



**Advisory Council for Aging & Independence Services
LTC Ombudsman and Facilities Subcommittee**

March 18, 2024 | 11:30 a.m.

5560 Overland Ave, John Gaffaney Conference Room, 3rd Floor

Virtual Participation

Call in: (669) 900-9128

Meeting ID: 824 8650 7295

Passcode: 162815

Click here to [Join Zoom Meeting](#)

AGENDA

*Attachment

1. **Call to Order:** Dan McNamara, Chair
 - a. Welcome & Guest/Member Introductions
 - b. Confirmation of quorum (quorum = 2)
2. **Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances) by a Council Member, if applicable.**
(Possible Action)
3. **Standard Business:**
 - a. Public Comment/Announcements: Members or non-members
 - b. Approval of February 26, 2024, Meeting Minutes (Action)*
4. **General Discussion:**
 - a. Presentation on ChooseWell by Hilda Huambachano followed by Q&A
 - b. Increasing Membership on LTCOF Committee
5. **Next Meeting:** April 15, 2024, at 11:30 a.m.
6. **Adjournment**

*This meeting is public, and the location is ADA accessible.
If you are planning to attend and need special accommodations,
please call (858) 495-5885 at least three days in advance of the meeting.*

Supporting documentation and attachments for items listed on this agenda may be viewed at Aging & Independence Services, 5560 Overland Avenue, Suite 310, San Diego, CA 92123, or received by calling (858) 495-5885.

Advisory Council for Aging & Independence Services
LTC Ombudsman and Facilities Subcommittee
 February 26, 2024 | 11:30 a.m.
 5560 Overland Ave, Suite 310, San Diego, CA 92123

MINUTES

Members		Absent Members	Guests
Attendance:	Dan McNamara, Chair Elaine Lewis Faye Destky-Weil		Bradlyn Mulvey
Staff			
Sunita Upchurch and Brittney Willis; LTCOF Program Staff			
Item	Outcome		
1. Call to Order	Dan McNamara, Chair, called meeting to order at 11:35 a.m. a. Welcome & Guest/Member Introductions b. Confirmation of Quorum		
2. Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances) by a Council Member			
3. Standard Business Names are noted when vote is not unanimous	a. Public Comments/Announcements: Members or non-members: b. Approval of January 29, 2024, Meeting Minutes (Action) Motion- Elaine Lewis / Second- Dan McNamara Aye:2 Nay: 0 Abstain:0		
4.	1. Discussion on LTCOF Volunteer Intake Process- A robust discussion with questions for both Sunita and Brittney occurred. The conversation revolved around the requirements for volunteers and staff who must do a fit test as part of their onboarding and yearly evaluation. 2. We also held a brief discussion on increasing membership to the committee.		
5. Next Meeting	Date: March 18, 2024 Time: 11:30 a.m. Location: 5560 Overland Ave, Suite 310, San Diego, CA 92123		
6. Adjournment	12:35 p.m.		

Respectfully submitted by Dan McNamara LTCOF Chair