

**Aging & Independence Services Advisory Council**  
**Monday, April 8, 2019 | 12:00pm – 2:00pm**  
**5560 Overland Ave, Joaquin Anguera Room (3<sup>rd</sup> Floor)**  
**San Diego, CA 92123**

**MINUTES**

<b>Members</b>		<b>Absent Members</b>	<b>Guests</b>
<b>Attendance</b>	Ellen Arcadi Rosemarie Bahmani Judi Bonilla Morgan Cadmus Dolli Cutler Media Fettinger La Rue Fields Monica Flynn Joe Garbanzos Stephen Huber William Kelly	Bijou Lulla Diana Milburn Jack Miller Luis Monge John Osborne Linda Prager Christina Selder Lorelei Taylor Susan Valoff Darlene Weber	Kevin Hannahoe Ted Kagan Chris Maeoka Martha McCarthy Paul Monarrez
	<b>Distinguished Merit Recipients</b>		<b>Staff</b>
	None		Blanca E. Castillo Naomi Chavez Kimberly Gallo Anita Lightfoot Christina Patch Roberto Ramirez Renée Sherrill Caroline Smith
<b>Item</b>	<b>Outcome</b>		
1. Call to Order	<b>Lorelei Taylor, Chair, 12:02 PM</b> a. Welcome & Pledge of Allegiance b. Guest/Member Introductions		
2. <b>In Memory of Jun Singer</b>	– There was a moment of silence for June Singer. Followed by brief remembrances by R. Bahmani and J. Miller.		
3. Standard Business	a. Confirmation of Quorum: 19 present at this time b. Refreshments provided by the Housing & Transportation Committee – Thank You c. Public Comments/Announcements: Members or non-members <ul style="list-style-type: none"> <li>C. Selder: CARR is offering coaching clinics. A flyer was provided for the Council members. CARR is supporting SB172. Guns are still allowed in the assisted living facilities, and CARR is asking for safe storage.</li> <li>J. Bonilla thanked the Council members who attended the Ashton Applewhite presentation. J. Bonilla added that next month John Leland will be presenting. She will email out the details for this event.</li> <li>S. Valoff: There will be a Caregiver San Diego Expo this Saturday at Liberty Station. S. Valoff will be speaking and is encouraging all Council members to attend.</li> </ul> d. Approval of March 11, 2019 Meeting Minutes <b>[M/S - L. Monge/R. Bahmani: Unanimous]</b>		
4. Guest Speaker Presentations	a. HHSA Diversity, Karen Harris, Human Recourses, Staff Development Coordinator: Highlights included: <ul style="list-style-type: none"> <li>The County's commitment to Diversity &amp; Inclusion (D&amp;I)</li> <li>San Diego County demographic's including the County's workforce and generations</li> <li>Reginal Leadership</li> <li>Business Case for Diversity &amp; Inclusion</li> <li>The 4 Strategic Outcomes for County's D&amp;I Plan</li> <li>Employee Resource Groups (ERGs)</li> <li>ERGs and Community Events</li> <li>D&amp;I Program Organizational Structure</li> <li>200 plus Diversity &amp; Inclusion Champions</li> <li>HR Processes</li> <li>Employee Engagement</li> <li>Regional Leader on Diversity &amp; Inclusion</li> <li>Customer Service</li> </ul> b. Age Well San Diego Annual Report Roberto Ramirez, Health Promotions Manager: Christina Patch, Community & Aging Policy Specialist, Highlights included:		

