



LIVE WELL  
SAN DIEGO

*Advisory Council for Aging & Independence Services*  
August 10, 2020 | 12:00 p.m.

Virtual Meeting  
Call in: 1 (619) 343-2539  
Conference ID (access code): 786 902 964#

Click here to [Join Microsoft Teams Meeting](#)

Members of the public who wish to speak to an agenda item may call 858-505-6541 before the meeting and provide the last four digits of their phone number and the agenda item they wish to speak to.

**AGENDA - UPDATED**

\* (attachment)

1. **Call to Order**, Lorelei Taylor, Chair
  - a. Welcome & Pledge of Allegiance
  - b. Guest/Member Introductions
  - c. Confirmation of Quorum (quorum = 13)
  
2. **Standard Business**
  - a. Public Comment/Announcements: Members or non-members
  - b. Approval of July 13, 2020 Meeting Minutes\* (Action)
  
3. **AIS Director's Items** (Possible action)
  - a. Board Letters: (Action)
    - i. FY 20/21 In Home Supportive Services Public Authority Adopted Budget\* (Info only)
    - ii. In Home Supportive Services Public Authority Advisory Committee By-laws Update\* (Info only)
    - iii. Aging Roadmap Annual Report\* (Action)
  - b. Sunset Reviews of San Diego County Code of Administrative Ordinances (Action)
    - i. Article IIIb – In Home Supportive Services Public Authority\* (Info only)
    - ii. Article XV – Health and Human Services Agency (Aging & Independence Services section only)\* (Action)
  - c. AIS Director's Update
  - d. Legislative Update
  
4. **Executive & Membership Subcommittee (met 7/27/20) Report/Other Business** (Possible action)
  - a. Chair's Report: Lorelei Taylor, Chair
    - i. Strategic Planning – advise on process and timeline
    - ii. Triple A Council of CA (TACC) Report
    - iii. Ancillary Subcommittee Appointments (Action)
      - a) Healthy Aging: Susan Mallet as non-voting community member
      - b) Long Term Care Ombudsman: Joe Garbanzos



- iv. Ancillary Subcommittee Update to Statement of Emphasis (Action)
  - a) Healthy Aging:
 

*Our emphasis is to expand current programs and to develop new evidence-based communitywide programs to reduce the impact of disease and chronic disabilities and to encourage the promotion of preventive measures to eliminate or reduce the occurrence of new disease and disabilities.*
  - b. Membership Report, Stephen Huber, Secretary
    - i. Update on potential member interviews
    - ii. Attendance reminder
  - c. Board of Supervisors Annual Visits (Dates posted as confirmed):
    - i. District #1: Cox [Garbanzos/Monge] 11/21/19 @ 1:30 p.m.
    - ii. District #2: Jacob [Arcadi/Kagan] 2/27/20 @ 2:30 p.m.
    - iii. District #3: Gaspar [Bahmani/Osborne] 3/30/20 @ 9:30 a.m.
    - iv. District #4: Fletcher [Flynn/Tran] TBD @ 12:00 p.m.
    - v. District #5: Desmond [Simon/Weber] 12/5/19 @ 10:00 a.m.

**5. Ancillary Subcommittee Oral Reports – Updates on Meeting Status** (Possible action)

- a. LTC Ombudsman/Facilities (met 3/19/20): Jack Miller, Chair
- b. Adult Services Connection (met 2/10/20): Chrisy Selder, Chair
- c. Healthy Aging (met 7/31/20): Wanda Smith, Chair
- d. Housing (met 2/10/20): LaRue Fields, Chair  
Nutrition (met 2/10/20): Chris Maeoka, Chair

**6. Ad Hoc Subcommittee Oral Reports** (Possible action)

- a. Area Plan (on hold pending State feedback): Rosemarie Bahmani, Chair
- b. Legislative (7/22/20)\*: LaRue Fields, Chair
- c. Nominating Subcommittee (7/23/20): Rosemarie Bahmani, Chair
  - i. Presentation of Nominees for Council Year 2020-21 Officers
    - o Chair – John Osborne
    - o 1st Vice Chair – Chris Maeoka
    - o 2nd Vice Chair – LaRue Fields
    - o Secretary – Stephen Huber
  - ii. Next Steps
    - o Sept. 10, 2020 Council Meeting
      - Election of Council Year 2020-21 Officers
      - Swearing in of Council Year 2020-21 Officers
    - o Sept. 28, 2020 Executive & Membership Subcommittee Meeting
      - Officer Transition Briefing

**7. Auxiliary Subcommittees – Written Report\*** (Possible action)

- a. CA Senior Legislature Update\* Susan Mallett

**8. Other Announcements**



9. **Adjournment & Next Meetings:**

**Council Meeting:** September 14, 2020, 12 noon

When in-person, meetings are held at 5560 Overland Ave., San Diego, 92123. Virtual meeting details will be included in agendas posted online 72 hours before meetings at [www.aging.sandiegocounty.gov/AISAdvisoryCouncil](http://www.aging.sandiegocounty.gov/AISAdvisoryCouncil).

**Subcommittee Meetings Day of Council Meeting** (at AIS)

When in-person, meetings are held at 5560 Overland Ave., San Diego, 92123, Location TBD

- |                              |     |                     |
|------------------------------|-----|---------------------|
| ➤ Housing:                   | TBD | Virtual-Details TBA |
| ➤ Nutrition:                 | TBD | Virtual-Details TBA |
| ➤ Adult Services Connection: | TBD | Virtual-Details TBA |
| ➤ Healthy Aging:             | TBD | Virtual-Details TBA |

**Additional Subcommittee Meetings:**

When in-person, meetings are held at 5560 Overland Ave., Ste. 310, John Gaffaney Memorial Conf. Rm., San Diego, 92123. Virtual meeting details will be included in agendas posted online 72 hours before meetings at [www.aging.sandiegocounty.gov/AISAdvisoryCouncil](http://www.aging.sandiegocounty.gov/AISAdvisoryCouncil).

- |                             |         |            |                          |                     |
|-----------------------------|---------|------------|--------------------------|---------------------|
| ➤ LTC Ombudsman/Facilities: | TBD     | 10:30 a.m. | [3 <sup>rd</sup> Thurs.] | Virtual-Details TBA |
| ➤ Executive & Membership:   | 8/24/20 | 10:30 a.m. | [4 <sup>th</sup> Mon.]   | Virtual-Details TBA |

*This meeting is public, and the location is ADA accessible. If you are planning to attend and need special accommodations, please call (858) 495-5885 at least three days in advance of the meeting.*

Supporting documentation and attachments for items listed on this agenda may be viewed at Aging & Independence Services, 5560 Overland Avenue, Suite 310, San Diego, CA 92123, or received by calling (858) 495-5885.

**Aging & Independence Services Advisory Council**

**Monday, July 13, 2020 | 12:00am – 2:00pm**

**Virtual Meeting**

**Call in: 1 (619) 343-2539**

**Conference ID (access code): 343 082 828#**

**MINUTES – DRAFT**

<b>Members</b>		<b>Absent Members</b>	<b>Guests</b>	
<b>Attendance</b>	Ellen Arcadi Rosemarie Bahmani Judi Bonilla Morgan Cadmus Faye Detsky-Weil Joe Garbanzos Ted Kagan Chris Maeoka Jack Miller Paul Monarrez	Luis Monge John Osborne Linda Prager Jacqueline Simon Wanda Smith Lorelei Taylor	Patricia De Leo La Rue Fields Monica Flynn Stephen Huber Bijou Lulla Christina Selder Kim Tran Susan Valoff Darlene Weber	Susan Mallett
	<b>Distinguished Merit Recipients</b>		<b>Staff</b>	
	None		Ardee Apostol Blanca Castillo Naomi Chavez Kim Gallo Cynthia Mayfield	Renée Sherrill Amy Thompson Brynn Viale Jing Zhou
<b>Item</b>	<b>Outcome</b>			
1. Call to Order	<p><b>Lorelei Taylor, Chair, 12:00 PM</b></p> <p>a. Welcome &amp; Pledge of Allegiance</p> <p>b. Guest/Member Introductions</p> <p>c. Confirmation of Quorum: 14 present at this time</p>			
2. Standard Business	<p>a. Public Comments/Announcements: Members or non-members</p> <ul style="list-style-type: none"> <li>• L. Taylor announced that: <ul style="list-style-type: none"> <li>○ A webinar event on Thursday July 16<sup>th</sup> at 11 a.m.</li> <li>○ All recommendations from the Council should come to the full Council via subcommittees.</li> </ul> </li> <li>• P. Monarrez had a question regarding cell phone services for low income individuals, and John Osborne mentioned that CPUC's lifelong program provides services for low income individuals</li> </ul> <p>b. Approval of March 9, 2020 meeting minutes (Action): J. Osborne requested clarification that the District 3 appointee meeting date changed to March 30<sup>th</sup> at the request of the Supervisor.  <p align="right"><b>[M/S – J. Osborne/ J. Simon: Unanimous]</b></p> </p>			
3. Guest Speaker Presentation	<p>a. Overview of Fiscal Year 2020-21 Recommended Operations Plan  Amy Thompson, Assistant Finance Director, HHS&amp;A Financial &amp; Support Services Division  Highlights Include:</p> <ul style="list-style-type: none"> <li>• HHS&amp;A Financial Update</li> <li>• Economy</li> <li>• Unemployment Rate</li> <li>• Historical and Projected General-Purpose Property Tax Revenues</li> <li>• General Fund Net Cost Outlook</li> <li>• State Personal Income Tax Revenue</li> <li>• Statewide Mental Health Services Act Revenue</li> <li>• California Sales &amp; Use Tax Revenue</li> <li>• State Budget</li> <li>• Closing the State Budget Gap</li> <li>• Upcoming County Budget</li> <li>• HHS&amp;A Budget Issues &amp; Priorities</li> <li>• COVID-19 Impact to Services</li> <li>• Budget Mitigation Strategies</li> </ul>			

	<ul style="list-style-type: none"> <li>• Next Steps</li> <li>• Key Dates</li> </ul>
<p>4. AIS Director's Items (possible action)</p>	<p>a. Board Letter: None (Action)</p> <p>b. AIS Director's Update</p> <ul style="list-style-type: none"> <li>• K. Gallo welcomed the new Chief for AIS, Brynn Viale</li> <li>• K. Gallo reported an update on COVID impact to AIS Operations including: <ul style="list-style-type: none"> <li>– Contracted services to Senior Nutrition and Adult Day Centers.</li> <li>– Ombudsman visits and referrals</li> <li>– Many AIS home visits and services have transitioned to phone calls, video conferences, and online meetings.</li> <li>– Update on Long Term Care (LTC) and Residential Facilities. K. Gallo has been leading the outreach to Older Adults &amp; Disabilities sector along with K. Smith. New COVID-19 LTC page has been added to the County website</li> <li>– Public Health formed LTC Facilities Taskforce on April 10. The County has been supporting testing in skilled nursing facilities and other LTC facilities, along with stepping up testing efforts for the residential care facilities for the elderly and adult residential facilities. <ul style="list-style-type: none"> <li>○ Update on testing as of 6/23/2020. 70% completed testing and 26% in process of testing.</li> </ul> </li> <li>– AIS has done some Education &amp; Outreach.</li> <li>– N. Chavez briefed on Brown Act reminders. <ul style="list-style-type: none"> <li>○ As a body subject to the Brown Act, need to ensure Council communication is in compliance.</li> <li>○ You must not discuss with a quorum of members of the Council or of a Subcommittee issues that may come before this Council or its subcommittees</li> <li>○ This includes via email, or via individual conversations that in total include enough people to make a quorum of the Council or a quorum of a subcommittee.</li> <li>○ The Brown Act does include a provision for staff to disseminate information, so if you would like to share info with others between meetings, please forward it Renee Sherrill or Blanca Castillo.</li> <li>○ Any members who fail to comply with the Brown Act law may be subject to removal from their seat on the Council.</li> </ul> </li> </ul> </li> </ul> <p>c. Legislative Update:</p> <ul style="list-style-type: none"> <li>• N. Chavez reported that there were no legislative updates as everything is on hold. The Older Americans Act was authorized through 2024.</li> </ul>
<p>5. Executive &amp; Membership Subcommittee (met 6/22/20) Report/Other Business (possible action)</p>	<p>a. Chair's Report: Lorelei Taylor, Chair</p> <p>i. Actions on behalf of the Council during COVID-19 stay at home orders presented for Council ratification per By-laws Article 5, Sec. C. (1)(a)(iii) (Action)</p> <p>a) April 14, 2020 Meeting: Recommendation for approval of Board Letter - FY 2021 AIS Revenue</p> <p>b) June 22, 2020 Meeting: The subcommittee approved two board letters and received a third as information only.</p> <p>i. Recommendation for approval of Board Letters:</p> <ul style="list-style-type: none"> <li>○ Area Plan 2020-2024</li> <li>○ Competitive Procurement for Home and Community Based Services</li> <li>○ FY 20/21 IHSS Public Authority Recommended Budget (Info Only)</li> </ul> <p>ii. Area Plan 2020-2024 Hearing and authorization of Chair to sign Letter of Transmittal</p> <p style="text-align: right;"><b>[M/S – J. Simon/ R. Bahmani: Unanimous]</b></p> <p>ii. Adjustments to Annual Calendar due to COVID-19 (Action) The Executive &amp; Membership Committee is proposing several recommendations for modifications to the annual calendar.</p> <ul style="list-style-type: none"> <li>○ August 2020 <ul style="list-style-type: none"> <li>– Hold a Council meeting and not go dark</li> <li>– Officer Nominations</li> </ul> </li> <li>○ September 2020 <ul style="list-style-type: none"> <li>– Officer Elections</li> <li>– Officer Swearing-in</li> </ul> </li> <li>○ Proposing to move the Annual Strategic Planning to a later date yet to be determined</li> </ul> <p style="text-align: right;"><b>[M/S – W. Smith/ T. Kagan: Unanimous]</b></p>

	<p>iii. Subcommittee Appointments and Updates</p> <p>a) Adult Services Connection Ancillary Subcommittee: Appoint Judi Bonilla (Action)  <b>[M/S – J. Simon/ F. Detsky-Weil: Unanimous]</b></p> <p>b) IHSS PA Advisory Committee Auxiliary Subcommittee: Request volunteer to fill Bill Kelly’s seat (Possible Action) R. Bahmani volunteered to fill in the vacant seat, and the Council voted to appoint her to this seat.  <b>[M/S – W. Smith/ J. Simon: Unanimous]</b></p> <p>c) Convene Nominating Ad Hoc Subcommittee (Action)</p> <ul style="list-style-type: none"> <li>– ROLE: Prepare a slate of officer recommendations by August 10, 2020 for officer elections and swearing-in on September 14, 2020</li> <li>– TERM: July 13, 2020 through September 14, 2020</li> <li>– MEMBERSHIP: Rosemarie Bahmani (Chair), Jack Miller, Wanda Smith, Lorelei Taylor</li> </ul> <p style="text-align: right;"><b>[M/S – F. Detsky-Weil/ J. Osborne: Unanimous]</b></p> <p>d) Convene Legislative Ad Hoc Subcommittee (Action)</p> <ul style="list-style-type: none"> <li>– ROLE: Advise on the County of San Diego’s 2021 Legislative Program</li> <li>– TERM: July 13, 2020 through the end of August</li> <li>– MEMBERSHIP: LaRue Fields (Chair), Stephen Huber, Lorelei Taylor</li> </ul> <p style="text-align: right;"><b>[M/S – J. Simon/ P. Monarrez: Unanimous]</b></p> <p>b. Membership Report: Stephen Huber, Secretary. Lorelei Taylor, Chair reported on behalf of Stephen.</p> <p>i. Term expiration(s):</p> <p>a) Recommendation to appoint Susan Valoff to 2nd term effective 4/10/2020 through 4/9/2024 (Action)  <b>[M/S – C. Maeoka/ J. Miller: Unanimous]</b></p> <p>b) Recommendation to appoint LaRue Fields to 2nd term effective 9/12/2020 through 9/11/2024 (Action)  <b>[M/S – F. Detsky-Weil/ W. Smith: Unanimous]</b></p> <p>ii. Recommendation to waive absences for annual offsite at Edgemoor (Action)  <b>[M/S – J. Osborne/ P. Monarrez: Unanimous]</b></p> <p>c. Board of Supervisors Annual Visits (Dates posted as confirmed):</p> <table border="0" style="width: 100%;"> <tr> <td>i. District #1 Cox</td> <td>[Garbanzos/Monge]</td> <td>11/21/2019 @ 01:30 p.m.</td> </tr> <tr> <td>ii. District #2 Jacob</td> <td>[Arcadi/Kagan]</td> <td>02/27/2020 @ 2:30 p.m.</td> </tr> <tr> <td>iii. District #3 Gaspar</td> <td>[Bahmani/Osborne]</td> <td>03/12/20 @ 10:00 a.m.</td> </tr> <tr> <td>iv. District #4 Fletcher</td> <td>[Flynn/Tran]</td> <td>TBD @ 12:00 p.m.</td> </tr> <tr> <td>v. District #5 Desmond</td> <td>[Simon/Weber]</td> <td>12/5/19 @ 10:00 a.m.</td> </tr> </table> <ul style="list-style-type: none"> <li>• Update: J. Osborne and R. Bahmani met with Supervisor Gaspar and briefed the Council on their visit.</li> </ul>	i. District #1 Cox	[Garbanzos/Monge]	11/21/2019 @ 01:30 p.m.	ii. District #2 Jacob	[Arcadi/Kagan]	02/27/2020 @ 2:30 p.m.	iii. District #3 Gaspar	[Bahmani/Osborne]	03/12/20 @ 10:00 a.m.	iv. District #4 Fletcher	[Flynn/Tran]	TBD @ 12:00 p.m.	v. District #5 Desmond	[Simon/Weber]	12/5/19 @ 10:00 a.m.
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<p>6. Ancillary Subcommittee Oral Reports (possible action)</p>	<p>a. LTC Ombudsman/Facilities (met 3/19/20): Jack Miller, Chair</p> <ul style="list-style-type: none"> <li>• J. Miller reported no update</li> </ul> <p>b. Adult Services Connection (2/10/20): TBD, Chair</p> <ul style="list-style-type: none"> <li>• No update</li> </ul> <p>c. Healthy Aging (2/10/20): TBD, Chair</p> <ul style="list-style-type: none"> <li>• No update</li> </ul> <p>d. Housing (2/10/20): LaRue Fields, Chair</p> <ul style="list-style-type: none"> <li>• L. Fields reported no update.</li> </ul> <p>e. Nutrition (2/10/20): Chris Maeoka, Chair</p> <ul style="list-style-type: none"> <li>• No update</li> </ul>															
<p>7. Ad Hoc Subcommittee Oral Reports</p>	<p>a. Triple A Council of California (TACC) Report: Rosemarie Bahmani, Chair</p> <ul style="list-style-type: none"> <li>• R. Bahmani reported on TACC.</li> </ul>															
<p>8. Other Announcements</p>	<p>L. Taylor reported Council meetings will be virtual for the foreseeable future. Subcommittees to consider virtual meeting.  The Executive &amp; Membership Committee has been confirmed for July 27, 2020 at 10:30 a.m.</p>															
<p>9. Adjournment &amp; Next Meetings</p>	<p>Meeting adjourned: 2:23 p.m.  Next meeting: August 10, 2020, at 12:00 p.m.  When in-person, meetings are held at 5560 Overland Ave., San Diego, 92123; Location TBD</p>															
<p><b>SUBCOMMITTEE MEETINGS DAY OF COUNCIL (at AIS)</b>  When in-person, meetings are held at 5560 Overland Ave., San Diego, 92123; Location TBD</p> <table border="0" style="width: 100%;"> <tr> <td>➤ Housing:</td> <td>TBD</td> <td>Ste. 310, John Gaffaney Memorial Conf., Rm.</td> </tr> <tr> <td>➤ Nutrition:</td> <td>TBD</td> <td>Ste. 310, MSSP Conf., Rm.</td> </tr> <tr> <td>➤ Adult Services Connection:</td> <td>TBD</td> <td>Ste. 130, PAPGPC Conf., Rm.</td> </tr> </table>		➤ Housing:	TBD	Ste. 310, John Gaffaney Memorial Conf., Rm.	➤ Nutrition:	TBD	Ste. 310, MSSP Conf., Rm.	➤ Adult Services Connection:	TBD	Ste. 130, PAPGPC Conf., Rm.						
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➤ Nutrition:	TBD	Ste. 310, MSSP Conf., Rm.														
➤ Adult Services Connection:	TBD	Ste. 130, PAPGPC Conf., Rm.														

