



LIVE WELL  
SAN DIEGO

*Advisory Council for Aging & Independence Services*  
**EXECUTIVE & MEMBERSHIP SUBCOMMITTEE**

March 29, 2022 | 10:30 a.m.

Virtual Meeting

Call in: 1 (346) 248-7799

Meeting ID: 829 1553 3650

Passcode: 282553

Click to [Join Zoom Meeting](#)

*Members of the public who wish to speak to an agenda item may call 858-495-5566 before the meeting and provide the last four digits of their phone number and the agenda item they wish to speak to.*

**AGENDA**

\* (attachment)

1. **Call to Order & Attendance:** John Osborne, Chair
  - a. Welcome & Guest/Member Introductions
  - b. Confirmation of Quorum (Quorum = 3)
2. **Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)** (Action)
3. **Standard Business**
  - a. Public Comment/Announcements: Members or non-members
  - b. Approval of February 22, 2022 Meeting Minutes (Action)\*
4. **Membership Business**
  - a. Current Status – 11 vacancies
  - b. Resignations
  - c. Applicants
    - i. Application Review\*
    - ii. Interviews
    - iii. Application Log\*
  - d. Interested Parties
  - e. Vacancy Log\*
  - f. Actions
    - i. Recommendation to seat applicant(s)
    - ii. Actions regarding term expiration(s)
    - iii. Assign seat(s) for proposed member(s)
  - g. Membership
    - i. Attendance: Monitor/Review Attendance Log\*
    - ii. Ethics Training: 1 past due; 3 upcoming; 2 new members pending



5. **Executive Business**

- a. Monthly Presentations [see Annual Calendar]\* (Possible Action)
- b. Standing Subcommittee Status and Appointments (Possible Action)
- c. Ancillary Subcommittee Status and Appointments (Possible Action)
- d. Auxiliary Subcommittee Status and Appointments (Possible Action)
- e. Ad Hoc Subcommittee Status and Appointments (Possible Action)

6. **Other Items** (Possible Action)

7. **Build April 11<sup>th</sup> Council Meeting Agenda** (Action)\*

8. **Next Meeting:** April 26, 2022 10:30 a.m.

9. **Adjournment**

*This meeting is public, and the location is ADA accessible.  
If you are planning to attend and need special accommodations,  
please call (858) 495-5885 at least three days in advance of the meeting.*

Supporting documentation and attachments for items listed on this agenda may be viewed at Aging & Independence Services, 5560 Overland Avenue, Suite 310, San Diego, CA 92123, or received by calling (858) 495-5885.

Advisory Council for Aging & Independence Services

**EXECUTIVE & MEMBERSHIP SUBCOMMITTEE**

February 22, 2022 | 10:30 a.m.