	<ul style="list-style-type: none"> <li>Age Well San Diego Action Plan <ul style="list-style-type: none"> <li>Housing Action Plan and Accomplishments</li> <li>Transportation Action Plan and Accomplishments</li> <li>Social Participation Action Plan and Accomplishments</li> <li>Dementia-Friendly Action Plan and Accomplishments</li> <li>Health &amp; Community Support Action Plan and Accomplishments</li> </ul> </li> </ul>
5. AIS Director's Items and Issues (possible action)	<p><b>Chair, L. Taylor moved this agenda item to occur before agenda item 4 at the request of C. Smith.</b> C. Smith reported on Behalf of Kim Gallo. Anita Lightfoot has joined AIS from the Executive Office Communications team to help assist with the Vital Aging Planning. Vital Aging this year, will be held on June 19 and will be at the Convention Center this year. More details and information will follow as things are finalized.</p> <p>a. Board Letters:</p> <ul style="list-style-type: none"> <li>FY 18/19 IHSS Public Authority Additional Appropriations (info only); <ul style="list-style-type: none"> <li>This letter is informational only, and no action is needed at this time. The Public Authority manages the IHSS providers. Social workers here at AIS support the clients.</li> </ul> </li> </ul> <p>b. Legislative Update: Caroline Smith</p> <ul style="list-style-type: none"> <li>AIS is tracking 18 bills. The County of San Diego has taken 3 bills. <ul style="list-style-type: none"> <li>AB980 for Adult Protective Services workers to prohibit disclosure of personal information such as home addresses in records of the Department of Motor Vehicles.</li> <li>AB388 regarding Alzheimer's disease, asking the State Department of Public Health to create a task force and an action plan.</li> <li>AB50, which is a redo of last year, to renew the Assisted Living Waiver program and increase beds.</li> </ul> </li> </ul> <p>c. Area Plan Committee (met 3/13/19): Rosemarie Bahmani, Chair</p> <ul style="list-style-type: none"> <li>Area Plan 2016-2020 – Update FY 19/20 <ul style="list-style-type: none"> <li>Presentation &amp; Discussion: Caroline Smith, AIS Deputy Director; Naomi Chavez, Chief, Agency Operations. This is the fourth annual update of the four-year plan. C. Smith thanked the committee members for reviewing the updates and Samantha Hasler for the assistance she provided.</li> <li>Public Hearing: There were no public comments.</li> <li>Consideration for Acceptance: L. Taylor requested that members authorize the Chair of the Council to sign the letter of transmittal.</li> <li>Authorize Chair of Council to sign Letter of Transmittal (action)</li> </ul> </li> </ul> <p style="text-align: right;"><b>[M/S – S. Valoff/L. Monge: Unanimous]</b></p>
6. Executive Committee (met 3/25/19) Report/Other Business (possible action)	<p>a. Chair's Report &amp; Comments: Lorelei Taylor, Chair</p> <ul style="list-style-type: none"> <li>Convene Ad Hoc Nominating Committee (action): <ul style="list-style-type: none"> <li>ROLE: Prepare a slate of officer recommendations by June 2019 for the officer elections in July 2019 and officer swearing-in in September 2019</li> <li>TERM: April 2019 through June 2019</li> <li>MEMBERSHIP: Rosemarie Bahmani (Chair), Luis Monge, Linda Prager</li> </ul> </li> </ul> <p style="text-align: right;"><b>[M/S – J. Osborne/W. Kelly: Unanimous]</b></p> <ul style="list-style-type: none"> <li>Ancillary Committee Appointment: Move Dianna Milburn from Housing &amp; Transportation Committee to Nutrition Committee (action) <b>[M/S – R. Bahmani/W. Kelly: Unanimous]</b></li> <li>Executive Committee Secretary Appointment: L. Taylor announced J. Bonilla's resignation. Stephen Huber, appointed for remainder of term</li> <li>Ancillary Committee Resignation: Judi Bonilla from Housing &amp; Transpiration Committee Chair</li> <li>Annual Committee Goal Reporting <ul style="list-style-type: none"> <li>Committee Chairs be prepared to provide an update on the status of your goals at the June meeting.</li> </ul> </li> <li>Council Strategic Planning – The July meeting will be dedicated to identifying information to refresh committee goals and charters.</li> <li>Ethics Training: Reminder to complete training. <ul style="list-style-type: none"> <li>Reminder were sent at the end of March with instructions for completing ethic training. The Council was reminded that this is required by law.</li> </ul> </li> <li>Grandfathering Merit Award (action) <ul style="list-style-type: none"> <li>The Executive and Membership Committee has recommended to the Council to "grandfather in" previous Honorary Membership recipients J. Duff (2015) and C. Cawlishaw (2017) to the new Distinguished Merit Award recipients.</li> </ul> </li> </ul> <p style="text-align: right;"><b>[M/S – J. Miller/L. Monge: Unanimous]</b></p> <p>b. Membership Report: Lorelei Taylor, Chair (possible action)</p> <ul style="list-style-type: none"> <li>There are currently 4 vacancies: 2 are Council-appointed seats and 2 are appointed by the County Board of Supervisors. San Diego County Administrative Ordinance requires that more than one-half of the Council membership be at least 60 years old. The current membership is more than half, at least 50% at 60 years plus.</li> </ul>