➤ Healthy Aging:	TBD	Ste. 310, Call Center Conf., Rm.	
<b>FUTURE SUBCOMMITTEE MEETINGS</b> (at AIS unless otherwise stated):			
When in person, meetings are held at 5560 Overland Ave., Ste. 310, John Gaffaney Memorial Conference Room, San Diego, 92123			
➤ LTC Ombudsman/Facilities:	TBD	10:30 a.m.	[3 <sup>rd</sup> Thursday each month]
➤ Executive & Membership:	7/27/2020	10:30 a.m.	[4 <sup>th</sup> Monday each month]

*Minutes respectfully submitted by Blanca E. Castillo*

DRAFT



# In-Home Supportive Services Public Authority AGENDA ITEM

## GOVERNING BODY

GREG COX  
First District

DIANNE JACOB  
Second District

KRISTIN GASPAR  
Third District

NATHAN FLETCHER  
Fourth District

JIM DESMOND  
Fifth District

**DATE:** August 25, 2020

**TO:** Public Authority Governing Body

## SUBJECT

**ADOPTION OF FINAL FISCAL YEAR 2020-21 ADMINISTRATIVE BUDGET FOR THE IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY (DISTRICTS: ALL)**

## OVERVIEW

On July 7, 2020 (IA01), the Public Authority Governing Body received the recommended County of San Diego (County) In-Home Supportive Services (IHSS) Public Authority's administrative budget of \$34,631,945 for Fiscal Year 2020-21 and set August 10, 2020 as the date of the public hearing for the budget. Today's action requests adoption of the Fiscal Year 2020-21 final administrative budget for the Public Authority by resolution, which is required by State statute.

The County-operated IHSS program provides in-home assistance to approximately 31,690 low-income, aged, blind, and disabled individuals enabling many to remain safely in their homes thereby reducing the need for more costly placements in nursing homes or other care facilities. Additionally, the IHSS Public Authority provides a number of services to the approximately 28,000 IHSS individual providers including payroll services, funding for health and dental benefits, and provider enrollment including criminal background checks. The IHSS Public Authority also provides registry services to IHSS recipients in need of an Individual Provider. In Fiscal Year 2019-20, the IHSS individual providers are expected to perform approximately 40 million hours of service for IHSS recipients in San Diego County. In Fiscal Year 2020-21 it is estimated that it could grow to over 44 million hours.

Today's action supports the County's *Live Well San Diego* vision by providing support to low-income, aged, blind, and disabled individuals enabling many to remain safely in their homes.

## RECOMMENDATION(S)

### EXECUTIVE DIRECTOR/CHIEF ADMINISTRATIVE OFFICER

1. Adopt the resolution entitled: ADOPTION OF FINAL BUDGET FOR THE COUNTY OF SAN DIEGO IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY FOR THE FISCAL YEAR COMMENCING JULY 1, 2020.

**SUBJECT:** ADOPTION OF FINAL FISCAL YEAR 2020-21 ADMINISTRATIVE BUDGET FOR THE IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY (DISTRICTS: ALL)

**FISCAL IMPACT**

The recommended action provides spending authority of \$34,631,945 for the In- Home Supportive Services Public Authority for Fiscal Year 2020-21.

**BUSINESS IMPACT STATEMENT**

N/A

**ADVISORY BOARD STATEMENT**

The In-Home Supportive Services/Public Authority Advisory Committee reviewed and recommended approval of this item at its regular meeting on July 10, 2020.

This item was presented to the Aging & Independence Services Advisory Council as an informational item at its meeting on August 10, 2020.

**BACKGROUND**

The In-Home Supportive Services (IHSS) Public Authority was established per State mandate to act as Employer of Record for IHSS individual providers and operate a Registry of Providers. The IHSS Public Authority works in partnership with the IHSS program operated by the County of San Diego (County) serving both providers and consumers. The County-operated IHSS program provides in-home assistance to approximately 31,690 low-income, aged, blind, and disabled individuals enabling many to remain safely in their homes and reducing the need for more costly placements in nursing homes or other care facilities. Additionally, the IHSS Public Authority provides a number of services to the approximately 28,000 IHSS individual providers including payroll services, funding for health and dental benefits, and provider enrollment, including criminal background checks. The IHSS Public Authority also provides registry services to IHSS recipients in need of an individual provider.

The recommended IHSS Public Authority administrative budget of \$34,631,945 for Fiscal Year 2020-21 represents an increase of 10.7% from the Fiscal Year 2019-20 Adopted Budget of \$31,291,681. This increase is mainly due to increased health benefit contributions for eligible IHSS individual providers. Per the Memorandum of Understanding (MOU) with United Domestic Workers of America (UDWA), of which the Public Authority Governing Body authorized signature on October 10, 2017 (1), the Public Authority's contribution for health benefits is calculated on the number of paid IHSS hours, at \$0.60 per paid hour. The Fiscal Year 2019-20 Adopted Budget for health benefits anticipated 39,197,297 paid IHSS hours. In Fiscal Year 2020-21 providers are projected to deliver 44,496,451 hours of service based on continued program growth. The recommended budget also includes an increase of \$186,400 for implementation of the federally and State required Electronic Visit Verification (EVV) system in the IHSS program.

California Government Code Section 29088 requires the final administrative budget be adopted no later than October 2, 2020. The attached resolution presents the final administrative budget of \$34,631,945 for adoption by the Public Authority Governing Body.

**SUBJECT:** ADOPTION OF FINAL FISCAL YEAR 2020-21 ADMINISTRATIVE BUDGET FOR THE IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY (DISTRICTS: ALL)

**LINKAGE TO THE COUNTY OF SAN DIEGO STRATEGIC PLAN**

Today's proposed actions support the Building Better Health and Living Safely Initiatives of the County of San Diego's 2020-2025 Strategic Plan and the *Live Well San Diego* vision by providing support to approximately 31,690 low-income, aged, blind, and disabled individuals enabling many to remain safely in their homes.

Respectfully submitted,

HELEN N. ROBBINS-MEYER  
Chief Administrative Officer

**ATTACHMENT(S)**

ATTACHMENT A: RESOLUTION FOR ADOPTION OF FINAL BUDGET FOR THE COUNTY OF SAN DIEGO IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY FOR THE FISCAL YEAR COMMENCING JULY 1, 2020

**SUBJECT:** ADOPTION OF FINAL FISCAL YEAR 2020-21 ADMINISTRATIVE BUDGET FOR THE IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY (DISTRICTS: ALL)

**AGENDA ITEM INFORMATION SHEET**

**REQUIRES FOUR VOTES:**          Yes        No

**WRITTEN DISCLOSURE PER COUNTY CHARTER SECTION 1000.1 REQUIRED**

   Yes        No

**PREVIOUS RELEVANT BOARD ACTIONS:**

July 7, 2020 (IA01), approved recommended In-Home Supportive Services Public Authority administrative budget for Fiscal Year 2020-21 and set August 10, 2020, as the date to begin the legally required public hearings.

**CONTACT PERSON(S):**

Vickie Molzen

Name

(619) 731-3706

Phone

Vickie.Molzen@sdcounty.ca.gov

E-mail

Name

Phone

E-mail

Resolution No:  
Meeting Date:

ADOPTION OF FINAL BUDGET FOR  
THE COUNTY OF SAN DIEGO  
IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY  
FOR THE FISCAL YEAR COMMENCING JULY 1, 2020

WHEREAS, estimates were prepared and filed and the proposed budget was approved and printed as required by Chapter 1 of Division 3, Title 3 of the Government Code (Section 29000 and following), for the In-Home Supportive Services Public Authority, for which this is the Governing Body; and

WHEREAS, the proposed budget document, attached herein as Exhibit A and incorporated by reference, was printed in pamphlet form in quantities sufficient to supply one copy to each taxpayer requesting same, copies were placed in the Office of the Clerk of the Board and there was published in the Daily Transcript, a newspaper of general circulation throughout the County of San Diego, notice of their availability and notice of public hearing on the proposed budget of the hereinabove designated Public Authority for the Fiscal Year commencing July 1, 2020, pursuant to Section 29080 of the Government Code; and

WHEREAS, the public hearing on said proposed budget was held as required by law and all taxpayers and other persons who appeared having been heard and there being no requests or applications on file with the Governing Body for further hearing, said hearing was concluded; and

WHEREAS, during and subsequent to said public hearings this Governing Body has made such revisions of, deductions from and increases or additions to said proposed budget as it deemed advisable, all such increases or additions having been proposed in writing and filed with this Governing Body prior to the conclusion of said hearing.

NOW THEREFORE IT IS FOUND AND DECLARED that the foregoing statement is true and that all proceedings required by law have been taken in connection with the adoption by this Governing Body of the final budget for the Public Authority named above for the Fiscal Year commencing July 1, 2020.

ACCORDINGLY, IT IS RESOLVED AND ORDERED as provided in Sections 29088 and 29089 of the Government Code that the final budget, including appropriations, means of financing and provisions for reserves, for the County of San Diego In-Home Supportive Services Public Authority for the Fiscal Year commencing July 1, 2020 and hereinafter set forth, be and the same is hereby adopted.

APPROVED AS TO FORM AND LEGALITY  
COUNTY COUNSEL  
BY KYLE SAND, SENIOR DEPUTY

COUNTY OF SAN DIEGO  
IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY  
FINAL BUDGET  
FISCAL YEAR 2020-2021

**DEPARTMENTAL APPROPRIATIONS**

BUDGET UNIT	AMOUNT	DEPARTMENT TOTAL
Special Local Agency: In-Home Supportive Services Public Authority 1000 Salaries 2000 Services and Supplies	\$4,462,478 \$30,169,467	\$4,462,478 \$30,169,467
<b>Total In Home Supportive Services Public Authority</b>	<b>\$34,631,945</b>	<b>\$34,631,945</b>

**MEANS OF FINANCING**

FUND	ESTIMATED REVENUE OTHER THAN TAXATION	ESTIMATED FUND BALANCE AVAILABLE	RESERVES/ DESIGNATIONS DECREASES	SECURED TAXES	UNSECURED TAXES	TOTAL MEANS OF FINANCING
Special Local Agency: In-Home Supportive Services Public Authority	\$34,631,945	\$0	\$0	\$0	\$0	\$34,631,945
<b>Total Funds</b>	<b>\$34,631,945</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$34,631,945</b>

**DETAIL OF PROVISIONS FOR RESERVES**

DESCRIPTION	RESERVES/ DESIGNATIONS BALANCE AS OF 6/30/20	AMOUNT MADE AVAILABLE BY CANCELLATION	INCREASE OR NEW RESERVE TO BE PROVIDED IN BUDGET YEAR	TOTAL RESERVES/ DESIGNATIONS FOR BUDGET YEAR
Special Local Agency: In-Home Supportive Services Public Authority 1000 Salaries 2000 Services and Supplies	\$0	\$0	\$0	\$0
<b>Total Funds</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# In-Home Supportive Services Public Authority AGENDA ITEM

## GOVERNING BODY

GREG COX  
First District

DIANNE JACOB  
Second District

KRISTIN GASPAR  
Third District

NATHAN FLETCHER  
Fourth District

JIM DESMOND  
Fifth District

**DATE:** September 29, 2020

**XX**

**TO:** Public Authority Governing Body

### **SUBJECT**

**APPROVAL OF THE IN-HOME SUPPORTIVE SERVICES/PUBLIC AUTHORITY  
ADVISORY COMMITTEE REVISED BY-LAWS (DISTRICTS: ALL)**

### **OVERVIEW**

In accordance with Board Policy A-74, Citizen Participation in County Boards, Commissions and Committees, the San Diego County Board of Supervisors (Board) has the authority to establish and oversee special citizen boards that advise the Board and County of San Diego (County) staff on issues of policy and serve as links to the community. In 1999, the In-Home Supportive Services (IHSS)/Public Authority Advisory Committee (Committee) was initially charged with providing recommendations to the Board regarding implementation of the Employer of Record requirement. Subsequent to implementation, the Committee advises the County Health and Human Services Agency, the Public Authority, and the Board on issues related to IHSS.

Today's action seeks Board approval to amend the Committee by-laws that govern their internal organization. The amended by-laws were updated to reflect current practices, including a presentation of an annual report to the IHSS/Public Authority Governing Body and a revision of the number of members. The amended by-laws propose changes in three major categories regarding membership positions:

- Membership and Term of Office: Moving the appointing authority from the Chief Administrative Officer of the County of San Diego to the Agency Director of the County of San Diego Health and Human Services Agency.
- Membership and Term of Office: Revising the number of members from 11 to 9, while maintaining the consumer majority on the Committee.
- Officers: Filling the role of Secretary with County or IHSS Public Authority staff.

The revised by-laws will guide the most efficient and appropriate operation of the Committee as described above.

If approved, today's action would approve the amended by-laws of the Committee. This would support the countywide *Live Well San Diego* vision by enhancing community involvement in the

**SUBJECT:** APPROVAL OF THE IN-HOME SUPPORTIVE SERVICES/PUBLIC AUTHORITY ADVISORY COMMITTEE REVISED BY-LAWS (DISTRICTS: ALL)

planning and provision of services that support low-income, aged, blind, and disabled individuals to remain safely in their homes.

**RECOMMENDATION(S)**

**EXECUTIVE DIRECTOR/CHIEF ADMINISTRATIVE OFFICER**

Approve the amended by-laws entitled BY-LAWS OF THE IN-HOME SUPPORTIVE SERVICES/PUBLIC AUTHORITY ADVISORY COMMITTEE.

**FISCAL IMPACT**

There is no fiscal impact associated with this recommendation. There will be no change in net General Fund costs and no additional staff years.

**BUSINESS IMPACT STATEMENT**

N/A

**ADVISORY BOARD STATEMENT**

The In-Home Supportive Services/Public Authority Advisory Committee reviewed this item at their August 14, 2020 meeting and recommended [REDACTED].

**BACKGROUND**

In accordance with Board Policy A-74, Citizen Participation in County Boards, Commissions and Committees, the San Diego County Board of Supervisors (Board) has the authority to establish and oversee special citizen boards that advise the Board and County of San Diego staff on issues of policy and serve as links to the community.

The County of San Diego In-Home Supportive Services (IHSS) program provides in-home assistance to low-income, aged, blind, and disabled individuals enabling many to remain safely in their homes and thus reducing the need for more costly placements in nursing homes or other care facilities. In 1999, California Assembly Bill (AB) 1682 established an Employer of Record for IHSS providers, which was required in all counties by January 2003. Additionally, AB 1682 required the formation of an IHSS advisory committee to make recommendations to the Board regarding implementation of the Employer of Record requirement.

On May 16, 2000 (6), the Board established the IHSS Advisory Committee. Subsequently, on June 12, 2001 (1), at the recommendation of the IHSS Advisory Committee, the Board established the Public Authority, and renamed the IHSS Advisory Committee to the IHSS/Public Authority Advisory Committee (Committee). The Public Authority provides a number of services to approximately 28,000 IHSS individual providers including: payroll services, funding for health and dental benefits, and provider enrollment including criminal background checks. The Public Authority also provides registry services to IHSS recipients in need of an individual provider.

The proposed revisions to the Committee's by-laws are a product of review and recommendation by the Committee. The amended by-laws propose changes in three major categories:

**SUBJECT: APPROVAL OF THE IN-HOME SUPPORTIVE SERVICES/PUBLIC AUTHORITY ADVISORY COMMITTEE REVISED BY-LAWS (DISTRICTS: ALL)**

- Moving the appointing authority from the Chief Administrative Officer of the County of San Diego to the Agency Director of the County of San Diego Health and Human Services Agency (HHSA).
- Revising the number of members from 11 to 9, still allowing for a consumer-majority committee.
- Filling the role of Secretary with County or IHSS Public Authority staff.

Current Committee by-laws state that the Chief Administrative Officer of the County of San Diego serves as the appointing authority for Committee members. Currently, potential Committee members are identified and approved by the Committee, sent to the Director of HHSA, Aging & Independence Services (AIS), and appointed by the Chief Administrative Officer via letter. Currently, the Agency Director of HHSA serves as the designee of the Chief Administrative Officer when sending appointment letters to new members. To ensure consistency, the proposed change in the by-laws will align the wording with the current appointment process by stating that the Agency Director of HHSA will be the appointing authority.

Current Committee by-laws state that the Committee is composed of 11 members, with a majority being past or current consumers of personal care services. The Committee has had multiple consumer vacancies for the past two years and it has been challenging to find IHSS consumers to fill the vacancies as they are usually elderly and/or disabled and may find it challenging to serve on the Committee. Additionally, it has been challenging to find consumers who will commit to serving a two-year term on the Committee. Therefore, the number of consumer members will be reduced from six to five, lessening the number of vacancies. The number of current or past IHSS providers serving on the Committee will also be reduced from three to two to maintain a consumer majority on the Committee. There will be no changes in the remaining two members which consists of one AIS Advisory Council member and one individual from the community with an interest in and involvement in the IHSS/PA programs and who may be a member of the AIS Advisory Council if no interested community members are identified. All in all, the current composition of 11 members will be changed to 9 members.

Current IHSS/Public Authority Advisory Committee by-laws do not specify whether the office of Secretary to the Committee should be held by community members or staff from the County of San Diego or the IHSS Public Authority, but the office has traditionally been held by a County of San Diego or IHSS Public Authority staff person. The proposed change would specify that the office will be held by County of San Diego or Public Authority staff. This allows for continuity of practices and attention to meeting Committee requirements.

Lastly, to align the IHSS/Public Authority Advisory Committee by-laws more closely with the San Diego County Code of Administrative Ordinances, a clause was added to the by-laws formalizing the presentation of an annual report to the Governing Body of the Public Authority.

If approved today, the revised IHSS/Public Authority Advisory Committee by-laws will guide the efficient and appropriate operations of the Committee as noted above.

**SUBJECT:** APPROVAL OF THE IN-HOME SUPPORTIVE SERVICES/PUBLIC  
AUTHORITY ADVISORY COMMITTEE REVISED BY-LAWS  
(DISTRICTS: ALL)

DRAFT

**SUBJECT:** APPROVAL OF THE IN-HOME SUPPORTIVE SERVICES/PUBLIC  
AUTHORITY ADVISORY COMMITTEE REVISED BY-LAWS  
(DISTRICTS: ALL)

**LINKAGE TO THE COUNTY OF SAN DIEGO STRATEGIC PLAN**

Today's proposed action supports the Thriving initiative in the County of San Diego's 2020-2025 Strategic Plan by improving the governance of in-home support services that allow older adults to remain in their communities.

Respectfully submitted,

USE "INSERT PICTURE"  
FUNCTION TO INSERT  
SIGNATURE

HELEN N. ROBBINS-MEYER  
Chief Administrative Officer

**ATTACHMENT(S)**

Attachment A: BY-LAWS OF THE IN-HOME SUPPORTIVE SERVICES/PUBLIC  
AUTHORITY ADVISORY COMMITTEE (Clean Copy)

Attachment B: BY-LAWS OF THE IN-HOME SUPPORTIVE SERVICES/PUBLIC  
AUTHORITY ADVISORY COMMITTEE (Strikethrough Copy)

**SUBJECT:** APPROVAL OF THE IN-HOME SUPPORTIVE SERVICES/PUBLIC  
AUTHORITY ADVISORY COMMITTEE REVISED BY-LAWS  
(DISTRICTS: ALL)

**AGENDA ITEM INFORMATION SHEET**

**REQUIRES FOUR VOTES:**          Yes        No

**WRITTEN DISCLOSURE PER COUNTY CHARTER SECTION 1000.1 REQUIRED**

   Yes        No

**PREVIOUS RELEVANT BOARD ACTIONS:**

March 17, 2015 (4), approved revised by-laws for the IHSS Advisory Committee; September 30, 2003 (8), adoption of the IHSS Advisory Committee by-laws; May 16, 2000 (6), approved the proposed composition of the IHSS Advisory Committee and directed CAO to appoint the committee

**CONTACT PERSON(S):**

Vickie Molzen

Name

619-731-3706

Phone

Vickie.Molzen@sdcounty.ca.gov

E-mail

Name

Phone

E-mail

**BY-LAWS OF THE IN-HOME SUPPORTIVE SERVICES/PUBLIC AUTHORITY  
ADVISORY COMMITTEE OF THE COUNTY OF SAN DIEGO**

**Article 1 - Definitions**

- A. "IHSS" refers to the In-Home Supportive Services Program.
- B. "Public Authority" or "PA" refers to the County of San Diego In-Home Supportive Services Public Authority.
- C. "Advisory Committee" refers to the IHSS/Public Authority Advisory Committee of San Diego County.
- D. "Board of Supervisors" refers to the San Diego County Board of Supervisors.
- E. "County" refers to the County of San Diego.
- F. "Governing Body" refers to the County of San Diego IHSS Public Authority Governing Body.
- G. "AIS" refers to the Aging & Independence Services division of the County of San Diego's Health and Human Services Agency.