Virtual Meeting

Call in: 1 (346) 248-7799

Meeting ID: 829 1553 3650

Passcode: 282553

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**MINUTES – DRAFT**

Members		Absent Members	Guests
Attendance:	John Osborne, Chair Chris Maeoka, 1 <sup>st</sup> Vice Chair Lorelei Taylor, Immediate Past Chair	Stephen Huber, 2 <sup>nd</sup> Vice Chair Susan Mallett, Secretary	
	<b>Staff</b>		
	Jana Jordan		
Item	Outcome		
1. Call to Order & Attendance	<b>John Osborne, Chair, called the meeting to order at 10:31 a.m.</b> a. <u>Welcome &amp; Guest/Member Introductions</u> b. <u>Confirmation of Quorum</u> (quorum is 3): 3 members present.		
2. Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)	<ul style="list-style-type: none"> <li>Executive Order 29-20, which allowed local or state bodies to participate in meetings remotely, ended on September 30, 2021. Effective October 1, 2021 Assembly Bill (AB) 361 amends government code 54593 to add sub-section e, which allows suspension of general teleconferencing rule if there is a proclaimed state of emergency and state or local officials have imposed or recommended measures to promote social distancing.</li> <li>Continuance of Authorization of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e) (Action): <b>[M/S – L. Taylor/C. Maeoka: unanimous]</b></li> </ul>		
3. Standard Business	a. <u>Public Comments/Announcements</u> : None. b. <u>Approval of January 25, 2022 Meeting Minutes</u> <b>[M/S – C. Maeoka/J. Osborne: unanimous]</b>		
4. Membership Business	John Osborne, Chair a. Current Status – 11 vacancies; The committee discussed vacancies and seat terms. b. Resignations – N/A c. Applicants i. Application Review – N/A ii. Interviews – N/A iii. Application Log – The subcommittee reviewed this log. Applicants will continue to be invited to Advisory Council meetings. d. Interested Parties – N/A e. Vacancy Log • Supervisor-Appointed Seat Vacancies: None • Council-Appointed Seat Vacancies (11) f. Actions i. Recommendations to seat applicant(s): N/A ii. Recommendations regarding term expiration(s): J. Osborne to reach out to S. Mallett regarding expiring partial term. iii. Assign seat(s) for proposed member(s): N/A g. Membership i. Attendance: Monitor/review sign-in sheets from previous Council meeting: J. Osborne to reach out to member L. Villafana regarding absences. ii. Ethics Training: 2 past due; 2 new members pending – The subcommittee reviewed this record. Reminders have been sent to members with overdue certificates.		
5. Executive Business	a. Monthly Presentations [See Annual Calendar] – The subcommittee reviewed this document and discussed updates for the upcoming Council year. The subcommittee also discussed asking Council to hold questions to the end of the presentations to ensure that presenters have sufficient time. b. Standing Subcommittee Status and Appointments: N/A c. Ancillary Subcommittee Status and Appointments: N/A d. Auxiliary Subcommittee Status and Appointments: N/A		

	e. Ad Hoc Subcommittee Status and Appointments: N/A
6. Other Items (Possible Action)	C. Maeoka discussed the need to ensure AIS services are culturally inclusive. Council may be interested in learning how AIS is implementing Strategic Plan and incorporating an equity lens.
7. Build March 14 <sup>th</sup> Council Meeting Agenda	The subcommittee prepared the agenda for the March 14 <sup>th</sup> Council Meeting. <b>[M/S – J. Osborne/C. Maeoka: unanimous]</b>
8. Next Meeting	The next meeting will be on March 22, 2022.
9. Adjournment	Meeting adjourned at 11:15 am



## COUNTY OF SAN DIEGO

### APPLICATION FOR COUNTY OF SAN DIEGO BOARD, COMMISSION, OR COMMITTEE

**INSTRUCTIONS:** Please complete this form in its entirety. Be sure to include the full title of the Board, Commission or Committee for which you desire consideration. Note the additional requirements listed at the bottom of the second page.

(For Official Use Only)

**Please note that this application is a public record subject to disclosure.** This application will be maintained for a period of one year. After one year, it is necessary to file a new application for another year of eligibility.

Submit the completed application to the Clerk of the Board of Supervisors, BCC Desk, 1600 Pacific Highway, Room 402, San Diego, CA 92101-2471 or via e-mail at [bcc@sdcounty.ca.gov](mailto:bcc@sdcounty.ca.gov)

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Name of Board, Committee, or Commission to Which You are Applying for Membership

\_\_\_\_\_  
Supervisory District  
You Live In

**County boards, commissions, and committees meet at times mutually satisfactory to the members. Day meetings are more common than evening meetings. Will you be able to schedule your time accordingly?** ☐ Yes ☐ No

\_\_\_\_\_  
Please list any time restrictions

**What are your principal areas of interest in County Government?**

\_\_\_\_\_  
\_\_\_\_\_

**List all County Boards, Commissions or Committees of which you are a current member.**

\_\_\_\_\_  
Committee Name

\_\_\_\_\_  
Date Appointed

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**List past County appointments with dates served, and other past or present community or public service appointments.**

\_\_\_\_\_  
Committee/Organization Name

\_\_\_\_\_  
Dates Served

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## STATEMENT OF OCCUPATIONAL EXPERIENCE

\_\_\_\_\_  
*Current Employer*

\_\_\_\_\_  
*Job Title*

\_\_\_\_\_  
*Length of Employment*

**Previous Employers**

**Position Title**

**Length of Employment**

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**What experience or special knowledge can you bring to your area(s) of interest?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please list community organizations to which you belong:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTE:** Candidates for the Assessment Appeals Board, County Hearing Officer, Eye Gnat Abatement Appeals Board, Fly Abatement and Appeals Board and/or Planning Commission, are required to submit evidence of their qualifications and a Statement of Incompatible Activities Related to County Duties (Form 519) that can be found on the Clerk of the Board's website at: [www.sandiegocounty.gov/content/sdc/cob/forms.html](http://www.sandiegocounty.gov/content/sdc/cob/forms.html). Candidates may be asked to provide additional information.