	<ul style="list-style-type: none"><li>Martha McCarthy has resigned from the IHSS Advisory Committee. Their by-laws state that their membership includes a representative from the AIS Advisory Council. L. Taylor provided meeting information and asked members to let her know if they are interested in being appointed to this seat.</li></ul> <p>c. Board of Supervisors Annual Visits:</p> <table><tr><td>i. District #1 Cox</td><td>[Monge/Garbanzos]</td><td>02/20/19 @ 10:00 a.m.</td></tr><tr><td>ii. District #2 Jacob</td><td>[Kagan/Arcadi]</td><td>11/15/18 @ 02:30 p.m.</td></tr><tr><td>iii. District #3 Gaspar</td><td>[Osborne/Bahmani]</td><td>03/28/19 @ 11:00 a.m.</td></tr><tr><td>iv. District #4 Fletcher</td><td>[Singer/vacant]</td><td>(TBD)</td></tr><tr><td>v. District #5 Desmond</td><td>[Weber/vacant]</td><td>02/05/19 @ 10:00 a.m.</td></tr></table> <p>Supervisor Gaspar was visited on 03/28/19. J. Osborne, R. Bahmani, and L. Taylor were present at this visit. The Supervisor is very aware of all the work that the AIS Advisory Committee is doing and is very supportive of efforts of the Council to help support seniors.</p>	i. District #1 Cox	[Monge/Garbanzos]	02/20/19 @ 10:00 a.m.	ii. District #2 Jacob	[Kagan/Arcadi]	11/15/18 @ 02:30 p.m.	iii. District #3 Gaspar	[Osborne/Bahmani]	03/28/19 @ 11:00 a.m.	iv. District #4 Fletcher	[Singer/vacant]	(TBD)	v. District #5 Desmond	[Weber/vacant]	02/05/19 @ 10:00 a.m.
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7. Ancillary Committee Oral Reports (possible action)	<p>a. LTC Ombudsman/Facilities (met 3/21/19): Jack Miller, Chair</p> <ul style="list-style-type: none"><li>Jack invited M. Flynn to consider joining the LTC Ombudsman Committee meeting. They met with Lisa Colman from Sacramento, Executive Director of the LTC Ombudsman Association, at their last meeting.</li></ul> <p>b. Adult Services Connection (met 2/14/19): Susan Valoff, Chair</p> <ul style="list-style-type: none"><li>They had two speakers from the AIS Call Center, Nicole DeJong and Delia Price, who provided statistics about calls and an update on the Alzheimer's Response Team.</li></ul> <p>c. Health &amp; Nutrition Committee: LaRue Fields</p> <ul style="list-style-type: none"><li>Did not meet on 4/8/19</li></ul> <p>d. Housing &amp; Transportation</p> <ul style="list-style-type: none"><li>Did not meet on 4/8/19</li></ul>															
8. Ad Hoc Committee Oral Reports	<p>a. Budget: La Rue Fields, Chair – Committee will meet on Thursday, April 25<sup>th</sup> from 2-3 p.m.</p> <p>b. By-Laws: Lorelei Taylor, Chair – The Committee drafted changes to the By-Laws. A copy was provided to the Council for review. The Council will discuss and vote at the May meeting.</p>															
9. Auxiliary Liaison Written Reports	{See Addendum Chart} Handouts were included.															
10. Other Announcements	<p>a. Refreshments for May: LTC Ombudsman Facilities</p> <p>b. CSL Election: Renée Sherrill</p> <ul style="list-style-type: none"><li>Three applications were received and forwarded to CSL to certify eligibility. Eligible candidates will be posted on the CSL website on April 22, and the election will be held at the May 13<sup>th</sup> Council meeting.</li></ul> <p>c. The San Diego Foundation Meeting: W. Kelly reported on the meeting and provided the Council members with a copy of the San Diego Downtown news with the article on page 5.</p>															
11. Adjournment & Next Meeting	Meeting Adjourned: 1:59 p.m. Next Meeting: May 13, 2019, at 12:00 p.m. at AIS, 5560 Overland Ave., Suite 310, San Diego, CA 92123															
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Minutes respectfully submitted by Blanca E. Castillo