**Article 2 – Purpose and Authority**

- A. Authority: California Welfare and Institutions Code section 12301.6 provides that each county shall appoint an advisory committee where the board of supervisors is the governing body. The Advisory Committee is authorized in the County pursuant to County Administrative Code Section 82.205.
- B. Purpose: The Advisory Committee shall provide advice and recommendations to the Board of Supervisors, Governing Body, and other persons or entities related to the delivery of the IHSS and PA services as required by Welfare and Institutions Code Sections 12301.4 and 12301.6.
- C. Advisory Committee Apolitical: The Advisory Committee is a non-partisan, non-sectarian, non-profit making organization. It does not take part officially in, nor does it lend its influence to, any political issues.
- D. Non-Binding Authority: The Advisory Committee is advisory in nature. The Advisory Committee is not empowered by ordinance, establishing authority, or policy to render a decision of any kind on behalf of the County, the PA, or its appointed or elected officials.

**Article 3 - Membership and Term of Office**

- A. Advisory Committee Composition: Pursuant to California Welfare and Institutions Code Section 12301.6, and County Administrative Code Section 82.205, not less than fifty-one percent (51%) of the membership of the Advisory Committee shall be individuals who are current or past users of personal assistance services paid for through public or private funds or as recipients of IHSS. The Agency Director, Health and Human Services

Agency is delegated the authority to appoint members pursuant to the process in Section D below.

- B. Pursuant to Board of Supervisors action concurrent with the approval of these By-laws, the Advisory Committee shall consist of nine (9) voting members. The Advisory Committee's composition is as follows: five (5) current or past personal assistance services consumers, two (2) current or past IHSS providers, one (1) AIS Advisory Council member, and one (1) individual from the community with an interest in and involvement in the IHSS/PA programs and who may be a member of the AIS Advisory Council if no interested community members are identified. Special efforts shall be made to include as the IHSS consumer representatives to the Advisory Committee three (3) IHSS consumers who are severely impaired and who are under the age of 65 years.
- C. Term: The term of office for Advisory Committee members shall be two (2) years. Service on the Advisory Committee is limited to two consecutive terms. For the purpose of this limitation, a term shall include any appointments to fill a vacancy for one-half or more of a term. Members whose terms have expired shall continue to serve until such time as they are either replaced or reappointed. After serving two (2) consecutive full terms, a member is ineligible to serve another term until that individual has been off the Advisory Committee for one (1) full term. After a hiatus of at least one (1) full term, an individual will be eligible for nomination.
- D. Vacancies: The Advisory Committee shall establish a Nominating Committee to identify and interview potential new members. The Nominating Committee shall include at least one IHSS or PA staff liaison. Candidates approved by the Nominating Committee will come before the Advisory Committee and must be approved by a two-thirds majority vote of the Advisory Committee.
- E. Standard of Conduct: Members shall conduct themselves in a professional and courteous manner at all times during an Advisory Committee or subcommittee meeting. This includes, but is not limited to, restraining from making inappropriate, sarcastic, rude and disruptive comments and statements about or directed to other Advisory Committee members and towards anyone in attendance at Advisory Committee meetings. Members shall abide by the Chairperson's decisions as the presiding officer over meetings. Members shall not interrupt the Chairperson, other Advisory Committee members or members of the public while they are speaking after being recognized by the Chairperson. Repeated failure to follow this standard of conduct may result in a two-thirds majority (not counting the vote of the affected member) of the Advisory Committee voting to recommend to the Agency Director, Health and Human Services Agency, that an Advisory Committee member be removed from the Advisory Committee. Any recommendation to remove an Advisory Committee member shall be placed on the Advisory Committee's agenda and the member being recommended for removal shall be permitted to address the removal recommendation. Should a

member have more than three unexcused absences in a calendar year (an unexcused absence is one where the member fails to contact staff or the Chair to request the absence), a two-thirds majority of the Advisory Committee may vote to recommend removal of that member. All removal actions must receive the approval of the Agency Director, Health and Human Services Agency.

- F. In accordance with Government Code 53235, members are required to complete an ethics training course and submit a written certificate of completion to the Advisory Committee Secretary. This training must be kept current and needs to be renewed every two years as required by State law.

**Article 4 – Duties:**

- A. The Advisory Committee is advisory to the Board of Supervisors, the County Health and Human Services Agency, the PA, the Governing Body, and any other qualifying person or entity pursuant to Welfare and Institutions Code Section 12301.4.
- B. The Advisory Committee and the Executive Director of the PA shall present an annual report to the Governing Body.

**Article 5 – Officers**

- A. The Advisory Committee shall annually elect from its members the following officers: Chairperson, Vice-Chairperson (co-officers may be elected, if deemed necessary), and Parliamentarian. The election of officers shall occur annually at the last meeting of the Advisory Committee during the County's/PA's fiscal year. No officer shall hold more than one office at a time.
- B. If an office is vacated, the Chairperson will temporarily appoint a member of the Advisory Committee to fill the vacancy until a new officer is elected. Such election shall be held within 30 days of the vacancy.
- C. The Chairperson provides general supervisory guidance to the Advisory Committee and presides over its meetings. The Chairperson assigns coordinating duties to the Vice-Chairperson as necessary. The Chairperson is the sole official spokesperson for the Advisory Committee unless this responsibility is delegated in writing.
- D. In the absence of the Chairperson, the Vice-Chairperson assumes the duties and responsibilities of that office. In the absence of both the Chairperson and the Vice-Chairperson, the Advisory Committee may appoint a member to serve as Chairperson for that meeting only.
- E. The Advisory Committee Secretary role will be filled by County or PA staff and will assist the Advisory Committee and record the minutes of all Advisory Committee meetings and handle Advisory Committee correspondence. The Secretary will maintain the attendance roll, certify the presence of a quorum, maintain a list of all active representatives, and

keep records of actions as they occur at each meeting. The Secretary shall submit a draft of the meeting minutes to the Chairperson within ten (10) business days prior to an Advisory Committee meeting. The previous meeting's minutes will be on the agenda of each meeting and will be subject to approval by the Advisory Committee. The Advisory Committee Secretary shall also: convene the Nominating Subcommittee; monitor Advisory Committee attendance; and monitor the ethics training requirements of members.

- F. It is the responsibility of the County or PA staff assigned to the Advisory Committee to ensure that posting of meeting notices in a publicly accessible place for 72 hours prior to the Advisory Committee meeting occurs, to keep a record of such posting, and to reproduce and distribute the Advisory Committee notices and minutes of all meetings.

### **Article 6 – Subcommittees**

- A. The Advisory Committee may select from its members, subcommittee chairpersons and/or members to direct studies, conduct research or make recommendations on Advisory Committee activities. Non-members may join subcommittees but shall not be members of standing committees.
- B. The purpose and scope of each subcommittee shall be outlined in writing.
- C. Each subcommittee chairperson shall be responsible for the keeping of records of all actions and reports of the subcommittee, and shall submit these actions and reports to the Advisory Committee on a regular basis. A subcommittee chairperson shall not act as spokesperson for the Advisory Committee unless authorized to do so in writing as set forth in Article 5, Section C, of these By-laws.
- D. A Coordinating Committee comprised of the chairpersons of the subcommittees may be formed to assemble information from each subcommittee for presentation to the Advisory Committee. The Chairperson or Vice-Chairperson shall act as the chairperson of the Coordinating Committee.

### **Article 7 – Organization Procedures**

- A. The most current edition of Robert's Rules of Order governs the operation of the Advisory Committee in all cases not covered by these By-laws. The Advisory Committee may formulate specific procedural rules of order to govern the conduct of its meetings.
- B. Voting is on the basis of one vote per person and no proxy, telephone or absentee voting is permitted.
- C. All meetings of the Advisory Committee and its subcommittees are open to the public to the extent required by the Ralph M. Brown Act. Meetings are to be held in accessible, public places. Notice of all Advisory

Committee meetings shall be posted in a publicly accessible place for a period of 72 hours prior to the meeting (special meetings require 24-hour notice). In addition, such notice will be mailed on request.

- D. A majority of the members currently appointed shall constitute a quorum. No vote of the Advisory Committee shall be considered as reflecting an official position of the Advisory Committee unless passed by a majority of its quorum present at the specific meeting where the vote was taken.

**Article 8 – Amendments to By-Laws:** These By-laws may be amended when necessary by a majority vote of the Advisory Committee. The amendments only become effective when ratified by the Board of Supervisors.

DRAFT

**BY-LAWS OF THE IN-HOME SUPPORTIVE SERVICES/PUBLIC AUTHORITY  
ADVISORY COMMITTEE OF THE COUNTY OF SAN DIEGO**

**Article 1 - Definitions**

- A. "IHSS" refers to the In-Home Supportive Services Program.
- B. "Public Authority" or "PA" refers to the County of San Diego In-Home Supportive Services Public Authority.
- C. ~~IHSS/PA~~ "Advisory Committee" refers to the IHSS/Public Authority Advisory Committee of San Diego County.
- D. "Board of Supervisors" refers to the San Diego County Board of Supervisors ~~of the County of San Diego~~.
- E. "County" refers to the County of San Diego.
- F. "Governing Body" refers to the County of San Diego IHSS Public Authority Governing Body.
- G. "AIS" refers to the Aging & Independence Services division of the County of San Diego's Health and Human Services Agency.
- ~~G. Employer of Record refers to and is used to designate the employer in a formal employer/employee relationship. It is the entity that interacts with the IHSS provider workforce and is the entity identified in California Welfare and Institutions Code section 12301.~~

**Article 2 – Purpose and Authority**

- A. Authority: California Welfare and Institutions Code section 12301.36 provides that each ~~County may~~ county shall appoint an ~~IHSS advisory committee where the board of supervisors is the governing body. The Advisory Committee. The Board of Supervisors approved, on May 16, 2000 (6), the proposed composition of the IHSS Advisory Committee and directed is authorized in the County of San Diego's Chief pursuant to County Administrative Officer to appoint the committee. Code Section 82.205.~~
- ~~B. The IHSS/PA Advisory Committee, pursuant to County Administrative Code section 82.205 and WIC 12301.6 (b)(3)(C), shall serve as the Advisory Committee for the County of San Diego In-Home Supportive Services Public Authority.~~
- B. Purpose: ~~The IHSS/PA Advisory Committee shall provide advice and recommendations to the County Board of Supervisors/Public Authority, Governing Body, and other persons or entities related to the delivery of the IHSS and PA services as required by Welfare and Institutions Code Sections 12301.4 and 12301.6.~~
- C. ~~IHSS/PA-Advisory Committee Apolitical: The IHSS/PA Advisory Committee is a non-partisan, non-sectarian, non-profit making~~

organization. It does not take part officially in, nor does it lend its influence to, any political issues.

- D. ~~Non-Binding Authority: The IHSS/PA Advisory Committee is advisory to the Board of Supervisors the County of San Diego Health and Human Services Agency, AIS, the PA, and to the Governing Body and administrative agency of the Public Authority, as well as to any contractor or County employees that perform IHSS. The IHSS/PA in nature. The Advisory Committee is not empowered by ordinance, establishing authority, or policy to render a decision of any kind on behalf of the County of San Diego, the PA, or its appointed or elected officials.~~

### Article 3 - Membership and Term of Office

- A. ~~IHSS/PA Advisory Committee Composition: Pursuant to California Welfare and Institutions Code section Section 12301.6, and the County Administrative Code Section 82.205.~~
- A. ~~The IHSS/PA Advisory Committee shall be limited to eleven (11) voting members. Not, not less than fifty-one percent (51%) of the membership of the IHSS/PA Advisory Committee shall be individuals who are current or past users of personal assistance services paid for through public or private funds or as recipients of IHSS. The Agency Director, Health and Human Services Agency is delegated the authority to appoint members pursuant to the process in Section D below.~~
- B. ~~Pursuant to Board of Supervisors action concurrent with the approval of these By-laws, the Advisory Committee shall consist of nine (9) voting members. The IHSS/PA Advisory Committee's composition is as follows: ~~six (6) five (5) current or past personal assistance services consumers, three (3) two (2) current or past IHSS providers, one (1) AIS Advisory Council member, and one (1) individual from the community with an interest in and involvement in the IHSS/PA programs and who may be a member of the AIS Advisory Council if no interested community members are identified. Special efforts shall be made to include as the IHSS consumer representatives to the IHSS/PA Advisory Committee three (3) IHSS consumers who are severely impaired and who are under the age of 65 years and three (3) IHSS consumers who are non-severely impaired and are at or over the age of 65 years. Members will be designated by AIS and the PA and appointed by the County's Chief Administrative Officer. The IHSS/PA Advisory Committee may recommend to AIS, the PA, and the County's Chief Administrative Officer individuals for appointment.~~~~
- C. ~~Term: The term of office for IHSS/PA Advisory Committee members shall be two (2) years. Service on the Advisory Committee is limited to two consecutive terms. -For the purpose of this limitation, a term shall include any appointments to fill a vacancy for one-half or more of a term. Members whose terms have expired shall continue to serve until such time as they are either replaced or reappointed. After serving two (2)~~

consecutive full terms, a member is ineligible to serve another term until that individual has been off the ~~committee~~Advisory Committee for one (1) full term. After a hiatus of at least one (1) full term, an individual will be eligible for nomination.

- D. Vacancies: The ~~committee~~Advisory Committee shall establish a Nominating Committee to identify and interview potential new members. The ~~committee~~Nominating Committee shall include at least one IHSS or PA staff liaison. Candidates approved by the Nominating Committee will come before the ~~full committee~~Advisory Committee and must be approved by a two-thirds majority vote of the ~~committee~~. ~~Member terms may be extended on a month-by-month basis when new members have not been identified to fill any vacating seat on the committee.~~Advisory Committee.
- E. Standard of Conduct: ~~Standard of Conduct:~~ Members shall conduct themselves in a professional and courteous manner at all times during ~~an~~Advisory Committee Meeting or subcommittee meeting. This includes, but is not limited to, restraining from making inappropriate, sarcastic, rude and disruptive comments and statements about or directed to other Advisory Committee Members~~members~~ and towards anyone in attendance at Advisory Committee Meetings~~meetings~~. Members shall abide by the ~~Chair's~~Chairperson's decisions as the presiding officer over meetings. Members shall not interrupt the ~~Chair~~Chairperson, other Advisory Committee members or members of the public while they are speaking after being recognized by the ~~Chair~~Chairperson. Repeated failure to follow this standard of conduct may result in a two-thirds majority (not counting the vote of the affected member) of the Advisory Committee voting to recommend to the ~~County of San Diego Chief Administrative Officer (CAO)~~Agency Director, Health and Human Services Agency that ~~an~~Advisory Committee member be removed from the Advisory Committee. Any recommendation to remove ~~an~~Advisory Committee member shall be placed on the Advisory Committee's agenda and the member being recommended for removal shall be permitted to address the removal recommendation. Should a member have more than three unexcused absences in a calendar year (an unexcused absence is one where the member fails to contact staff or the Chair to request the absence), a two-thirds majority of the ~~committee~~Advisory Committee may vote to recommend removal of that member. All removal actions must receive the approval of the ~~County of San Diego Chief Administrative Officer (CAO)~~Agency Director, Health and Human Services Agency.
- F. In accordance with Government Code 53235, members are required to complete an ethics training course and submit a written certificate of completion to the ~~committee~~Advisory Committee Secretary. This training must be kept current and needs to be renewed every two years as required by ~~state~~State law.

#### Article 4 – Duties:

- A. ~~The primary duty of the Advisory Committee is to provide advice~~ advisory to the Board of Supervisors, the County Health and Human Services Agency, the PA, the Governing Body, the IHSS program, and the PA. and any other qualifying person or entity pursuant to Welfare and Institutions Code Section 12301.4.
- B. The Advisory Committee and the Executive Director of the PA shall present an annual report to the Governing Body.

## Article 5 – Officers

- A. ~~The IHSS/PA Advisory Committee shall annually elect from its members the following officers: Chairperson, Vice-Chairperson (Coco-officers may be elected, if deemed necessary), and Parliamentarian, and Secretary.~~ The election of officers shall occur annually at the last meeting of the IHSS/PA Advisory Committee during the County's/PA's fiscal year. No officer shall hold more than one office at a time.
- B. If an office is vacated, the Chairperson will temporarily appoint a member of the IHSS/PA Advisory Committee to fill the vacancy until a new officer is elected. Such election shall be held within 30 days of the vacancy.
- C. The Chairperson provides general supervisory guidance to the IHSS/PA Advisory Committee and presides over its meetings. The Chairperson assigns coordinating duties to the Vice-Chairperson as necessary. The Chairperson is the sole official spokesperson for the IHSS/PA Advisory Committee unless this responsibility is delegated in writing.
- D. In the absence of the Chairperson, the Vice-Chairperson assumes the duties and responsibilities of that office. In the absence of both the Chairperson and the Vice-Chairperson, the Advisory Committee may appoint a member to serve as Chairperson for that meeting only.
- E. ~~The Advisory Committee Secretary role will work closely with the~~ be filled by County or Public Authority PA staff person assigned by the County or Public Authority to and will assist the committee ~~Advisory Committee~~ and record the minutes of all IHSS/PA Advisory Committee meetings and ~~handles committee~~ handle Advisory Committee correspondence. The Secretary ~~and County/PA assistant keeps~~ will maintain the attendance roll, certifies ~~certify~~ the presence of a quorum, ~~maintains~~ maintain a list of all active representatives, and ~~keeps~~ keep records of actions as they occur at each meeting. The Secretary ~~and County/PA Assistant~~ shall submit a draft of the meeting minutes to the Chairperson within ten (10) business days prior to an IHSS/PA Advisory Committee meeting. The previous meeting's minutes will be on the agenda of each meeting and will be subject to approval by the IHSS/PA Advisory Committee. The Advisory Committee Secretary shall also: convene the Nominating Subcommittee; monitor Advisory Committee attendance; and monitor the ethics training requirements of members.
- F. It is the responsibility of the County or ~~Public Authority PA~~ PA staff assigned to the IHSS/PA Advisory Committee to ~~assure~~ ensure that posting of

meeting notices in a publicly accessible place for 72 hours prior to the IHSS/PA Advisory Committee meeting occurs, to keep a record of such posting, and to reproduce and distribute the IHSS/PA Advisory Committee notices and minutes of all meetings.

## Article 6 – Subcommittees

- A. The IHSS/PA Advisory Committee may select from its members, subcommittee chairpersons and/or members to direct studies, conduct research or make recommendations on ~~committee~~ Advisory Committee activities. Non-members may join subcommittees but shall not be members of standing committees.
- B. The purpose and scope of each subcommittee shall be outlined in writing.
- C. Each subcommittee chairperson shall be responsible for the keeping of records of all actions and reports of the subcommittee, and shall submit these actions and reports to the IHSS/PA Advisory Committee on a regular basis. A subcommittee chairperson shall not act as spokesperson for the IHSS/PA Advisory Committee unless authorized to do so in writing as set forth in Article 5, Section C, of these By-laws.
- D. ~~A coordinating committee~~ A Coordinating Committee comprised of the chairpersons of the subcommittees may be formed to assemble information from each subcommittee for presentation to the IHSS/PA Advisory Committee. The Chairperson or Vice-Chairperson shall act as the chairperson of the ~~coordinating committee~~ Coordinating Committee.

