



1600 Pacific Highway, Room 203

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Chairwoman: Melinda Vásquez

Vice Chair

Kristine Custodio Suero

Amy Nantkes

Vernita Gutierrez

District 1, Vargas

Vacant

Vacant

District 2, Anderson

Mary Davis

Lauren Welty

District 3, Lawson-Remer

Vacant

Kristine Custodio Suero

District 4, Montgomery

Steppe

Idara Ogunsaju

Melinda Vásquez

District 5, Desmond

Rohida Khan

Amy Nantkes

Members At Large

Lindsay Riedel Ruther

Vernita Gutierrez

Nadia Farjood

Staff Assistant

Cristina Garcia

County Counsel

Heather Murray

MINUTES

November 1, 2024

Hybrid Meeting

12:00 PM – 1:00 PM

Chair Melinda Vásquez: Meeting was called to order at 12:05 PM.

Commissioner Roll Call:

Members Present In-person:

Melinda Vásquez	Vernita Gutierrez
Kristine Custodio Suero	Amy Nantkes
Mary Davis	Nadia Farjood
Idara Ogunsaju	Lauren Welty

Members Absent:

Lindsay Riedel Ruther	Rohida Khan
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Approval of Minutes: Since all commissioners attended in person, Chair Vasquez stated, "If there is no objection, we will adopt the motion to approve the July 19, 2024, meeting minutes. Hearing no objections, the approval of the July 19, 2024, meeting minutes is adopted."

Chair Vasquez stated, "If there is no objection, we will adopt the motion to approve the October 4, 2024, meeting minutes." Comm. Custodio Suero objected to the motion. Comm. Custodio Suero made a motion to approve the meeting minutes with the qualifications of indicating Comm. Custodio Suero as pro-tem chair of the October 4, 2024, meeting. Comm. Davis seconded the motion. Motion carried.

Public Comments:

None

Business:

Agenda Item #5 – Vice Chair (VC) Gutierrez spoke on the approval of the draft of the by-law revisions. This version does not include changes that would require Admin Code changes. Some changes include grammatical changes, removal of ad hoc committees, and adding “and Girls” to the title. Comm. Ogunsaju mention changes from sex to gender but VC Gutierrez indicated it would require an Admin Code change therefore it was not included at the time. Comm. Farjood suggested the following changes:

- Page 1, Section A, first sentence – missing ending quotation after Commission and add County of San Diego after established by
- Page 1, Section B, first sentence – after County of San Diego add in parenthesis add the “County” since that is how it is referenced throughout the document
- Page 1, Section C – for discussion the removal of second sentence as it seems duplicative
- Page 1, Article 2, Section A, 2. – propose to change assume to promote
- Page 2, Article 2, Section B, 2. – Remove last sentence and modify first sentence to say “The commission may appoint up to three advisors”
- Page 2, Article 2, Section C, 1. – flip flop appointed and qualified in the second sentence; in first sentence change to reflect current term of the appointing Supervisor,
- Page 4, Article 3, Section C, 1 – change tile to file

Senior County Counsel Murray to double check modification as presented by Comm. Farjood. Chair Vasquez hears a motion to approve the bylaws as modified currently in the meeting with the qualification that are approved by Staff Attorney Heather Murray. Comm. Davis moves. Comm. Farjood seconds. Motion carries unanimously.

Agenda Item #6 – County gave greenlight to provide California Commission the proposals for how to spend down remaining grant funds. Must use funds by the end of January but it takes six weeks to cut a check so not sure if there will be enough time. Probably too late to hire someone to facilitate strategic planning meeting so wanting to submit proposal for social media content creator. Comm. Davis provided ideas on what could be done by whomever is hired. Chair Vasquez hears a motion to approve to use Phase II grant funds for the purpose of identifying a social media employee or contractor to help us to get our social media plan out. VC Custodio Suero moves. Comm. Ogunsaju seconds. VC Gutierrez would like to amend the main motion to replace the social media language with communications and community outreach strategies. Comm. Farjood Seconds the amendment. The amendment to the main motion passes. The main motion on the floor is to recommend the use of Phase II grant funds be used for identifying a person to create a strategy for communications and community outreach. Point of clarification by Comm. Ogunsaju, would the person hired create a strategy or also do the work. Chair Vasquez clarified that the person would create a strategy because of timing, the work would have to be completed by the end of January. Cannot issue a check and have them work past the deadline and cannot pay in advance of work being done. Comm. Farjood made an amend to the motion to recommend the Commission on the Status of Women and Girls use the Phase II grant funding from the California Commission on the Status of Women to be used for communications and community outreach strategies and/or content creation where possible. Comm. Davis second. Amendment motion carries. The main motion of to recommend the Commission on the Status of Women and Girls use the Phase II grant funding from the California Commission on the Status of Women to be used for communications and community outreach strategies and/or content creation where possible carries.

Agenda Item #7 –

- Civic Engagement: VC Custodio Suero commended Comm. Davis for the resources of for baseline of communications and community outreach strategies. Staff Assistant Garcia to share the document.
- Policy Committee: VC Nantkes – committee met last month after regular meeting and discussed two min points: 1) agree to establish an ongoing partnership with Los Colinas

Detention and Re-entry facility as they were pleased and had great feedback with Know Your Rights session. 2) different ideas for policies to look into, mainly the AB8817 that failed to pass in a senate meeting that mainly has to do with the interpretation of public access which has been an ongoing issue with our commission. Not being able to meet as frequently or communicate with one another, that coming up with a policy initiative being able to collaborate on a policy memo makes it difficult to do in the limited time we have together.

- Governance Committee: VC Gutierrez – the committee met last month along with the Civic Engagement committee and spent most of the time brainstorming on how to use grant funds that would align with the parameters of the County and the state commission.
- Executive Board Committee: Chair Vasquez – committee met last month; is happy to hear the progress that the other committees have made. Reminder that at next meeting on December 6th the officer will change. Will vote on officer roles and they will immediately take on their roles. Will have the annual report completed by next months meeting. Currently have 3 open seats. Not seeking re-election of chair. Strategic planning meeting will be held after committee meetings on December 6th. Chair Vargas gave the Commission on the Status of Women and Girls with a proclamation which will be placed in the office of the staff assistant.

Agenda Item #8 – (misnumbered – skipped on the agenda)

Agenda Item #9 –

- CEDAW Advisor: Advisor Ijadi-Maghsoodi provided her updates to VC Nantkes to share; see attachment A
- Women’s Hall of Fame: Chair Vasquez shared she is one of two commissioners to serve; no emails yet one when reviewing applicants and what deadlines are; more to come in December meeting.
- Association of California Commission for Women: Comm. Welty tried to log into the meeting but was unsuccessful. Chair Vasquez to help by communicating to members of ACCW.

Agenda Item #10 – Go over strategic planning agenda in committee meeting; holiday wrapping December 6th & 10th through Your Safe Place

Information Items:

- **2025 Meetings:**

ADJOURN:

- a. There being no further business, this meeting closed at 12:59 PM.

NOTE: The Commission on the Status of Women and Girls jurisdiction is established by action of the Board of Supervisors as follows: The Board of Supervisors of the County of San Diego declares that it is the policy of the County to take action to identify needs and problems of women in the County that are affected by public policy decisions; and furthermore, to eliminate the practice of discrimination and prejudice on the basis of sex within the County. In order to promote this policy and to provide an open forum for discussion and action, there is hereby established a San Diego County Commission on the Status of Women in the Chief Administrative Office. County Code of Administrative Ordinances, Section 85.