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|  <b>COUNTY OF SAN DIEGO</b><br>EMERGENCY MEDICAL SERVICES | SERVICE PROVIDER AGENCY                                                                   |  | <b>N-841</b> |
|                                                                                                                                            | <b>NON-EMERGENCY MEDICAL TRANSPORT<br/>WHEELCHAIR/GURNEY VAN SERVICE<br/>REQUIREMENTS</b> |  |              |
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## I. PURPOSE

To define the minimum requirements for non-emergency medical transport wheelchair/gurney van service in San Diego County in the areas of vehicle design, safety equipment, and supplies.

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**II. AUTHORITY:** San Diego County Code of Regulatory Ordinances, Title 6, Division 10, Section 610.702.

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## III. POLICY

Every non-emergency medical transport service vehicle intended for operation by an approved provider in San Diego County shall meet the following minimum requirements:

**A. All non-emergency medical transport service vehicles shall, at all times:**

1. Comply with all applicable federal, state, and local licensing requirements
2. Be configured, licensed, and maintained pursuant to all federal and state laws, and local policies
3. Have an exterior color scheme and company name/logo sufficiently distinctive so as to not cause confusion with vehicles from other agencies or medical transport services as determined by the Permit Officer

**B. Required Documentation**

1. A current and valid San Diego County Non-Emergency Medical Transportation Service License decal affixed to the lower portion right rear of the vehicle
2. Proof of passage of the mechanical inspection performed by the County specified, approved provider within the preceding six months. Agencies currently permitted by regulatory entities identified in the San Diego County Code of Regulatory Ordinances, Title 6, Division 10, Chapter 3, Section 610.301 (a-c) shall present proof of passage of a mechanical inspection within the preceding 12 months
3. Prove and maintain, in full force and effect, liability insurance including, but not limited to, comprehensive auto liability (each with a combined single limit of no less than \$2,000,000 per occurrence), and general liability with a limit of no less than \$2,000,000 per claim

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4. Proof of Workers' Compensation or a Certificate of Consent to Self-Insure issued by the California State Director of Industrial Relations (applicable to all employees). The Permittee must maintain, in full force and effect, such coverage during the term of the Permit

**C. Personnel Standards**

1. Each driver shall possess, at least, a current American Red Cross Standard First Aid Certification or equivalent.
2. Each driver shall be at least 18 years old and possess a valid California Driver's License (designated Class III/C or higher).
3. No person shall act in the capacity of a non-emergency medical transportation driver or attendant if such person is required by law to register as a sex offender or has been convicted of any criminal offense involving force, duress, threat, or intimidation within the last five years.
4. All drivers shall wear clean uniforms that identify the employer or sponsoring agency and have visible identification of name.
5. Each driver shall wear, in a manner that is clearly visible, a driver identification card issued by the Metropolitan Transit System (MTS).

**D. Required Equipment and Supplies**

The following items shall be carried on all non-emergency transport service vehicles as a minimum:

1. A fire extinguisher of the dry chemical or carbon dioxide type with an aggregate rating of at least five B/C units and a current inspection card affixed to it.
2. A minimum of at least three red emergency reflectors.
3. A first-aid kit containing medical items to adequately attend to minor medical problems.
4. A map of the County of San Diego published within the last 2 years which shall be displayed to any passenger upon request.
5. Each vehicle shall be equipped with a rear view mirror affixed to the right side of the vehicle as an addition to the rear view mirrors otherwise required by the California Vehicle Code.
6. Each vehicle shall be equipped with a rear view mirror affixed in such a way as to allow the driver to view the passengers in the passenger compartment.
7. Each vehicle identified in #6 above shall have at least one oxygen tank floor mount, securely mounted, for each oxygen cylinder present on the vehicle.
8. Each vehicle shall have a vehicle body number visible on the left front, right front, and rear portion of the vehicle.
9. Each vehicle shall have an operational 2-way agency communication device.
10. Each vehicle shall carry wheelchair seatbelts for each wheelchair position in the vehicle.
11. Each vehicle shall have the appropriate number of approved wheelchair restraint mechanisms.
12. Each vehicle shall have floor mounts for the wheelchair tie downs, securely mounted.

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13. Each vehicle shall have seatbelts for all seats used by ambulatory clients.
14. Each vehicle shall have a minimum of one blanket on board.
15. Each vehicle shall carry all equipment necessary to comply with California Occupational Safety and Health Administration (Cal OSHA) standards for exposure to blood borne and air borne pathogens.
16. Each vehicle shall carry one extra wheelchair.