## Article 7 – Organization Procedures

- A. The most current edition of Robert's Rules of Order governs the operation of the IHSS/PA Advisory Committee in all cases not covered by these By-laws. The IHSS/PA Advisory Committee may formulate specific procedural rules of order to govern the conduct of its meetings.
- B. ~~Any group voting~~ Voting is on the basis of one vote per person and no proxy, telephone or absentee voting is permitted.
- C. All meetings of the IHSS/PA Advisory Committee and its subcommittees are open to the public to the extent required by the Ralph M. Brown Act. Meetings are to be held in accessible, public places. Notice of all IHSS/PA Advisory Committee meetings shall be posted in a publicly accessible place for a period of 72 hours prior to the meeting (~~Special~~ special meetings require 24-hour notice). In addition, such notice will be mailed on request.
- D. A majority of the members currently appointed shall constitute a quorum. No vote of the IHSS/PA Advisory Committee shall be considered as reflecting an official position of the IHSS/PA Advisory Committee unless

passed by a majority of its quorum present at the specific meeting where the vote was taken.

**Article 8 – Amendments to By-Laws:** These ~~By-Laws~~By-laws may be amended when necessary by a majority vote of the ~~HSS/PA~~Advisory Committee. The amendments only become effective when ratified by the Board of Supervisors/~~PA~~Governing Body.

DRAFT



# COUNTY OF SAN DIEGO

## AGENDA ITEM

### BOARD OF SUPERVISORS

GREG COX  
First District

DIANNE JACOB  
Second District

KRISTIN GASPAR  
Third District

NATHAN FLETCHER  
Fourth District

JIM DESMOND  
Fifth District

**DATE:** September 15, 2020

**XX**

**TO:** Board of Supervisors

### **SUBJECT**

**UPDATE ON THE AGING ROADMAP AND THE COUNTY'S AGING INITIATIVES  
(DISTRICTS: ALL)**

### **OVERVIEW**

The Aging Roadmap is the County of San Diego's (County) regional plan to ensure that our region has programs and communities that support the needs and celebrate the contributions of the growing population of older adults in the region. Launched at the direction of the San Diego County Board of Supervisors (Board) on September 24, 2019 (04), the Aging Roadmap identifies specific goals and action steps in ten priority areas:

- Health and Community Support
- Housing
- Social Participation
- Transportation
- Dementia-Friendly
- Caregiver Support
- Safety
- Preparedness and Response
- The Silver Economy
- Medical and Social Services

The Aging Roadmap is the product of multiple phases of community input and collaboration. In 2016, the community identified the first five priority areas listed above to comprise Age Well San Diego, the County's AARP® age-friendly initiative, approved by the Board on May 15, 2018 (6). Teams of community members, experts, and County staff were created to develop and implement goals in each of the five priority areas. In 2019, the Aging Roadmap was conceptualized as a broader framework to encompass all County programs for older adults and individuals with disabilities. Additional community input was garnered, and the remaining five priority areas were identified, completing the Aging Roadmap's ten priority areas. In 2020, the Aging Roadmap was adopted as the organizational framework for the Health and Human Services Agency, Aging & Independence Services' (AIS) Area Plan 2020-2024, approved by the Board on July 7, 2020 (07), which identifies the priorities and direction for County activities on behalf of older adults. As part

**SUBJECT: UPDATE ON THE AGING ROADMAP AND THE COUNTY'S AGING INITIATIVES (DISTRICTS: ALL)**

of the development of the Area Plan, County staff solicited community input; this feedback was integrated into the Area Plan and now informs AIS programs and services. With the rise of COVID-19, another round of outreach was conducted, including a questionnaire with senior food service providers, interviews with disability service providers, and calls to over 20,000 older adults and residents with disabilities.

The Aging Roadmap also encompasses the significant strides made by the Alzheimer's Project and the Alzheimer's Response Team. The Alzheimer's Project Annual Report 2020, provided to your Board on September 15, 2020, details the innovative and collaborative work that has been done for those in our region with Alzheimer's disease and their loved ones.

The Aging Roadmap is designed to be flexible and iterative, addressing emerging needs with appropriate adaptations to policy and service delivery goals. This flexibility was necessary during the COVID-19 pandemic, when older adults and individuals with disabilities confronted new and pressing needs across all ten Aging Roadmap priority areas. Aging Roadmap teams and infrastructure adapted to the COVID-19 pandemic. Food insecurity and public health outreach and education became primary issues. New collaborations and partnerships were formed, and emergency response processes were developed. Going forward, partnerships and lessons learned will be key in addressing the long-term impact of the COVID-19 pandemic, including social isolation and increased use of technology. The Aging Roadmap offers a guiding framework to reimagine services and supports and ensure that older adults are acknowledged and included as co-creators of safe and thriving communities.

Today's actions request the Board receive the first annual report of the Aging Roadmap plan. These actions support the County's *Live Well San Diego* vision by supporting older adults and persons with disabilities to live healthy, safe, and thriving lives and helping to ensure a community that is livable for persons of all ages.

**RECOMMENDATION(S)**  
**CHIEF ADMINISTRATIVE OFFICER**  
Receive The Aging Roadmap 2020 Annual Report.

**FISCAL IMPACT**  
There is no fiscal impact associated with the proposed action. There will be no change in net General Fund costs and no additional staff years.

**BUSINESS IMPACT STATEMENT**  
N/A

**ADVISORY BOARD STATEMENT**  
The Aging & Independence Services Advisory Council reviewed this item at the August 10, 2020 meeting and recommended [REDACTED].

**SUBJECT:** UPDATE ON THE AGING ROADMAP AND THE COUNTY'S AGING INITIATIVES (DISTRICTS: ALL)

## **BACKGROUND**

The Aging Roadmap serves as a guide for the future of aging in the region. It was developed through input and information gathered from hundreds of older adults during community assessments and stakeholder interviews. It builds upon excellent work already underway and allows for innovation, flexibility, and coordination to meet current and future regional needs. The Aging Roadmap was launched on September 24, 2019 (04), when the San Diego County Board of Supervisors (Board) directed County staff to implement the Aging Roadmap in partnership with community-based organizations, hospital partners, the County departments of Aging & Independence Services (AIS), Planning and Development Services (PDS), Public Works, the Sheriff's Department, the District Attorney (DA), and the Office of Emergency Services (OES).

The Aging Roadmap identifies specific goals and action steps in ten priority areas:

- Health and Community Support
- Housing
- Social Participation
- Transportation
- Dementia-Friendly
- Caregiver Support
- Safety
- Preparedness and Response
- The Silver Economy
- Medical and Social Services

The Aging Roadmap is the product of multiple phases of community input and collaboration. In 2016 the community provided input and selected the first five priority areas listed above to comprise Age Well San Diego, the County's AARP® age-friendly initiative, approved by the Board on May 15, 2018 (6). Teams of community members, experts, and County staff were created to develop and implement goals in each of the five priority areas; these five teams, led by community members, continue to meet and achieve goals. In 2019 the Aging Roadmap was conceptualized as a broader framework to encompass all County programs for older adults and individuals with disabilities. Additional community input was garnered, and the remaining five priority areas were identified completing the Aging Roadmap's ten priority areas. In 2020, The Aging Roadmap was adopted as the organizational framework for AIS's Area Plan, approved by the Board on July 7, 2020 (07). The Area Plan identifies the priorities and direction for County activities on behalf of older adults. As part of the development of the Area Plan, County staff solicited community input; this feedback was integrated into the Area Plan and now informs AIS programs and services. With the rise of COVID-19, another round of outreach was conducted, including calls to over 20,000 older adults.

## **THE AGING ROADMAP & COVID-19**

The Aging Roadmap is designed to be flexible and iterative, addressing emerging needs with appropriate adaptations to policy and service delivery goals. This flexibility was necessary during the COVID-19 pandemic, when older adults and individuals with disabilities confronted new and pressing needs across all ten Aging Roadmap priority areas. Older adults face heightened risks of becoming infected and having severe illness from COVID-19, making social distancing and

**SUBJECT: UPDATE ON THE AGING ROADMAP AND THE COUNTY'S AGING INITIATIVES (DISTRICTS: ALL)**

sheltering in place critical. Many older adults needed access to food, requiring swift collaborative efforts to deliver prepared meals and food boxes. Social isolation, access to internet and technology, and safe transportation became priority issues. The existing Aging Roadmap teams and infrastructure were critical in the timely response to these needs. Aging Roadmap goals were adapted, new collaborations and partnerships were formed, and emergency response processes were developed. These efforts facilitated a timely response to older adults' needs and strengthen operational capacity moving forward.

Continued program and policy adaptations will be necessary so long as older adults are encouraged to stay home, congregate meal sites remain closed, and in-person service delivery is modified for social distancing. While many community members resume some normal activities, there is a concurrent need to keep older adults safe and to engage and acknowledge them as meaningful contributors to community life. The Aging Roadmap offers a guiding framework to help reimagine services and supports and ensure that older adults are acknowledged and included as co-creators of safe and thriving communities.

Even with adaptations due to COVID-19, there is much to celebrate as goals were achieved across all priority areas. The successes to date demonstrate how collaborations across multiple sectors can result in significant progress. Special thanks are given to the community volunteers on each of the existing five Age Well teams, many dedicated County staff, and diverse partner organizations. With the continued support of the Board, the Aging Roadmap can become a model for age-friendly communities and aging services across the country.

**PROGRESS IN PRIORITY AREAS**

**The Alzheimer's Project:** Established on May 6, 2014 (05) by the Board, The Alzheimer's Project is working throughout the region to advance research for a cure, support caregivers, improve clinical care, and increase public awareness. Recent major accomplishments include:

- **Cure:** Collaboration4Cure, the Alzheimer's Project committee focused on research, selected two new research projects aimed at identifying a potential cure, bringing the total number of supported projects to 14 since inception in 2015. The results of the most promising of these local research projects have been successfully leveraged to secure 4 larger research grant awards, totaling \$6.6 million, from the National Institutes of Health.
- **Care:** A special project spearheaded by the Alzheimer's Project Care Roundtable is the **Alzheimer's Response Team (ART)**. ART is the result of a public-private partnership between the County and local health systems and community-based organizations. ART assists people with ADRD in case of an emergency or crisis to prevent unnecessary admissions to the emergency room or jail and provides case management to secure ongoing support for persons with dementia and their families. In an effort to reach more San Diegans, the ART Program has expanded through partnerships with La Mesa and Escondido Police Departments and the continued support of the County Sheriff's Department, including areas served by the Rancho San Diego station, such as Imperial Beach and Lemon Grove. All three law enforcement agencies and fire department personnel have been trained on ART procedures. The ART program has served 86 families

**SUBJECT: UPDATE ON THE AGING ROADMAP AND THE COUNTY’S AGING INITIATIVES (DISTRICTS: ALL)**

since inception and has proven to be an important and necessary safety net for people living with dementia and their loved ones.

- **Clinical:** Four healthcare systems began incorporating the recommended actions described in the *Physician Guidelines for Screening, Evaluation, and Management of ADRD*, previously developed by Alzheimer’s Project partners, into their daily operations. This type of systemic adoption of best practices ensures sustainable quality care.
- **Public Awareness:** All resources for the Alzheimer’s Project can be found at [www.sdalzheimersproject.org](http://www.sdalzheimersproject.org). The Alzheimer’s Project website was updated with additional resources for caregivers and redesigned to be more user-friendly and accessible. In addition to website resources, the Age Well Dementia-Friendly Team created a “tip card” for caregivers to use when they are in the community to let people know their companion has dementia and offer communication tips.

**Public Feedback**

To capture the voice of older adults and caregivers as the Aging Roadmap is implemented, nine Public Feedback Forums were held in January 2020 throughout the region. Events were held in Chula Vista, San Ysidro (which was conducted in Spanish), El Cajon, Tierrasanta, Downtown San Diego, the Skyline area of the City of San Diego, Carlsbad, Vista, and Escondido. Questions were asked in survey format as well as in focus groups that addressed all areas of the Aging Roadmap. The results were incorporated into the AIS Area Plan and inform how programs serving older adults are shaped and implemented. With the rise of COVID-19, another round of outreach was conducted, including a questionnaire with senior food service providers, interviews with disability service providers, and calls to over 20,000 older adults and residents with disabilities.

**Health and Community Support**

The Age Well Health and Community Support Team envisions communities that offer accessible health and community services, technology to support aging in place, and village-like support systems.

- **Technology Training & COVID-19:** During COVID-19 shelter-in-place orders, commercial food delivery services played a role in meeting food needs, but many older adults were not comfortable with the online ordering process. County staff created three videos to teach older adults how to use meal delivery platforms to browse local restaurants, place an order within the mobile application, and track delivery in real-time. The videos are available on the AIS website ([www.aging.sandiegocounty.gov](http://www.aging.sandiegocounty.gov)).
- **Increasing Awareness of Existing Resources:** Many resources for older adults are available, and the Health and Community Support Team is working to increase awareness of those resources. Questions were added to the AIS Area Plan survey to assess respondents’ awareness of 2-1-1 San Diego and the AIS Call Center. Results showed that certain respondents had less awareness of 2-1-1 San Diego, and many respondents were not familiar with the AIS Call Center. These findings inform education and outreach efforts to help deliver targeted messaging and address gaps in knowledge.

**SUBJECT: UPDATE ON THE AGING ROADMAP AND THE COUNTY'S AGING INITIATIVES (DISTRICTS: ALL)**

- **Technology to Support Aging in Place:** Increasing access to technology that supports aging in place is a key goal of the Health and Community Support Team. The Team partnered with San Diego Oasis, a nonprofit focusing on continued learning, to hold a Technology Fair in Fall 2019 aimed at increasing older adults' access to and understanding of technology. The Fair was a success with over 1,000 participants. The Age Well Team gave a presentation on new technologies in the areas of fall prevention, home safety, and healthcare. The Team also drafted a survey that San Diego Oasis administered to older adult attendees to determine use and barriers to use of technology. In partnership with Oasis San Diego a virtual Technology Fair will be held in October 2020.
- **Villages:** A "village" is a social support network aimed at helping older adults age in place by offering rides to medical appointments, household chores, and social activities. There are currently six villages in the county, and community feedback indicates a desire to support the village model. Building off the momentum of two "Village Symposiums" held by the Health and Community Support Team in 2019, the Team conducted research to better understand San Diego's existing villages, including their resources and challenges. Leaders from each of the six existing villages were interviewed and asked about their village's organizational structure, membership fees, services, and organizational challenges. A survey was distributed to village members to determine which services they use and their experiences with villages. Next steps include holding an event to bring together the leaders of existing villages to share lessons learned and explore ways Age Well teams can support villages through education, connection to resources, and technical assistance.

## **Housing**

The Housing Team envisions communities that offer a variety of affordable housing options within walking distance to shops and services.

- **Affordable Housing:** An age-friendly community is one where people of all ages have access to affordable housing. The Housing Team engaged housing experts, community members, and local partners in designing a presentation to educate community members about the need for and solutions to the housing supply and affordability crisis. The presentation applies FrameWorks Institute principles, using value-based messages of fairness, and highlights how affordable housing benefits community stability. The presentation, along with other educational materials on affordable housing strategies, will be offered to community groups throughout the county. This work supports the County's 2011 General Plan goal to "promote the production and acceptance of affordable housing through educational outreach to developers, non-profit housing groups, the public, community groups, other jurisdictions, and County staff" (Housing Element, Goal H-6, Outreach for Affordable Housing).
- **Accessory Dwelling Units (ADU):** ADUs can provide an important housing solution for older adult homeowners by creating additional income as a rental, providing a place for a caregiver to stay, or allowing an older adult to live near family. To address the increasing demand for information about ADUs, the Housing Team held an ADU Symposium on March 7, 2020. The event was a collaboration across five County departments, including AIS, PDS, Parks and Recreation, the Assessor/Recorder/County Clerk's Office, and the

**SUBJECT: UPDATE ON THE AGING ROADMAP AND THE COUNTY'S AGING INITIATIVES (DISTRICTS: ALL)**

Department of Environmental Health. The event drew over 175 attendees and featured eight speakers with presentations on ADU basics, construction, design, permitting, financing, and the 2020 State laws. The Housing Team's work supports the Board's 2019 pilot program, adopted January 9, 2019 (8), to waive ADU development and impact fees in the unincorporated areas of the county. The collaboration across five County departments demonstrated a successful cross-disciplinary implementation of age-friendly work.

- **Home Safe Grant:** The Home Safe grant provides State funding (\$500,000) for Adult Protective Services (APS) to identify clients at risk of homelessness and connect them with housing navigation services and funds for rapid re-housing. The Housing Team worked with APS and the Health and Human Services Agency (HHSA), Integrative Services Division to research best practices for housing navigation and inform the implementation of the grant. The program began July 1, 2019 and as of July 22, 2020, Home Safe served 74 clients from the APS program who were at risk of homelessness.
- **Homelessness Policy:** San Diego's housing affordability crisis impacts people of all ages. The 2019 Regional Task Force on the Homeless (RTFH) Point-In-Time Count indicates that homelessness is increasing disproportionately for older adults. The Housing Team is working on implementing policies and programs to prevent and overcome homelessness. The Team worked with the County's HHSA, Housing and Community Development Services to draft policy language for the County's Consolidated Plan, which governs affordable housing decisions and funding. The Team provided language describing the specific and unique needs of older adults who are homeless or at risk of homelessness. The Housing Team also provided research and proposed policy language to the RTFH, the region's Continuum of Care, regarding older adult homelessness and best practices for service providers.

### **Social Participation**

The Social Participation Team envisions a livable community for all ages that values respect and social inclusion. Focus areas include intergenerational programs, leadership and civic engagement opportunities, and programs for people who are isolated, have dementia, or do not speak English. COVID-19 shelter-in-place orders made social isolation a priority issue and the Social Participation Team responded with new resources and programs.

- **Reaching Isolated Seniors:** The Social Participation Team revised their "Ways to Engage" handout and developed a COVID-19 Edition. The handout provides older adults with information about recreational, educational, and volunteer opportunities that are safe and accessible during the COVID-19 pandemic. The resource was widely disseminated on County and partner websites. The Team is now working on a more robust "Get Connected" toolkit with resources to engage and support isolated older adults. A culturally appropriate Spanish version of the "Get Connected" guide is currently being developed.
- **Intergenerational Programs:** To address social isolation during the pandemic, County staff created a letter writing program to connect students from Southwestern College with residents in the Memory Care Unit at St. Paul's Plaza. Next steps are to expand the letter writing program and involve more older adults and youth of various ages. In addition, a

**SUBJECT: UPDATE ON THE AGING ROADMAP AND THE COUNTY’S AGING INITIATIVES (DISTRICTS: ALL)**

virtual chat program is in development that will connect UCSD students and other potential partners with residents at St. Paul’s Plaza and the City Heights Village, a social support organization of older adults.

- **Mental Health Resources:** To address increasing social isolation and mental health issues during COVID-19, a video was created, “Mental Health and Coping during COVID-19.” The video provides information about signs of stress, coping strategies, and resources available in the San Diego region. In addition, County staff developed a resource page for the AIS website with information for mental health services, including crisis line telephone numbers.
- **Live Well at Home Collaboration:** To help community members maintain health while staying home during the pandemic, the Social Participation Team coordinated with the *Live Well San Diego* support team to help build a resource library for older adults on the Live Well at Home website. The Live Well at Home website for older adults includes information such as Feeling Fit classes, AIS food resources, and the Ride Well to Age Well Transportation Guide.

### **Transportation**

The Transportation Team envisions communities where older adults can get around even if they can no longer drive.

- **Ride Well to Age Well Guide, COVID-19 Edition:** In response to the need for up-to-date information about transportation services during the pandemic, the Transportation Team worked in partnership with Facilitated Access to Coordinated Transportation (FACT), Metropolitan Transit Services (MTS), North County Transit District (NCTD), and the Council on Access and Mobility to create a COVID-19 transportation guide for older adults. The Guide catalogues transportation options by region with information on costs, area of service, contact information, and changes in service due to COVID-19. The guide also explains how to use popular ride share services and mobile phone applications like Uber and Lyft. The guide was widely disseminated on County websites, FACT’s website, and by other community partners.
- **AARP Community Challenge Grant:** El Cajon is home to a large Iraqi refugee population. Many older adults in this community suffer from PTSD and social isolation, and fear leaving their communities due to cultural and language barriers. Despite living less than 20 miles from the coastline, many older adults have never ventured outside El Cajon to see the beach or the City of San Diego. The Transportation Team collaborated with Circulate San Diego, Program of All-inclusive Care for the Elderly (SDPACE) El Cajon, Elder Multicultural Access and Support Services (EMASS), MTS, the City of El Cajon, and Valhalla High School to develop a grant proposal to familiarize Iraqi older adults with the local public transit system and increase confidence to use the system independently. The grant will fund Circulate San Diego to lead the creation of an online resource library about public transit, a public transit “How-To” video in Arabic, transit training materials for high school volunteers, and the creation and distribution of a transit map specific to El Cajon that highlights local amenities and services.