Membership qualifications for all County Boards, Commissions and Committees may be accessed through the Clerk of the Board's website at [www.sandiegocounty.gov/cob/bcac/](http://www.sandiegocounty.gov/cob/bcac/) or by calling (619) 531-5600. This Application will be considered complete when such requirements are provided by the applicant.

By signing below, I declare that the information provided above is accurate and complete to the best of my knowledge.

\_\_\_\_\_  
*Applicant's Signature*

\_\_\_\_\_  
*Date*

# AIS Advisory Council

## APPLICATION LOG

March 22, 2022

[illegible]

# Vacancy Log <sup>+</sup>

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March 22, 2022

❖ **Current Vacancies** 11

❖ **Vacancies: Board of Supervisors-appointed Seats: 0**

*May be filled 14 days after posting if vacant prior to end of Supervisor's term*

❖ **Vacancies: Council-appointed Seats: 11**

*May be filled 14 days after posting if vacant prior to terming out*

- Seat #11 (10/8/24)
- Seat #12 (10/8/24)
- Seat #14 (3/11/23)
- Seat #16 (5/13/21)\*
- Seat #18 (10/13/22)
- Seat #19 (10/13/22)
- Seat #21 (2/11/23)
- Seat #23 (2/13/23)
- Seat #27 (9/9/23)
- Seat #29 (4/9/24)
- Seat #20 (12/18/22)

❖ **Pending Term Expiration:**

- 1) Partial Term Expiring:
  - Seat #24 Susan Mallett (5/14/2022)
- 2) First Term Expiring: None
- 3) Second Term Expiring: None

❖ **Pending Council Action: None**

❖ **Pending Board of Supervisors/Clerk of the Board Action: None**

\*Occupied by current appointee until a reappointment or replacement is made.

+ Dates in parenthesis are seat term expiration dates



# AIS Advisory Council Attendance

**2021-22**

Name	Attendance Sign-in	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	
Bonilla, Judi		✓	✓	✓	A	✓	✓	✓						Bonilla, J.
Detsky-Weil, Faye		✓	✓	✓	✓	✓	A	✓						Detsky-Weil, F.
Fields La Rue		✓	✓	✓	✓	✓	✓	✓						Fields, L.
Flynn, Monica*		✓	✓	✓	✓	✓	✓	✓						Flynn, M.
Garbanzos, Joe*		✓	✓	✓	✓	✓	✓	✓						Garbanzos, J.
Huber, Stephen		✓	✓	✓	✓	✓	✓	✓						Huber, S.
King, Shirley*		✓	✓	✓	✓	✓	✓	✓						King, S.
Larkins, Ethel*		✓	✓	✓	✓	✓	✓	✓						Larkins, E.
Ling, Paul		✓	✓	✓	✓	✓	✓	✓						Ling, P.
Maeoka, Chris		✓	A	✓	✓	✓	✓	✓						Maeoka, C.
Mallett, Susan		A	✓	✓	✓	✓	✓	✓						Mallett, S.
Mulvey, Bradlyn					✓	✓	✓	✓						Mulvey, B.
Nocon, Molly*		✓	✓	✓	✓	✓	✓	✓						Nocon, M.
Osborne, John*		✓	✓	✓	✓	✓	A	✓						Osborne, J.
Simon, Jacqueline*		✓	✓	✓	✓	✓	✓	✓						Simon, J.
Smith, Wanda		✓	✓	✓	✓	✓	✓	✓						Smith, W.
Splitgerber, Thomas*		✓	✓	A	✓	✓	✓	✓						Splitgerber, T.
Taylor, Lorelei		✓	✓	✓	✓	✓	✓	✓						Taylor, L.
Villafana, Luz*		A	A	A	A	✓	A	A						Villafana, L.
Weber, Darlene*		A	✓	✓	A	✓	✓	A						Weber, D.

