

Aging & Independence Services Advisory Council
Monday, September 8, 2025 | 12:00 p.m. – 2:00 p.m.
5560 Overland Avenue, 3rd Floor, Joaquin Anguera Room, San Diego, CA 92123

Call in: 1 (619) 343-2539
Meeting ID (access code): 224 849 240 117 | Passcode: eq7c5Wr2

MINUTES

Members		Absent Members	Guests
Attendance:	Paige Colburn-Hargis Shelia Coulbourn (virtual) Faye Detsky-Weil Stephen Huber Rhys Jones Ted Kagan Mina Kerr Dennis Leggett Elaine Lewis	Mikie Lochner Susan Mallett Silvia Martinez Dan McNamara David Milroy Bradlyn Mulvey Molly Nocon Jacqueline Simon Smith Sirisakorn	Sabrina Bishop Shirley King Taryn Patterson Maureen Phillips Cristin Whittaker Wanda Smith
	Staff		
	Jennifer Bransford-Koons Wendy Garcia Brynn Viale Long Samantha Hasler		
	Outcome		
1. Call to Order	Susan Mallett, Chair, 12:04 PM a. Welcome & Pledge of Allegiance b. Guest/Member Introductions c. Confirmation of Quorum: <i>18 present at this time.</i>		
2. Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances) by a Council Member, if applicable.			
3. Standard Business	a. Public Comment/Announcements: Members or non-members b. Approval of July 14, 2025, Meeting Minutes (Action)* <i>[M/S – E. Lewis/ J.Simon (Passed with 17 votes.)]</i>		
4. Swearing in of 2025-2026 Officers	Jennifer Bransford-Koons, Director, Aging & Independence Services, Public Administrator/Public Guardian		
5. AIS Director's Items	Highlights included: a. Board Letter i. Aging Roadmap Annual Update (Action)* <i>[M/S – S. Huber / T. Kagen (Passed with 18 votes.)]</i> b. AIS Director's Update c. Legislative Update		

6. Guest Speakers	<p>a. Housing and Community Development Services <i>Nick Martinez, Assistant Director</i> Highlights included:</p> <ul style="list-style-type: none"> ○ HCDS Overview ○ HCDS Core Program Areas ○ HCDS Program Highlights ○ Affordable Housing Efforts ○ Senior Housing Developments ○ Under Construction Developments ○ Upcoming Developments ○ Affordable Housing Map Overview ○ HACSD Jurisdiction ○ Public Housing ○ County Housing Authority ○ HACSD Programs ○ Housing Choice Vouchers Program Basics
7. Executive & Membership Subcommittee Report/Other Business	<p>a. Chair's Report: Susan Mallett, Chair</p> <ul style="list-style-type: none"> i. Adopt Annual Calendar, Annual Subcommittees, and Annual Report (Action)* [M/S – T. Kagen / B. Mulvey (Passed with 17 votes.)] ii. Council Goals: Review Draft* <p>b. Membership Report: Jacqueline Simon, Secretary</p> <p>c. Board of Supervisors Annual Visits (Dates posted as confirmed):</p> <ul style="list-style-type: none"> i. District #1: Aguirre [Vacant/Vacant] ii. District #2: Anderson [Phillips/Nocon] 2/26/2025 iii. District #3: Lawson-Remer [King/Colburn-Hargis] 1/31/2025 iv. District #4: Montgomery Steppe [Bishop/Milroy] 10/11/2024 v. District #5: Desmond [Vacant/Vacant]
8. Ancillary Subcommittee Oral Reports (Possible action)	<p>a. LTC Ombudsman/Facilities (met 9/8/25): Elaine Lewis, Chair</p> <p>b. Healthy Aging (met 7/14/25): Wanda Smith, Chair</p> <p>c. Affordability in Aging (met 9/8/25): David Milroy, Chair</p> <p>d. Nutrition (met 9/3/25): Shirley King, Chair</p>
9. Other Announcements	
10. Adjournment & Next Meeting	<p>Meeting adjourned: 1:50PM</p> <p>Next Council Meeting: October 13, 2025, 12:00 p.m.</p> <p>Future Subcommittee Meetings:</p> <ul style="list-style-type: none"> ➤ Healthy Aging: 9/8/25 2:15 p.m. ➤ Executive & Membership: 9/30/25 9:00 a.m. ➤ Nutrition: 10/8/25 1:00 p.m. ➤ LTC Ombudsman/Facilities: 10/13/25 10:30 a.m. ➤ Affordability in Aging: 10/13/25 10:30 a.m.

Minutes respectfully submitted by Michelle Hollie-Luterick.