**SUBJECT: UPDATE ON THE AGING ROADMAP AND THE COUNTY’S AGING INITIATIVES (DISTRICTS: ALL)**

- **Video on Safe Use of Public Transportation:** Many older adults and individuals with disabilities rely on public transit as their only source of transit but are fearful of using transit due to COVID-19-related concerns. To educate older adults on the best practices for using public transit, the Age Well Transportation Team developed a video based on Centers for Disease Control and Prevention (CDC) recommendations for safe use of public transit. The Team partnered with the San Diego Center for the Blind to make the video inclusive of individuals with vision loss, who face additional challenges using public transit.
- **Complete Streets for all Ages:** Complete streets are streets that safely accommodate pedestrians, cyclists, motorists, and transit users. Complete streets make active transportation more attractive for people of all ages and abilities. Certain features (like crosswalks with extended crossing times and benches at bus-stops) benefit older adults and families alike. The Age Well Transportation Team researched and developed an “Age-Friendly Complete Streets” guide with best practices and implementation strategies. Next steps include integrating feedback from partners (Department of Public Works and Circulate San Diego) and finalizing the document for dissemination. The Team has begun developing a presentation to introduce the toolkit to transportation-related organizations and coalitions.
- **SANDAG Regional Bikeway Project:** The Age Well Transportation Team has partnered with SANDAG to provide older adults with information and resources about new bike and pedestrian facilities. The resources encourage active transportation and offer safety tips about use of new features such as roundabouts.

**Dementia-Friendly**

While there is currently no cure for Alzheimer’s Disease and Related Dementias (ADRD), communities can improve the quality of life for people living with dementia and their caregivers. The Dementia-Friendly Team envisions a community that is informed, safe, and inclusive of individuals living with dementia. To advance its dementia-friendly vision, the Team includes representatives from dementia service organizations in the region such as Jewish Family Service (JFS), Alzheimer’s San Diego, and Alzheimer’s Association San Diego Imperial Chapter. In addition to the Alzheimer’s Project mentioned above, accomplishments include:

- **San Diego Healthy Brain Initiative:** In January 2020, HHSA applied for and received a \$750,000 grant from the California Department of Public Health to work on local implementation of the national Healthy Brain Initiative (HBI) goals. The grant objectives build upon The Alzheimer’s Project and support Aging Roadmap goals. HBI goals are to: 1) develop an updated prevalence estimate for ADRD in the region; 2) integrate ADRD into local public health planning; 3) develop tools for clinicians to educate patients about brain health and cognitive impairment; 4) raise awareness of the risk of abuse for individuals with dementia; 5) educate caregivers on dementia resources; and 6) work with health systems to implement sustainable policies and procedures for best practices in clinical care. The two-year grant term began July 2020.
- **Training of “Local Champions”:** In 2019, the Dementia-Friendly Team partnered with Dementia Friends California, a regional support network for dementia-friendly

**SUBJECT: UPDATE ON THE AGING ROADMAP AND THE COUNTY’S AGING INITIATIVES (DISTRICTS: ALL)**

communities, to host a train-the-trainer workshop. Twenty-five “Local Champions” were certified and are now qualified to conduct Dementia Friends sessions throughout the region. The Local Champions include members of local nonprofits, residents, students from local universities, and County staff. The Team organized a “Dementia Friends Kickoff Week,” in January 2020, with four training sessions held throughout the county, educating 54 people, bringing the total number of local certified Dementia Friends to 237.

- **Dementia-Friendly Activities Toolkit:** Families and caregivers play a critical role in helping people with dementia stay physically and mentally active. However, finding appropriate activities can be a challenge. To address this need, the Dementia-Friendly Team created a toolkit to provide caregivers with accessible ideas for engaging their person living with dementia. The guide introduces “dementia-friendly practices” to help caregivers with communication and interaction strategies and offers activity adaptations for different levels of dementia progression. Activities meet a variety of interests including art, music, physical activity, cooking, gardening, and more. The Toolkit is now being piloted by the Dementia-Friendly Team’s member organizations and their client families. In addition to the Toolkit, the Dementia-Friendly Team created a “tip card” for caregivers to use when they are in the community to let people know their companion has dementia and offer communication tips.

### **Caregiver Support**

The COVID-19 pandemic created new and varied challenges for caregivers. Many caregivers assumed additional responsibilities due to closing of day and respite care programs, while others were unable to see loved ones in long term care facilities. Activities within the Caregiver Support area of the Aging Roadmap work toward providing caregivers access to the support and resources necessary to provide responsive care to older adults, while also tending to their own well-being.

- **Ongoing Caregiver Support:** AIS works with trusted community partners to deliver the federally funded Family Caregiver Support Program (FCSP). The FCSP offers home and community-based caregiver support services including counseling, skills training, respite care, minor home modification, legal services, and supports for grandparents raising grandchildren. Southern Caregiver Resource Center, a FCSP provider, found that due to COVID-19, clients were hesitant to receive in-home respite care, so this aspect of support was reduced. They now provide telephone and video support groups, live-stream caregiver classes, and virtual companionship respite.
- **Respite Voucher Programs:** At the direction of the Board (April 24, 2018 (02)), AIS launched a one-million-dollar program in 2019 for Respite Care to provide relief to family caregivers of persons with ADRD. Through this program, the family pays for 50% of the cost of care and the County covers the remaining cost. To date, more than 1,650 clients have been served.
- **Caregiver Coalition:** The Caregiver Coalition is facilitated by County staff and aims to make caregiving less stressful through support, education, and advocacy. Traditionally, the Coalition hosted in-person conferences for caregivers on a bimonthly basis. To respond to new challenges faced by caregivers during COVID-19, the Caregiver Coalition moved its regular meetings to a virtual format, and increased its webinars, with topics such as

**SUBJECT: UPDATE ON THE AGING ROADMAP AND THE COUNTY’S AGING INITIATIVES (DISTRICTS: ALL)**

COVID-19 Scams, Mental Health & Nutrition during COVID-19, and End of Life & COVID-19 Issues. In addition to the live audience present during each webinar, the webinars are posted on the Coalition’s website ([www.caregivercoalitionsd.org](http://www.caregivercoalitionsd.org)).

- **Grandparents Raising Grandchildren:** The Aging Roadmap recognizes and aims to support a wide spectrum of caregivers, including the critical caregiving role filled by grandparents raising grandchildren. In response to COVID-19, a virtual meeting of the Grandparents Raising Grandchildren Workgroup (a task force comprised of County and community partners) was held to address unique challenges facing kinship families during this pandemic. In addition, HHSA is partnering with the Department of Parks and Recreation to host an event in Fall 2020 for kinship families. During this drive-by event, school supplies and other helpful items to support kinship families will be distributed.
- **Disability Service Providers:** Caregivers for individuals with disabilities face COVID-19-related challenges ranging from food needs to mental health concerns. To identify needs and offer support, AIS staff contacted over 60 disability service providers and connected them with needed resources. This outreach resulted in the organization of two bulk food box deliveries to disability service organizations, as well as sharing of resources for mental health, staying engaged at home, accessible American Sign Language videos, and personal protective equipment (PPE) including clear face shields.

### **Safety**

The vision for this goal is that older adults and persons with disabilities are safe in their own homes and community.

- **Scam Prevention:** In response to new scams that arose during the pandemic, a video, “COVID-19 Scams: How to Protect Yourself,” was created by County staff. The video highlights new scams related to COVID-19 and offers advice on how to stay vigilant and avoid new scams (e.g. watching out for phishing emails and texts, researching before donating, and avoiding robocalls). The video was widely disseminated online and incorporated into webinars. AIS staff also offer free presentations on scam prevention. Since January 1, 2020, eight presentations have been conducted and are now being delivered online.
- **Elder Protection Council:** The Elder Protection Council (EPC) was established in 2018 and brings together prosecutors, health and aging officials, law enforcement, adult protective services, and other community agencies to collaboratively address the increase in elder abuse in the region. The vision of the EPC is to develop effective prevention and early intervention strategies, deploy appropriate resources to assist elders in crisis, and prosecute crimes against elders. The EPC celebrated World Elder Abuse Awareness Day on June 15, 2020 with a virtual meeting and presentation by National Center on Elder Abuse on the topic of Reframing Elder Abuse.

### **Preparedness and Response**

This goal works to ensure older adults and their caregivers are prepared to be safe during disasters.

**SUBJECT: UPDATE ON THE AGING ROADMAP AND THE COUNTY'S AGING INITIATIVES (DISTRICTS: ALL)**

- **Disaster Preparedness Plan:** OES understands that older adults, people with disabilities, and people with other access and functional needs are disproportionately affected during times of disaster. AIS partnered with OES to create an emergency preparedness guide for people with access and functional needs. The guide will be featured on the ReadySanDiego.org website and will address best practices to prepare for emergencies including fires, pandemics/influenza, earthquakes, flooding, power outages, and extreme heat advisories.
- **Neighborhood Evacuation Team (NET) Program:** On October 29, 2019 (02) , the Board authorized OES to launch the NET program in partnership with Community Emergency Response Teams (CERT) to address the need to help older adults, people with disabilities, and people with other access and functional needs to prepare for safe and quick evacuation in emergencies. People who seek assistance will be guided by a CERT volunteer to make their own personalized plan. AIS will continue to partner with OES to provide information and resources on the needs of this vulnerable population and assist in outreach and education to bring community members into the NET Program.

### **Silver Economy**

This goal envisions a skilled and diverse workforce, with supporting technologies and products that promote healthy aging in the region, as well as ample opportunities for older adults to work and volunteer.

- **Video on Volunteering during COVID-19:** Many older adults sought opportunities to help others during the pandemic. County staff created a video, “How you can help during COVID-19,” to provide information on how older adults could be of service, even while practicing social distancing. The video was widely disseminated online and incorporated into webinars.
- **Volunteer Opportunities for Older Adults:** Adaptations were made to existing volunteer engagement programs, such as Legacy Corps and Retired Senior Volunteer Patrol, to help older adults connect virtually. Some volunteers continued to meet virtually with families to provide support, while others continued to make welfare check calls to isolated seniors in partnership with local law enforcement sites. County staff has reached out to volunteer sites to offer support and guidance to volunteer coordinators and provide suggested adaptations due to COVID-19.
- **Jay's Program:** Jay's Program is a new initiative, approved by the Board on May 21, 2019 (20) that provides paid work internships for adults with developmental disabilities in support of County efforts to maintain a diverse and inclusive workforce. AIS participated in Jay's Program by hosting an intern and providing the intern with work experience serving older adults. The intern contributed to Aging Roadmap programs such as Healthier Living and Feeling Fit courses that aim to improve the health and wellbeing of older adults.
- **Geriatric Workforce Enhancement Program (GWEP):** This grant program, funded by the federal Health Resources & Services Administration, brings together academic partners

**SUBJECT: UPDATE ON THE AGING ROADMAP AND THE COUNTY'S AGING INITIATIVES (DISTRICTS: ALL)**

at San Diego State University (SDSU) and University of California, San Diego (UCSD) with local clinical providers and social service providers, including AIS. In the last year this work has broadened to include Family Health Centers and has brought more focus on dementia care in the primary care setting and creating age-friendly health systems.

- **Training Students to Support Intergenerational Community Building:** Building communities that meet the needs of people of all ages requires active involvement by people of all ages. Over the past two years, Age Well San Diego Teams hosted internships for nine public health students from UCSD, SDSU, and University of Southern California. The students work on various Age Well goals and gain valuable hands-on learning experience in age-friendly community building. In Spring of 2020, three students completed their Master's thesis research on Age Well topics. The students now carry with them an age-friendly lens to use throughout their careers.

### **Medical and Social Services System**

The vision for this goal is care coordination among medical and social services providing proactive, seamless, prevention-focused, and responsive support.

- **COVID-19 Support and Resources:** As part of the Emergency Operations Center Community Sector Outreach and Education, AIS staff served as the lead for the Older Adult and Disability Provider Sector. This Sector provides timely public health guidance and resources to older adults and individuals with disabilities, and their family members, caregivers, and service providers regarding COVID-19 prevention, testing, treatment, vaccines, and caregiving. Telebriefings were conducted biweekly for the first three months of the pandemic, and monthly thereafter. Curated emails with resources relevant to older adults are disseminated weekly. Original content was created to address frequently asked questions, food resources, and social engagement. Five videos were created on pandemic topics (General Resources, How You can Help, Mental Health, Scams, and Ways to Engage) and three videos were created on food delivery services. Over 37 presentations were made to community groups. The Older Adult & Disability Service Provider Sector page on coronavirus-sd.com and the AIS website (aging.sandiegocounty.gov) have been updated regularly with relevant COVID-19 resources. Collaboration across sectors continue to allow staff to quickly meet older adults' needs and widely disseminate key resources.
- **In-Home Supportive Services (IHSS) Welfare Check Calls:** There are approximately 30,000 IHSS recipients including disabled children and adults of all ages. In response to the pandemic and reports that some recipients were in need, IHSS staff completed 20,449 welfare check calls, starting with the most at-risk clients. Clients in need were referred to resources for food and medications.
- **Food Resources:** To meet increasing food needs, AIS increased meal recipients via contracts with JFS and other providers, from approximately 4,000 clients pre-COVID to approximately 7,000 clients, and tripled meals from approximately 100,000 per month to approximately 330,000. AIS staff implemented the Great Plates Delivered: Home Meals for Seniors program, which serves over 2,000 seniors, three meals a day, in collaboration with 31 restaurants. Through Operation FACT Food, AIS staff along with community

**SUBJECT: UPDATE ON THE AGING ROADMAP AND THE COUNTY'S AGING INITIATIVES (DISTRICTS: ALL)**

partners facilitated the delivery of food boxes to more than 890 households since April 10, 2020. Households include residents with disabilities and older adults who do not qualify for other programs such as Great Plates Delivered. The partnership includes 2-1-1 San Diego, FACT, Red Cross, The Jacobs & Cushman San Diego Food Bank, Feeding San Diego, and community volunteers.

- **Seniors Come First at Geriatric Emergency Departments:** Going to the emergency department (ED) can be a stressful experience for older adults who are frail or living with dementia. The San Diego Senior Emergency Care Initiative (Initiative) aims to improve older adults' experience and outcomes in EDs by supporting Geriatric Emergency Department Accreditation for EDs across the region by 2021. These EDs will provide care that is tailored to the unique needs of the over-60 population by modifying the physical environment, adding senior-specific protocols, and providing staff with special training. The Initiative is a public-private partnership involving the County, the West Health Institute, and the region's major health systems. The Initiative, funded with grants and support from the County and the West Health Institute, makes San Diego County poised to be the first county in the nation to offer accredited senior-friendly emergency care for older adults across the region. A contract was executed with the Hospital Association of San Diego and Imperial Counties (HASD&IC) to coordinate the project. HASD&IC reported they have met initial milestones such as developing an implementation plan and formalizing agreements with Alvarado Hospital Medical Center and UC San Diego Health, two hospitals that have established accreditation, to help support other EDs through the accreditation process.

### **Additional Accomplishments**

- **Websites:** A website was developed for the Aging Roadmap with dedicated pages for each priority area. Community members from all five Age Well San Diego Teams provided input on the content, design, and featured resources included on their webpages. The website launched in Fall 2019 and serves as a resource for community members and other age-friendly initiatives throughout the nation.
- **Age-Friendly Collaborations:** The County was the first jurisdiction in the region to launch an age-friendly action plan and has since collaborated with local municipalities to provide technical support and promote age-friendly efforts across the region, including the cities of Chula Vista, La Mesa, and San Diego. Age Well San Diego leaders have presented at national and state conferences to share the Age Well San Diego Action Plan and project successes.

### **Partners**

The accomplishments of the Aging Roadmap are the product of valued partnerships. Some of the many community partners who have joined Aging Roadmap efforts include 2-1-1 San Diego, AARP, Aging 2.0, Alliant University, Alvarado Hospital, Alzheimer's Association, Alzheimer's San Diego, Consumer Advocates for RCFE Reform, Circulate San Diego, City and County Libraries, Dementia Friends California, ElderHelp of San Diego, FACT, George G. Glenner Alzheimer's Family Centers, Inc., Jewish Family Service, Meals on Wheels, Metropolitan Transit

**SUBJECT:** UPDATE ON THE AGING ROADMAP AND THE COUNTY’S AGING INITIATIVES (DISTRICTS: ALL)

System, NCTD, San Diego Oasis, Retired Employees of San Diego County, San Diego Association of Governments, San Diego Housing Federation, SDSU, Southern Caregiver Resource Center, UCSD, Union of Pan Asian Communities, Village Core, and West Health Institute.

**NEXT STEPS**

Building age-friendly communities requires sustained efforts, and the Aging Roadmap provides the blueprint for the work ahead. Goals and priorities will continue to be adapted in response to COVID-19, which has brought to the forefront issues of social isolation, access to technology, food security and safe transportation. Progress will continue for existing age-friendly projects promoting accessory dwelling units, villages, and supports to help older adults age in place. Opportunities will be identified to expand intergenerational programming, and programming that is inclusive of people living with dementia. The Board’s ongoing interest and support of the County’s collective age-friendly journey is greatly valued.

**LINKAGE TO THE COUNTY OF SAN DIEGO STRATEGIC PLAN**

Today’s proposed action supports the Building Better Health, Living Safely, and Thriving Initiatives in the County of San Diego’s 2020-25 Strategic Plan and the County’s *Live Well San Diego* vision by strengthening the system of care for older adults and ensuring a community that is livable for residents of all ages.

Respectfully submitted,

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SIGNATURE

HELEN N. ROBBINS-MEYER  
Chief Administrative Officer

**ATTACHMENT(S)**

N/A

**SUBJECT:** UPDATE ON THE AGING ROADMAP AND THE COUNTY’S AGING INITIATIVES (DISTRICTS: ALL)

**AGENDA ITEM INFORMATION SHEET**

**REQUIRES FOUR VOTES:**       Yes     No

**WRITTEN DISCLOSURE PER COUNTY CHARTER SECTION 1000.1 REQUIRED**

Yes     No

**PREVIOUS RELEVANT BOARD ACTIONS:**

July 7, 2020 (07), approve AIS Area Plan 2020 – 2024; October 29, 2019 (02), launch Neighborhood Evacuation Team (NET) Program; September 24, 2019 (4), launch a Roadmap for Aging in San Diego County; May 21, 2019 (20), develop an enhanced employment program, Jay’s Program, for individuals with disabilities; January 9, 2019 (8), waiver of development impact and permit fees of accessory dwelling units; May 15, 2018 (6), receive and approve submittal of Age Well San Diego Action Plan; April 24, 2018 (02), launch Respite Voucher Program for family caregivers of persons with ADRD; March 1, 2016 (3), direct CAO to submit a membership application to join the AARP® Network of Age-Friendly Communities; May 6, 2014 (5), launch the Alzheimer’s Project

**BOARD POLICIES APPLICABLE:**

N/A

**BOARD POLICY STATEMENTS:**

N/A

**MANDATORY COMPLIANCE:**

N/A

**ORACLE AWARD NUMBER(S) AND CONTRACT AND/OR REQUISITION NUMBER(S):**

N/A

**ORIGINATING DEPARTMENT:** Health and Human Services Agency

**OTHER CONCURRENCE(S):**    N/A

**CONTACT PERSON(S):**

Kimberly Gallo  
Name  
858-505-6329  
Phone  
Kimberly.Gallo@sdcounty.ca.gov  
E-mail

Naomi Chavez  
Name  
858-495-5251  
Phone  
Naomi.Chavez@sdcounty.ca.gov  
E-mail

**ARTICLE IIIb COUNTY OF SAN DIEGO  
IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY\***

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**\*Note** -- Article IIIb, Environmental Development Agency, added by Ord. No. 3523 (N.S.), adopted 5-26-70; repealed and new Article IIIb, Integrated Planning Office, added by Ord. No. 4514 (N.S.), effective 6-26-75, operative 7-1-75; repealed by Ord. No. 5355 (N.S.), effective 2-22-79, operative 3-23-79; new Article IIIb, AREA AGENCY ON AGING DEPARTMENT, added by Ord. No. 6550 (N.S.), effective 4-14-83. Article IIIb, Area Agency on Aging Department, repealed by Ord. No. 8835 (N.S.), effective 11-6-97. New Article IIIb, County of San Diego In-Home Supportive Services Public Authority, added by Ord. No. 9345 (N.S.), effective 7-19-01.