\* Supervisor Appointee

✓	= present for Advisory Council Meeting
A	= Absent

# AIS Advisory Council (DRAFT)

## ANNUAL CALENDAR - COUNCIL FY 2021-22

MONTH	GUESTS/ACTIVITIES*	AIS/COSD TOPICS*	COUNCIL BUSINESS	
			Date Sensitive	Authority*
<b>SEPTEMBER</b> (9/13/21) Fall Prevention World Alzheimer's  <b>ANNUAL MEETING</b> BL 6(E)(4)	<b>ALZHEIMER'S SAN DIEGO</b>		❖ SWEAR-IN OFFICERS	IIa 82.5(b) BL 4(A)(3)
			=> ADOPT ANNUAL CALENDAR	BL 5(C)(1)(a)(v)
			=> ADOPT ANNUAL REPORT	IIa 82.16
			=> ADOPT ANNUAL SUBCOMMITTEES	BL 5(C)(2)(a)
			=> COUNCIL GOALS: Review Draft	A-74(E)(4)
			=> SUBCOMMITTEE CHAIR ANNUAL TRAINING	BL 5(C)(2)(a)
<b>OCTOBER</b> (10/11/21)	<b>SAN DIEGO OASIS</b>	HEALTH & COMMUNITY ENGAGEMENT TEAM	=> ADOPT COUNCIL GOALS	A-74(E)(4)
<b>NOVEMBER</b> (11/8/21) National Family Caregiver	<b>SOUTHERN CAREGIVER RESOURCE CENTER</b>		• CSL CAUCUS REPORT: Sacramento	WIC 9302
<b>DECEMBER</b> (12/13/21)	<b>LIVE WELL SAN DIEGO ANNUAL RPT/INDICATORS</b> ⇒ Make Supervisor appts.	<b>OMBUDSMAN ANNUAL RPT</b>		CDA PM 13-04, III (C)
<b>JANUARY</b> (1/10/22)	⇒ Make Supervisor appts. ✓ Supervisor visits	<b>BROWN ACT TRAINING</b> CA Gov Code 54953-54963	➤ APPOINT AREA PLAN SUBCOMMITTEE (Annual Update)	BL 5(C)(3)
<b>FEBRUARY</b> (2/14/22)	<b>OFFICE OF THE STATE LONG-TERM CARE OMBUDSMAN</b>	IN-HOME SUPPORTIVE SERVICES	✓ APPOINT BUDGET SUBCOMM.	
<b>MARCH</b> (3/14/22)	<b>NEIGHBORHOOD HEALTHCARE</b>	DEPT. OF HOMELESS SOLUTIONS & EQUITABLE COMMUNITIES		
<b>APRIL</b> (4/11/22)	<b>UCSD - ALZHEIMER'S DISEASE COOPERATIVE STUDY</b>	<b>AGE WELL SAN DIEGO ANNUAL REPORT</b>	❖ APPOINT NOMINATING SUBCOMM	BL4(A)(2)
			➤ <b>AREA PLAN: ADOPT ANNUAL UPDATE</b>	IIa 82.1(a) A-74(C)(8) BL 5(C)(3)
<b>MAY</b> (5/9/22) Older Americans	<b>HHS BUDGET PRESENTATION</b> per A-74(c)(8)	<b>MSSP &amp; CALL CENTER</b>	⊕ APPOINT LEGISLATIVE SUBCOMM.	A-74(C)(12) BL 5(C)(3)
			• CSL VACANCY ELECTION Next CSL Full Term Election: 2022	WIC 9302
<b>JUNE</b> (6/13/22) World Elder Abuse Awareness Alzheimer's & Brain Awareness June 30th -- County FY ends	None - reserved for Council strategic planning		❖ DECLARE OFFICER NOMINATIONS	BL 4(A)(2)(b)
			=> COUNCIL GOALS: Report Status	A-74(E)(4)
			=> COUNCIL STRATEGIC PLANNING	N/A
			=> SUBCOMMITTEE GOALS 21-22	
			Discuss/develop in subcommittee mtgs	
<b>JULY</b> (7/11/22) July 1st -- County FY begins		APS, SENIOR TEAM, & SPECIALIZED CASE MGT	Last submittal for mileage	
			⊕ COUNCIL: Leg. Policy Guidelines—conclude review, forward proposals	IIa 82.12 BL 3(C)(2)
			❖ ELECT OFFICERS	BL 5(C)(3)
			=> EXEC/MEMBERSHIP SUBCOMM.	IIa 82.5(a) BL 4(A)(3)
			Officer Transition & Brown Act Training	BL 5(C)(1)(a)
			Draft Annual Calendar	N/A
			Draft Annual Report	BL 5(C)(1)(a)(v)
			Draft Annual Goals	IIa 82.16 BL 1(B)(6)
			Propose Subcommittees	A-74(E)(4) BL 5(C)(2)(a)
<b>AUGUST</b> (no mtg.)				

