



**Advisory Council for Aging & Independence Services  
LTC Ombudsman and Facilities Subcommittee**

January 29, 2024 | 11:30 a.m.

5560 Overland Ave, John Gaffaney Conference Room, 3rd Floor

*Virtual Participation*

Call in: (669) 900-9128

Meeting ID: 824 8650 7295

Passcode: 162815

Click here to [Join Zoom Meeting](#)

**AGENDA**

\*Attachment

1. **Call to Order:** Dan McNamara, Chair
  - a. Welcome & Guest/Member Introductions
  - b. Confirmation of quorum (quorum = 2)
2. **Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances) by a Council Member, if applicable.**  
(Possible Action)
3. **Standard Business:**
  - a. Public Comment/Announcements: Members or non-members
  - b. Approval of 11/13/23 Meeting Minutes (Action)\*
4. **General Discussion:**
  - a. Review updated goals
  - b. White paper preparations
  - c. Increasing membership on LTCOF Committee
  - d. 2024 Possible joint meetings with Housing
5. **Next Meeting:** TBA
6. **Adjournment**

*This meeting is public, and the location is ADA accessible.  
If you are planning to attend and need special accommodations,  
please call (858) 495-5885 at least three days in advance of the meeting.*

Supporting documentation and attachments for items listed on this agenda may be viewed at Aging & Independence Services, 5560 Overland Avenue, Suite 310, San Diego, CA 92123, or received by calling (858) 495-5885.

Advisory Council for Aging & Independence Services

**Long Term Care Ombudsman and Facilities**

(Subcommittee Name)

11/13/23

1415-1515

Date

Time

5560 Overland Ave, Suite 310, San Diego, CA 92123

**MINUTES**

<b>Members</b>		<b>Absent Members</b>	<b>Guests</b>
Attendance:	Elaine Lewis Dan McNamara	None	Faye Detsky-Weil Brittney Willis
<b>Staff</b>			
None			
<b>Item</b>	<b>Outcome</b>		
1. Call to Order	<b>Dan McNamara, Chair, called the meeting to order at 1415</b> a. Welcome & Guest/Member Introductions b. Confirmation of Quorum: 2 present		
2. Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances) by a Council Member			
3. Standard Business  Names are noted when vote is not unanimous	a. Public Comments/Announcements: Members or non-members: None  b. Approval of (insert date) Meeting Minutes (Action) <b>Motion Elaine Lewis/ Second Dan McNamara</b> <b>Aye:2</b> <b>Nay: 0</b> <b>Abstain:0</b>		
4. Review Updated Goals	The group reviewed the updated goals for the committee and set out to cover one goal per meeting.		
5. White Paper Preparations	Elaine requested information from Brittney (LTC Ombudsman Program) to help determine the needs for the project proposed in the white paper.		
6. Increasing Membership of the LTCOF Committee	The group discussed ideas on how to increase membership including changing the meeting time, location, and day of the meeting. As a required sub-committee, the group will emphasize how important these programs are when sharing the committee with others.		
7. Discussion on changing meeting time	The group decided to change the meeting time for the subcommittee to the 3 <sup>rd</sup> Monday at the AIS office from 1130-1230.		
8. Next Meeting	Date: 12/18/23 Time: 1130-1230 Location:5560 Overland Ave, San Diego, CA 92123		
9. Adjournment	Meeting adjourned at 1415		

Respectfully submitted by Dan McNamara