDF, CSV, or XML), the Subject and Message of the email, and who should receive the report.
- Click Save Schedule.