**Cross reference(s)** -- Definitions, § 20 et seq.; general rules, § 50 et seq.

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**SEC. 82.200. DEFINITIONS.**

1. "IHSS" means in-home supportive services as described in Welfare and Institutions Code section 12300(a), (b), et seq.
2. "Provider" means a person who provides in-home supportive services to a recipient.
3. "Recipient" means a person eligible and authorized to receive in-home supportive services under Welfare and Institutions Code section 12300, et seq.
4. "County" means County of San Diego.

(Added by Ord. No. 9345 (N.S.), effective 7-19-01)

**SEC. 82.201. PUBLIC AUTHORITY CREATED.**

Pursuant to Welfare and Institutions Code section 12301.6, a public authority is established to provide for the delivery of in-home supportive services.

(Added by Ord. No. 9345 (N.S.), effective 7-19-01)

**SEC. 82.202. NAME.**

The name of the Public Authority shall be County of San Diego In-Home Supportive Services Public Authority.

(Added by Ord. No. 9345 (N.S.), effective 7-19-01)

**SEC. 82.203. SEPARATE ENTITY.**

The County of San Diego In-Home Supportive Services Public Authority shall be a public entity separate from the County of San Diego and shall file the statements required by Government Code section 53051.

(Added by Ord. No. 9345 (N.S.), effective 7-19-01)

**SEC. 82.204. GOVERNING BODY.**

The governing body of the County of San Diego In-Home Supportive Services Public Authority is the County of San Diego Board of

Supervisors.

(Added by Ord. No. 9345 (N.S.), effective 7-19-01)

#### **SEC. 82.205. ADVISORY COMMITTEE.**

The In-Home Supportive Services Advisory Committee authorized by the Board of Supervisors on May 16, 2000, shall be the Advisory Committee required to comply with Welfare and Institutions Code section 12301.6. At all times, no fewer than fifty-one percent (51%) of the membership of the Advisory Committee shall be individuals who are current or past users of personal assistance services paid for through public or private funds or recipients of services pursuant to Article 7 of Chapter 3 of Part 3 of Division 9 of the Welfare and Institutions Code. In the event vacancies occur in the original membership of the Advisory Committee, vacancies shall be filled by individuals who are current or past users of personal assistance services paid for through public or private funds or recipients of services pursuant to Article 7 of Chapter 3 of Part 3 of Division 9 of the Welfare and Institutions Code. The Advisory Committee and the Executive Director of the Public Authority shall present an annual report to the governing body of the Public Authority.

(Added by Ord. No. 9345 (N.S.), effective 7-19-01)

#### **SEC. 82.206. CHARACTER OF PUBLIC AUTHORITY.**

The County of San Diego In-Home Supportive Services Public Authority shall be a corporate public body, exercising public and essential governmental functions, that has all the powers necessary or convenient to carry out the delivery of in-home supportive services in the County of San Diego, including the power to contract for services pursuant to sections 12302 and 12302.1 of the Welfare and Institutions Code, and to make or provide for direct payment to a provider chosen by the recipient for the purchase of services pursuant to sections 12302 and 12302.2 of the Welfare and Institutions Code.

(Added by Ord. No. 9345 (N.S.), effective 7-19-01)

#### **SEC. 82.207. PUBLIC AUTHORITY EMPLOYEES.**

Employees of the County of San Diego In-Home Supportive Services Public Authority shall not be employees of County of San Diego for any purpose.

(Added by Ord. No. 9345 (N.S.), effective 7-19-01)

#### **SEC. 82.208. PUBLIC AUTHORITY FUNCTIONS.**

A. The County of San Diego In-Home Supportive Services Public Authority shall carry out the following functions:

1. The provision of assistance to recipients in finding in-home supportive services personnel through the establishment of a registry.
2. Investigation of the qualifications and background of potential personnel.
3. Take such steps as may be necessary through the use of Department of Justice background clearances to implement Welfare and Institutions Code Section 12301.6, including obtaining criminal history information on employees providing in-home supportive services and not consider a person for employment who will be providing in-home supportive services, if that person has been convicted of a felony or misdemeanor, except that such conviction may be disregarded if it is determined that mitigating circumstances exist or if the conviction is not related to providing such services.
4. Establishment of a referral system under which in-home supportive services personnel shall be referred to recipients.
5. Providing for training for providers and recipients.
6. Performing other functions related to the delivery of in-home supportive services.
7. Ensuring that the requirements of the personal care option pursuant to Subchapter 19 (commencing with Section 1396) of

Chapter 7 of Title 42 of the United States Code are met.

B. The Public Authority may provide the following functions:

1. Provide for additional compensation within budget limitations to individual providers who serve the severely disabled.
2. Provide payroll services for IHSS individual providers.
3. Provide program oversight to review the work of individual providers.
4. Provide emergency services when an IHSS recipient's regular service provider is unavailable.
5. Perform other functions related to the In-Home Supportive Services program as set forth in an Interagency Agreement between the Public Authority and the County of San Diego, including but not limited to, provider enrollment functions for any individual provider (registry and non-registry), conducting criminal background checks on any provider or prospective provider as provided for by law, conducting provider orientations, or any other functions as necessary or required by state law and regulations, subject to available funding.

(Added by Ord. No. 9345 (N.S.), effective 7-19-01; amended by Ord. No. 9567 (N.S.), effective 8-7-03; amended by Ord. No. 10021 (N.S.), effective 1-7-10)

#### **SEC. 82.209. PUBLIC AUTHORITY CONTRACTING AUTHORITY.**

In order to carry out its functions, the Public Authority may enter contracts with the County and other organizations or entities as necessary. Such contracts may include, but are not limited to, contracts for the provision of banking, auditor, payroll, counsel, administrative and other necessary services for the operation of the Public Authority. Funds necessary to pay for contract services are subject to the budget appropriations processes of the Public Authority and the County.

(Added by Ord. No. 9345 (N.S.), effective 7-19-01)

#### **SEC. 82.210. SERVICE PROVIDER EMPLOYMENT FUNCTIONS.**

The County of San Diego In-Home Supportive Services Public Authority shall be deemed to be the employer of in-home supportive services personnel referred to recipients as provided in paragraph 3 of subdivision (e), within the meaning of Chapter 10 (commencing with § 3500) of Division 4 of Title 1 of the Government Code, provided, nevertheless, that recipients shall retain the right to hire, fire, and supervise the work of any in-home supportive services personnel providing services to them.

In order to assure the preservation of the individual provider mode and limit the liability of the Public Authority, the Public Authority shall have no authority or jurisdiction to regulate, control, or limit the rights and responsibilities of recipients of in-home supportive services to hire, fire or supervise providers. The right to supervise includes, but is not limited to, the right to determine matters such as work schedules, tasks and duties, assignment and direction of work, methods and standards of care and conduct, discipline, provisions for safety and security, control of premises, any in-home living or other accommodations, and final resolution of concerns, problems and complaints relating to such supervision. Recipients retain such rights and responsibilities independent of the Public Authority, just as they held such rights and responsibilities independent of the county prior to the formation of the Public Authority.

(Added by Ord. No. 9345 (N.S.), effective 7-19-01)

#### **SEC. 82.211. RECIPIENT SELECTION.**

Recipients of in-home supportive services may select in-home supportive services personnel who are not referred to them by the County of San Diego In-Home Supportive Service Public Authority. Those personnel shall nevertheless be referred to the Public Authority for the purposes of wages, benefits, and other terms and conditions of employment.

(Added by Ord. No. 9345 (N.S.), effective 7-19-01)

#### **SEC. 82.212. STATE AND COUNTY RESPONSIBILITIES.**

The creation and operation of the County of San Diego In-Home Supportive Services Public Authority shall not alter, require the alteration of, or interfere with the state payroll system or other provisions of Welfare and Institutions Code section 12302.2 for individual providers of in-home supportive services, or affect the state's responsibility with respect to unemployment insurance or worker's compensation for providers of in-home supportive services. Nor shall the creation and operation of the Public Authority alter, require the alteration of, or interfere with existing County responsibilities to perform eligibility functions and needs assessments as required by the provisions of the Welfare and Institutions Code.

(Added by Ord. No. 9345 (N.S.), effective 7-19-01)

#### **SEC. 82.213. PUBLIC AUTHORITY STAFF.**

The governing body of the public authority, or its designee, shall appoint and/or contract for such staff as is necessary for the administration and operation of the Public Authority.

(Added by Ord. No. 9345 (N.S.), effective 7-19-01)

#### **SEC. 82.214. LABOR RELATIONS.**

The Public Authority or the Board of Supervisors shall establish rules and regulations for employer-employee relations through the adoption of an Employer-Employee Relations Resolution. Said resolution shall provide:

1. The Public Authority shall have a non-strike clause in any and all collective bargaining agreements with providers and personnel of the Public Authority. The non-strike clause shall continue at least one year beyond the other provisions of any and all collective bargaining agreements.
2. Final adoption of any such agreement negotiated between the Public Authority and any certified labor organization shall be by simple majority of the governing body of the Public Authority.
3. The County Labor Relations Division is designated as manager of labor relations for the Public Authority.

(Added by Ord. No. 9345 (N.S.), effective 7-19-01)

#### **SEC. 82.215. COUNTY COSTS.**

The costs and expenses of County of San Diego to provide administrative, legal, labor relations, and other services to the County of San Diego In-Home Supportive Services Public Authority, and to make payments or provide benefits for in-home supportive services providers, shall be charged against the funds of the Public Authority.

(Added by Ord. No. 9345 (N.S.), effective 7-19-01)

#### **SEC. 82.216. FISCAL PROVISIONS.**

1. The establishment and operation of the Public Authority or application of Government Code section 3500, et seq., shall not result in payments from the County's general fund beyond the County's annual appropriation, as amended from time to time, for the Public Authority, if any, which shall be an absolute limit on County cost.
2. The total of all operating costs, wages, and benefits proposed or established by the Public Authority shall be consistent with the provisions of the County budget, as amended from time to time. The Public Authority shall not establish a payment rate, including costs of wages, benefits and operation, until the Public Authority determines that the funds necessary for the payment rate are legally available. The annual appropriation for the Public Authority, if any, contained in the County's fiscal budget, as amended, for any fiscal year shall be an absolute limit on County cost for that fiscal year.
3. The Public Authority shall adopt its budget under the same laws, rules and policies that control the County budget process.
4. The Public Authority shall not have the authority to agree to or approve any collective bargaining or other agreement that requires an increase in wages or benefits unless there is a state or federal match for such increases. In-Home Supportive Services

shall not be reduced in order to fund the Public Authority or implementation of Government Code section 3500, et seq.

5. The maximum amount of County funds available in any given budget year for the wage and benefit negotiations, if any, shall be set by the Board of Supervisors as part of the County's annual budget. While the establishment of this figure shall not obligate the County, it shall serve as the absolute limit to County costs for any increases negotiated in collective bargaining taking place that fiscal year. The absolute cap on annual County spending on wage or benefits increases shall not be affected by any potential changes in state or federal reimbursement rates.

(Added by Ord. No. 9345 (N.S.), effective 7-19-01)

#### **SEC. 82.217. NO EMPLOYER LIABILITY.**

The County of San Diego In-Home Supportive Services Public Authority shall be deemed not to be the employer of in-home supportive services personnel referred to recipients under this ordinance for purposes of liability due to the negligence or intentional torts of the in-home supportive services personnel.

(Added by Ord. No. 9345 (N.S.), effective 7-19-01)

#### **SEC. 82.218. NO NON-REFERRAL LIABILITY.**

The County of San Diego In-Home Supportive Services Public Authority shall not be held liable for any action or omission of any in-home supportive services personnel whom the Public Authority did not list on a registry or otherwise refer to a recipient.

(Added by Ord. No. 9345 (N.S.), effective 7-19-01)

#### **SEC. 82.219. NO COUNTY OR STATE LIABILITY.**

The County of San Diego and the State of California shall be immune from any liability resulting from the implementation of Welfare and Institutions Code section 12301.6.

(Added by Ord. No. 9345 (N.S.), effective 7-19-01)

#### **SEC. 82.220. PUBLIC AUTHORITY LIABILITY.**

1. Any obligation of the County of San Diego In-Home Supportive Services Public Authority, whether statutory, contractual, or otherwise, shall be the obligation solely of the Public Authority and shall not be the obligation of the County of San Diego or the State of California.

2. The County shall be immune from any liability resulting from its implementation of this chapter and/or administration of the In-Home Supportive Services program pursuant to Welfare and Institutions Code section 12301.5.

3. Any and all contracts, leases, or other agreements of any nature, including collective bargaining agreements, between the Public Authority and third parties other than the County shall contain express provisions advising the third party that the Public Authority is a separate governmental entity and that such agreement does not bind the County of San Diego.

4. The Public Authority shall require any and all third parties contracting with the Public Authority to indemnify and hold harmless the Public Authority, to provide the Public Authority with written acknowledgement of such indemnification, and to maintain adequate levels of insurance, as determined by the County's risk manager, naming the Public Authority as an additional insured.

(Added by Ord. No. 9345 (N.S.), effective 7-19-01)

#### **SEC. 82.221. LIABILITY INSURANCE.**

Without limiting its indemnification of the County as set forth below, the Public Authority shall acquire and maintain appropriate insurance in amounts and coverage types to be determined by the County's risk manager to be adequate, and shall name the County

and members of the Board of Supervisors as additional insureds on any policies of insurance maintained by the Public Authority. Evidence of such insurance shall be provided to the County's risk manager within thirty (30) days of procurement.

(Added by Ord. No. 9345 (N.S.), effective 7-19-01)

**SEC. 82.222. INDEMNIFICATION.**

The Public Authority shall indemnify, defend and hold harmless the County and its special districts, elected and appointed officers, employees and agents from and against any and all liability, including defense costs and legal fees, and claims for damages of any nature whatsoever, including but not limited to personal injury or property damages, arising from or connected with any act or omission of any officer or employee of the Public Authority.

(Added by Ord. No. 9345 (N.S.), effective 7-19-01)

**SEC. 82.223. SEVERABILITY.**

If any section of this article, or any part or provision of such section is held to be invalid or unenforceable by any court of competent jurisdiction, such section or any part or provision of such section shall be suspended and the remainder of this article shall not be affected thereby and shall continue in force and effect.

(Added by Ord. No. 9345 (N.S.), effective 7-19-01)

**SEC. 82.224. TERMINATION.**

By repeal of this article, the Board of Supervisors may terminate the County of San Diego In-Home Supportive Services Public Authority.

(Added by Ord. No. 9345 (N.S.), effective 7-19-01)

**\*Editor's note** -- Article amended by Ord. No. 5356 (N.S.), effective 2-22-79, operative 3-23-79; amended by Ord. No. 5498 (N.S.), effective 5-31-79; title and sections amended by Ord. No. 5727 (N.S.), effective 5-8-80; sections amended by Ord. No. 6431 (N.S.), effective 9-23-82; Ord. No. 6568 (N.S.), effective 5-19-83; Ord. No. 6600 (N.S.), effective 7-7-83; Ord. No. 6689 (N.S.), effective 11-23-83; Ord. No. 6740 (N.S.), effective 4-19-84; Ord. No. 6987 (N.S.), effective 8-8-85; Ord. No. 7233 (N.S.), effective 12-18-86; Ord. No. 7427 (N.S.), effective 2-4-88; Ord. No. 7497 (N.S.), effective 7-21-88; Ord. No. 7754 (N.S.), effective 6-21-90; Ord. No. 7779 (N.S.), effective 8-23-90; Ord. No. 8180 (N.S.), effective 1-14-93; Ord. No. 8290 (N.S.), effective 8-3-93; Ord. No. 8301 (N.S.), effective 9-23-93; Ord. No. 8361 (N.S.), effective 3-31-94; Ord. No. 8387 (N.S.), effective 5-19-94; Ord. No. 8476 (N.S.), adopted 11-8-94, operative 1-1-95; Ord. No. 8638 (N.S.), effective 2-29-96; Ord. No. 8775 (N.S.), effective 5-15-97. Article XV, Department of Health Services, §§ 230--248.3, repealed by Ord. No. 8835 (N.S.), effective 11-6-97, and new Article XV, Health and Human Services Agency, §§ 230--234, added by Ord. No. 8835 (N.S.), effective 11-6-97; amended by Ord. No. 10454 (N.S.), effective 2-9-17.

**Cross reference(s)** -- Definitions, § 20 et seq.; general rules, § 50 et seq.; chief administrative officer, § 120 et seq.

### **SEC. 230. RECOGNITION OF AGENCY.**

There is in the County of San Diego a Health and Human Services Agency, referred to hereinafter in this Article and throughout this Code, as the Agency. The Agency shall be under the general supervision of the Chief Administrative Officer. Each of the departments, divisions and geographic service regions of the Agency shall operate under the direction of an assigned Director. By operation of law the Agency succeeds to and assumes all the duties and responsibilities of the Departments of Area Agency on Aging, Public Health, Social Services, Mental Health, Behavioral Health, Alcohol and Drug Services, Child Welfare Services, Housing and Community Development, and the duties and responsibilities of the Veterans Service Officer. The Agency is an integrated and comprehensive health and human services system.

(Added by Ord. No. 8835 (N.S.), effective 11-6-97; amended by Ord. No. 8870 (N.S.), effective 3-5-98; amended by Ord. No. 9522 (N.S.), effective 1-9-03; amended by Ord. No. 10203 (N.S.), effective 4-26-12; amended by Ord. No. 10430 (N.S.), effective 6-21-16; amended by Ord. No. 10431 (N.S.), effective 7-28-16; amended by Ord. No. 10454 (N.S.), effective 2-9-17)

**Cross reference(s)** -- Chief administrative officer, § 120 et seq.

### **SEC. 231. RECOGNITION OF THE AGENCY DIRECTOR.**

There is in the County and in the Agency the position of Deputy Chief Administrative Officer/ Agency Director of the Health and Human Services Agency, hereinafter in this Article and throughout this Code, referred to as Agency Director. The Agency Director shall be appointed by the Chief Administrative Officer. Any vacancy occurring in such position shall be filled by appointment by the Chief Administrative Officer in accordance with the County Charter and of the rules and policies established thereunder, and County ordinances. The Agency Director shall also be appointed and serve as a Deputy Chief Administrative Officer and, as described in Section 122 of this Code, shall oversee on behalf of the Chief Administrative Officer, the group of departments, divisions and geographic service regions which comprise the Agency.

In the event that the Agency Director does not possess the qualifications for County Health Officer specified in Section 101005 of the California Health and Safety Code, the enforcement duties described in Sections 101030 and 101040 of the Health and Safety Code shall be discharged by a physician and surgeon employed by the Agency with the title of Public Health Officer. The Public Health Officer enforcement responsibility under said circumstances is limited to decisions requiring technical medical judgments.

In the event the Agency Director does not possess the qualifications for County Veterans Service Officer specified in Section 970 of the California Military and Veterans Code, the Agency Director shall appoint a County Veterans Service Officer who possesses the requisite qualifications and who shall be under the supervision of the Agency Director.

In the event the Agency Director does not possess the qualifications for County Mental Health Director specified in Sections 5751 and 5751.1 of the California Welfare and Institutions Code, the Agency Director shall appoint a County Mental Health Director who possesses the requisite qualifications and who shall be under the supervision of the Agency Director.

(Added by Ord. No. 8835 (N.S.), effective 11-6-97; amended by Ord. No. 8870 (N.S.), effective 3-5-98; amended by Ord. No. 9522 (N.S.), effective 1-9-03; amended by Ord. No. 9839 (N.S.), operative 3-30-07; amended by Ord. No. 10430 (N.S.), effective 6-21-16; amended by Ord. No. 10431 (N.S.), effective 7-28-16; amended by Ord. No. 10454 (N.S.), effective 2-9-17)

**State law reference(s)**--Qualifications of health officer, Health and Safety Code, § 101005; enforcement duties, Health and Safety Code, §§ 101030, 101040; qualifications of veterans service officer, Military and Veterans Code, § 970.