\* Bold=confirmed; Italicized=annual  
Jan. 2022

\* IIa=SD County Admin Ord; A-74=Board Policy; BL=Council By-laws;  
CDA PM=CA Dept Aging Prg Memo; OAA=Older Americans Act; WIC=Welf Inst Code



LIVE WELL  
SAN DIEGO

## *Advisory Council for Aging & Independence Services*

April 11, 2022 | 12:00 p.m.

Virtual Meeting

Call in: 1 (669) 900-9128

Meeting ID (access code): 992 5390 3588

Passcode: 251412

Click here to [Join Zoom Meeting](#)

### **AGENDA – DRAFT**

\* (attachment)

1. **Call to Order:** John Osborne, Chair
  - a. Welcome & Pledge of Allegiance
  - b. Guest/Member Introductions
  - c. Confirmation of Quorum (quorum = 11)
2. **Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)** (Action)
3. **Standard Business**
  - a. Public Comment/Announcements: Members or non-members
  - b. Approval of March 14, 2022 Meeting Minutes (Action)\*
4. **Guest Speakers**
  - a.
5. **AIS Director's Items** (Possible action)
  - a. Board Letters
  - b. AIS Director's Update
  - c. Legislative Update
6. **Executive & Membership Subcommittee Report/Other Business** (Possible action)
  - a. Chair's Report: John Osborne, Chair
    - i. Standing Subcommittee Appointments
    - ii. Ancillary Subcommittee Appointments
    - iii. Auxiliary Subcommittee Appointments
    - iv. Ad Hoc Subcommittee Appointments
  - b. Membership Report: Susan Mallett, Secretary
  - c. Board of Supervisors Annual Visits (Dates posted as confirmed):

i. District #1: Vargas	[Garbanzos/Larkins]	11/18/2021
ii. District #2: Anderson	[Splitgerber/Nocon]	8/24/2021
iii. District #3: Lawson-Remer	[King/Osborne]	1/24/2022
iv. District #4: Fletcher	[Villafana/Flynn]	1/5/2022
v. District #5: Desmond	[Simon/Weber]	1/14/2021



7. **Ancillary Subcommittee Oral Reports** (Possible action)
- a. LTC Ombudsman/Facilities (met 3/16/22): Joe Garbanzos, Chair
  - b. Healthy Aging (met 4/7/22): Wanda Smith, Chair
  - c. Housing (met 4/7/22): Paul Ling, Chair
  - d. Nutrition (met 4/5/22): Susan Mallett, Chair

8. **Ad Hoc Subcommittee Oral Reports** (Possible action)

9. **Auxiliary Liaison Written Reports** {See Addendum}\*<sup>\*</sup>

10. **Other Announcements**

11. **Adjournment & Next Meetings:**

When in-person, meetings are held at 5560 Overland Ave. Ste. 310, San Diego, 92123

Virtual meeting details are included on agendas at [www.aging.sandiegocounty.gov/AISAdvisoryCouncil](http://www.aging.sandiegocounty.gov/AISAdvisoryCouncil)

**Council Meeting:** May 9, 2022, 12 noon

**Future Subcommittee Meetings:**

➤ LTC Ombudsman/Facilities:	4/21/22	10:30 a.m.	[3 <sup>rd</sup> Thursdays]	Virtual
➤ Executive & Membership:	4/26/22	10:30 a.m.	[4 <sup>th</sup> Tuesdays]	Virtual
➤ Nutrition:	5/3/22	1:00 p.m.	[1 <sup>st</sup> Tuesdays]	Virtual
➤ Healthy Aging:	5/5/22	10:00 a.m.	[1 <sup>st</sup> Thursdays]	Virtual
➤ Housing:	5/5/22	12:00 p.m.	[1 <sup>st</sup> Thursdays]	Virtual

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