## **SEC. 232. DUTIES OF THE AGENCY DIRECTOR.**

The Agency Director shall act under the supervision of the Chief Administrative Officer. The Agency Director shall exercise supervision over all the functions of the Agency and shall enforce such rules and regulations as are prescribed and approved by the Board. Except as provided in Section 231 of this Code with respect to the County Health Officer and County Veterans Service Officer, the Agency Director succeeds to and assumes all responsibilities, authorities and duties of, and shall assume and become the following public officials, as such officials are referenced in federal, County or State statutes, ordinances, or regulations: County Public Health Officer; Director of Health Services; Local Director of Mental Health; Director of Public Social Services; County Welfare Director; County Drug Program Administrator; County Alcohol Program Administrator; County Drug and Alcohol Program Administrator; Director of the Area Agency on Aging; Community Action Director; Housing and Community Development Services Director; Behavioral Health Director; Child Welfare Services Director; and Veterans Service Officer. Except as provided in Section 231 of this Code with respect to the County Health Officer, Mental Health Director, and County Veterans Service Officer, the Agency Director may delegate the responsibilities of these positions to personnel in the Agency who report to the Agency Director.

(Added by Ord. No. 8835 (N.S.), effective 11-6-97; amended by Ord. No. 8870 (N.S.), effective 3-5-98; amended by Ord. No. 9522 (N.S.), effective 1-9-03; amended by Ord. No. 10203 (N.S.), effective 4-26-12; amended by Ord. No. 10430 (N.S.), effective 6-21-16; amended by Ord. No. 10431 (N.S.), effective 7-28-16; amended by Ord. No. 10454 (N.S.), effective 2-9-17)

### **SEC. 232.1. AGENCY DIRECTOR TO COORDINATE AGENCY.**

The Agency Director shall coordinate the various activities of the departments, divisions and geographic service regions of the Agency and, within the scope of the policy declared by the Board, may issue administrative regulations designed to accomplish this end.

(Added by Ord. No. 8835 (N.S.), effective 11-6-97; amended by Ord. No. 9522 (N.S.), effective 1-9-03; amended by Ord. No. 10430 (N.S.), effective 6-21-16; amended by Ord. No. 10431 (N.S.), effective 7-28-16; amended by Ord. No. 10454 (N.S.), effective 2-9-17)

### **SEC. 232.2. APPOINTMENT OF PERSONNEL.**

The Agency Director shall appoint and employ such personnel, including assigned Directors, as may be necessary to properly conduct the business of the Agency. Assigned Directors shall appoint and employ such personnel in the departments, divisions, and geographic service regions which they direct as are necessary to properly conduct Agency business. All appointments and employments made by the Agency Director and assigned Directors shall be made in accordance with the provisions of the County Charter, the Rules of the Civil Service Commission and County ordinances.

(Added by Ord. No. 8835 (N.S.), effective 11-6-97; amended by Ord. No. 8870 (N.S.), effective 3-5-98; amended by Ord. No. 9299 (N.S.), effective 2-22-01; amended by Ord. No. 9522 (N.S.), effective 1-9-03; amended by Ord. No. 10430 (N.S.), effective 6-21-16; amended by Ord. No. 10431 (N.S.), effective 7-28-16; amended by Ord. No. 10454 (N.S.), effective 2-9-17)

### **SEC. 232.3. PREPARATION OF BUDGET AND SUPERVISION OF EXPENDITURES.**

The Agency Director shall prepare and file with the Auditor and Controller and Chief Administrative Officer the required annual itemized estimates of expenditures and revenues for the Agency, and shall supervise the expenditure of all funds allotted to the Agency. The assigned Directors who direct departments, divisions, and geographic service regions within the Agency shall prepare and file with the Agency Director the required annual itemized estimates of expenditures for their respective departments, divisions, and geographic service regions.

(Added by Ord. No. 8835 (N.S.), effective 11-6-97; amended by Ord. No. 9522 (N.S.), effective 1-9-03; amended by Ord. No. 10430 (N.S.), effective 6-21-16; amended by Ord. No. 10431 (N.S.), effective 7-28-16; amended by Ord. No. 10454 (N.S.), effective 2-9-17)

**Cross reference(s)** -- Budget procedure, etc., § 110 et seq.

### **SEC. 232.4. TOBACCO SETTLEMENT REVENUE SECURITIZATION TRUST FUND.**

(a) Establishment of Fund and Statement of Intent. There is hereby established the Tobacco Settlement Revenue Securitization Trust Fund ("Trust Fund") to be administered by the Agency Director. The Trust Fund consists of proceeds received from the sale of the County's Tobacco Settlement Revenues ("TSRs") to the San Diego County Tobacco Securitization Corporation ("Corporation"). The Corporation paid for the TSRs using the proceeds of a loan from the Tobacco Securitization Authority of Southern California ("Authority"), a joint powers authority that issued bonds to finance the loan. The TSRs are used to make payments on the bonds. Since the bonds were issued on a tax-exempt basis, the County is required by the Internal Revenue Code (Title 26, United States Code) and the regulations implementing the Code, to comply with various restrictions on the use of the proceeds deposited in the Trust Fund. In addition, the Board of Supervisors has determined to limit expenditures from the Trust Fund to health related matters. The purpose of this section is to restrict expenditures from the Trust Fund to health related purposes and subject to the restrictions imposed by the Internal Revenue Code and implementing regulations.

(b) Expenditure Restrictions. Expenditures from the Trust Fund shall be allocated in accordance with the following guidelines:

1. To support a comprehensive tobacco control strategy that will significantly reduce tobacco use among youth and adults. Programs may include, but not be limited to, those that address cessation of tobacco use,

support of tobacco control laws, and prevention and health promotion activities that encourage a tobacco-free lifestyle.

2. To increase funding for programs that:
  - a. Promote access and reduce barriers to assure quality healthcare.
  - b. Promote healthy lifestyles through prevention and education.
  - c. Reduce the abuse of alcohol, tobacco and other addictive substances.
  - d. Improve mental health services.
  - e. Significantly reduce violence and abuse.
  - f. Reduce the incidence of chronic and infectious diseases.
  - g. Improve the health status indicators of vulnerable populations.
  - h. Minimize disparities in health status.
3. To support health related programs that leverage funding from other sources.
4. To use funds to supplement and not replace existing healthcare revenue.
5. Programs and services shall demonstrate effectiveness through evaluation of outcomes.
  - a. Programs shall incorporate "best practices" that have been proven to be cost- effective and efficient.
  - b. Innovative programs may be funded, providing there are plans for evaluation of outcomes.

(c) Internal Revenue Code Compliance. All expenditures must comply with the Internal Revenue Code and its implementing regulations as needed to maintain the exemption from federal income taxation on the interest payments on the bonds issued by the Authority.

(Added by Ord. No. 9384 (N.S.), effective 10-25-01; amended by Ord. No. 9522 (N.S.), effective 1-9-03; amended by Ord. No. 10430 (N.S.), effective 6-21-16; amended by Ord. No. 10431 (N.S.), effective 7-28-16; amended by Ord. No. 10454 (N.S.), effective 2-9-17)

#### **SEC 232.5. INNOVATIVE HOUSING TRUST FUND.**

There is hereby established the Innovative Housing Trust Fund ("Trust Fund") to be administered by the Agency Director. Expenses incident to the evaluation, acquisition, sale, leasing, improving, subsidizing, construction, or otherwise fostering the creation, rehabilitation, or improvement of affordable housing for persons with low incomes, or permanent or transitional housing for homeless persons or persons at risk of homelessness, may be paid for from this Trust Fund. The funds held in the Trust Fund shall not be used or budgeted other than for the purposes set forth in this section. The following costs that are related or incidental to the functions and responsibilities listed above that may be paid for from the Trust Fund include:

- (a) Procurement of necessary services and supplies directly related to the creation, rehabilitation, or improvement of an affordable housing development;
- (b) Payment for permits or other regulatory fees and fines;
- (c) Providing loans, at or below market rate, for affordable housing developments, credit enhancement opportunities, or the repayment of loans;
- (d) Acquisition, improvement, or rehabilitation of real property, or improvements thereon;
- (e) Construction of major or minor facilities; and
- (f) Procurement of technological studies, inspections, environmental reviews and site management services.

When evaluating projects to be funded by the Trust Fund, preference may be given to those projects designed to serve special needs populations including, but not limited to, low income persons experiencing homelessness, those at risk of homelessness, veterans, persons with disabilities, seniors, transitional age youth, and families, or as reflected in the County of San Diego Consortium Consolidated Plan, as it may be amended from time to time.

Preferences may be given for projects which include units dedicated to house people with a serious mental illness, as part of Project One for All, and people who are enrolled in Whole Person Wellness.

Preference should also be given to projects that leverage other forms of resources, including capital financing, housing subsidies and complementary support services.

Preference shall be given for projects located in the unincorporated area of the County of San Diego.

Consistent with the requirements and limitations in this Section and subject to the approval and request of the Director, the Director of the Department of Purchasing and Contracting is authorized to contract with the San Diego Housing Commission to carry out the purposes of this Section.

This Trust Fund shall survive for a period of no less than five (5) years. The adequacy of the Trust Fund with respect to the need for affordable housing, both during and beyond the initial five (5) year period, shall be reassessed and the information presented to the Board at least once every five (5) years. Monies from this fund shall be invested by the County Treasurer such that earnings are consistent with prudent investment practices and all earnings accrue to the Trust Fund. Monies from this Trust Fund may be loaned to any of the County family of funds for a period not to exceed 180 days with interest to accrue at the higher of the Treasurer's pool rate or the overnight investment rate.

(Added by Ord. No. 10498 (N.S.), effective 11-9-17; amended by Ord. No. 10614 (N.S.), effective 7-25-19)

### **SEC. 233. FUNCTIONS OF THE AGENCY.**

The Agency Director shall administer programs of health and human services through the departments, divisions, and geographic service regions which comprise the Agency in a manner which integrates the administration and delivery of these services to assure efficiency, effectiveness, accessibility, and quality. The Health and Human Services Agency succeeds to, assumes and shall function as, and may be referred to as, all of the following organizations as these organizations are referenced in County, State or federal statute, ordinance, or regulation: County Mental Health Department; County Health Department; County Public Health Department; County Alcohol Program; County Drug Abuse Program; County Behavioral Health Department; County Agency and Department for the Administration of Public Social Services; County Welfare Department; the Area Agency on Aging; and Housing and Community Development Services. The Agency Director shall provide proper planning, coordination and direction for:

(1) **Services for senior citizens.** The Agency Director shall delegate to a separate administrative unit the functions of the Area Agency on Aging. This separate administrative unit shall be a department of the Agency and shall be referred to as "Aging & Independence Services." The Agency Director shall administer programs to provide proper planning, coordination and direction for activities and services provided by the County for senior citizens. Such activities may be authorized by federal, State or local laws, and shall be governed by those laws as well as applicable rules, regulations, guidelines, agreements and policies made pursuant to said laws. Those activities shall include but not be limited to the following:

(a) Preparation of an Area Plan and any other plans necessary to ensure that legal mandates for planning are met, and the service needs of senior citizens are identified and documented.

(b) Establishment of a network of comprehensive and coordinated services for the elderly through contracts and other working agreements with service providers, as well as through direct services where appropriate and authorized by laws or waivers of laws or regulations.

(c) Provision of support and technical assistance to individuals and groups desiring to develop the capacity to provide services to senior citizens.

(d) Other activities which may from time to time be required by laws, rules, regulations, guidelines, agreements or policies.

(e) The provision of all necessary administrative and clerical support to the Aging ~~and~~ & Independence Services Advisory Council, and other advisory boards as directed by the Agency Director.

(2) Health services activities provided by the County to respond to mental health, physical health, public/community health, and alcohol and other drug abuse service needs. The Agency shall enforce all County ordinances and State laws pertaining to health matters, and all orders, quarantine regulations and rules prescribed by the State Department of Health Services and all statutes pertaining to public health and vital statistics. Those activities shall include but not be limited to the following:

(a) The administrative supervision and control of the following:

(i) Edgemoor Distinct Part Skilled Nursing Facility;

(ii) County behavioral health programs;

(iii) Provision of medical care to qualified individuals;

(iv) County Alcohol and Drug Abuse Programs;

(v) Medical and nursing services for other County departments.

(b) The maintenance of complete records of all persons admitted to or treated by facilities operated by the Agency. Such records shall be confidential and their contents shall only be disclosed in compliance with State and federal laws and regulations.

(c) The provision of emergency care consisting of measures to that are episodic or acute in nature to any person brought to any emergency facility established within the Agency for such purposes.

(d) The admission of patients to institutional care under the following circumstances:

(i) Any person falling within the provision of Division 5 of the Welfare and Institutions Code.

(ii) An emergency patient whose condition does not permit a patient being moved to private care.

(iii) Any person who requires care not available through private facilities in the community for financial or other reasons.

(iv) Any person falling within the provision of contracts established between the County of San Diego and another agency.

(v) Wards of the juvenile courts.

(vi) Any person presented in compliance with a court order.

(vii) Prisoners confined in a county jail or any city jail within the County.

Provided, however, that no patient will be admitted to any facility of the Agency when the Agency Director or his agent finds no medical justification for such admission.

(3) Social services programs of welfare relief and other services required by and in conformity with State and federal statutes and regulations and as may be authorized by the Board in this code, and other applicable ordinances or regulations, including aid and relief to indigents. The Agency will perform such functions as may be assigned to it, including, but not limited to, the following:

(a) Determination of eligibility for cash assistance, nutrition assistance and Medi-Cal under applicable federal and State laws.

(b) Preparation of individuals for jobs and coordinate training programs to help clients back to self-sufficiency.

(c) Provision of protection and related services to children and adults who are abused, neglected or exploited, or otherwise cannot care for themselves.

(d) Contract with community agencies for a broad range of human care services and integrate the efforts of private organizations into a comprehensive service network.

(4) Children, Youth, and Families Identifying and addressing the needs of children, youth, and families who are in the public charge as well as children, youth and families whose safety may be at risk.

(5) Military Veterans Identifying and addressing the needs of military veterans.

(6) Housing and Community Development Services will provide professional and technical services in the administration of the County's federally-assisted Community Development Block Grant and Rental Assistance programs to meet the needs of low and moderate-income families; and shall monitor, and implement, if directed, the economic development policies and related economic development strategies adopted by the Board of Supervisors. The programs will be carried out in accordance with applicable rules and regulations. In providing such services, the Department will perform such functions as may be assigned to it including, but not limited to, the following:

(a) Prepare the necessary grant application for federal assistance for Community Development and Housing.

(b) Administer and coordinate the Community Development program among County Departments and participating cities.

(c) Administer housing assistance programs.

(d) Plan and administer Residential Rehabilitation and site acquisition activities.

(e) Prepare and implement plans and programs necessary to provide adequate housing and community development activities for the County's very low, low, and moderate-income families and to coordinate and monitor the affirmative fair housing marketing plan.

(Added by Ord. No. 8835 (N.S.), effective 11-6-97; amended by Ord. No. 8870 (N.S.), effective 3-5-98; amended by Ord. No. 9522 (N.S.), effective 1-9-03; amended by Ord. No. 10430 (N.S.), effective 6-21-16;

amended by Ord. No. 10431 (N.S.), effective 7-28-16; amended by Ord. No. 10454 (N.S.), effective 2-9-17)

**SEC. 233.5. [RESERVED.]**

(Added by Ord. No. 8870 (N.S.), effective 3-5-98; amended by Ord. No. 9283 (N.S.), effective 1-4-01; amended by Ord. No. 9522 (N.S.), effective 1-9-03; repealed by Ord. No. 9754 (N.S.), effective 3-2-06)

**SEC. 234. [RESERVED.]**

(Added by Ord. No. 8835 (N.S.), effective 11-6-97; amended by Ord. No. 9522 (N.S.), effective 1-9-03; repealed by Ord. No. 10319 (N.S.), effective 2-27-14)

DRAFT

## Excerpts from 2020 Legislative Program

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### STATE SPONSORSHIP PROPOSALS

#### I. Health and Human Services Agency

##### A. Adult Protective Services Information Sharing to Prosecute Elder Abuse or Neglect

Seek a change in law that would allow Adult Protective Services to share information with the City Attorney's Office for the purpose of prosecuting elder abuse cases, as well as clarify the list of law enforcement agencies to allow the FBI access to information in cases they have jurisdiction, such as in national or international elder abuse scams.

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### PRIORITY STATE AND FEDERAL ISSUES

#### 2. CONTINUED FUNDING

##### Older Americans Act Reauthorization

Support the reauthorization and continued funding for Older Americans Act (OAA) programs to adequately support the aging programs authorized within this Act. The OAA programs enable the County to provide caregiver respite support, health and balance classes, such as Feeling Fit and Tai Chi, minor home modifications and serve more than one million meals a year to older adults. Key programs funded by this Act for San Diego County include:

- Long-Term Care Ombudsman and Elder Abuse Prevention
- Elderly Nutrition Program, which provides both congregate and home-delivered meals
- Social Service programs, including Home and Community-Based Care, Adult Day Programs and other services
- Evidence-based Health Promotion/Disease Prevention
- Family Caregiver Support
- Senior Employment

##### State and Federal Action Needed:

a. Support legislation to provide adequate funding for programs authorized under the Older Americans Act, with consideration given to caseload growth, cost-of-living adjustments and equitable distribution of funds to those areas with large senior populations, to adequately serve increasing senior populations based on up-to-date census data.

b. Support legislation that would provide funding for programs and support services that allow older adults to age in their homes.

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## POLICY GUIDELINES

### IV. HEALTH AND HUMAN SERVICES

#### M. Issues Affecting Older Adults

1. Support legislation that would prohibit the Department of Motor Vehicles from releasing, with minor exceptions, the addresses and personal information of adult protective service employees, public guardians/public administrators and long-term care ombudsmen and their families.
2. Support legislation that would increase transportation access and benefits for older adults and adults with disabilities.
3. Support legislation that would provide adequate funding for mandated and non-mandated programs for senior and disabled populations, including state-only funded programs, such as the Linkages Program and Senior Companion, which helps frail and elderly adults with disabilities to remain at home and maximize their independence.
4. Support legislation to fund the County's Project CARE program and to provide a coordinated system of access for older adults and persons with disabilities for daily or emergency contacts to vulnerable citizens.
5. Support legislation to require and provide funding for criminal record checks using the FBI nationwide search process for In-Home Supportive Services home care providers.
6. Support legislation to exempt volunteer stipends from being treated as income towards the SSI benefit.
7. Support legislation to increase funding that would assist seniors at all income levels with re-entering or improving skills in order to participate or remain in the workforce.
8. Support legislation to build on the aging network to fund and establish long-term care services and supports, including more affordable assisted living.
9. Support legislation that would provide full funding for the Long Term Care Ombudsman program at the state and federal levels.
10. Support legislation that provides funding for evidence-based practices for seniors and persons with disabilities such as fall preventions, chronic disease self-management and care transitions models.

11. Support legislation that uses the Elder Economic Security Standard Index or another similar method instead of the current Federal Poverty Level to determine the cost of meeting basic needs for older adults, and that is funded by the state and/or federal government.

12. Support legislation that provides funding for individuals at risk of, or currently experiencing, cognitive decline/dementia, to support them with decision-making in the areas of health care and finances so they may safely age in place in their home, as opposed to a facility, for as long as possible.

13. Support legislation that maintains or enhances funding for lifelong learning for older adults through the community colleges or adult education venues.

14. Support legislation that assists grandparents raising grandchildren and other kinship caregivers with access to state and federal funding and related services, including cash assistance, housing and food assistance, and emotional, social and physical health needs.

15. Support legislation to fully fund the state mandate to provide guardianship or conservatorship services for low-income individuals.

16. Support legislation that builds a care delivery system that provides effective, reliable, high-quality and efficient services to frail, elderly residents who are living with a serious illness and/or disability.

17. Support legislation that would set an adequate capitation rate for Managed Care Organizations to facilitate the provision of home and community-based services and respite services for individuals who need social supports that are not currently covered by Medicare or Medi-Cal benefits.

18. Support legislation that exempts conservatees from coordinated care initiatives.

19. Support legislation and funding for programs that help enable residents to age in place safely including universal access in the design, building and remodel of housing, facilities and other locations. Consider adding tax relief provisions for anything related to housing, reduction of permitting fees, addition of fast-tracking permitting or other provisions to remove the cost burden for developing, purchasing, or renting

20. Support legislation that addresses any of the following for Residential Care Facilities, Skilled Nursing Facilities and other long-term care facilities: increases transparency in

operations and information disclosure; increases the frequency of facility inspections, including unannounced visits; implements a program that notifies and protects patients and their rights; increases penalties to facilities for non-compliance; and/or reforms to the current programs that protect the health and safety of the patients residing in these facilities.

21. Support legislation or administrative action and funding for a Memory Care Unit at the Veterans Home of California in Chula Vista.

22. Support legislation to fund the Aging and Disability Resource Connection to enhance access to long-term services and supports for older adults and persons with disabilities in the county.

23. Support legislation that would allow community-based organizations to receive reimbursement from Medicare for care transition services provided to fee-for-service Medicare beneficiaries who are at high risk for a hospital readmission. Consider adding language to support telehealth long term, including support accessing technology

24. Support legislation that establishes a sustainable way for community-based organizations to be paid for post-hospital services, including monitoring and coordination of services provided by healthcare and social service providers on behalf of chronically ill and disabled patients upon discharge from an acute care hospital or long-term care facility. Consider adding language to support telehealth long term, including support accessing technology

25. Support legislation that extends elder abuse restraining orders to include other crimes against the elderly.

26. Support legislation that would provide dental care and benefit options for older adults.

27. Support legislation that would address nutritional concerns in older adults.

28. Support legislation that provides funding for a statewide adult protective services training program.

29. Support legislation that provides funding for assistive devices and other technology, such as hearing aids and eyeglasses, to enable independent living for older adults.

30. Support legislation that provides funding for programs to prevent senior homelessness.

31. Support legislation that provides full funding for updates to the Case Management, Information and Payroll System, which is required to support the In-Home Supportive Services program, including implementation of a statewide electronic document management system.

32. Support legislation that would seek funding for caregiver training programs, including in-home training that provides basic caregiving techniques and skills.

33. Support legislation that promotes professional standards and/or incentives for caregivers.

**IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE**

**February 14, 2020**

**12:45 p.m.**

**5560 Overland Ave.**

**San Diego, CA 92123**

**ROOM 172**

<b>I. CALL TO ORDER: The meeting was called to order at 12:50 p.m.</b>			
A. Attendance			
Members		Excused Members	Guests
Marissa Chavez Burton Disner Demra Henderson Yolanda Ivy	Shirley Owens Cheryl Sevier Antonio Wilson Angela Vittucci	Noreen Woods Bill Kelly	Cristal Vera Richard Potter Rosalba Martinez
Alternates	AIS Staff	IHSS Public Authority	
	Joyce Uy	Vickie Molzen Diana Montellano	
Item	Outcome/Discussion		Action Items
<b>II. PLEDGE OF ALLEGIANCE:</b> Done			
<b>III. INTRODUCTIONS:</b> Everyone in attendance was asked to introduce themselves.			
<b>IV. APPROVAL OF AGENDA:</b> Cheryl lead the meeting. Burton made a motion to approve the agenda; seconded by Angela— <b>Motion carried unanimously.</b>			
<b>V. APPROVAL OF MINUTES:</b> January’s minutes were reviewed. Angela made a motion to approve the minutes, Yolanda seconded. <b>Motion carried unanimously.</b>			
<b>VI. CHAIR’S REPORT:</b> No report.			
<b>VII. BOARD LETTERS (discussion and possible action):</b>			
A. None			
<b>VIII. REPORTS</b>			
<b>A. AIS Council</b>	Bill previously emailed AIS Council January’s minutes. Hard copies were distributed at the meeting. He was an excused member.		
<b>B. Membership Committee</b>	Joyce was present on Maria’s behalf and had no report.		
<b>C. IHSS</b>	Joyce reported on Elsa’s behalf and announced that today was the graduation of 14 new IHSS social workers. A member of the committee had some personal IHSS questions which were discussed after the meeting.		
<b>D. UDW</b>	Rosalba (UDWA) said that the Union continues to hold ETS enrollment and support workshops in English and Spanish at their location; flyers with dates were distributed among those present. A membership meeting is scheduled on February 27 at Babylon Palace Banquet Hall. She answered questions from committee’s members on homecare match and provided phone number 1-800-621-5016 and email <a href="http://www.homecarematch.org">www.homecarematch.org</a> to learn more about it. All the information is available in Union’s website <a href="http://www.udwa.org">www.udwa.org</a>		
<b>E. CICA</b>	Rissa joined the last part of the call were parents were discussing the need of additional support. Also discussed were Justice on Aging and the Master Plan of California.		
<b>F. Public Authority</b>	Vickie talked about the ETS session at Public Authority where 118 people were signed up for electronic timesheets. On February 28 a		

	<p>second session is scheduled targeting specific zip codes. Walk-ins are welcome; and providers can also call to set up an appointment. Vickie gave an update on the Bylaws Board Letter which will go to the Board of Supervisors on April 7<sup>th</sup>. Cheryl asked if PA deals with the clients; Vickie clarified that County is over the client and PA is over the provider. Cheryl also asked if PA handles unemployment; Vickie said only Workers Comp. Shirley asked about Bylaws and County Counsel changes. A draft letter with track changes from County Counsel was presented to this committee and then approved. Shirley shared her sincere apology. Vickie thanked her concern and apology. Rissa asked about providers not working for a long time and taken out of Electronic System. Vickie said that they must reset their password.</p>	
<p><b>IX. PRESENTATION:</b> None.</p>		
<p><b>X. OLD BUSINESS (discussion and possible action):</b> None</p>		
<p><b>XI. NEW BUSINESS (discussion and possible action):</b> None</p>		
<p><b>XII. PUBLIC COMMENT:</b> An attendee of the meeting asked about the difference between IHSS and Public Authority; Vickie give a brief explanation.</p>		
<p><b>XIII. MEMBER COMMENT:</b> Angela asked specific question on providers driving consumers and on insurance. Rissa said that the car used must have full coverage and must be used for work.</p>		
<p><b>XIV. NEXT MEETING AGENDA:</b> March's meeting will take place in Room <b>172</b> at County Operations Center (COC) located at 5560 Overland Ave. San Diego, CA 92123.</p>		
<p><b>XV. ADJOURNMENT:</b> Meeting adjourned at 1:15 p.m.</p>		
<p>Minutes respectfully submitted by Diana Montellano</p>		



# THE ADVOCATE

Volume 2, Issue 1

March 2020

## JOINT RULES COMMITTEE CHAIR’S MESSAGE

**W**e are three months into the 2020 Legislative Session. Of the 10 legislative priorities that were selected from the 33 legislative proposals submitted by CSL members in June 2019, four have been sponsored by Legislators. Each of these proposals are identified on Page 2 of this newsletter.



JOHN POINTER

Committee hearings scheduled to begin in March have been cancelled. Each CSL author of the four proposals was scheduled to be present at the appropriate committee hearing to testify in regards to their proposal. The legislature is scheduled to return from their recess on April 13.

During this same time period, progress continues to be made on the Master Plan for Aging. A draft of the Long Term Services and Supports Committee report has been completed and was submitted to the Stakeholder Advisor Committee at their March 2 meeting. You can find that draft report at <https://www.chhs.ca.gov/wp-content/uploads/2020/03/MPA-LTSS-Subcommittee-Report-Version-3.9.20.pdf>.

The Spring 2020 Master Plan for Aging Progress Report is also available at [https://www.chhs.ca.gov/wp-content/uploads/2020/03/ProgressReport\\_Spring2020.pdf](https://www.chhs.ca.gov/wp-content/uploads/2020/03/ProgressReport_Spring2020.pdf).

A draft of the Master Plan for Aging report is rumored to be completed in June 2020. The California Dept. on Aging is planning a statewide event on June 17. As a reminder the final report is due to the Governor in October 2020. ♦

### MISSION OF CSL

Helping to preserve and enhance the quality of life of older Californians and their families.

### ABOUT CSL

The California Senior Legislature is a volunteer body that was established under California law in 1980. Over its 39-year history the organization has been responsible for more than 200 bills signed into law to help seniors.

*THE ADVOCATE* is published quarterly and distributed to members and supporting agencies throughout the state.

#### Copy Editor:

Helen M. Stone

#### Advisory Committee:

Mark Cox

Allegra Fortunati

Jan Lemucchi

Barbara Sinclair

### California Senior Legislature

1020 N Street,

Room 513

Sacramento, CA

95814

(916) 552-8056

[www.4csl.org](http://www.4csl.org)

### INSIDE THIS ISSUE

Our Priorities..... 2

Leg Visits ..... 4

Tax Check Off ..... 6

# LEG COMMITTEE CHAIR'S MESSAGE



ANNE WARREN

**T**he California Senior Legislature's Legislative committee members were busy meeting with all Legislators and staff in January and February. Our goal was to introduce the 2020 priority proposals and educate/re-educate the members to CSL mission, goals and resources available to their staff. We were successful in getting 4 new bills authored. They are listed on Page 4.

Additionally, CSL currently has a bill from last year winding its way through the committee process. AB 387 (Gabriel) Task Force: Adverse Drug Events: Prescriptions, which was formerly called Prescription Drug Labeling. It is currently being held in suspense in the Senate Appropriations committee.

CSL authors and committee members will be providing testimony on bills during the committee hearings and we urge all CSL members, supporters and community collaborators to call your Legislators and write letters of support for these bills. Phone calls requesting support and letters of support are always tracked by the legislative offices. **Those requests matter!**

CSL supports other senior related bills. To date the committee members have read and voted to support the following bills: AB 683 (Carrillo) Re: Assets Tests for Medi-Cal eligibility, AB 1962 (Wood) Sales and Use Tax Exemptions in Building Senior Housing, AB 2047 (Aguilar-Curry and Limón) Alzheimer Disease Diagnosis & Treatment, AB 2048 (Limón) Partnering With Your Doctor, SB 29 (Durazo) Medi-Cal Eligibility and Immigration Status, SB 596 (Stern) In-home Supportive Services; Higher Energy Allowance, SB 753 (Stern) Public Social Services; Emergency Notifications, AB 1993 (Kamlager) Family Caregiver Economic Security Act, AB 999 (Umberg) Mobile Home Rent Stabilization, AB 2428 (Fong) Emergency Preparedness for Seniors, and several other bills are being evaluated for support, CWDA Budget Request of \$100 million to reduce homelessness and expand APS.

During this period, members are identifying and researching ideas for our next proposals. The Governor's Task Force developing the Master Plan on Aging is meeting in subcommittees and publishing their preliminary findings. Our members are reading, making additional recommendations and attending the on-line meetings to keep abreast of the emerging needs of seniors and individuals with disabilities to make sure our proposals reflect those needs.

The CSL work of protecting California's seniors is on-going. CSL is constantly working to make sure that seniors and individuals with disabilities can live happy, healthy lives and **THRIVE.** ♦

# CSL 2020 LEGISLATIVE PRIORITIES

The California Senior Legislature (CSL) adjourned its 39th Annual Legislative Session on November 1, 2019 and announced the Top Ten State Legislative Proposals and Top Four Federal proposals. The following is a summary of the 2020 Legislative priorities:

## **1. AP-1: Oral Health Care in Skilled Nursing Facilities**

This measure would require the State Department of Public Health to promulgate regulations to authorize registered dental hygienists in alternative practice to provide oral health in-service training to staff in skilled nursing facilities and provide oral health care services in skilled nursing facilities.

## **2. SP-13: Medi-Cal: Long Term Care: Personal Needs Allowance**

This measure would increase the personal needs allowance from \$35 to \$80 per month and annually adjust the personal needs allowance by the same percentage as the consumer price index.

## **3. SP-2: Residential Care Facilities for the Elderly: Emergency Disaster Plans**

This measure would require the Department of Social Services, the Office of Emergency Services, and the California Department of Technology, in partnership with the private sector, to develop and implement a secure online Emergency Management Database with an Emergency Disaster Technology Tool.

## **4. AP-15: Proposition 13: Real Property Taxes Senior Portability**

This measure would authorize any person over 55 years of age or any severely and permanently disabled person to transfer the base year value of an original property to a replacement dwelling located in a different county without the adoption of a county ordinance and to allow the transfer more than one time.

## **5. AP-4: Task Force: Missing Individuals with Memory or Cognitive Impairment**

This measure would establish a statewide task force to develop strategies for preventing cognitively impaired individuals from going missing and locating impaired individuals who have gone missing.

## **6. AP-5: Senior Citizen Housing Developments: Cohabitants**

This measure would prohibit any rule or regulation that would prohibit a qualifying resident in a senior citizen housing development from sharing their home with an appropriate roommate, cohabitant, or co-occupant for companionship, caregiving, or increased income.

## **7. SP-1: Health Care: Medical Goods**

This measure would allocate \$800,000 for a 3-year pilot program to establish a comprehensive reuse and recycle program for home-based medical equipment and home health supplies for the counties of Napa, Solano, and Sonoma.

Continued on Page 7

# 2020 VISITS WITH LEGISLATORS

In January and February 2020 CSL members met with legislators and their staffs seeking their sponsorship of one or more of our 2020 Legislative Priorities. As a result of these meetings the following legislative proposals will be sponsored during this legislative session:

## **AB 2739 Weber (SP-13): Medi-Cal: Monthly Maintenance Amount: Needs**

Medi-Cal: monthly maintenance amount: personal and incidental needs This bill would increase the monthly maintenance amount for personal and incidental needs from \$35 to \$80, and would require the department to annually adjust that amount by the same percentage as the Consumer Price Index. **Status:** Assembly — 3-2-20: Referred to Com. On Health. 3-17-20: In committee: Hearing postponed by committee.

## **AB 2503 Rubio (AP-5): Sr Citizen Housing Developments: Cohabitants**

This bill makes provisions for live in caregivers for tenants in Senior citizen housing developments. **Status:** Assembly — 3-12-20: Referred to Com. On H. & C.D. Legislature in recess until 4-13-20.

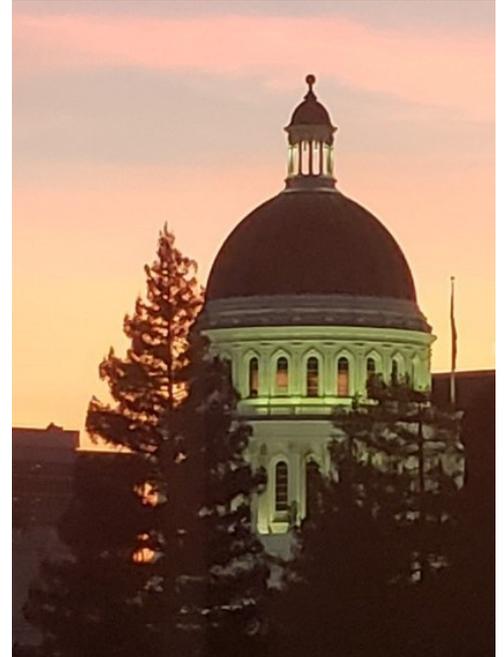
## **AB 1853 Frazier (SP-1:) Health Care: Medical Goods**

This bill would require the department, upon appropriation by the Legislature, to establish a comprehensive 3-year pilot program in the Counties of Contra Costa, Napa, and Solano to facilitate the reuse and redistribution of durable medical equipment and other home health supplies. **Status:** Assembly — 1-30-20: Referred to Coms. on AGING & L.T.C. and HEALTH. 3-17-20: In committee: Hearing postponed by committee.

## **AB 1855 Frazier (SP-2:) Residential Care Facilities for the Elderly: EDP**

This bill would require, by July 1, 2022, the Department of Social Services, the Office of Emergency Services, and the Department of Technology, in partnership with the private sector, to develop and implement a secure online emergency management database with an emergency disaster technology tool, and would require licensed residential care facilities for the elderly to upload their emergency and disaster plans to the database by July 1, 2023. **Status:** Assembly — 1-30-20: Referred to Coms. on HUM. S. and G.O. 3-16-20: In committee: Hearing postponed by committee.

# 2020 VISITS WITH LEGISLATORS (CONT'D)



**ASM Quirk-Silva with Senior Senators Diana Love, Jack Griffin and Rex Whisnand**



**Senator Hanna Beth Jackson with Senior Assembly Members John Ammon and Sandy Hester**



**Senator Henry Stern and Senior Assembly Members John Ammon and Sandy Hester**

Note: Pictures were taken prior to CDPH policy on Social Distancing

# 2020 VOLUNTARY CONTRIBUTION PROGRAM

The 2020 Tax Filing Season is underway and one may support CSL by donating to Code 438, Senior Citizen Advocacy Voluntary Contribution Fund. The Voluntary Contribution Fund Form can be found on page 4 of the Form 540 or page 3 of the Form 540EZ. The CSL website (4CSL.org) also provides further information.

## DONATE TO CODE 438

The California Senior Legislature has been working to improve the lives of California's six million seniors since 1981. This nonpartisan organization has sponsored over 200 new laws helping seniors with financial abuse, health care, the Silver Alert program, and more.



The California Senior Legislature is entirely dependent on tax deductible donations from people like you. Support the California Senior Legislature this tax season. **Donate to Code 438.**

CALIFORNIA STATE VOLUNTARY TAX CONTRIBUTION FORM

Prevention of Animal Homelessness and Cruelty Voluntary Tax Contribution Fund.....	431	<input type="text"/>	<input type="text"/>	.00
<b>California Senior Citizen Advocacy Voluntary Tax Contribution Fund .....</b>	<b>438</b>	<input type="text"/>	<input type="text"/>	<b>.00</b>
Native California Wildlife Rehabilitation Voluntary Tax Contribution Fund.....	439	<input type="text"/>	<input type="text"/>	.00
<b>Add code 400 through code 440. This is your total contribution .....</b>	<b>110</b>	<input type="text"/>	<input type="text"/>	<b>.00</b>

**Donate to Code 438.**

**Tell your tax preparer to check Code 438 on your state income tax return.**

**For more information, visit [4CSL.org](http://4CSL.org) or call 916-552-8056.**

## FRIENDS OF CSL

### Become a Friend of the CSL



Your FREE membership will keep you apprised of news and updates within this critically important organization via monthly issues of the *Friends of CSL* e-newsletter. We encourage you to join us in our efforts to reach and collaborate with our growing and increasingly

important constituency of Californians. To enroll, potential members are directed to Get Involved on the navigation bar of [4CSL.org](http://4CSL.org). They are then asked to click on Friends of CSL and provide their email address, city and first and last name.

# CSL 2020 LEGISLATIVE PRIORITIES (cont'd)

## **8. SP-7: Residential Care Facilities**

This measure would allow a hospice-certified, terminally ill patient who has been diagnosed with a prohibited health condition to remain in a residential care facility for the elderly, under hospice supervision, so the patient can remain in familiar surroundings with family and friends in the final days of the patient's life. This measure would further memorialize the legislature and the governor to enact legislation that would authorize the staff of a residential care facility for the elderly to administer certain palliative care medications to a patient who is incapable of self-administering those medications.

## **9. AP-7: California Community Colleges: Equal Funding for Noncredit Education**

This measure would equalize the funding formula for all California Community College noncredit programs and courses.

## **10. AP-12: Travel Safety**

This would require all hotels, motels, inns, and bed and breakfasts to install grab bars in the tub and shower areas and nonskid surfaces on the tub and shower floors in all rooms available for public accommodation by 1-1-25.

### **The following were identified as the Top Four Federal Proposals:**

#### **1. AFP-1: Personal Income Taxes: Earned Income Tax Credit: Age Limit**

This measure would eliminate the upper age limit for individuals who do not have a qualifying child and allow an individual who is 65 years of age or older to claim this credit.

#### **2. SFP-4: Financial Elder Abuse: Mandated Reporting**

This measure would amend the Federal Bank Secrecy Act to explicitly include suspected Elder Financial Abuse as a condition that triggers mandatory filing of suspicious activity reports by financial institutions, including money services businesses, increase penalties for financial institutions that fail to report elder financial abuse, and hold financial institutions fully liable for reimbursement of financial losses suffered as a result of elder financial abuse. The measure would propose that the Federal Government increase its enforcement activities against financial institutions that facilitate elder financial abuse.

#### **3. SFP-1: Health Care: Medical Registries**

This measure would research the benefits of creating, and would establish, a National Registry for Seniors Hospitalized for a Traumatic Injury.

#### **4. SFP-2: Taxes**

This measure would reauthorize the Work Opportunity Tax Credit and amend the Internal Revenue Code to add low-income older adults to the list of specified groups for whom employers may claim a credit. ♦